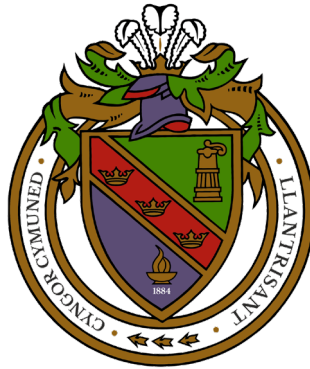


**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

Llys y Cwm
Gwaunmiskin Road
Beddau
CF38 2AU

01443 223796
office@llantrisant-cc.gov.wales
Clerk: Mr G E Hopkins JP BA(Hons)



Llys y Cwm
Heol Gwaunmeisgyn
Beddau
CF38 2AU

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Clerc: Mr G E Hopkins JP BA(Hons)

Wednesday 10th December 2025

COUNCIL SUMMONS

TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL

YOU ARE SUMMONED to a meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held at **6.30pm** on **Tuesday 16TH DECEMBER 2025** at **CAERLAN HALL, LLANTRISANT.**

The Agenda for the meeting is attached. The meeting will be held online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/83109769562>

Meeting ID: 831 0976 9562

I should be grateful if you would confirm your attendance.

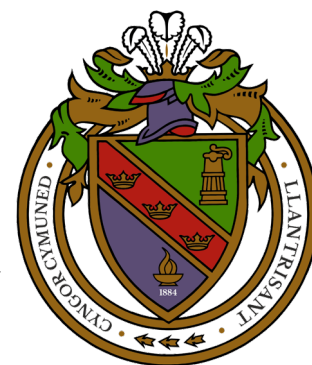
Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



THE ORDER OF BUSINESS FOR A MEETING OF
LLANTRISANT COMMUNITY COUNCIL TO BE HELD ON

TUESDAY 16TH DECEMBER 2025 AT 6.30PM

AT CAERLAN HALL, LLANTRISANT

AGENDA

Item		Page
1. Apologies for absence	To receive any apologies of absence from Members.	
2. Declarations of Interest	To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
3. Public Representations to the Council	To receive any representations from members of the public at the discretion of the Chair.	
4. Minutes of the Previous Meeting	To approve as a true record the Minutes of the Council Meeting of Council held on 11 th November 2025, and note the Action Log.	4 to 10
5. Financial Matters		
(i)	To receive and approve the accounts for payment for December 2025;	11 to 13
(ii)	To receive and note the income and expenditure accounts for November 2025.	14 to 17
6. Reports from Committees	To receive the Minutes of the Finance and General Purposes Committee held on 4 th December 2025 and approve the following:-	18 to 27

- (i) the recommended Budget for the financial year 2026/2027;
- (ii) the recommended Precept to set for the financial year 2026/2027;
and
- (iii) any other recommendations contained in the minutes of the committee meeting.

7. Planning and Development Control

To note and consider any planning applications received by Rhondda Cynon
Taf County Borough Council since the last meeting.

28 to 29

8. Correspondence

To receive any correspondence to the Council.

9. Urgent Items

To consider any matters which the Chair has determined reasonably to be
urgent.

MR. G. E. HOPKINS J.P.

CLERK TO THE COUNCIL



LLANTRISANT COMMUNITY COUNCIL

MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL

HELD AT 6.30PM ON TUESDAY 11TH NOVEMBER 2025, AT

LLYS Y CWM, BEDDAU.

Present

Cllr Ron Hunt (Chair)
Cllr David Brown
Cllr Anne Callow
Cllr Glynne Holmes
Cllr David Myles

Cllr Dr Catherine Preston
Cllr Adam Robinson
Cllr Carys Romney
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr G. E. Hopkins J.P.)

FC/25-26/75 Apologies for Absence

Apologies were received from Cllrs Julie Barton, Mal Davies, Lynne Murdoch, David Nicholas, and Paul Thomas.

FC/25-26/76 Declarations of Interest

No declarations of interest were made.

FC/25-26/77 Public Representations to the Council

A presentation was made to the Council on behalf of the Welsh Blood Service by Mr Richard Braine, Donor Engagement Co-ordinator.

The Council was interested to note that only 3% of the eligible population currently gave blood. There was a constant need to recruit new donors to ensure a reliant supply of blood across the health services.

The Council could assist the Service by sharing information across its social media accounts, and this was **agreed**.

FC/25-26/78 Minutes of the Previous Meeting

The Minutes of the Meeting of Council held on Tuesday 14th October 2025 were **approved** as a correct record, and the Action Log was noted.

It was **agreed** that in future, outstanding actions from the Council's Standing Committees would be added to the Action Log.

