

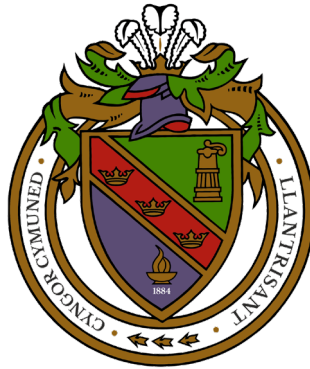
**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

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Clerk: Mr G E Hopkins JP BA(Hons)

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Clerc: Mr G E Hopkins JP BA(Hons)



Tuesday 28th July 2026

COUNCIL SUMMONS

**TO: MEMBERS OF THE ASSETS AND OPERATIONS
COMMITTEE**

YOU ARE SUMMONED to a meeting of the **ASSETS AND OPERATIONS COMMITTEE** of LLANTRISANT COMMUNITY COUNCIL to be held at **6.30pm** on **TUESDAY 4TH AUGUST 2026** at **LLYS Y CWM, BEDDAU**.

The Agenda for the meeting is attached. The meeting will be accessible online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/83109769562>

Meeting ID: 831 0976 9562

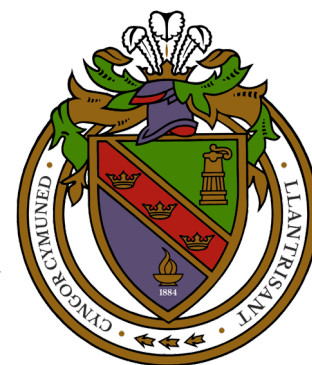
I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.
CLERK

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



THE ORDER OF BUSINESS FOR A MEETING OF THE

ASSETS AND OPERATIONS COMMITTEE

TO BE HELD ON

TUESDAY 4th AUGUST 2026 AT 6.30PM
AT LLYS Y CWM, BEDDAU

AGENDA

Item	Page
1. Apologies for absence To receive any apologies of absence from Members.	
2. Declarations of Interest To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
3. Public Representations To receive any representations from members of the public at the discretion of the Chair.	
4. Committee Terms of Reference To note the Terms of Reference of the Committee	4 to 10
5. Halls	
(i) To receive and note a report on the income and expenditure of Caerlan Hall and Beddau Community Centre.	11 to 12
(ii) To consider adopting a revised risk assessment for hall hirers of Beddau Community Centre when using the bouncy castle.	13 to 14

- (iii) To consider any options for the use of the former office at Caerlan Hall.

6. Footpaths Agency Agreement

To receive a Report from the Clerk on his discussions with Rhondda Cynon Taf County Borough Council on the Footpaths Agency Agreement. 15 to 16

7. Health and Safety (Risk Assessments)

To appoint a member of the Committee to accompany the Clerk in conducting the annual location Risk Assessments

8. General Maintenance Matters

To receive a report of the Clerk on general maintenance and miscellaneous matters. 17 to 22

9. Public Mural

To consider a proposal by Cllr Townsend Jones on a public mural.

10. Caerlan Hall (Signage)

To consider the following proposals from Cllr Townsend Jones :-

- (i) Signage on the front of Caerlan Hall to state its name.
- (ii) Improvements to the slate plaque on the front of Caerlan Hall, repainting the inscription, etc.
- (iii) Improvements to any other plaques in the area.

11. Urgent Items

To consider any matters which the Chair has determined reasonably to be urgent.

MR. G. E. HOPKINS J.P.

