

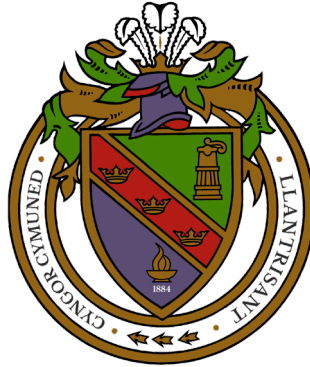
**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

Parish Office
Llys y Cwm
Gwaunmiskin Road
Beddau
CF38 2AU

01443 223796
office@llantrisant-cc.gov.wales
Clerk: Mr G E Hopkins JP BA(Hons)

Swyddfa'r Plwyf
Llys y Cwm
Heol Gwaunmeisgyn
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Clerc: Mr G E Hopkins JP BA(Hons)



Wednesday 9th July 2025

COUNCIL SUMMONS

TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL

YOU ARE SUMMONED to a meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held at **6.30pm** on **Tuesday 15th July 2025** at **LLYS Y CWM**, Beddau.

The Agenda for the meeting is attached. The meeting will be held online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/83109769562>

Meeting ID: 831 0976 9562

I should be grateful if you would confirm your attendance.

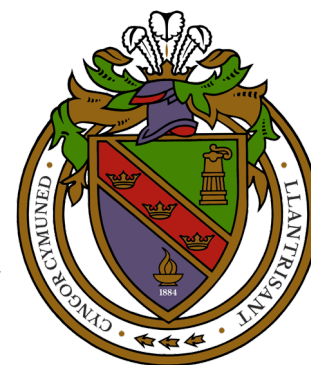
Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



THE ORDER OF BUSINESS FOR A MEETING OF
LLANTRISANT COMMUNITY COUNCIL TO BE HELD ON

TUESDAY 15TH JULY 2025 AT 6.30PM
AT LLYS Y CWM, BEDDAU

AGENDA

Item		Page
1. Apologies for absence	To receive any apologies of absence from Members.	
2. Declarations of Interest	To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
3. Public Representations to the Council	To receive any representations from members of the public at the discretion of the Chair.	
4. Minutes of the Previous Meeting	To approve as a true record the Minutes of the Council Meeting of Council held on 10 th June 2025, and note the Action Log.	3 to 7
5. Financial Matters		
(i)	To receive and approve the accounts for payment for July 2025;	8 to 10
(ii)	To receive and note the income and expenditure accounts for June 2025.	11 to 14
(iii)	To appoint two Members to authorise the accounts for payments in August 2025, when no monthly meeting of the Council is scheduled.	

6. Office Move Update

To note the Report of the Clerk on the move of the Parish Office to Llys y Cwm.

7. Reports from Committees

To receive the Minutes of the Events and Public Engagement Committee held on 11th June 2025 and consider any recommendations contained therein.

15 to 18

8. Llantrisant Pride 2025

To receive a presentation from the organisers of Llantrisant Pride 2025; to note (as at Agendum 7) that the Events and Public Engagement Committee had agreed to support the event; and to consider what support the Council may wish to give to the event.

9. Interpretation Boards

- (i) To consider a proposal from Cllr Myles to prepare two interpretation boards for Talbot Green, as opposed to the single agreed at FC/24-25/98.
- (ii) To consider a proposal from Cllr Barton to look at possible locations and designs for interpretation boards for Beddau and Tynant.

10. Planning and Development Control

To consider any planning applications received by Rhondda Cynon Taf County Borough Council since the last meeting.

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11. Correspondence

To receive any correspondence to the Council.

12. Urgent Items

To consider any matters which the Chair has determined reasonably to be urgent.

MR. G. E. HOPKINS J.P.

CLERK TO THE COUNCIL



LLANTRISANT COMMUNITY COUNCIL

MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL

HELD AT 6.30PM ON TUESDAY 10TH JUNE 2025, AT

CAERLAN HALL, LLANTRISANT.

Present

Cllr Ron Hun (Chair)
Cllr Julie Barton
Cllr David Brown
Cllr Anne Callow
Cllr Mal Davies
Cllr Glynne Holmes

Cllr Lynne Murdoch
Cllr Dr Catherine Preston
Cllr Adam Robinson
Cllr Carys Romney
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)

FC/25-26/21 Apologies for Absence

Apologies were received from Cllrs David Nicholas and David Myles.

