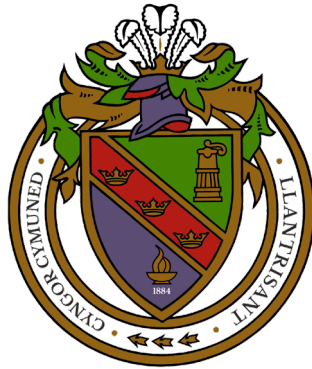


# CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL

Parish Office  
Newbridge Road  
Llantrisant  
CF72 8EX

01443 223796  
office@llantrisant-cc.gov.wales  
Clerk: Mr G E Hopkins JP BA(Hons)



Swyddfa'r Plwyf  
Heol Pontnewydd  
Llantrisant  
CF72 8EX

01443 223796  
office@llantrisant-cc.gov.wales  
Clerc: Mr G E Hopkins JP BA(Hons)

Wednesday 5<sup>th</sup> March 2025

## COUNCIL SUMMONS

**TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL**

**YOU ARE SUMMONED** to a meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held at 6.30pm on Tuesday 11<sup>th</sup> March 2025 at **CAERLAN HALL.**

The Agenda for the meeting is attached. The meeting will be accessible online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/83109769562>

Meeting ID: 831 0976 9562

I should be grateful if you would confirm your attendance.

Yours faithfully,

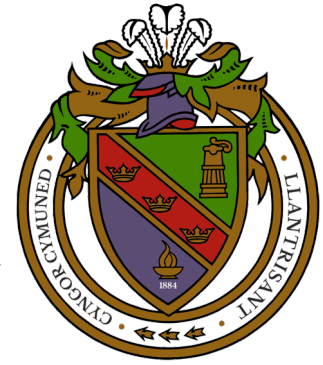
**MR. G. E. HOPKINS J.P.**

**CLERK TO THE COUNCIL**

# CYNGOR CYMUNED LLANTRISANT

## LLANTRISANT COMMUNITY COUNCIL

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**THE ORDER OF BUSINESS FOR A MEETING OF  
LLANTRISANT COMMUNITY COUNCIL TO BE HELD ON  
TUESDAY 11<sup>TH</sup> MARCH 2025 AT 6.30PM AT CAERLAN HALL,  
LLANTRISANT**

## AGENDA

Item

Page

**1. Apologies for absence**

To receive any apologies of absence from Members.

**2. Declarations of Interest**

To receive disclosures of personal interests from Members in accordance with the Code of Conduct.

**3. Public Representations to the Council**

To receive any representations from members of the public at the discretion of the Chair.

**4. Minutes of the Previous Meeting**

To approve as a true record the Minutes of the Meeting of Council held on 14<sup>th</sup> January 2025, and note the Action Log. 4 to 7

**5. Financial Matters**

(i) To receive and approve the accounts for payment for March 2025; 8 to 9

(ii) To receive and note the income and expenditure accounts for February 2025. 10 to 13

## **6. Reports from Committees**

- |      |                                                                                                                                                            |          |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| (i)  | To receive the Minutes of the Assets and Operations Committee held on 18 <sup>th</sup> February 2025 and approve any recommendations contained therein.    | 14 to 15 |
| (ii) | To receive the Minutes of the Events and Public Engagement Committee held on 4 <sup>th</sup> March 2025 and approve any recommendations contained therein. | 16 to 20 |

## **7. Planning and Development Control**

|                                                                                                                    |    |
|--------------------------------------------------------------------------------------------------------------------|----|
| To consider any planning applications received by Rhondda Cynon Taf County Borough Council since the last meeting. | 21 |
|--------------------------------------------------------------------------------------------------------------------|----|

## **8. Correspondence**

To receive any correspondence to the Council.

## **9. Urgent Items**

To consider any matters which the Chair has determined reasonably to be urgent.

**MR. G. E. HOPKINS J.P.**  
**CLERK TO THE**  
**COUNCIL**

# MINUTES



OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL  
HELD AT 6.30PM ON TUESDAY 11<sup>TH</sup> FEBRUARY 2025, AT  
CAERLAN HALL, LLANTRISANT.

## Present

Cllr David Nicholas (Chair)  
Cllr Julie Barton  
Cllr David Brown  
Cllr Anne Callow  
Cllr Mal Davies  
Cllr Ron Hunt

Cllr Lynne Murdoch  
Cllr David Myles  
Cllr Dr Catherine Preston  
Cllr Paul Thomas  
Cllr Ellie Townsend Jones

## In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)

## FC/24-25/110      Apologies for Absence

Apologies were received from Cllrs David Brown, Glynne Holmes, Adam Robinson, and Carys Romney

## FC/24-25/111      Declarations of Interest

Cllrs Anne Callow and Lynne Murdoch declared that they were members of the Beddau and Tynant Community Library.

