CYNGOR CYMUNED LLANTRISANT

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE

FINANCE AND GENERAL PURPOSES COMMITTEE

HELD AT 6.30PM ON THURSDAY 4TH DECEMBER 2025 AT LLYS Y CWM, BEDDAU

Present

Cllr David Myles (Chair)
Cllr David Brown
Cllr Anne Callow
Cllr Mal Davies (Online)
Cllr Ron Hunt
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)
The Deputy Clerk and Responsible Financial Officer (Mrs Alison Jenkins) (Online)

FGP/25-26/01 Apologies for absence

There were apologies from Cllr David Nicholas.

FGP/25-26/02 Declarations of Interest

Cllr Anne Callow declared that she was a volunteer at the Beddau, Llantrisant and Talbot Green Food Bank (in respect of Minute FGP/25-26/03).

Cllrs Mal Davies and David Myles declared that they were allotment holders. (In respect of Minute FGP/25-26/07 (ii)).

FGP/25-26/03 (Community Assistance Fund) Support for local food banks

Information was received from BLT Food Hub, Beddau Welfare, Cwm and Llantwit Welfare Scheme, Taff Ely Food Bank and Salem Food bank and considered in terms of allocating the £5,000 community assistance fund to support local food banks in the financial year 2025/2026.

It was **agreed** to allocate from the £5,000 Community Assistance Fund the following grants to the respective organisations:-

Beddau, Llantrisant and Talbot Green Food Bank	£3,000
Cwm Welfare	£1,500
Salem Food Bank	£ 500

FGP/25-26/04 Draft Annual Remuneration Report 2026/2027

The Committee considered the draft recommendations of the Democracy and Boundary Commission Cymru, as contained within its Draft Annual Remuneration Report for 2026-2027 as it related to Towns and Community Councils. The final recommendations of the report were accepted in principle and would be determined at the Annual Meeting of Council in May 2026.

FGP/25-26/05 Interim Report of the Internal Auditor 2025/2026

The Interim Report of the Internal Auditor conducted at the end of Quarter 2 was received. It was noted with satisfaction that there was substantial assurance given in all 11 control objectives, and there were no recommendations for action. The staff were complimented on their governance and financial administration of the Council's affairs.

FGP/25-26/06 Year to Date Accounts

The accounts for the year to the end of Quarter 2 were reviewed, and having considered the recommendations from the Responsible Financial Officer the following virements were **agreed** to:-

FROM		TO		AMOUNT
4065/205	Lysycwm Maintenance Contracts	4220/101	General Insurance	£102
4250/101	Contingency Fund	4215/101	Audit Fees & Bank Charges	£400
4064/205	Llys y Cwm Refurbishment	4255/101	Office Equipment	£700
4231/107	Councillor Training	4226/107	Councillor Allowances	£12
4231/107	Councillor Training	4230/107	OVW Membership	£22
4015/107	Staff Training	4020/107	Workwear	£250
4152/106	Beddau & Tynant Projects	4152/105	Beddau & Tynant Grants	£361
4062/205	Broadband Llys y Cwm	4062/201	Broadband Caerlan	£377
			TOTAL	**£2,224**

FGP/25-26/07 Draft Budget and Precept 2026/2027

The following represents the recommendations the Committee **agreed** to make to Full Council:-

(i) that the hall hire charges for 2026/2027 be those in the following table:-

HALLS	BEDDAU	CAERLAN	LLYSYCWM
Commercial/One Off	£12.95	£11.80	£12.95
Regular Hirers	£11.50		
Not for Profit		£7.95	£7.95
Bouncy Castle Party	£93.00		
Food Hub	£150/month		

(ii) that the standing charges levied to the four allotments sites committees for 2026/2027 be those as follows:-

Allotments	
Brynteg:	£88.00
Southgate (Penygawsi):	£54.00
Penycoedcae:	£100.00
Tynant:	£83.00

(iii) that charges for photocopying at the Parish Office for 2026/2027 be as follows:-