FC/25-26/22 Declarations of Interest

No declarations of interest were made.

FC/25-26/23 Public Representations to the Council

No representations were made.

FC/25-26/24 Minutes of the Previous Meeting

The Minutes of the Annual Meeting of the Council held on Tuesday 13th May 2025 were **approved** as a correct record and the action log **noted**.

FC/25-26/25 Financial Matters

- (i) The following accounts for payment were **agreed to:-**

BT	Broadband/Landline Bundle (All sites)	£ 194.80	VAT s
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Core Synergy	Web and email Provision	£	54.00	s
Barclaycard	May Bill	£	1,367.02	-
Audit Wales	External Audit (2021/22)	£	200.00	z
Tesco Mobile	4 x mobile contracts	£	38.67	s
Unity Trust	Monthly Charges (April)	£	14.10	z
HMRC	NI and Tax (May)	£	3,487.56	z
Wages	Salaries (May)	£	10,600.91	z
Pensions	Pensions (May)	£	3,089.32	z
Alzheimers Society	Donation	£	78.00	z
RCTCBC	Rates (Caerlan)	£	494.00	o
SSE	Gas (Jan - May, Caerlan)	£	1,001.24	f
SSE	Electricity (April, Caerlan)	£	74.39	f
SSE	Gas (March/April) BCC	£	435.90	s
RCTCBC	Rates (Llys y Cwm)	£	216.00	o
SSE	Electricity (April, Llys y Cwm)	£	49.68	f
SSE	Gas (April, Llys y Cwm)	£	46.12	f
G&C Electrics	Electric, lights and network	£	4,464.00	s
Drake50	Meeting Hardward installation	£	3,127.75	s
RCTCBC	Rates (workshop)	£	90.00	o
Forest Park & Garden	Repair to brush cutter	£	25.92	s
PJ Saunders	Rent	£	633.00	s
Brynteg Allotments	Compost	£	46.50	z
Braceys	Chippings, plasterboard	£	133.30	s
Leekes	Paint	£	57.10	s
Trade UK	Screwfix Account	£	212.15	s
APW Maintenance	Chippings Mount Pleasant	£	96.00	s
SSE	Electricity (April) Brynteg	£	49.68	f
Welsh Water	Welsh Water	£	90.87	z
Egan Waste	Skip - Pencoedcae Allotments	£	324.00	s
Llantrisant Guildhall	Event support	£	1,500.00	o
Buffets for all				
Occassions	Community Event	£	555.00	z
SSE	Christmas lights electric	£	101.65	f
Radius	Trackers monthly payment	£	24.00	s
RCTCBC	Small van hire (May)	£	46.70	s
UK Fuels	Diesel	£	86.70	s
AC Plastering	Plastering Llys y Cwm	£	250.00	z
Greasy Nuts Garage	New Tyre	£	68.11	s
Unity Trust	Charges (May)	£	14.40	o
Drake AV	Hearing Loop installation	£	1,563.88	s

EDF	Electric BCC (May)	£ 110.84	f
Boverton Nurseries	Hanging Baskets	£ 3,181.20	s
Kimpton Flooring	Carpet - Llys y Cwm	£ 2,382.00	s
TOTAL		£ 40,676.46	

(ii) The Income and Expenditure accounts to the end of May 2025 were **noted**.

FC/25-26/26 Annual Return

Having been signed by the Internal Auditor, it was **agreed** to approve the Annual Return to HM Auditor General for Wales, and for the Chair to sign the Annual Return.

FC/25-26/25/27 End-of-Year Internal Audit Report 2024/2025

The End of Year Report of the Internal Auditor for 2024/2025 was **received**. Members **agreed** to congratulate the staff, noting that the report gave substantial assurance in all areas.

FC/25-26/25/28 Annual Report 2024/2025

The Council's Annual Report for the previous municipal year 2024/2025 was **approved**. It was **further agreed** that the Report should be published.

FC/25-26/25/29 Planning and Development Control

The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting were **noted**: -

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
25/0489/OUT	New Dwelling.	12 Heol Mwyrdy, Beddau, CF38 2HU

FC/24-25/30 Correspondence

There was no correspondence.