## FC/24-25/112      Public Representations to the Council

No representations were made.

## FC/24-25/113      Minutes of the Previous Meeting

The Minutes of the Meeting of Council held on 14<sup>th</sup> January 2025 were approved as a true record, and the Action Log noted.

## FC/24-25/114      Financial Matters

- (i) The following accounts for payment were **agreed to:-**

**OFFICE**

|              |          |                                       |   |        |
|--------------|----------|---------------------------------------|---|--------|
| BT           | 30.12.24 | Broadband/Landline Bundle (All sites) | £ | 172.58 |
| Function28   | 30.01.25 | Web and email Provision               | £ | 54.00  |
| Barclaycard  | 14.01.25 | see attached sheet                    | £ | 760.15 |
| Tesco Mobile | 23.12.24 | 4 x mobile contracts                  | £ | 36.17  |
| Toshiba      | 05.01.25 | Copier charges Qtr3                   | £ | 160.73 |
| Unity Trust  | 31.12.24 | Monthly Charges (Nov)                 | £ | 15.30  |

**STAFFING**

|          |           |                        |   |          |
|----------|-----------|------------------------|---|----------|
| HMRC     | 14.01.25  | NI and Tax ( Dec)      | £ | 3,029.73 |
| Wages    | 15.12.254 | Salaries (Dec)         | £ | 9,937.11 |
| Pensions | 14.01.25  | Pensions (Dec)         | £ | 2,637.04 |
| SLCC     | 14.01.25  | Membership (AJ)        | £ | 240.00   |
| SLCC     | 14.01.25  | PIALC (Audit) Training | £ | 144.00   |

**CAERLAN**

|        |          |                                |   |        |
|--------|----------|--------------------------------|---|--------|
| RCTCBC | 15.01.25 | Rates                          | £ | 489.00 |
| Chubb  | 14.01.24 | Emergency lighting maintenance | £ | 379.57 |
| SSE    | 26.12.24 | Electricity (Nov)              | £ | 83.16  |

**LLYS Y CWM**

|                |          |                             |   |        |
|----------------|----------|-----------------------------|---|--------|
| RCTCBC         | 15.01.25 | Rates                       | £ | 214.00 |
| G&C Electrical | 12.01.25 | Security Floodlight fitting | £ | 178.26 |
| SSE            | 26.12.24 | Gas                         | £ | 121.76 |
| SSE            | 26.12.24 | Electric (Nov)              | £ | 15.55  |

**BEDDAU CC**

|     |          |                |   |        |
|-----|----------|----------------|---|--------|
| SSE | 27.12.24 | Gas (November) | £ | 545.22 |
|-----|----------|----------------|---|--------|

**WORKS DEPOT**

|             |          |      |   |        |
|-------------|----------|------|---|--------|
| PJ Saunders | 27.01.25 | Rent | £ | 633.00 |
|-------------|----------|------|---|--------|

**OUTSIDE WORK**

|                       |          |                    |   |       |
|-----------------------|----------|--------------------|---|-------|
| Forest Park & Gardens | 14.01.24 | Chain Saw sundries | £ | 63.32 |
| Leekes                | 14.01.24 | outside work       | £ | 13.37 |
| Toolstation           | 14.01.24 | taps               | £ | 33.24 |
| TradeUK               | 14.01.24 | Screwfix account   | £ | 34.54 |

**ALLOTMENTS**

|             |          |                  |   |       |
|-------------|----------|------------------|---|-------|
| Welsh Water | 20.12.24 | Water Tynant     | £ | 19.64 |
| SSE         | 26.12.24 | Electric Brynteg | £ | 60.05 |

**PROJECTS**

|               |          |                              |   |        |
|---------------|----------|------------------------------|---|--------|
| Peter Villars | 14.01.25 | Beddau RFC Pitch inspections | £ | 780.00 |
|---------------|----------|------------------------------|---|--------|

**TRANSPORT**

|          |          |                          |   |        |
|----------|----------|--------------------------|---|--------|
| Radius   | 14.01.25 | Trackers monthly payment | £ | 24.00  |
| UK Fuels | 08.01.25 | Diesel                   | £ | 165.07 |

**TOTAL**

- £ 21,039.56

**Additional Payments**

|               |          |                          |   |        |   |
|---------------|----------|--------------------------|---|--------|---|
| Viking Direct | 14.01.25 | Buffing pads, black bags | £ | 79.14  | s |
| Audit Wales   | 14.01.25 | Annual Audit             | £ | 200.00 | z |

|                   |          |                                      |   |                  |   |
|-------------------|----------|--------------------------------------|---|------------------|---|
| EDF               | 14.01.25 | Electricity (Beddau Dec)             | £ | 163.88           | f |
| Unity Trust       | 31.01.25 | Monthly Charges (Dec)                | £ | 14.85            | o |
| Cathedral Leasing | 14.01.25 | Water management system<br>(Caerlan) | £ | 218.30           | s |
|                   |          |                                      | £ | <b>21,715.73</b> |   |

- (ii) The Income and Expenditure accounts to the end of January 2025 were **noted**.