CLERK TO THE COUNCIL

LLANTRISANT COMMUNITY COUNCIL

ANNUAL MEETING

REPORT OF THE CLERK

18TH MAY 2026

STANDING COMMITTEES STRUCTURE AND TERMS OF REFERENCE

The Council is recommended to appoint the following five Standing Committees and their respective Terms of Reference for the Municipal Year 2026/2027:-

FINANCE AND GENERAL PURPOSES COMMITTEE	
Purpose	The Finance & General Purposes Committee is to oversee the administration of all matters relating to council finance, audit and compliance with relevant legislation.
Terms of reference	The role of the Committee is to consider and make recommendations to the Council on matters relating to: • the administration of the council's financial affairs • fixed assets/asset management (in consultation with the Assets and Operations Committee) • internal controls including review of effectiveness of internal audit and financial controls • virements between revenue budgets • charges or fees associated with council facilities • tendering, contract and purchasing arrangements in line with council Financial Regulations • awards of grants to local organisations • receipts of committee proposals for inclusion in the forthcoming annual budget • authorisation for payment of council invoices

	- the annual budget and precept amount in time for approval by the Council as per council Financial Regulations - any review or amendments of Financial Regulations, Standing Orders or Terms of Reference Reference relevant to this committee - any financial borrowing or loans - any use of financial reserves - proposals for inclusion in the capital works programme
Delegated Powers	This Committee cannot make decisions on behalf of the Community Council. The Committee's prime function is to make recommendations upon which the Community Council can base decisions. Urgent business which needs to be attended to before the next meeting of the Community Council may be dealt with by the Proper Officer, under authority already delegated to them in the Council Standing Orders and Financial Regulations.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	8 Members of the Council

ASSETS AND OPERATIONS COMMITTEE

Purpose	The Assets and Operations Committee will oversee the management, repair, safety and organisation of the Council's assets and operations in the community, including its halls, outdoor maintenance, allotments and open spaces.
Terms of reference	The role of the Committee is to consider and make recommendations to the Council on matters relating to: - the management and repair of The Parish Office, Caerlan Hall and Llys y Cwm; - the administration of hiring out any of the Council's assets, including hall hire;

	- the management and maintenance of all other of the Council's assets, land and community furniture; - the setting and monitoring of works undertaken by the Outdoor Assets staff; - the monitoring, administration and management of the Council's allotments sites in accordance with the Council's Allotments Rules. and liaison with each Allotments Site Management Committee; - the setting and monitoring of the Council's compliance with health and safety policies, legal requirements and procedures. - the exercising pro tempore of the functions and responsibilities of the former Beddau Community Centre Management Committee as laid out in its Constitution at its dissolution on behalf of Rhondda Cynon Taf County Borough Council. <i>(from 1st December 2023)</i>
Delegated Powers	The Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this committee to: - consider and implement any changes which are required to comply with Health & Safety Law; - ensure all health and safety incidents are investigated and any actions required to prevent further occurrence is taken; - complete the annual risk assessments.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	8 members of the Council

STAFFING COMMITTEE	
Purpose	The Staffing Committee will oversee and consider the staffing of the council. Unless otherwise directed, due to the nature of the purpose and terms of reference, the meetings of this Committee will be closed to the public.
Terms of reference	The role of the Committee is: • To manage and oversee the work of the Clerk in his or her duties as Proper Officer and manager of all other staff; • To consider the staffing needs of the Council and make recommendations to the Council for the staffing structure • To make recommendations to Council on all matters relating to recruitment, human resources policies, procedures and requirements, pay, terms and conditions • To consider grievance and disciplinary matters;
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Staffing Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to: • consider and implement any changes which are required to comply with Employment Law, Health & Safety Law and Terms and Conditions of Service • review job descriptions, person specifications and all contracts of employment. • manage long term sickness and incidents at work in line with the council's agreed policies • review employees pay awards and increments • oversee any disciplinary investigation in line with the council's disciplinary procedures which includes appointing an investigator and deciding if any disciplinary action against the employee will or will not be taken • oversee an employee's formal grievance(s) in line with the council's grievance procedures