There being no further business, the meeting was ended at 6.50pm

CLLR RON HUNT

CHAIR OF COUNCIL

LLANTRISANT COMMUNITY COUNCIL

COUNCIL ACTIONS LOG (EXCEPTIONS) 15TH JULY 2025

MINUTE	ACTION	REMARKS
FC/23-24/128	Jubilee Beacon plaque	Plaque has been translated and ordered.
<u>FC/24-25/98</u>	Talbot Green Seating Area	The tarmac has been done; benches and planter have been installed. Work next on the interpretation boards,
<u>FC/24-25/130</u>	Beddau Clock	Estimated date, last week of July for reinstallation of the clock. There have been some issues with RCT over electricity supply which are being resolved,
<u>FC/24-25/132</u> <u>(a)</u>	Office move to Llys y Cwm	The Parish Office moved to Llys y Cwm on 1 st July 2025.

MR. G. E. HOPKINS J.P.

CLERK

OFFICE

				VAT		account	
BT	29.06.25	New broadband and telephone	£	278.05	s	d/d	split 101
Core Synergy	31.07.25	Web and email Provision	£	54.00	s	s/o	4202 101
Barclaycard	15.07.25	see attached sheet	£	2,068.30	-	bacs	split
WGW	15.07.25	End of year audit	£	456.75	s	bacs	4215 101
Tesco Mobile	23.06.27	4 x mobile contracts	£	38.67	s	d/d	4205 101
Trustmark	15.07.25	A3 Paper	£	13.19	s	bacs	4206 101
Toshiba Tec	31.07.25	photocopier copies Qtr I	£	103.85	s	d/d	4200 101
AD Computers	15.07.25	assistance setting up new office	£	80.00	z	bacs	4202 101
Unity Trust	30.06.25	Monthly Charges	£	15.90	z	d/d	4215 101

COUNCILLORS

One Voice Wales	15.07.25	Innovation Practice Conference	£	67.00	z	bacs	4231 107
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STAFFING

HMRC	15.07.25	NI and Tax (June)	£	3,918.24	z	bacs	4002 102
Wages	15.06.25	Salaries (June)	£	10,857.47	z	bacs	4001 102
Pensions	15.07.25	Pensions (June)	£	3,089.32	z	bacs	4003 102

CAERLAN

RCTCBC	15.06.25	Rates	£	494.00	o	d/d	4050 201
SSE	25.06.25	Electricity (May)	£	76.62	f	d/d	4060 201

LLYS Y CWM

RCTCBC	15.07.25	Rates	£	216.00	o	d/d	4050 205
SSE	25.06.25	Electricity (May)	£	51.35	f	d/d	4060 205
SSE	25.06.25	Gas (May)	£	37.61	f	d/d	4061 205
Braceys	15.07.25	plasterboard (store cupboard)	£	25.06	s	bacs	4066 205

PROJECTS

Groundwork Service:	15.07.25	Tarmac Talbot Green	£	1,550.00	z	bacs	4151 106
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WORKS DEPOT

RCTCBC	15.07.25	Rates	£	103.00	o	d/d	4050 308
PJ Saunders	27.07.25	Rent	£	633.00	s	s/o	4073 308

OUTSIDE WORK

Forest Park & Garden	15.07.25	oil, visor, chain	£	87.83	s	bacs	4102 310
Leekes	15.07.25	screws, magnetic catches	£	32.45	s	pay	split
Country Timbers	15.07.25	Talbot Green Garden	£	41.22	s	bacs	4103 310
Toolstation	15.07.25	Hose Reel	£	42.74	s	bacs	4103 310

ALLOTMENTS

SSE	25.06.25	Electricity (May)	£	48.79	f	d/d	4161 305
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TRANSPORT

Radius	14.07.25	Trackers monthly payment	£	24.00	s	d/d	4071 301
UK Fuels	09.07.25	Diesel	£	208.93	s	d/d	4070 301