Administration	**A4**	**A3**
Black and white copies	5p	10p
Colour	10p	20p
Laminating	50p	75p

(iv) that the following estimates for income and expenditure be approved as the Council's Budget for the financial year 2026/2027:-

ADMINISTRATION	Budget	Proposed
	2025/26	**2026/27**
Photocopying	£1,800	£1,000
Computer Costs	£3,300	£3,500
Postage	£50	£50

Telephones	£1,250	£1,400
Stationery	£300	£300
Sundries	£100	£100
Audit Fees & Bank charges	£1,400	£1,400
General Insurance	£4,700	£5,000
Elections	£2,000	£1,000
Contingency Fund	£6,000	£6,000
Office Equipment	£1,000	£1,200
Grant Money Spent		
TOTAL	**£21,900**	**£20,950**

COUNCILLORS	Budget **2025/26**	Proposed **2026/27**
Chair's Allowance	£1,000	£1,000
Remuneration	£4,500	£5,000
OVW	£2,800	£3,000
Councillors Training	£500	£500
Travel & Subsistence	£250	£250
TOTAL	**£9,050**	**£9,750**

GRANTS	Budget	Proposed
	2025/26	**2026/27**
Llan and Talbot Green	£11,000	£11,000
Beddau & Tynant Wards	£9,000	£9,000
General Grants	£2,500	£2,500
BATCL	£6,000	£6,000
Beating the Bounds earmarked	£1,000	£1,000
Llantrisant Guildhall	£1,500	£1,500
TOTAL	**£31,000**	**£31,000**

PROJECTS	Budget	Proposed

	2025/26	2026/27
Defibrillator Supplies	£300	£300
Llantrisant Ward	£2,500	£2,500
Talbot Green Ward	£2,500	£2,500
Beddau & Tynant Wards	£5,000	£5,000
Events/Public Relations	£6,000	£6,000
Christmas	£12,000	£12,000
Floral Displays	£4,000	£4,000
Charter of Friendship	£250	£100
Community Assistance	£5,000	£5,000
Llantrisant Christmas Grant		£0
TOTAL	**£37,550**	**£37,400**

TRANSPORT	Budget	Proposed
	2025/26	**2026/27**
Fuel	£1,400	£1,400
Repairs, Service, MOT	£1,200	£1,200
Road Tax	£360	£350
Van Lease	£550	£550
Van insurance	£1,700	£2,100
New Van Fund	£4,000	£3,000
TOTAL	**£9,210**	**£8,600**

ALLOTMENTS	Budget	Proposed
	2025/26	**2026/27**
Penygawsi Allotments	£600	£600
Brynteg Allotments	£600	£600
Tynant Allotments	£600	£600
Penycoedcae Allotments	£600	£600
TOTAL	**£2,400**	**£2,400**

OUTSIDE WORK	Budget	Proposed
	2025/26	**2026/27**
Small Tools		
Equipment (repairs & spares)	£2,500	£3,000
Outside Work	£3,000	£3,000
Street Furniture	£2,000	£1,000
Large Equipment	£1,500	£1,500
TOTAL	**£9,000**	**£8,500**

WORKS DEPOT	Budget	Proposed
	2025/26	**2026/27**
Works Depot		
Rates	£1,000	£1,000
Water Charges	£250	£250
Electricity	£1,500	£1,200
Broadband	£350	£380
Repairs & Maintenance	£200	£200
Rent	£6,500	£6,350
Insurance	£560	£560
Sundries	£100	£100
TOTAL	**£10,460**	**£10,040**

STAFFING	Budget	Proposed
	2025/26	**2026/27**
Salaries	£135,000	£140,000
PAYE &NI	£36,000	£48,000
Penison Contributions	£29,000	£40,000
Occupational Health/ Recruitment	£500	£500
Training	£1,000	£500
Work wear	£1,000	£1,200
Staff Expenses	£300	£200
TOTAL	**£202,800**	**£230,400**