	• ensure that confidentiality is maintained over all staffing matters by all members of the council • provide at least two Members to constitute, along with the appropriate senior Officer, the Interview Board for all applicants for Council employment. • grant the Interview Board the authority to make offers of employment with the exception of the role of Proper Officer whose appointment shall be referred to Full Council. On making an offer of employment the Interview Board shall offer no more than the base salary agreed for the job plus 10% without reference to Full Council.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	6 Members of the Council

EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

Purpose	The Events and Public Engagement Committee will plan and oversee events and the ways in which the Council engages with the residents of the community.
Terms of reference	The role of the committee is to make recommendations to the Council on matters relating to: • Events which the Council may wish to put on itself or in partnership with others; • The scheduling of such events; • Any resource requirements for the events, both financial and staffing; • consulting the public on the Council's plans and operations; • The means by which the Council's activities and events are communicated to the Public;

	The drafting of the Annual Report and the means by which it is published and distributed to residents.
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to: - organise, run and review all events which have been agreed by Council to be held during the municipal year; - spend the budget specifically allocated for events by the Council in line with Financial Regulations.
Frequency	The Committee will meet at least four times in each municipal year.
Membership	8 Members of the Council

APPEALS COMMITTEE

Purpose	The Appeals Committee will receive, hear and deliberate upon appeals in relation to grievance or disciplinary matters already considered by the Staffing Committee. Due to the nature of this Committee's purpose and terms of reference, the meetings of this Committee are closed to the public and its papers not published.
Terms of reference	The role of the committee is to consider appeals under the Council's staffing policies and procedures in relation to grievance and discipline.
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to consider a complaint or appeal by any employee of the Council in accordance with the Grievance Procedures and Disciplinary Policies on behalf of, in the name of and without further reference back to the Council.

Frequency	The Committee will meet when required.
Membership	4 Members of the Council who are not members of the Staffing Committee. (Should there be a situation where the quorum of three is not reached, reserve members may be drawn from any Members of the Staffing Committee who were not present to hear the matter in its first instance.)

MR G. E. HOPKINS JP

CLERK TO THE COUNCIL

28/07/2026

Llantrisant Community Council Current Year

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Detailed Income & Expenditure by Budget Heading 28/07/2026

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
201 Caerlan Hall						
1000 Hall Hire	2,572	8,000	5,428			32.2%
Caerlan Hall :- Income	2,572	8,000	5,428			32.2%
4050 Rates	924	5,400	4,476		4,476	17.1%
4055 Water Charges	0	500	500		500	0.0%
4060 Electricity	19	900	881		881	2.1%
4061 Gas	(187)	2,200	2,387		2,387	(8.5%)
4062 Broadband	146	570	424		424	25.6%
4063 Cleaning Materials	87	300	213		213	29.0%
4065 Maintenance Contracts	1,131	2,900	1,769		1,769	39.0%
4066 Repairs & maintenance	105	3,537	3,432		3,432	3.0%
Caerlan Hall :- Indirect Expenditure	2,225	16,307	14,082	0	14,082	13.6%
Net Income over Expenditure	348	(8,307)	(8,655)			
203 Beddau Community Centre						
1000 Hall Hire	3,412	14,000	10,588			24.4%
Beddau Community Centre :- Income	3,412	14,000	10,588			24.4%
4050 Rates	460	0	(460)		(460)	0.0%
4060 Electricity	76	2,000	1,924		1,924	3.8%
4061 Gas	143	5,500	5,357		5,357	2.6%
4062 Broadband	131	500	369		369	26.2%
4063 Cleaning Materials	96	300	204		204	31.9%
4065 Maintenance Contracts	287	1,200	913		913	23.9%
4066 Repairs & maintenance	20	4,286	4,266		4,266	0.5%
Beddau Community Centre :- Indirect Expenditure	1,212	13,786	12,574	0	12,574	8.8%
Net Income over Expenditure	2,200	214	(1,986)			
205 Lllys y Cwm						
1000 Hall Hire	448	100	(348)			448.1%
Lllys y Cwm :- Income	448	100	(348)			448.1%
4050 Rates	677	2,300	1,623		1,623	29.4%
4055 Water Charges	653	600	(53)		(53)	108.9%
4060 Electricity	(100)	800	900		900	(12.5%)
4061 Gas	109	1,500	1,391		1,391	7.2%
4063 Cleaning Materials	87	300	213		213	29.0%
4065 Maintenance Contracts	846	1,300	454		454	65.1%
4066 Repairs & maintenance	99	3,231	3,132		3,132	3.1%
Lllys y Cwm :- Indirect Expenditure	2,371	10,031	7,660	0	7,660	23.6%
Net Income over Expenditure	(1,923)	(9,931)	(8,008)			