TOTAL**£ 24,713.34**

Credit card re-imburement request for 15th July 2025

June Expenditure

No	Date	Payee	Item	TOTAL COST	VAT	Code	Centre
36	30/05/2025	B&Q	Paint	£ 72.50	£ 12.08	4066	205
37	31/05/2025	RING BASIC PLAN	Beddau CC Door camera	£ 49.99		4066	203
38	31/05/2025	Lux Rewards Cashback		-£ 1.30	£ -	1110	101
39	05/06/2025	GREASY NUTS GARAGE LTD	Tyre	£ 68.11	£ 11.35	4071	301
40	05/06/2025	B&Q	Plants	£ 10.00	£ 1.67	4158	106
41	09/06/2025	Amazon	reflective window film	£ 50.97	£ 8.50	4064	205
42	09/06/2025	Amazon	clocks x 5 cable adaptor pens	£ 72.91	£ 12.16	split	
43	11/06/2025	FURNITURE@WORK LTD	New Desk	£ 330.00	£ 55.00	4064	205
44	11/06/2025	ENSINGER LTD	Polycarbonate (Bus Shelters)	£ 422.98	£ 70.49	4105	310
45	11/06/25	WWW.ALZHEIMERS.ORG.UK	Donation (retiring Chair)	£ 78.00	£ -	4225	107
46	11/06/25	ROYAL BRITISH LEGION	VE Day Wreaths	£ 100.00	£ -	4153	106
47	11/06/2025	B&Q	Chain	£ 29.25	£ 4.88	4103	310
48	12/06/2025	J AND A INTERNATIONAL	Name Badges	£ 146.58	£ 24.43	4153	106
49	12/06/25	T K MAXX	Clock	£ 16.99	£ 3.39	4064	205
50	14/06/25	Amazon	returned clock	-£ 19.99	-£ 3.33	4064	205
51	16/06/25	Amazon	cable for audio visual	£ 8.99	£ 1.50	4064	205
52	16/06/2025	Amazon	security camera	£ 46.74	£ 7.79	4064	205
53	16/06/2025	Amazon	memory card for camera	£ 31.43	£ 5.24	4064	205
54	16/06/25	Cleaning Warehouse	Water Genie	£ 156.00	£ 26.00	4102	310
55	19/06/25	Zoom	Meeting software	£ 12.99	£ -	4202	101
56	22/06/25	Norton Antivirus	Councillor Tablets	£ 119.99	£ 20.00	4226	107
57	24/06/25	RCTCBC	TENS Beddau Fair	£ 21.00	£ -	4153	106
58	24/06/25	Amazon	bowl, drainer etc	£ 15.98	£ 2.66	4063	205
59	24/06/25	Amazon	Desk pads	£ 16.94	£ 2.82	4206	101
60	25/06/25	MARKTEK	Signage (Llys y Cwm)	£ 109.57	£ 18.26	4064	205
61	25/06/25	Amazon	Office Bins	£ 18.99	£ 3.17	4210	101

Credit card re-imbursement request for 15th July 2025

62	25/06/25	Amazon	reflective window film	£ 35.62	£ 5.94	4064	205
63	25/06/25	Amazon	bell and hooks	£ 34.08	£ 5.68	4064	205
64	29/06/25	Canva	Poster software	£ 12.99	£ 2.16	4153	106
			TOTAL	£ 2,068.30			

Date 08/07/2025

Llantrisant Community Council Current Year

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Council Detail Report 30/06/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	22	100	78			21.7%
1110 Interest	1,146	3,500	2,354			32.8%
Subtotal	1,168	3,600	2,432	0	0	32.4%
103 Precept						
1101 Precept	112,033	336,100	224,067			33.3%
Subtotal	112,033	336,100	224,067	0	0	33.3%
201 Caerlan						
1000 Hall Hire	2,008	6,500	4,492			30.9%
Subtotal	2,008	6,500	4,492	0	0	30.9%
203 Beddau Community Centre						
1000 Hall Hire	3,834	12,000	8,166			31.9%
Subtotal	3,834	12,000	8,166	0	0	32.0%
205 Lllys y Cwm						
1000 Hall Hire	0	1,000	1,000			0.0%
Subtotal	0	1,000	1,000	0	0	0.0%
305 Allotments						
1007 Penygawsi Allotments	0	51	51			0.0%
1008 Brynteg Allotments	0	83	83			0.0%
1009 Tynant Allotments	0	78	78			0.0%
1010 Pencoedcae Allotment	0	94	94			0.0%
Subtotal	0	306	306	0	0	0.0%
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	119,043	360,341	241,298	0	0	33.0%