**FC/24-25/115 Planning and Development Control**

- (i) The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting were **noted**: -

| <b><u>REF</u></b> | <b><u>PROPOSAL</u></b>                                                                        | <b><u>LOCATION</u></b>                              |
|-------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------|
| 24/1287/FUL       | Double storey side extension, single storey rear extension and single storey front extension. | 47 Cynan Close, Beddau, Rhondda Cynon Taf, CF38 2TL |
| 25/0086/FUL       | Single storey rear extension.                                                                 | 53 Moorland Crescent, Beddau, CF38 2DN              |

***There being no further business, the meeting was concluded at 7.00pm***

**CLLR DAVID NICHOLAS**  
**CHAIR OF COUNCIL**

**LLANTRISANT COMMUNITY COUNCIL  
COUNCIL ACTIONS LOG (EXCEPTIONS) 11<sup>TH</sup> MARCH 2025**

| <b>MINUTE</b>             | <b>ACTION</b>             | <b>REMARKS</b>                                  |
|---------------------------|---------------------------|-------------------------------------------------|
| <b>FC/23-24/69</b>        | Jubilee Beacon            | In storage pending new location.                |
| <b><u>FC/24-25/98</u></b> | Talbot Green Seating Area | Recommend 3 benches not 4 to make less crowded. |
|                           |                           |                                                 |

**MR. G. E. HOPKINS J.P.**  
**CLERK**

**OFFICE**

|              |          |                                       |   |          |   |      |       |     |
|--------------|----------|---------------------------------------|---|----------|---|------|-------|-----|
| BT           | 03.03.25 | Broadband/Landline Bundle (All sites) | £ | 193.09   | s | d/d  | split | 101 |
| Function28   | 27.03.25 | Web and email Provision               | £ | 54.00    | z | s/o  | 4202  | 101 |
| Barclaycard  | 11.03.25 | see attached sheet                    | £ | 1,236.04 | - | bacs | split |     |
| Tesco Mobile | 23.02.25 | 4 x mobile contracts                  | £ | 36.17    | s | d/d  | 4205  | 101 |
| PEAC         | 22.03.25 | Photocopier Lease (Qtr 1)             | £ | 348.16   |   |      |       |     |
| TR Davies    | 11.03.25 | Insurance valuations                  | £ | 660.00   | s | bacs |       |     |
| Unity Trust  | 28.02.25 | Monthly Charges (Feb)                 | £ | 14.25    | z | d/d  | 4215  | 101 |

**STAFFING**

|          |          |                  |   |          |   |      |      |     |
|----------|----------|------------------|---|----------|---|------|------|-----|
| HMRC     | 11.03.25 | NI and Tax (Feb) | £ | 2,999.65 | z | bacs | 4002 | 102 |
| Wages    | 15.02.25 | Salaries (Feb)   | £ | 9,848.27 | z | bacs | 4001 | 102 |
| Pensions | 11.03.25 | Pensions (Feb)   | £ | 2,610.61 | z | bacs | 4003 | 102 |

**CAERLAN**

|             |          |                              |   |          |   |      |      |     |
|-------------|----------|------------------------------|---|----------|---|------|------|-----|
| Welsh Water | 14.02.25 | Water (Aug to Jan)           | £ | 169.05   | e | d/d  | 4055 | 201 |
| SSE         | 10.03.25 | Gas (Oct to Feb)             | £ | 1,116.37 | f | d/d  | 4061 | 201 |
| Chubb       | 11.03.25 | Annual Service extinguishers | £ | 111.90   | s | bacs |      |     |
| SSE         | 26.02.25 | Electricity                  | £ | 81.99    | f | d/d  | 4060 | 201 |

**LLYS Y CWM**

|     |          |           |   |        |   |     |      |     |
|-----|----------|-----------|---|--------|---|-----|------|-----|
| SSE | 26.02.25 | Gas (jan) | £ | 136.56 | f | d/d | 4061 | 201 |
| SSE | 26.02.25 | Electric  | £ | 50.93  | f | d/d | 4060 | 205 |

**WORKS DEPOT**

|              |          |                            |   |        |   |      |      |     |
|--------------|----------|----------------------------|---|--------|---|------|------|-----|
| P J Saunders | 11.03.25 | Annual Buildings Insurance | £ | 506.40 | z | bacs | 4074 | 308 |
| P J Saunders | 11.03.25 | Rent                       | £ | 633.00 | s | s/o  | 4073 | 308 |