28/07/2026

Llantrisant Community Council Current Year

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Detailed Income & Expenditure by Budget Heading 28/07/2026**Month No: 4****Cost Centre Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	6,432	22,100	15,668			29.1%
Expenditure	5,807	40,124	34,317	0	34,317	14.5%
Net Income over Expenditure	<u>625</u>	<u>(18,024)</u>	<u>(18,649)</u>			
Movement to/(from) Gen Reserve	<u>625</u>	<u>(18,024)</u>	<u>(18,649)</u>			

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL	BOUNCY CASTLE BEDDAU COMMUNITY CENTRE
RISK ASSESSMENT AND CHECKLIST FOR ALL HIRERS	

Activity: Use of inflatable bouncy castle

Location: BEDDAU COMMUNITY CENTRE

Date of Event: _____

Nominated supervisor: _____ (Name of Hirer)

<u>Hazard</u>	<u>Persons at Risk</u>	<u>Control Measures</u>	<u>Residual Risk</u>
Overcrowding	Children	Maximum of 8 children on the castle at any one time. Supervisor to control entry and exit.	Low
Collision between users	Children	Group children by similar age and size. No rough play, flips or wrestling.	Low
Falls entering/leaving	Children	Remove shoes. One child enters/exits at a time. Safety mats at entrance.	Low
Falling from inflatable	Children	No climbing or sitting on walls. Supervision at all times.	Low
Trip hazards	All	Keep cables secured and entrance clear.	Low
Electrical hazards	All	Use RCD protection and keep electrics dry.	Low
Failure of inflatable	Children	Inspect before use. Evacuate immediately if deflation occurs.	Low
Inadequate supervision	Children	At least one responsible adult supervising.	Low
Medical emergency	All	First aider available and emergency access maintained.	Low

Rules for Users

- Maximum 8 children on the castle at any time.
- Bouncy castle must not be moved from the position in which it has been set by the Council's staff.
- Children using the bouncy castle should be of similar age and size where practicable.
- No adults on the castle.
- Remove shoes, glasses, jewellery and sharp objects.
- No food, drink, chewing gum or sweets.
- No climbing, hanging, wrestling, pushing or somersaults.
- Leave immediately if instructed by the supervisor.

Pre-Use Checklist

- ☐ Inflatable securely anchored.
- ☐ Blower operating correctly.
- ☐ RCD-protected power supply.
- ☐ Safety mats in place.
- ☐ Area clear of hazards.
- ☐ Weather suitable.
- ☐ Manufacturer's instructions available.
- ☐ Public liability insurance in place.
- ☐ Supervisor briefed on emergency procedures.

Emergency Procedure

1. Stop further access immediately.
2. Remove users calmly.
3. 3. Evacuate immediately if deflation occurs.
4. 4. Administer first aid if required.
5. 5. Contact emergency services if necessary.
6. 6. Record the incident.

I confirm that I have read and understood this Risk Assessment and agree to ensure that all safety procedures are followed throughout the hire period, including maintaining appropriate adult supervision and ensuring that the rules as stipulated are observed. I understand that I am responsible for the safe operation of the inflatable while it is in my care and understand that Llantrisant Community Council accepts no liability for any injury, loss or damage resulting from my failure to follow these safety procedures.