FC/25-26/79 Financial Matters

- (i) It was **agreed** that the following accounts for payment be made :-

				VAT
BT	Broadband (x4) and telephone	£	228.12	s
Core Synergy	Web and email Provision	£	54.00	s
Barclaycard	see attached sheet	£	1,105.04	-
CF Corporate	new copier Lease	£	166.90	s
SIT	copies (Oct)	£	25.99	s
Tesco Mobile	4 x mobile contracts	£	38.67	s
HMRC	NI and Tax (Oct)	£	5,308.20	z
Wages	Salaries (Oct)	£	12,858.62	z
Pensions	Pensions (Oct)	£	3,789.73	z
Good Directions	Clock and installation	£	14,844.00	s
Village Directory	Christmas advertising	£	90.00	s
RCTCBC	Rates (Caerlan)	£	494.00	o
SSE	Electricity (Sep, Caerlan)	£	56.21	f
RCTCBC	Rates (Llys y Cwm)	£	216.00	o
Drake AV	Microphones	£	627.00	s
SSE	Electricity (Sep, Llys y Cwm)	£	40.32	f
British Gas	Gas (Beddau CC)	£	748.80	s
RCTCBC	Rates Workshop	£	101.00	o
Welsh Water	Water April to Oct workshop	£	96.42	o
PJ Saunders	Rent workshop	£	633.00	s
Country Timbers	wood, screws & screw case	£	69.77	s
Trade UK	Screwfix Account	£	21.96	s
Egan Waste	Skip (Tynant)	£	324.00	s
APW	Hedge at top of B&P	£	540.00	s
SSE	Electricity (Brynteg)	£	54.71	
RCTCBC	Van Hire (Oct)	£	46.70	s
UK Fuels	Diesel (Oct)	£	177.49	s
Radius	Trackers monthly payment	£	24.00	s
Leekes	Pipe for large trees	£	39.07	s
Country Timbers	Post fix, sleeper pins	£	42.30	s
Ecotricity	Electric Workshop Octo	£	101.12	f
Chubb	Emergency Light Maintenance (Caerlan)	£	406.03	s

Chubb	Emergency Light Maintenance (Llys y Cwm)	£	394.75	s
JT Jump	Various ents for Beddau Xmas	£	700.00	s
Sarah's G/Grocers	Small business Christmas trees	£	192.50	s
GTFM	GTFM Roadshow services	£	250.00	s
EDF	Electricity (Oct - Beddau CC)	£	135.92	f
TOTAL		£	45,042.34	

- (ii) The income and expenditure accounts up to October 2025 were noted.
- (iii) It was **agreed** to donate £250 to the Rhondda Cynon Taf Community Wind Band for playing at the two Remembrance Sunday services at Llantrisant and Beddau.
- (iv) It was further **agreed** to pay the two buglers who had played at the Llantrisant and Beddau Remembrance Sunday Services the sum of £50 each as a thank you for their services.

FC/25-26/80 **Reports from Committees**

The Minutes of the Events and Public Engagement Committee held on 15th October 2025 were received.

FC/25-26/81 **Review of Community and Town Councils (Senedd Enquiry)**

The conclusions of the Senedd Enquiry conducted by the Local Government and Housing Committee of the Welsh Parliament in March 2025 were received and noted.

FC/25-26/82 **Planning and Development Control**

The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting were **noted**:-

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
25/1067/FUL	Proposed two storey rear flat roof extension to the existing dwelling including provision of Juliet balconies	3 Pine Court, Talbot Green, CF72 8LA
25/1050/FUL	Single storey rear extension	3 Pine Court, Talbot Green CF72 8LA
25/1040/RVOC	Variation of condition 1 of reserved matters approval 22/0690/RES, for the substitution of house types to plots 304-402 and other associated works	Land West Of A4119, Cefn Yr Hendy, Miskin, Pontyclun

There being no further business, the meeting was ended at 7pm

CLLR RON HUNT

CHAIR OF COUNCIL

LLANTRISANT COMMUNITY COUNCIL
COUNCIL ACTION LOG - DECEMBER 2025

As requested by Council on 11th November, 2025, this action log now contains outstanding actions from the Council's Standing Committees.

MINUTE	ACTION	REMARKS
<u>EPE/22-23/25</u>	Time Capsule Project Committee agreed on 22 nd Nov 2022 to recommend £500 be allocated from the Llantrisant Project fund to initiate work under the stewardship of Cllr Ellie Townsend Jones. The Committee agreed to receive updates on the project as required.	<u>EPE/25-26/05</u> (i) The time capsule had been planned for placement in the Museum Room of Llantrisant Church's renovated bell tower, where historical displays had been taking shape. (ii) It had been intended to be housed in a lockable, floor-standing box, likely made from recycled tower timber. (iii) There would be no cost to the Council for the siting of the capsule; (iv) Work on the bell tower had been progressing toward completion by the Autumn, with the time capsule event being scheduled for early spring 2026. (v) The capsule had been meant for opening in 2073, marking 49 years since the 2024 Beating of the Bounds. (vi) Letters had been going out to Year 6 pupils' families at the end of the summer term 2025, with letters going out to all primary school pupils near to the actual date for the concealment. (vii) The contents had been reflecting Llantrisant past and present, including a photobook by Gwynfa Camera Club.
<u>AOC/25-26/05</u>	(v) AV system used to facilitate hybrid meetings at Llys y Cwm required new table-top microphones,	Microphones purchased, installed and are working well.