**OUTSIDE WORK**

|                 |          |                         |   |       |   |      |       |     |
|-----------------|----------|-------------------------|---|-------|---|------|-------|-----|
| Trade UK        | 11.03.25 | Screwfix Account        |   |       | s | bacs | split |     |
| Country Timbers | 11.03.25 | screws, posts, post mix | £ | 95.15 | s | bacs | 4103  | 310 |

**ALLOTMENTS**

|             |          |                  |   |        |   |      |      |     |
|-------------|----------|------------------|---|--------|---|------|------|-----|
| Welsh Water | 24.02.25 | Water Brynteg    | £ | 30.58  | e | d/d  | 4161 | 305 |
| SSE         | 26.02.25 | Electric Brynteg | £ | 63.44  | f | d/d  | 4161 | 305 |
| Egan Waste  | 11.03.25 | Skips - Tynant   | £ | 600.00 | s | bacs | 4162 | 305 |

**GRANTS**

|                    |          |                   |   |        |   |      |      |     |
|--------------------|----------|-------------------|---|--------|---|------|------|-----|
| RCT Community Band | 11.03.25 | Advert in program | £ | 50.00  | z | bacs | 4154 | 105 |
| Eira Wen           | 11.03.25 | Grant application | £ | 300.00 | z | bacs | 4152 | 105 |

**TRANSPORT**

|               |          |                          |   |        |   |      |      |     |
|---------------|----------|--------------------------|---|--------|---|------|------|-----|
| Porter & Rowe | 11.03.25 | Excess repair van        | £ | 100.00 | z | bacs | 4071 | 301 |
| Radius        | 14.03.25 | Trackers monthly payment | £ | 24.00  | s | d/d  | 4071 | 301 |
| UK Fuels      | 05.03.25 | Diesel                   | £ | 95.16  | s | d/d  | 4070 | 301 |

|                     |  |  |   |                  |  |  |  |  |
|---------------------|--|--|---|------------------|--|--|--|--|
| <b><u>TOTAL</u></b> |  |  | £ | <b>22,164.77</b> |  |  |  |  |
|---------------------|--|--|---|------------------|--|--|--|--|

**Additional Payments**

£ 22,164.77

Credit card re-imbursement request for 11th March 2025

## February Expenditure

[illegible]

|                                    | Actual Year<br>to Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % of<br>Budget |
|------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| <b>INCOME</b>                      |                        |                       |                          |                          |                    |                |
| <b>101 Administration</b>          |                        |                       |                          |                          |                    |                |
| 1011 Photocopying                  | 53                     | 100                   | 47                       |                          |                    | 53.1%          |
| 1110 Interest                      | 4,960                  | 3,500                 | (1,460)                  |                          |                    | 141.7%         |
| <b>Subtotal</b>                    | <b>5,013</b>           | <b>3,600</b>          | <b>(1,413)</b>           | <b>0</b>                 | <b>0</b>           | <b>139.3%</b>  |
| <b>103 Precept</b>                 |                        |                       |                          |                          |                    |                |
| 1101 Precept                       | 311,199                | 311,199               | 0                        |                          |                    | 100.0%         |
| <b>Subtotal</b>                    | <b>311,199</b>         | <b>311,199</b>        | <b>0</b>                 | <b>0</b>                 | <b>0</b>           | <b>100.0%</b>  |
| <b>106 Projects</b>                |                        |                       |                          |                          |                    |                |
| 1105 Other income                  | 258                    | 0                     | (258)                    |                          |                    | 0.0%           |
| <b>Subtotal</b>                    | <b>258</b>             | <b>0</b>              | <b>(258)</b>             | <b>0</b>                 | <b>0</b>           | <b>0.0%</b>    |
| <b>201 Caerlan</b>                 |                        |                       |                          |                          |                    |                |
| 1000 Hall Hire                     | 7,864                  | 5,500                 | (2,364)                  |                          |                    | 143.0%         |
| <b>Subtotal</b>                    | <b>7,864</b>           | <b>5,500</b>          | <b>(2,364)</b>           | <b>0</b>                 | <b>0</b>           | <b>143.0%</b>  |
| <b>203 Beddau Community Centre</b> |                        |                       |                          |                          |                    |                |
| 1000 Hall Hire                     | 13,572                 | 9,000                 | (4,572)                  |                          |                    | 150.8%         |
| <b>Subtotal</b>                    | <b>13,572</b>          | <b>9,000</b>          | <b>(4,572)</b>           | <b>0</b>                 | <b>0</b>           | <b>150.8%</b>  |
| <b>205 Llys y Cwm</b>              |                        |                       |                          |                          |                    |                |
| 1000 Hall Hire                     | 2,987                  | 4,500                 | 1,513                    |                          |                    | 66.4%          |
| <b>Subtotal</b>                    | <b>2,987</b>           | <b>4,500</b>          | <b>1,513</b>             | <b>0</b>                 | <b>0</b>           | <b>66.4%</b>   |
| <b>305 Allotments</b>              |                        |                       |                          |                          |                    |                |
| 1007 Penygawsi Allotments          | 50                     | 50                    | 0                        |                          |                    | 100.0%         |
| 1008 Brynteg Allotments            | 81                     | 81                    | 0                        |                          |                    | 100.0%         |
| 1009 Tynant Allotments             | 76                     | 76                    | 0                        |                          |                    | 100.0%         |
| 1010 Pencoedcae Allotment          | 92                     | 92                    | 0                        |                          |                    | 100.0%         |
| <b>Subtotal</b>                    | <b>299</b>             | <b>299</b>            | <b>0</b>                 | <b>0</b>                 | <b>0</b>           | <b>100.0%</b>  |
| <b>310 Outside Work</b>            |                        |                       |                          |                          |                    |                |
| 1012 Footpath Agency Agreement     | 835                    | 835                   | 0                        |                          |                    | 100.0%         |
| <b>Subtotal</b>                    | <b>835</b>             | <b>835</b>            | <b>0</b>                 | <b>0</b>                 | <b>0</b>           | <b>100.0%</b>  |
| <b>TOTAL INCOME</b>                | <b>342,027</b>         | <b>334,933</b>        | <b>(7,094)</b>           | <b>0</b>                 | <b>0</b>           | <b>102.1%</b>  |