Signed by the Hirer: _____ Name of Hirer: _____ Date: _____

LLANTRISANT COMMUNITY COUNCIL
ASSETS AND OPERATIONS COMMITTEE
4TH AUGUST 2026

FOOTPATHS AGENCY AGREEMENT

1. As with many other town and community councils in the Rhondda Cynon Taf area, Llantrisant Community Council has a service level agreement with Rhondda Cynon Taf County Borough Council with regard to public footpaths in the community council's area. It is called the Footpath Agency Agreement.
2. Llantrisant Community Council manages around 25 miles (just over 40km) of public footpaths under this agreement.
3. Rhondda Cynon Taf County Borough Council reimburses the Council at a rate of £20 per kilometre of pathway tended to under this agreement. This Council thus receives just over £800 per year for all the work it does on the footpaths.
4. From the oldest records on our file, a letter from the Director of Highways, Transportation and Engineering (18th July 1996) the formula used at that time was based on £20 per kilometre of pathway. This in fact probably dates older, to a figure the former Mid Glamorgan County Council had come up with, likely in the 1980s or 1990s.
5. I have raised my views on the obsolescence of this agreed rate at the regular meetings of town and community clerks with Rhondda Cynon Taf officers, the Liaison Committee, and as a result a meeting was held with relevant officers to discuss the matter.
6. My obvious first argument is that this 30-year-old (at least) figure is very much out of date and needs revisiting.
7. Rather than get bogged down in Llantrisant's particulars (as the agreement applies to all community and town councils signed up, not just us) I proposed starting the discussion using a simple application of inflation using RCTCBC's own - and previously Mid Glam's own - formula. *[My rough calculations based on number of days worked and the cost of our operatives per day would not necessarily be helpful and might have made the whole of the discussion academic. Suffice to say, the figure would be a lot higher if we did it that way.]*
8. Depending on whether we use CPI or RPI, after the 30-year period since 1996, £20 per kilometre then would be worth roughly £38 (CPI) or £44 (RPI) today.

9. I suggested as a starting point that we go down the middle and propose adopting £42 per kilometre from 1st April 2026, and that all town and community councils who are in partnership with RCTCBC under the Agreement are notified of the change.
10. It is my contention that this continues to represent good value for the County Borough Council for the work done by the Community Council and the outcomes achieved in meeting statutory obligations.
11. I further suggested that the Agreement is either amended to incorporate an annual rise in line with inflation, or at the very least that a review takes place every three to five years to ensure that the figure keeps pace with costs, and that we do not allow 30 years to pass again before the matter is revisited.
12. I am happy to report that the Senior Management Team of the County Borough Council has indicated that it is in favour of reviewing the formula in these terms, and is preparing to include the increased provision for the new Agreement in the budget for the financial year 2027/2028 onwards.

MR. G. E. HOPKINS J.P.
CLERK TO THE COUNCIL

LLANTRISANT COMMUNITY COUNCIL
ASSETS AND OPERATIONS COMMITTEE
4TH AUGUST 2026

REPORT OF THE CLERK

GENERAL MAINTENANCE REPORT
(AND MISCELLANEOUS MATTERS)

1. This report aims to keep members informed on the ongoing operational work carried out by the Council's General Maintenance staff. It is not an exhaustive report, but hopefully captures most of the principal matters currently in hand.
2. The Committee is reminded that the General Maintenance Staff is comprised of:

General Maintenance Manager:	Jason Akers	
General Maintenance Officer:	Gareth Povey	
Halls Caretaker:	Amanda Stokes	
Summer Labourer:	Gareth Hurley	(3 days per week)

In addition, a considerable proportion of the Events and Public Engagement Officer's work is currently deployed to managing halls bookings at Caerlan Hall, Llys y Cwm and Beddau Community Centre.