	(vi) design and quotations for providing new accessible toilet facilities at Caerlan Hall, Llantrisant be obtained for the purposes of enabling the main hall and the lesser hall (former office) to be hired out separately.	No progress as yet.
<u>AOC/25-26/06</u>	(ii) winter flowers to be planted in planters	This will be done in the next couple of weeks.
	(iii) further planting of daffodil bulbs	Bulbs planted at Llys y Cwm, Beddau Community Centre, and along the roadside verges at Llantrisant Leisure Centre.
	(iv) It was agreed that the signage on the road side elevation of Caerlan Hall be changed to reflect the office move to Llys y Cwm.	Not yet progressed.
	(v) It was agreed that the recently vandalised benches on the Community Route in Talbot Green be replaced with more robust foundations.	Done
	(vi) It was agreed to recommend the removal of the silver birch tree at the Heather Gardens in Llantrisant, in order to improve the sunlight reaching the heather, which had been suffering from a lack thereof.	Done
<u>AOC/25-26/08</u>	Various matters concerning improvements to allotments governance.	- Email accounts set up for Allotments Committees - Looking for training partner to deliver bespoke training for allotments committee members
<u>FC/24-25/98</u>	Talbot Green Seating Area	Work undergoing on the interpretation boards,

<u>FC/25-26/47</u>	Support for Food Banks	The Finance and General Purposes Committee has considered further information requested by the Council and has made a recommendation for consideration at this Council meeting.

KEY:

FC: Full Council / **EPE:** Events and Public Engagement Cttee / **FGP:** Finance and General Purposes Cttee /
AOC: Assets and Operations Committee / **STAFF:** Staffing Committee

MR. G. E. HOPKINS J.P.

CLERK

				Office Use			
OFFICE				VAT		account	
BT	30.11.25 Broadband (x4) and telephone	£	225.36	s	d/d	split	101
Core Synergy	31.12.25 Web and email Provision	£	60.00	s	s/o	4202	101
Core Synergy	16.12.25 Additional storage and update	£	54.00	s	bacs	4202	101
Barclaycard	05.12.25 see attached sheet	£	2,061.89	-	bacs	split	
SIT	15.12.25 copies (Nov)	£	46.41	s	d/d	4200	101
Unity Turst	30.11.25 Bank Charges	£	21.75	z	d/d	4215	101
WGW	16.12.25 Interim Internal Audit	£	456.75	z	bacs	4215	101
ItemIT	16.12.25 annual subscription	£	478.80	s	bacs	4202	101
Tesco Mobile	22.12.25 4 x mobile contracts	£	38.67	s	d/d	4205	101
STAFFING							
HMRC	16.12.25 NI and Tax (Nov)	£	3,849.58	z	bacs	4002	102
Wages	14.11.25 Salaries (Nov)	£	10,578.25	z	bacs	4001	102
Pensions	16.12.25 Pensions (Nov)	£	3,188.19	z	bacs	4003	102
PROJECTS							
Clearwell Farm	05.12.25 School Trees & CC Trees	£	1,146.00	s	bacs	4157	106
OB's Mascots	05.12.25 Beddau Christmas	£	170.00	z	bacs	4157	106
Pedal Emporium	16.12.25 TG & Llan Christmas	£	430.00	s	bacs	4157	106
Village Directory	16.12.25 Dec Advert	£	90.00	s	bacs	4153	106
Llantrisant MVC	16.12.25 Llan Christmas	£	150.00	s	bacs	4153	106
Choirs for Good	16.12.25 Llan Christmas	£	200.00	s	bacs	4153	106
RCT Community Wi	16.12.25 Remembrance & TG	£	250.00	s	bacs	4153	106
CAERLAN							
RCTCBC	15.12.25 Rates	£	494.00	o	d/d	4050	201
SSE	05.12.25 Gas (Aug to Oct)	£	525.78	f	d/d	4061	201
SSE	25.11.25 Electricity (Oct)			f	d/d	4060	201
LLYS Y CWM							
RCTCBC	15.12.25 Rates	£	216.00	o	d/d	4050	205
SSE	25.11.25 Electricity (Sep)			f	d/d	4060	205
BEDDAU CC							
Initial	16.12.25 Annual hygiene contract	£	1,119.23	s	bacs	4065	203
EDF	16.12.25 Electricity (Nov)	£	116.26	f	bacs		
British Gas	19.12.25 Gas (Oct/Nov)	£	991.98	s	d/d	4061	203
WORKS DEPOT							
RCTCBC	15.12.25 Rates	£	101.00	o	d/d	4050	308
Ecotricity	22.12.25 Electric (Nov)	£	90.81	f	d/d	4060	308
PJ Saunders	27.12.25 Rent	£	633.00	s	s/o	4073	308
OUTSIDE WORK							
Forest Park & Gardens	16.12.25 Strimmer repairs	£	19.20	s	bacs	4102	310
Country Timbers	16.12.25 posts for lights	£	24.75	s	bacs	4103	310