**EXPENDITURE**

|                                |       |       |       |  |       |        |
|--------------------------------|-------|-------|-------|--|-------|--------|
| <b>101 Administration</b>      |       |       |       |  |       |        |
| 4200 Photocopying              | 1,267 | 1,800 | 533   |  | 533   | 70.4%  |
| 4202 Computer Costs            | 3,405 | 3,550 | 145   |  | 145   | 95.9%  |
| 4204 Postage                   | 0     | 80    | 80    |  | 80    | 0.0%   |
| 4205 Telephones                | 913   | 1,150 | 237   |  | 237   | 79.4%  |
| 4206 Stationery                | 212   | 300   | 88    |  | 88    | 70.7%  |
| 4210 Sundries                  | 102   | 100   | (2)   |  | (2)   | 102.3% |
| 4215 Audit Fees & Bank charges | 2,142 | 1,170 | (972) |  | (972) | 183.0% |
| 4220 General Insurance         | 4,530 | 4,530 | (0)   |  | (0)   | 100.0% |

Time 14:20

## Council Detail Report 28/02/2025

|                                          | Actual Year<br>to Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % of<br>Budget |
|------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 4240 Elections                           | 0                      | 11,240                | 11,240                   |                          | 11,240             | 0.0%           |
| 4250 Contingency Fund                    | 0                      | 4,900                 | 4,900                    |                          | 4,900              | 0.0%           |
| 4255 Office Equipment                    | 226                    | 1,509                 | 1,283                    |                          | 1,283              | 15.0%          |
| <b>Subtotal</b>                          | <b>12,797</b>          | <b>30,329</b>         | <b>17,532</b>            | <b>0</b>                 | <b>17,532</b>      | <b>42.2%</b>   |
| <b>102 Staffing</b>                      |                        |                       |                          |                          |                    |                |
| 4001 Salaries                            | 117,084                | 120,000               | 2,916                    |                          | 2,916              | 97.6%          |
| 4002 PAYE & NI Contributions             | 32,314                 | 35,000                | 2,686                    |                          | 2,686              | 92.3%          |
| 4003 Pension contributions               | 25,682                 | 27,000                | 1,318                    |                          | 1,318              | 95.1%          |
| 4010 Occupational Health                 | 0                      | 200                   | 200                      |                          | 200                | 0.0%           |
| 4015 Training                            | 2,027                  | 4,209                 | 2,182                    |                          | 2,182              | 48.2%          |
| 4020 Work wear                           | 1,560                  | 1,500                 | (60)                     |                          | (60)               | 104.0%         |
| 4025 Staff Expenses                      | 17                     | 300                   | 283                      |                          | 283                | 5.8%           |
| <b>Subtotal</b>                          | <b>178,684</b>         | <b>188,209</b>        | <b>9,525</b>             | <b>0</b>                 | <b>9,525</b>       | <b>94.9%</b>   |
| <b>104 Community Infrastructure Levy</b> |                        |                       |                          |                          |                    |                |
| 4120 CIL Expenditure                     | 0                      | 272                   | 272                      |                          | 272                | 0.0%           |
| <b>Subtotal</b>                          | <b>0</b>               | <b>272</b>            | <b>272</b>               | <b>0</b>                 | <b>272</b>         | <b>0.0%</b>    |
| <b>105 Grants</b>                        |                        |                       |                          |                          |                    |                |
| 4152 Beddau & Tynant Wards               | 7,850                  | 10,000                | 2,150                    |                          | 2,150              | 78.5%          |
| 4154 General Grants                      | 2,200                  | 2,500                 | 300                      |                          | 300                | 88.0%          |