Floral Displays

3. The flower baskets were put up around the community during the first week of June 2026. They were slightly late this year due to the unusual weather conditions which had delayed the coming on of the seedlings and plants at Boverton Nurseries (reflected by most growers this year.) This year's provision at a total cost of £4,355.40, included the following:-
 - 84 Amberol cns-p liners
 - 36 Amberol CAS-OP round 16' liners
 - 22 trays of general bedding plants; and
 - 12 trays of geraniums
 - Appropriate feed mixes

} For 37 planters

4. In general, whilst the seedlings and planting came on late this year, they have been well-cared-for by the General Maintenance Staff and thanks to frequent watering and feeding are now blossoming most satisfactorily. The decidedly cold and wet weather of the early quarter of the year, causing the delay, has now given way to a different problem, that of considerable heat and lack of rain. Generally the staff are now watering the baskets and planters three times per week during this period of exceptionally hot and dry conditions.
5. As a broader point, the Committee may wish to note that in the future all signs are pointing towards this hotter, drier weather becoming more normal than exceptional.
6. In addition to the two new cherry trees at Cherry Cottage, Llantrisant, the staff constructed new planters (repurposing from former street furniture) running along the back wall of the grassed area, and two planters with the inscription of the Council on the grassed area itself. This has resulted in a rather pleasant situation, at which there are two Llantrisant Community Council benches.
7. The planter at the Talbot Green seating area at the entrance to the retail park, having been vandalised and subsequently replanted on several occasions within just a few weeks, has been moved to a slightly more elevated and prominent position in the same vicinity, and so far has not been vandalised again.
8. The Council has expressed its gratitude to Boverton Nurseries for their generous gift of plants to replace those vandalised at the Talbot Green seating area.
9. Several of the Council's feature areas are looking especially pleasant, including Cherry Cottage, Llantrisant and Mount Pleasant Gardens, Beddau.
10. The General Maintenance staff used some of the additional flowers and plants to create a new potted floral display around the plinth of Dr Price on the Bullring, and also opposite the butchers in Swan Street, Llantrisant.
11. The team have also installed flower troughs along the railings at the shops on Gwaunmiskin Road, Beddau.
12. Further to a request from the Llantrisant Town Trust, the Council has taken over responsibility for the appearance of the town pump on the Bullring. Flowers have been planted within the protective fencing, and also baskets attached thereto, making an attractive display. Two baskets have also been added to the railings of the entrance porch to the Model House, which again improve the aspect of the Bullring.

13. The Heather Gardens, Llantrisant will be receiving increased attention from the maintenance staff.
14. Flower baskets now improve the look of all three of the Council's public premises: Caerlan Hall, Llys y Cwm and Beddau Community Centre. Beddau Brownies have also made the entrance pathway to Beddau Community Centre pretty by planting flowers along the edge of the pathway.

Potential Hosepipe Ban

15. The potential for a hosepipe ban to be imposed by Welsh Water in this area has been considered, and what implications this may have for the Council's operation, particularly in relation to watering our floral displays. (Such restrictions have been made for other parts of Wales, though not yet for this area.)
16. There are some statutory and non-statutory exemptions listed by Welsh Water. Relevant to us are:-
 - (i) Watering plants that are (1) grown or kept for sale or commercial use, or (2) that are part of a National Plant Collection or temporary garden or flower display;
 - (ii) Using a hosepipe when watering a garden and (domestic or non-commercial) premises that cannot be reasonably done with a watering can.
17. It might be reasonable to classify our flowering baskets as a temporary flower display, as they are indeed seasonal.
18. It could also be argued that the flower baskets cannot reasonably be watered using a watering can. There are 120 such baskets and the vast majority of them are positioned at a height that necessitates the use of the bowser and sometimes the staff climbing ladders. They could not "reasonably" be done with a watering can.
19. On those two bases, unless this Council were to receive specific instructions to the contrary, in the event of a hosepipe ban I would ask you to agree that we continue to water the baskets and planters as usual.
20. In the meantime, I have instructed the General Maintenance Manager to continue with his usual schedule unless otherwise instructed.