Leekes	16.12.25 Cable Ties & Clips	£	8.70	s	bacs	4157	106
Trade UK	16.12.25 Screwfix Account	£	282.31	s	bacs	4103	310
<u>ALLOTMENTS</u>							
Egan Waste	16.12.25 Skip (Tynant)	£	324.00	s	bacs	4162	305
Welsh Water	12.12.25 Water (Tynant)	£	79.08	s	bacs	4162	305
SSE	25.11.25 Electricity (Brynteg)				d/d	4161	305
<u>TRANSPORT</u>							
RCTCBC	16.12.25 Van Hire (Nov)	£	46.70	s	bacs	4073	301
UK Fuels	10.12.25 Diesel (Nov)	£	171.14	s	d/d	4070	301
Radius	15.12.25 Trackers monthly payment	£	24.00	s	d/d	4071	301
<u>TOTAL</u>		£	28,763.59				

Additional Payments

UPDATED TOTAL £ 28,763.59

Credit card re-imbbursement request for December 2025

November Expenditure

No	Date	Payee	Item	TOTAL COST	VAT	Code	Centre
135	04/11/2025	SQ SQUARE UK SHOP	new card reader	£ 12.00	£ 2.00	4202	101
136	06/11/2025	WOODLAND WALK GARDEN C	winter bedding plants	£ 23.94	£ 3.99	4158	106
137	07/11/2025	Amazon	Green buffing pads	£ 27.50	£ 4.58	4063	split
138	07/11/2025	Adobe	2 x Adobe Pro	£ 582.34	£ 97.06	4202	101
139	07/11/2025	NYA DK Forecourts	Van Wash	£ 5.00	£ -	4071	301
140	07/11/2025	Amazon	Henry Hoover Bags	£ 13.00	£ 2.17	4063	split
141	08/11/2025	Amazon	Pens	£ 25.96	£ 4.32	4206	101
142	09/11/2025	Amazon	300 Batteries for lights	£ 71.91	£ 12.00	4157	106
143	11/11/2025	WOODLAND WALK GARDEN C	winter bedding plants	£ 3.99	£ 0.66	4158	106
144	11/11/25	XMASDIRECT	Large Christmas lights	£ 489.97	£ 81.66	4157	106
145	11/11/25	Amazon	Christmas Decorations	£ 23.99	£ 4.00	4157	106
146	11/11/25	Amazon	Christmas Trees	£ 89.97	£ 15.00	4157	106
147	12/11/2025	B E W ELECTRICAL WHOLE	Circular Bulkhead, cable	£ 87.06	£ 14.51	4066	203
148	12/11/2025	Royal British Legion	Poppy Wreaths Donation	£100.00	£ -	4225	107
149	17/11/25	Amazon	30 x lights for trees	£270.46	£ 45.00	4157	106
150	18/11/25	Aldi	Choc Coins	£59.40	£ 9.90	4157	106
151	18/11/25	Aldi	Christmas Refreshments	£65.31	£ 10.88	4153	106
152	17/11/25	Poundland	Toilet Cleaner	£8.00	£ 1.33	4063	split
153	19/11/25	Zoom	Meeting Software	£12.99	£ -	4202	101
154	20/11/25	Aldi	Choc Coins	£89.10	£ 14.85	4157	106
155							
156							
157							
158							
159							

TOTAL

£2,061.89

Date 09/12/2025

Llantrisant Community Council Current Year

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Time 15:17

Council Detail Report 30/11/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	97	100	3			96.6%
1110 Interest	2,986	3,500	514			85.3%
Subtotal	3,082	3,600	518	0	0	85.6%
103 Precept						
1101 Precept	224,067	336,100	112,033			66.7%
Subtotal	224,067	336,100	112,033	0	0	66.7%
201 Caerlan						
1000 Hall Hire	4,757	6,500	1,743			73.2%
Subtotal	4,757	6,500	1,743	0	0	73.2%
203 Beddau Community Centre						
1000 Hall Hire	9,116	12,000	2,884			76.0%
Subtotal	9,116	12,000	2,884	0	0	76.0%
205 Lllys y Cwm						
1000 Hall Hire	48	1,000	952			4.8%
Subtotal	48	1,000	952	0	0	4.8%
305 Allotments						
1007 Penygawsi Allotments	0	51	51			0.0%
1008 Brynteg Allotments	0	83	83			0.0%
1009 Tynant Allotments	0	78	78			0.0%
1010 Pencoedcae Allotment	0	94	94			0.0%
Subtotal	0	306	306	0	0	0.0%
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	241,070	360,341	119,271	0	0	66.9%

EXPENDITURE

101 Administration						
4200 Photocopying	1,286	1,800	514		514	71.5%
4202 Computer Costs	2,798	3,300	502		502	84.8%
4204 Postage	0	50	50		50	0.0%
4205 Telephones	797	1,250	453		453	63.8%
4206 Stationery	237	300	63		63	79.0%
4210 Sundries	26	100	74		74	26.2%
4215 Audit Fees & Bank charges	973	1,400	427		427	69.5%
4220 General Insurance	4,802	4,700	(102)		(102)	102.2%
4240 Elections	0	2,000	2,000		2,000	0.0%
4250 Contingency Fund	0	6,000	6,000		6,000	0.0%
4255 Office Equipment	1,508	1,000	(508)		(508)	150.8%