CAERLAN	Budget **2025/26**	Proposed **2026/27**
Rates	£5,400	£5,400
Water Charges	£600	£500
Electricity	£1,100	£900
Gas	£2,500	£2,200
Broadband	£0	£570
Cleaning Materials	£300	£300
Maintenance Contracts	£3,000	£2,900
Repairs & maintenance	£1,500	£2,500
TOTAL	**£14,400**	**£15,270**

BEDDAU COMMUNITY	Budget **2025/26**	Proposed **2026/27**
Electricity	£2,200	£2,000
Gas	£5,000	£5,500
Broadband	£450	£500
Cleaning Materials	£300	£300
Maintenance Contracts	£1,200	£1,200
Repairs & maintenance	£2,500	£2,500
TOTAL	**£11,650**	**£12,000**

LLYS Y CWM	Budget **2025/26**	Proposed **2026/27**
Rates	£2,300	£2,300
Water Charges	£600	£600
Electricity	£800	£800
Gas	£1,200	£1,500
Broadband	£450	£0
Cleaning Materials	£300	£300

Office Refurbishment	£20,000	£0
Maintenance Contracts	£1,400	£1,300
Repairs & maintenance	£2,500	£2,500
TOTAL	**£29,550**	**£9,300**

EXPENDITURE	Budget **2025/26**	Proposed **2026/27**
Administration	£21,900	£20,950
Councillors	£9,050	£9,750
Grants	£31,000	£31,000
Projects	£37,550	£37,400
Transport	£9,210	£8,600
Allotments	£2,400	£2,400
Outside Work	£9,000	£8,500
Works Depot	£10,460	£10,040
Staffing	£202,800	£230,400
Llys y Cwm	£29,550	£9,300
Caerlan	£14,400	£15,270
Beddau CC	£11,650	£12,000
TOTAL	**£388,970**	**£395,610**

INCOME	Budget **2025/26**	Proposed **2026/27**
Photocopying	£100	£150
Interest	£3,500	£3,500
Penygawsi Allotments	£51	£54
Brynteg Allotments	£83	£88

Tynant Allotments	£78	£83
Penycoedcae Allotment	£94	£100
Footpath Agency Agreement	£835	£835
Hall Hire Llys y Cwm	£1,000	£100
Hall Hire Caerlan	£6,500	£8,000
Hall Hire Beddau CC	£12,000	£14,000
TOTAL INCOME	**£24,241**	**£26,910**

BUDGET EXPENDITURE 2026/27		**EARMARKED RESERVES**
Administration	**£20,950**	**£13,000**
Councillors	**£9,750**	
Grants	**£31,000**	
Projects	**£37,400**	**£2,800**
Transport	**£8,600**	**£13,000**
Allotments	**£2,400**	
Outside Work	**£8,500**	**£9,000**
Works Depot	**£10,040**	
Staffing	**£230,400**	**£2,300**
Llys y Cwm	**£9,300**	**£1,500**
Caerlan	**£15,270**	**£1,299**
Beddau CC	**£12,000**	**£1,500**
CiL		**£0**
TOTAL EXPENDITURE	**£395,610**	
TOTAL EAR MARKED RESERVES		**£44,399**

(v) that the Council consider amending the draft budget to allocate an additional £7,000 to allow for the implementation of the recommendation of the Democracy and Boundary Commission Cymru draft annual remuneration report 2026/2027 in respect of members' attendance allowance.

(vi) That the total budget allocation for 2026/2027 therefore be £395,610.

(vii) That the Precept be established by this Council for 2026/2027 in the amount of £354,694 , with the difference being made up from the Council's general reserve, resulting in a Band D equivalent property charge of £65.00 (a 4.8% uplift on the previous financial year.)

FGP/25-26/08 Financial Regulations

It was **noted** that there were no proposed changes to the existing Financial Regulations of the Council at this time.

There being no further business, the meeting was closed at 8.20pm

CLLR DAVID MYLES
COMMITTEE CHAIR