Footpaths and public spaces

21. The Council maintains over 25 miles (40km) of footpaths on behalf of Rhondda Cynon Taf County Borough Council under the Footpath Agency Agreement. The summer period is a time of very rapid growth, and the maintenance team devote a considerable amount of time to cutting back overgrowth onto these paths.

22. The Council maintains the following public spaces and infrastructure:-

- Beddau Clock
- Beddau Community Centre and perimeter grassed areas
- Caerlan Hall
- Cherry Cottage
- Codgers Corner
- Storage containers and lock-up, Brynteg Allotments
- Diane Baker Memorial Area
- Forest Hills
- Heather Gardens
- Heol Johnson (grassed area)
- Hunters Gate (kick about area)
- Llys y Cwm
- Mount Pleasant Gardens
- Talbot Square flower bed
- Town pumps (3 of 3)
- Urinals, Llantrisant
- Workshop. Coedcae Lane
- Talbot Green seating area (former youth shelter)
- 120 flower baskets
- 37 planters
- 25 miles of public footpath

23. By agreement with Llantrisant Guildhall, during the summer months this Council also cuts the grass on the Castle Green, maintaining it to a condition fit for the many public events which take place throughout the summer on the Green.

Street Furniture

24. There are a number of the older benches (which are not made of the recycled plastic we now buy but rather of either metal or wood) which require repainting. This will be done after the watering season.

25. Three new benches have been delivered ready for installation at the “Tumps” in Beddau, and this will be done in the coming month or so.

26. The bus shelters will similarly all be washed when the busiest of the watering/cutting season is over.
27. Graffiti on bus shelters and other street furniture is cleaned on a frequent basis, and there tend to be spikes whenever there is a prodigious individual eager to offer their non-commissioned artistic sentiments for public appraisal. This Council responds with a fairly rapid, more-often-than-not instant removal of these markings.
28. Broken bus shelter panels are a frequent occurrence at the hands of less-well-tempered members of the public. These are also frequently changed without much pronouncement. It is an expense we budget for, but sometimes if a particular shelter is attacked on a regular basis, we replace the Perspex with steel panels.
29. The “gateway” sign to Llantrisant from the Beddau end was replaced after having disappeared earlier this year. Our thanks must be to Rhondda Cynon Taf CBC for making and erecting the sign with no charge to the Community Council.
30. In a recent meeting of the RCT/Community Council liaison committee, I raised the issue of the general state of road signage in the area. Most signs are in need of a good clean, and this would be taken up by the relevant officers of RCT.
31. In principle, the Council has given its backing to the installation of a new bus shelter at Southgate bowls pavilion. RCT have indicated that they are currently in the process of purchasing a number for their purposes and have asked if we would like to commit to purchasing this now, as we may get a better deal on the back of their bigger purchasing power. The Committee is asked for its assent.

Other Works

32. As per Council’s resolution, the General Maintenance team put up summer bunting on the Bullring.
33. The fencing around Llys y Cwm has been fully painted.

Summer Labourer

34. Although technically a staffing matter, there being no Staffing Committee arranged between now and the next Council meeting, I would ask that the following be considered:

35. The volume of outside work is increasing all the time, coupled with the increased involvement of our General Maintenance staff in the setting-up, working and then packing away public events, the outside staff are working beyond their capacity.
36. In order to provide sufficient capacity through the Autumn, I would ask that the Summer Labour, due to end his temporary contract with us at the end of August, be extended to the last event of the year, namely Christmas on the Hilltop in Llantrisant, which will assist with the continuing watering, cutting, and the autumn and winter events preparation and execution. This will be a cost of circa £3,000.

MR G. E. HOPKINS J.P.

CLERK TO THE COUNCIL