Continued over page

Date 09/12/2025

Llantrisant Community Council Current Year

Page 2

Time 15:17

Council Detail Report 30/11/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	12,427	21,900	9,473	0	9,473	56.7%
102 Staffing						
4001 Salaries	88,521	135,000	46,479		46,479	65.6%
4002 PAYE & NI Contributions	28,383	36,000	7,617		7,617	78.8%
4003 Pension contributions	22,588	29,000	6,412		6,412	77.9%
4010 Occupational Health	0	500	500		500	0.0%
4015 Training	125	1,000	875		875	12.5%
4020 Work wear	1,143	1,000	(143)		(143)	114.3%
4025 Staff Expenses	0	300	300		300	0.0%
Subtotal	140,760	202,800	62,040	0	62,040	69.4%
105 Grants						
4152 Beddau & Tynant Wards	9,361	9,000	(361)		(361)	104.0%
4154 General Grants	1,300	2,500	1,200		1,200	52.0%
4155 Community Library	0	6,000	6,000		6,000	0.0%
4156 Talbot Green & Llantrisant	10,080	11,000	920		920	91.6%
4165 Llantrisant Guildhall Grant	1,500	1,500	0		0	100.0%
4168 Beating the Bounds	0	1,000	1,000		1,000	0.0%
Subtotal	22,241	31,000	8,759	0	8,759	71.7%
106 Projects						
4106 Defibrillators and Supplies	58	300	242		242	19.3%
4150 Llantrisant Ward	48	6,246	6,198	3,817	2,381	61.9%
4151 Talbot Green Ward	1,409	8,034	6,626	2,250	4,376	45.5%
4152 Beddau & Tynant Wards	0	9,424	9,424		9,424	0.0%
4153 Events/Public Relations	4,645	6,000	1,355		1,355	77.4%
4157 Christmas	(70)	12,000	12,070		12,070	(0.6%)
4158 Floral Displays	3,501	4,000	499		499	87.5%
4159 Charter of Friendship	0	250	250		250	0.0%
4167 Food Bank Donations	0	5,000	5,000		5,000	0.0%
Subtotal	9,591	51,254	41,663	6,067	35,596	30.5%
107 Councillors						
4225 Chairs Allowances	565	1,465	900		900	38.6%
4226 Councillor Allowances	4,512	4,500	(12)		(12)	100.3%
4230 OVW Membership	2,822	2,800	(22)		(22)	100.8%
4231 Councillor Training	215	1,664	1,449		1,449	12.9%
4232 Travel & Subsistence	0	250	250		250	0.0%
Subtotal	8,114	10,679	2,565	0	2,565	76.0%
201 Caerlan						
4050 Rates	3,954	5,400	1,446		1,446	73.2%
4055 Water Charges	232	600	368		368	38.7%
4060 Electricity	427	1,100	673		673	38.8%
4061 Gas	1,122	2,500	1,378		1,378	44.9%
4062 Broadband	262	0	(262)		(262)	0.0%
4063 Cleaning Materials	114	300	186		186	37.9%
4065 Maintenance Contracts	2,140	3,000	860		860	71.3%
4066 Repairs & maintenance	97	1,500	1,403		1,403	6.5%

Continued over page

Date 09/12/2025

Llantrisant Community Council Current Year

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Time 15:17

Council Detail Report 30/11/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	8,348	14,400	6,052	0	6,052	58.0%
203 Beddau Community Centre						
4060 Electricity	748	2,200	1,452		1,452	34.0%
4061 Gas	3,271	5,000	1,729		1,729	65.4%
4062 Broadband	275	450	175		175	61.2%
4063 Cleaning Materials	139	300	161		161	46.5%
4065 Maintenance Contracts	214	1,200	986		986	17.9%
4066 Repairs & maintenance	484	2,500	2,016		2,016	19.4%
Subtotal	5,133	11,650	6,517	0	6,517	44.1%
205 Llys y Cwm						
4050 Rates	1,726	2,300	574		574	75.1%
4055 Water Charges	78	600	522		522	13.1%
4060 Electricity	315	800	485		485	39.4%
4061 Gas	269	1,200	931		931	22.4%
4062 Broadband	73	450	377		377	16.3%
4063 Cleaning Materials	153	300	147		147	51.1%
4064 Refurbishment	16,940	20,000	3,060		3,060	84.7%
4065 Maintenance Contracts	1,114	1,400	286		286	79.6%
4066 Repairs & maintenance	740	2,500	1,760		1,760	29.6%
Subtotal	21,410	29,550	8,140	0	8,140	72.5%
301 Transport						
4070 Fuel	887	1,400	513		513	63.4%
4071 Repairs, Service, MOT	463	1,200	737		737	38.6%
4072 Road Tax	0	360	360		360	0.0%
4073 Rent	291	550	259		259	52.8%
4074 Insurance	0	1,700	1,700		1,700	0.0%
4090 New Van Fund	0	4,000	4,000		4,000	0.0%
Subtotal	1,641	9,210	7,569	0	7,569	17.8%
305 Allotments						
4160 Penygawsi Allotments	21	600	579		579	3.5%
4161 Brynteg Allotments	483	600	117		117	80.5%
4162 Tynant Allotments	321	600	279		279	53.5%
4163 Pencoedcae Allotments	1,007	600	(407)		(407)	167.8%
Subtotal	1,832	2,400	568	0	568	76.3%
308 Workshop						
4050 Rates	595	1,000	405		405	59.5%
4055 Water Charges	186	250	64		64	74.6%
4060 Electricity	891	1,500	609		609	59.4%
4062 Broadband	203	350	147		147	57.9%
4066 Repairs & maintenance	0	200	200		200	0.0%
4073 Rent	4,220	6,500	2,280		2,280	64.9%
4074 Insurance	506	560	54		54	90.4%
4210 Sundries	0	100	100		100	0.0%
Subtotal	6,602	10,460	3,858	0	3,858	63.1%