EXPENDITURE

101 Administration						
4200 Photocopying	329	1,800	1,471		1,471	18.3%
4202 Computer Costs	1,867	3,300	1,433		1,433	56.6%
4204 Postage	0	50	50		50	0.0%
4205 Telephones	296	1,250	954		954	23.7%
4206 Stationery	74	300	226		226	24.8%
4210 Sundries	16	100	84		84	15.8%
4215 Audit Fees & Bank charges	446	1,400	954		954	31.9%
4220 General Insurance	0	4,700	4,700		4,700	0.0%
4240 Elections	0	2,000	2,000		2,000	0.0%
4250 Contingency Fund	0	6,000	6,000		6,000	0.0%
4255 Office Equipment	0	1,000	1,000		1,000	0.0%

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Date 08/07/2025

Llantrisant Community Council Current Year

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Council Detail Report 30/06/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	3,028	21,900	18,872	0	18,872	13.8%
102 Staffing						
4001 Salaries	31,771	135,000	103,229		103,229	23.5%
4002 PAYE & NI Contributions	6,947	36,000	29,053		29,053	19.3%
4003 Pension contributions	6,249	29,000	22,751		22,751	21.5%
4010 Occupational Health	0	500	500		500	0.0%
4015 Training	0	1,000	1,000		1,000	0.0%
4020 Work wear	15	1,000	985		985	1.5%
4025 Staff Expenses	0	300	300		300	0.0%
Subtotal	44,982	202,800	157,818	0	157,818	22.2%
105 Grants						
4152 Beddau & Tynant Wards	0	9,000	9,000		9,000	0.0%
4154 General Grants	0	2,500	2,500		2,500	0.0%
4155 Community Library	0	6,000	6,000		6,000	0.0%
4156 Talbot Green & Llantrisant	0	11,000	11,000		11,000	0.0%
4165 Llantrisant Guildhall Grant	1,500	0	(1,500)		(1,500)	0.0%
4168 Llantrisant Guildhall	0	1,500	1,500		1,500	0.0%
Subtotal	1,500	30,000	28,500	0	28,500	5.0%
106 Projects						
4106 Defibrillators and Supplies	0	300	300		300	0.0%
4150 Llantrisant Ward	0	6,246	6,246	3,817	2,429	61.1%
4151 Talbot Green Ward	763	8,034	7,272	2,250	5,022	37.5%
4152 Beddau & Tynant Wards	0	9,424	9,424		9,424	0.0%
4153 Events/Public Relations	1,126	6,000	4,874		4,874	18.8%
4157 Christmas	97	12,000	11,903		11,903	0.8%
4158 Floral Displays	2,806	4,000	1,194		1,194	70.1%
4159 Charter of Friendship	0	250	250		250	0.0%
4167 Food Bank Donations	0	5,000	5,000		5,000	0.0%
Subtotal	4,791	51,254	46,463	6,067	40,396	21.2%
107 Councillors						
4225 Chairs Allowances	465	1,465	1,000		1,000	31.7%
4226 Councillor Allowances	100	4,500	4,400		4,400	2.2%
4230 OVW Membership	0	2,800	2,800		2,800	0.0%
4231 Councillor Training	0	1,664	1,664		1,664	0.0%
4232 Travel & Subsistence	0	250	250		250	0.0%
Subtotal	565	10,679	10,114	0	10,114	5.3%
201 Caerlan						
4050 Rates	1,484	5,400	3,916		3,916	27.5%
4055 Water Charges	0	600	600		600	0.0%
4060 Electricity	151	1,100	949		949	13.7%
4061 Gas	954	2,500	1,546		1,546	38.1%
4062 Broadband	69	0	(69)		(69)	0.0%
4063 Cleaning Materials	57	300	243		243	18.9%
4065 Maintenance Contracts	1,020	3,000	1,980		1,980	34.0%
4066 Repairs & maintenance	8	1,500	1,492		1,492	0.6%