| 4155 Community Library                   | 6,000                  | 6,000                 | 0                        |                          | 0                  | 100.0%         |
| 4156 Talbot Green & Llantrisant          | 11,020                 | 11,000                | (20)                     |                          | (20)               | 100.2%         |
| <b>Subtotal</b>                          | <b>27,070</b>          | <b>29,500</b>         | <b>2,430</b>             | <b>0</b>                 | <b>2,430</b>       | <b>91.8%</b>   |
| <b>106 Projects</b>                      |                        |                       |                          |                          |                    |                |
| 4106 Defibrillators and Supplies         | 102                    | 0                     | (102)                    |                          | (102)              | 0.0%           |
| 4150 Llantrisant Ward                    | 2,744                  | 6,500                 | 3,756                    |                          | 3,756              | 42.2%          |
| 4151 Talbot Green Ward                   | 0                      | 5,544                 | 5,544                    |                          | 5,544              | 0.0%           |
| 4152 Beddau & Tynant Wards               | 6,020                  | 10,444                | 4,424                    |                          | 4,424              | 57.6%          |
| 4153 Events/Public Relations             | 7,375                  | 7,500                 | 125                      |                          | 125                | 98.3%          |
| 4157 Christmas                           | 10,070                 | 12,045                | 1,975                    |                          | 1,975              | 83.6%          |
| 4158 Floral Displays                     | 3,158                  | 4,000                 | 842                      |                          | 842                | 78.9%          |
| 4159 Charter of Friendship               | 1,005                  | 5,678                 | 4,673                    |                          | 4,673              | 17.7%          |
| 4167 Food Bank Donations                 | 5,000                  | 5,000                 | 0                        |                          | 0                  | 100.0%         |
| 4168 Llantrisant Guildhall               | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%           |
| <b>Subtotal</b>                          | <b>35,475</b>          | <b>57,711</b>         | <b>22,236</b>            | <b>0</b>                 | <b>22,236</b>      | <b>61.5%</b>   |
| <b>107 Councillors</b>                   |                        |                       |                          |                          |                    |                |
| 4225 Chairs Allowances                   | 950                    | 1,465                 | 515                      |                          | 515                | 64.8%          |
| 4226 Councillor Allowances               | 3,437                  | 5,000                 | 1,563                    |                          | 1,563              | 68.7%          |
| 4230 OVW Membership                      | 2,677                  | 2,700                 | 23                       |                          | 23                 | 99.1%          |
| 4231 Councillor Training                 | 80                     | 1,244                 | 1,164                    |                          | 1,164              | 6.4%           |
| 4232 Travel & Subsistence                | 0                      | 250                   | 250                      |                          | 250                | 0.0%           |
| <b>Subtotal</b>                          | <b>7,144</b>           | <b>10,659</b>         | <b>3,515</b>             | <b>0</b>                 | <b>3,515</b>       | <b>67.0%</b>   |
| <b>201 Caerlan</b>                       |                        |                       |                          |                          |                    |                |
| 4050 Rates                               | 4,889                  | 4,890                 | 1                        |                          | 1                  | 100.0%         |
| 4055 Water Charges                       | 424                    | 600                   | 176                      |                          | 176                | 70.7%          |