Continued over page

Date 09/12/2025

Llantrisant Community Council Current Year

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Time 15:17

Council Detail Report 30/11/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
310 Outside Work						
4102 Machine Repairs & Spares	2,480	2,500	20		20	99.2%
4103 Outside Work	1,547	3,000	1,453		1,453	51.6%
4105 Street Furniture	(2,094)	2,000	4,094		4,094	(104.7%)
4110 Outside Equipment	0	1,500	1,500		1,500	0.0%
Subtotal	1,932	9,000	7,068	0	7,068	21.5%
TOTAL EXPENDITURE	240,031	404,303	164,272	6,067	158,205	60.9%
Total Income	241,070	360,341	119,271			66.9%
Total Expenditure	240,031	404,303	164,272	6,067	158,205	60.9%
Net Income over Expenditure	1,039	(43,962)	(45,001)			
plus Transfer from EMR	763					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	1,802	(43,962)	(45,764)			

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

**HELD AT 6.30PM ON THURSDAY 4TH DECEMBER 2025 AT LLYS Y CWM,
BEDDAU**

Present

Cllr David Myles (Chair)
Cllr David Brown
Cllr Anne Callow
Cllr Mal Davies (Online)

Cllr Ron Hunt
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)
The Deputy Clerk and Responsible Financial Officer (Mrs Alison Jenkins) (Online)

FGP/25-26/01 Apologies for absence

There were apologies from Cllr David Nicholas.

FGP/25-26/02 Declarations of Interest

Cllr Anne Callow declared that she was a volunteer at the Beddau, Llantrisant and Talbot Green Food Bank (in respect of Minute FGP/25-26/03).

Cllrs Mal Davies and David Myles declared that they were allotment holders. (In respect of Minute FGP/25-26/07 (ii)).

FGP/25-26/03 (Community Assistance Fund) Support for local food banks

Information was received from BLT Food Hub, Beddau Welfare, Cwm and Llantwit Welfare Scheme, Taff Ely Food Bank and Salem Food bank and considered in terms of allocating the £5,000 community assistance fund to support local food banks in the financial year 2025/2026.

It was **agreed** to allocate from the £5,000 Community Assistance Fund the following grants to the respective organisations:-

Beddau, Llantrisant and Talbot Green Food Bank	£3,000
Cwm Welfare	£1,500
Salem Food Bank	£ 500

FGP/25-26/04 Draft Annual Remuneration Report 2026/2027

The Committee considered the draft recommendations of the Democracy and Boundary Commission Cymru, as contained within its Draft Annual Remuneration Report for 2026-2027 as it related to Towns and Community Councils. The final recommendations of the report were accepted in principle and would be determined at the Annual Meeting of Council in May 2026.

FGP/25-26/05 Interim Report of the Internal Auditor 2025/2026

The Interim Report of the Internal Auditor conducted at the end of Quarter 2 was received. It was noted with satisfaction that there was substantial assurance given in all 11 control objectives, and there were no recommendations for action. The staff were complimented on their governance and financial administration of the Council's affairs.

FGP/25-26/06 Year to Date Accounts

The accounts for the year to the end of Quarter 2 were reviewed, and having considered the recommendations from the Responsible Financial Officer the following virements were **agreed** to:-

FROM		TO		AMOUNT
4065/205	Lysycwm Maintenance Contracts	4220/101	General Insurance	£102
4250/101	Contingency Fund	4215/101	Audit Fees & Bank Charges	£400
4064/205	Llys y Cwm Refurbishment	4255/101	Office Equipment	£700
4231/107	Councillor Training	4226/107	Councillor Allowances	£12
4231/107	Councillor Training	4230/107	OVW Membership	£22
4015/107	Staff Training	4020/107	Workwear	£250
4152/106	Beddau & Tynant Projects	4152/105	Beddau & Tynant Grants	£361
4062/205	Broadband Llys y Cwm	4062/201	Broadband Caerlan	£377
			TOTAL	£2,224