Continued over page

Date 08/07/2025

Llantrisant Community Council Current Year

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Council Detail Report 30/06/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	3,742	14,400	10,658	0	10,658	26.0%
203 Beddau Community Centre						
4060 Electricity	216	2,200	1,985		1,985	9.8%
4061 Gas	905	5,000	4,095		4,095	18.1%
4062 Broadband	128	450	322		322	28.3%
4063 Cleaning Materials	57	300	243		243	18.9%
4065 Maintenance Contracts	150	1,200	1,050		1,050	12.5%
4066 Repairs & maintenance	345	2,500	2,155		2,155	13.8%
Subtotal	1,799	11,650	9,851	0	9,851	15.4%
205 Llys y Cwm						
4050 Rates	646	2,300	1,654		1,654	28.1%
4055 Water Charges	0	600	600		600	0.0%
4060 Electricity	95	800	705		705	11.8%
4061 Gas	205	1,200	995		995	17.0%
4062 Broadband	73	450	377		377	16.3%
4063 Cleaning Materials	90	300	210		210	30.1%
4064 Refurbishment	15,895	20,000	4,105		4,105	79.5%
4065 Maintenance Contracts	579	1,400	821		821	41.3%
4066 Repairs & maintenance	345	2,500	2,155		2,155	13.8%
Subtotal	17,928	29,550	11,622	0	11,622	60.7%
301 Transport						
4070 Fuel	283	1,400	1,117		1,117	20.2%
4071 Repairs, Service, MOT	230	1,200	970		970	19.2%
4072 Road Tax	0	360	360		360	0.0%
4073 Rent	38	550	512		512	6.8%
4074 Insurance	0	1,700	1,700		1,700	0.0%
4090 New Van Fund	0	4,000	4,000		4,000	0.0%
Subtotal	551	9,210	8,659	0	8,659	6.0%
305 Allotments						
4160 Penygawsi Allotments	0	600	600		600	0.0%
4161 Brynteg Allotments	270	600	330		330	45.0%
4162 Tynant Allotments	591	600	9		9	98.5%
4163 Pencoedcae Allotments	270	600	330		330	45.0%
Subtotal	1,131	2,400	1,269	0	1,269	47.1%
308 Workshop						
4050 Rates	88	1,000	912		912	8.8%
4055 Water Charges	90	250	160		160	36.0%
4060 Electricity	319	1,500	1,181		1,181	21.3%
4062 Broadband	87	350	263		263	24.8%
4066 Repairs & maintenance	0	200	200		200	0.0%
4073 Rent	1,583	6,500	4,918		4,918	24.3%
4074 Insurance	506	560	54		54	90.4%
4210 Sundries	0	100	100		100	0.0%
Subtotal	2,674	10,460	7,786	0	7,786	25.6%

Continued over page

Date 08/07/2025

Llantrisant Community Council Current Year

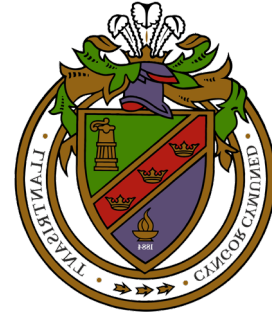
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Council Detail Report 30/06/2025

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
310 Outside Work						
4102 Machine Repairs & Spares	2,177	2,500	323		323	87.1%
4103 Outside Work	718	3,000	2,282		2,282	23.9%
4105 Street Furniture	1,115	2,000	885		885	55.7%
4110 Outside Equipment	0	1,500	1,500		1,500	0.0%
Subtotal	4,010	9,000	4,990	0	4,990	44.6%
TOTAL EXPENDITURE	86,701	403,303	316,602	6,067	310,535	23.0%
Total Income	119,043	360,341	241,298			33.0%
Total Expenditure	86,701	403,303	316,602	6,067	310,535	23.0%
Net Income over Expenditure	32,342	(42,962)	(75,304)			
plus Transfer from EMR	763					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	33,105	(42,962)	(76,067)			

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



MINUTES OF THE MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

**HELD ONLINE ON WEDNESDAY 11TH JUNE 2025 AT 6.30PM AT LLYS Y CWM,
BEDDAU**

Present

Cllr Anne Callow (Chair)
Cllr Julie Barton
Cllr David Brown
Cllr Ron Hunt

Cllr Lynne Murdoch
Cllr Carys Romney
Cllr Adam Robinson
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)
The Deputy Clerk to the Council (Mrs Alison Jenkins)

EPC/25-26/01 Apologies for absence

There were no apologies for absence, the full Committee being present.

EPC/25-26/02 Declarations of Interest

Cllrs Julie Barton and Cllr Catherine Preston declared that they were on the board of trustees of Beddau and Tynant Community Library.