Time 14:20

## Council Detail Report 28/02/2025

|                                    | Actual Year<br>to Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % of<br>Budget |
|------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 4060 Electricity                   | 817                    | 1,000                 | 183                      |                          | 183                | 81.7%          |
| 4061 Gas                           | 1,815                  | 1,500                 | (315)                    |                          | (315)              | 121.0%         |
| 4063 Cleaning Materials            | 242                    | 300                   | 58                       |                          | 58                 | 80.6%          |
| 4065 Maintenance Contracts         | 2,852                  | 2,300                 | (552)                    |                          | (552)              | 124.0%         |
| 4066 Repairs & maintenance         | 1,651                  | 1,800                 | 149                      |                          | 149                | 91.7%          |
| <b>Subtotal</b>                    | <b>12,690</b>          | <b>12,390</b>         | <b>(300)</b>             | <b>0</b>                 | <b>(300)</b>       | <b>102.4%</b>  |
| <b>203 Beddau Community Centre</b> |                        |                       |                          |                          |                    |                |
| 4060 Electricity                   | 1,563                  | 1,500                 | (63)                     |                          | (63)               | 104.2%         |
| 4061 Gas                           | 4,906                  | 2,000                 | (2,906)                  |                          | (2,906)            | 245.3%         |
| 4062 Broadband                     | 357                    | 360                   | 3                        |                          | 3                  | 99.2%          |
| 4063 Cleaning Materials            | 270                    | 300                   | 30                       |                          | 30                 | 89.9%          |
| 4065 Maintenance Contracts         | 1,541                  | 800                   | (741)                    |                          | (741)              | 192.6%         |
| 4066 Repairs & maintenance         | 2,017                  | 2,003                 | (14)                     |                          | (14)               | 100.7%         |
| <b>Subtotal</b>                    | <b>10,654</b>          | <b>6,963</b>          | <b>(3,691)</b>           | <b>0</b>                 | <b>(3,691)</b>     | <b>153.0%</b>  |
| <b>205 Llys y Cwm</b>              |                        |                       |                          |                          |                    |                |
| 4050 Rates                         | 2,136                  | 2,135                 | (1)                      |                          | (1)                | 100.0%         |
| 4055 Water Charges                 | 993                    | 750                   | (243)                    |                          | (243)              | 132.4%         |
| 4060 Electricity                   | 438                    | 1,200                 | 762                      |                          | 762                | 36.5%          |
| 4061 Gas                           | 977                    | 1,500                 | 523                      |                          | 523                | 65.1%          |
| 4062 Broadband                     | 379                    | 384                   | 5                        |                          | 5                  | 98.7%          |
| 4063 Cleaning Materials            | 207                    | 300                   | 93                       |                          | 93                 | 69.1%          |
| 4065 Maintenance Contracts         | 2,326                  | 1,800                 | (526)                    |                          | (526)              | 129.2%         |
| 4066 Repairs & maintenance         | 1,125                  | 1,066                 | (59)                     |                          | (59)               | 105.6%         |
| <b>Subtotal</b>                    | <b>8,580</b>           | <b>9,135</b>          | <b>555</b>               | <b>0</b>                 | <b>555</b>         | <b>93.9%</b>   |
| <b>301 Transport</b>               |                        |                       |                          |                          |                    |                |
| 4070 Fuel                          | 1,041                  | 1,400                 | 359                      |                          | 359                | 74.4%          |
| 4071 Repairs, Service, MOT         | 873                    | 1,000                 | 127                      |                          | 127                | 87.3%          |
| 4072 Road Tax                      | 338                    | 300                   | (38)                     |                          | (38)               | 112.5%         |
| 4073 Rent                          | 425                    | 600                   | 175                      |                          | 175                | 70.8%          |
| 4074 Insurance                     | 1,599                  | 1,500                 | (99)                     |                          | (99)               | 106.6%         |
| 4090 New Van Fund                  | 0                      | 9,296                 | 9,296                    |                          | 9,296              | 0.0%           |
| <b>Subtotal</b>                    | <b>4,276</b>           | <b>14,096</b>         | <b>9,820</b>             | <b>0</b>                 | <b>9,820</b>       | <b>30.3%</b>   |
| <b>305 Allotments</b>              |                        |                       |                          |                          |                    |                |
| 4160 Penygawsi Allotments          | 0                      | 600                   | 600                      |                          | 600                | 0.0%           |
| 4161 Brynteg Allotments            | 525                    | 600                   | 75                       |                          | 75                 | 87.5%          |
| 4162 Tynant Allotments             | 510                    | 600                   | 90                       |                          | 90                 | 84.9%          |
| 4163 Pencoedcae Allotments         | 500                    | 600                   | 100                      |                          | 100                | 83.3%          |
| <b>Subtotal</b>                    | <b>1,535</b>           | <b>2,400</b>          | <b>865</b>               | <b>0</b>                 | <b>865</b>         | <b>64.0%</b>   |
| <b>308 Workshop</b>                |                        |                       |                          |                          |                    |                |
| 4050 Rates                         | 601                    | 601                   | (0)                      |                          | (0)                | 100.0%         |
| 4055 Water Charges                 | 170                    | 400                   | 230                      |                          | 230                | 42.5%          |
| 4060 Electricity                   | 995                    | 700                   | (295)                    |                          | (295)              | 142.1%         |
| 4062 Broadband                     | 291                    | 300                   | 9                        |                          | 9                  | 97.0%          |
| 4066 Repairs & maintenance         | 17                     | 268                   | 251                      |                          | 251                | 6.4%           |
| 4073 Rent                          | 5,803                  | 7,000                 | 1,198                    |                          | 1,198              | 82.9%          |