FGP/25-26/07 Draft Budget and Precept 2026/2027

The following represents the recommendations the Committee **agreed** to make to Full Council:-

- (i) that the hall hire charges for 2026/2027 be those in the following table:-

HALLS	BEDDAU	CAERLAN	LLYSYCWM
Commercial/One Off	£12.95	£11.80	£12.95
Regular Hirers	£11.50		
Not for Profit		£7.95	£7.95
Bouncy Castle Party	£93.00		
Food Hub	£150/month		

- (ii) that the standing charges levied to the four allotments sites committees for 2026/2027 be those as follows:-

Allotments	
Brynteg:	£88.00
Southgate (Penygawsi):	£54.00
Penycoedcae:	£100.00
Tynant:	£83.00

- (iii) that charges for photocopying at the Parish Office for 2026/2027 be as follows:-

Administration	A4	A3
Black and white copies	5p	10p
Colour	10p	20p
Laminating	50p	75p

- (iv) that the following estimates for income and expenditure be approved as the Council's Budget for the financial year 2026/2027:-

ADMINISTRATION	Budget	Proposed
	2025/26	2026/27
Photocopying	£1,800	£1,000
Computer Costs	£3,300	£3,500
Postage	£50	£50

Telephones	£1,250	£1,400
Stationery	£300	£300
Sundries	£100	£100
Audit Fees & Bank charges	£1,400	£1,400
General Insurance	£4,700	£5,000
Elections	£2,000	£1,000
Contingency Fund	£6,000	£6,000
Office Equipment	£1,000	£1,200
Grant Money Spent		
TOTAL	£21,900	£20,950

COUNCILLORS	Budget	Proposed
	2025/26	2026/27
Chair's Allowance	£1,000	£1,000
Remuneration	£4,500	£5,000
OVW	£2,800	£3,000
Councillors Training	£500	£500
Travel & Subsistence	£250	£250
TOTAL	£9,050	£9,750

GRANTS	Budget	Proposed
	2025/26	2026/27
Llan and Talbot Green	£11,000	£11,000
Beddau & Tynant Wards	£9,000	£9,000
General Grants	£2,500	£2,500
BATCL	£6,000	£6,000
Beating the Bounds earmarked	£1,000	£1,000
Llantrisant Guildhall	£1,500	£1,500
TOTAL	£31,000	£31,000

PROJECTS	Budget	Proposed
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	2025/26	2026/27
Defibrillator Supplies	£300	£300
Llantrisant Ward	£2,500	£2,500
Talbot Green Ward	£2,500	£2,500
Beddau & Tynant Wards	£5,000	£5,000
Events/Public Relations	£6,000	£6,000
Christmas	£12,000	£12,000
Floral Displays	£4,000	£4,000
Charter of Friendship	£250	£100
Community Assistance	£5,000	£5,000
Llantrisant Christmas Grant		£0
TOTAL	£37,550	£37,400

TRANSPORT	Budget	Proposed
	2025/26	2026/27
Fuel	£1,400	£1,400
Repairs, Service, MOT	£1,200	£1,200
Road Tax	£360	£350
Van Lease	£550	£550
Van insurance	£1,700	£2,100
New Van Fund	£4,000	£3,000
TOTAL	£9,210	£8,600

ALLOTMENTS	Budget	Proposed
	2025/26	2026/27
Penygawsi Allotments	£600	£600
Brynteg Allotments	£600	£600
Tynant Allotments	£600	£600
Penycoedcae Allotments	£600	£600
TOTAL	£2,400	£2,400

OUTSIDE WORK	Budget	Proposed
	2025/26	2026/27
Small Tools		
Equipment (repairs & spares)	£2,500	£3,000
Outside Work	£3,000	£3,000
Street Furniture	£2,000	£1,000
Large Equipment	£1,500	£1,500
TOTAL	£9,000	£8,500

WORKS DEPOT	Budget	Proposed
	2025/26	2026/27
Works Depot		
Rates	£1,000	£1,000
Water Charges	£250	£250
Electricity	£1,500	£1,200
Broadband	£350	£380
Repairs & Maintenance	£200	£200
Rent	£6,500	£6,350
Insurance	£560	£560
Sundries	£100	£100
TOTAL	£10,460	£10,040

STAFFING	Budget	Proposed
	2025/26	2026/27
Salaries	£135,000	£140,000
PAYE & NI	£36,000	£48,000
Pension Contributions	£29,000	£40,000
Occupational Health/ Recruitment	£500	£500
Training	£1,000	£500
Work wear	£1,000	£1,200
Staff Expenses	£300	£200
TOTAL	£202,800	£230,400

CAERLAN	Budget	Proposed
	2025/26	2026/27
Rates	£5,400	£5,400
Water Charges	£600	£500
Electricity	£1,100	£900
Gas	£2,500	£2,200
Broadband	£0	£570
Cleaning Materials	£300	£300
Maintenance Contracts	£3,000	£2,900
Repairs & maintenance	£1,500	£2,500
TOTAL	£14,400	£15,270