Cllr Adam Robinson declared that he was the Vice Chairman of Llantrisant War Memorial Committee, and the Chair of Llantrisant and Talbot Green Together.

Cllrs Anne Callow, Lynne Murdoch and David Brown declared that they were members of Llantrisant and Talbot Green Together.

EPC/25-26/03 Committee Terms of Reference

- (i) The Committee's Terms of Reference, as agreed at the Annual Meeting of Council on 13th May 2025 was reviewed and noted.
- (ii) It was agreed that in future the draft Annual Report will be presented to the Committee for consideration before being approved by Full Council.

EPC/25-26/04 Events Schedule 2025

The draft Events Schedule for 2025 was received, considered and **approved**, with the updated iteration reflecting the discussion was attached to these Minutes as Appendix I to these Minutes.

In summary, the additions and amendments to the draft circulated included the following:-

- (i) A reflection on the VE Day commemorations which were very positive.
- (ii) A reflection on the Council Reception for stakeholders held on 29th May 2025, which was a resounding success. Members expressed the wish for a similar event to be held annually. Members also agreed to receive a summary of the feedback received at a future meeting. Cllr Barton offered to circulate thoughts on a possible community awards theme for the next event.
- (iii) It was agreed that it would be useful for elected members and staff to have official name badges at future events for better identification and presence.
- (iv) The Allotments Competition would be held in early July,
- (v) A pro forma would be expected from the organisers of both the Talbot Green Summer Fair and the Beddau and Tynant Summer Fair before the Clerk could approve the deployment of the Council's staff and other resources in support of the events.
- (vi) Whilst the Community Horticultural Show was unlikely to take place again in 2025, it was agreed that a form of competition could be hosted to be held on the same day as the Beddau Community Fair, but with a broader range of categories to include craft and cooking.
- (vii) The Council would support the Pride Llantrisant event on 20th September, with a stall and possibly with the flying of Pride flags in the old town. The organisers

might be invited to apply for financial assistance to contribute to the cost of the event.

- (viii) Remembrance Sunday services were well run, but required a broader input particularly from younger people; and it was agreed that there ought to be greater use of the Welsh language.
- (ix) Although discussions around Christmas were left to a future meeting, it was agreed that the Clerk be given delegated power to decide whether to accept a potential offer again in 2025 from Rhondda Cynon Taf County Borough Council for an event run by them in the old town, or whether to accept any financial contribution to local events in lieu of such an event. In any event, the Committee agreed that a Christmas event should be run in the old town in partnership with usual partners along the lines of previous “Christmas on the Hilltop” events.

EPC/25-26/05 **Time Capsule**

A Report from Cllr Townsend Jones on the progress of the Time Capsule was received, noting the following:-

- (i) The time capsule had been planned for placement in the Museum Room of Llantrisant Church’s renovated bell tower, where historical displays had been taking shape.
- (ii) It had been intended to be housed in a lockable, floor-standing box, likely made from recycled tower timber.
- (iii) There would be no cost to the Council for the siting of the capsule;
- (iv) Work on the bell tower had been progressing toward completion by the Autumn, with the time capsule event being scheduled for early spring 2026.
- (v) The capsule had been meant for opening in 2073, marking 49 years since the 2024 Beating of the Bounds.
- (vi) Letters had been going out to Year 6 pupils’ families at the end of the summer term 2025, with letters going out to all primary school pupils near to the actual date for the concealment.
- (vii) The contents had been reflecting Llantrisant past and present, including a photobook by Gwynfa Camera Club.

EPC/25-26/06 **Future Meetings**

- (i) The general feeling was that the committee’s preference was to meet in person in future, with the offer of attendance online pursuant to Standing Orders.
- (ii) The date of the next meeting would be considered by the Chair in consultation with the Clerk.

There being no further business the meeting was ended at 8pm

**CLLR ANNE CALLOW
COMMITTEE CHAIR**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
LLANTRISANT/ TALBOT GREEN	25/0660/FUL	Four modular operating theatres and a modular endoscopy suite and associated works for a temporary period of up to two years (retrospective application).	Royal Glamorgan Hospital, Hospital Road, Ynysmaerdy, Llantrisant CF72 8XR

**MR. G. E. HOPKINS J.P.
CLERK**