BEDDAU COMMUNITY	Budget	Proposed
	2025/26	2026/27
Electricity	£2,200	£2,000
Gas	£5,000	£5,500
Broadband	£450	£500
Cleaning Materials	£300	£300
Maintenance Contracts	£1,200	£1,200
Repairs & maintenance	£2,500	£2,500
TOTAL	£11,650	£12,000

LLYS Y CWM	Budget	Proposed
	2025/26	2026/27
Rates	£2,300	£2,300
Water Charges	£600	£600
Electricity	£800	£800
Gas	£1,200	£1,500
Broadband	£450	£0
Cleaning Materials	£300	£300

Office Refurbishment	£20,000	£0
Maintenance Contracts	£1,400	£1,300
Repairs & maintenance	£2,500	£2,500
TOTAL	£29,550	£9,300

EXPENDITURE	Budget	Proposed
	2025/26	2026/27
Administration	£21,900	£20,950
Councillors	£9,050	£9,750
Grants	£31,000	£31,000
Projects	£37,550	£37,400
Transport	£9,210	£8,600
Allotments	£2,400	£2,400
Outside Work	£9,000	£8,500
Works Depot	£10,460	£10,040
Staffing	£202,800	£230,400
Llys y Cwm	£29,550	£9,300
Caerlan	£14,400	£15,270
Beddau CC	£11,650	£12,000
TOTAL	£388,970	£395,610

INCOME	Budget	Proposed
	2025/26	2026/27
Photocopying	£100	£150
Interest	£3,500	£3,500
Penygawsi Allotments	£51	£54
Brynteg Allotments	£83	£88

Tynant Allotments	£78	£83
Penycoedcae Allotment	£94	£100
Footpath Agency Agreement	£835	£835
Hall Hire Llys y Cwm	£1,000	£100
Hall Hire Caerlan	£6,500	£8,000
Hall Hire Beddau CC	£12,000	£14,000
TOTAL INCOME	£24,241	£26,910

BUDGET EXPENDITURE 2026/27		EARMARKED RESERVES
Administration	£20,950	£13,000
Councillors	£9,750	
Grants	£31,000	
Projects	£37,400	£2,800
Transport	£8,600	£13,000
Allotments	£2,400	
Outside Work	£8,500	£9,000
Works Depot	£10,040	
Staffing	£230,400	£2,300
Llys y Cwm	£9,300	£1,500
Caerlan	£15,270	£1,299
Beddau CC	£12,000	£1,500
CiL		£0
TOTAL EXPENDITURE	£395,610	
TOTAL EAR MARKED RESERVES		£44,399

- (v) that the Council consider amending the draft budget to allocate an additional £7,000 to allow for the implementation of the recommendation of the Democracy and Boundary Commission Cymru draft annual remuneration report 2026/2027 in respect of members' attendance allowance.

- (vi) That the Precept levied by this Council for 2026/2027 for a Band D equivalent property be £65.00.

FGP/25-26/08 Financial Regulations

It was **noted** that there were no proposed changes to the existing Financial Regulations of the Council at this time.

There being no further business, the meeting was closed at 8.20pm

**CLLR DAVID MYLES
COMMITTEE CHAIR**

**LLANTRISANT COMMUNITY COUNCIL
COUNCIL MEETING 16TH DECEMBER 2025**

**PLANNING AND
DEVELOPMENT CONTROL**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
LLANTRISANT/ TALBOT GREEN	25/1005/FUL	Change of use from 5 bed home to a 4 bed House of Multiple Occupation.	27 Maes-y-rhedyn, Talbot Green, Rhondda Cynon Taf, CF72 8AN
	25/1075/FUL	Retaining wall at the front of the property (Retrospective).	Mynydd Heulog, Erw Hir, Llantrisant, Rhondda Cynon Taf CF72 8BY
	25/1220/FUL	Demolish existing conservatory to the back of the property and replace with an extended single storey extension	17 Tan-yr-allt, Cross Inn, Llantrisant, Rhondda Cynon Taf CF72 8PY
	25/1195/FUL	Proposed two storey side extension with single storey rear extension	39 Portreeve Close, Llantrisant, Rhondda Cynon Taf, CF72 8DW
	25/1199/FUL	Raising the roof of the rear building and altering the existing roof. Siting of new 2-storey portacabins and relocating of existing single cabin within site.	Old Station Yard , Cross Inn Road, Llantrisant, CF72 8AZ
BEDDAU/TYNANT	25/1184/FUL	Subdivision of curtilage and residential development.	Cartref, Llantrisant Road I Newbridge Road, Brynteg, Beddau CF72 8LR
	25/1155/FUL	Proposed two-storey extension to for a living room and kitchen area with two - bedroom over together with the formation of a dormer above existing garage to form a home office.	23 Heol Faenor, Beddau, Rhondda Cynon Taf, CF38 2JN

MR. G. E. HOPKINS J.P.
CLERK