|                                       | Actual Year<br>to Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % of<br>Budget |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 4074 Insurance                        | 506                    | 506                   | (0)                      |                          | (0)                | 100.0%         |
| 4210 Sundries                         | 82                     | 100                   | 18                       |                          | 18                 | 82.3%          |
| <b>Subtotal</b>                       | <b>8,465</b>           | <b>9,875</b>          | <b>1,410</b>             | <b>0</b>                 | <b>1,410</b>       | <b>85.7%</b>   |
| <b>310 Outside Work</b>               |                        |                       |                          |                          |                    |                |
| 4102 Machine Repairs & Spares         | 2,083                  | 2,000                 | (83)                     |                          | (83)               | 104.2%         |
| 4103 Outside Work                     | 2,466                  | 3,000                 | 534                      |                          | 534                | 82.2%          |
| 4105 Street Furniture                 | 4,008                  | 7,051                 | 3,043                    |                          | 3,043              | 56.8%          |
| 4110 Outside Equipment                | 0                      | 3,757                 | 3,757                    |                          | 3,757              | 0.0%           |
| <b>Subtotal</b>                       | <b>8,557</b>           | <b>15,808</b>         | <b>7,251</b>             | <b>0</b>                 | <b>7,251</b>       | <b>54.1%</b>   |
| <b>TOTAL EXPENDITURE</b>              | <b>315,928</b>         | <b>387,347</b>        | <b>71,419</b>            | <b>0</b>                 | <b>71,419</b>      | <b>81.6%</b>   |
| <b>Total Income</b>                   | 342,027                | 334,933               | (7,094)                  |                          |                    | 102.1%         |
| <b>Total Expenditure</b>              | 315,928                | 387,347               | 71,419                   | 0                        | 71,419             | 81.6%          |
| <b>Net Income over Expenditure</b>    | <b>26,099</b>          | <b>(52,414)</b>       | <b>(78,513)</b>          |                          |                    |                |
| plus Transfer from EMR                | 2,356                  |                       |                          |                          |                    |                |
| less Transfer to EMR                  | 0                      |                       |                          |                          |                    |                |
| <b>Movement to/(from) Gen Reserve</b> | <b>28,455</b>          | <b>(52,414)</b>       | <b>(80,869)</b>          |                          |                    |                |



# MINUTES

OF THE MEETING OF THE

## ASSETS AND OPERATIONS COMMITTEE

HELD AT 6.30PM ON TUESDAY 18<sup>TH</sup> FEBRUARY 2025, AT  
LLYS Y CWM, BEDDAU.

### Present

Cllr Mal Davies (Chair)  
Cllr Julie Barton  
Cllr David Brown  
Cllr Anne Callow  
Cllr Glynne Holmes

Cllr David Myles  
Cllr David Nicholas  
Cllr Adam Robinson  
Cllr Ellie Townsend Jones

### In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)  
Cllr Ron Hunt (Chair of the Finance and General Purposes Committee)

### AOC/24-25/01      Apologies for Absence

Apologies were received from Cllrs David Brown, Glynne Holmes, Adam Robinson, and Carys Romney

### AOC/24-25/02      Declarations of Interest

Cllr David Myles declared that he was the Treasurer of Brynteg Allotments Committee, in relation to Minute AOC/24-25/04.

### AOC/24-25/03      Committee Membership and Terms of Reference

The Committee's Membership and Terms of Reference as established at the Annual Meeting of the Council were noted.

### AOC/24-25/04      Brynteg Allotments (Removal of Dangerous Tree)

It was **agreed** to seek advice from the County Borough arboriculturist on whether the large oak tree causing some concern at the Brynteg Allotments site should be felled.

### AOC/24-25/05      Beddau Clock

The report of the Clerk informing members that the damaged clock had been delivered to the manufacturers, Good Directions, for assessment, was **noted**.

**AOC/24-25/06      Risk Assessments**

The Committee **noted** with thanks that Cllr Adam Robinson had accompanied the Clerk to carry out the location risk assessments on behalf of the Council.

**AOC/24-25/07      Llys y Cwm (Options for Future Use)**

Having considered the report of the Clerk;-

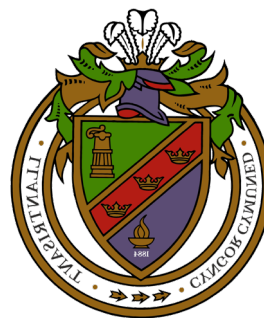
- (i) The Committee did not agree that Llys y Cwm should be sold.
- (ii) The Committee did not agree that Llys y Cwm should be leased on a long-term basis.
- (iii) A motion to recommend to full council that the Community Council offices be moved to Llys y Cwm fell by 5 votes to 4.
- (iv) It was **agreed** that the Clerk do more work to assess the fitness of purpose of the current office arrangements, and provide further costings for options for change.

***There being no further business, the meeting was concluded at 8pm***

**CLLR MAL DAVIES**

**CHAIR OF COUNCIL**

# **CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL**



## **MINUTES OF THE VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE**

**HELD ONLINE ON TUESDAY 4<sup>TH</sup> MARCH 2025 AT 7.00PM**

### **Present**

Cllr Ellie Townsend Jones (Chair)  
Cllr Julie Barton

Cllr Adam Robinson  
Cllr Dr Catherine Preston

### **In Attendance**

The Clerk to the Council (Mr Geraint Hopkins JP)  
The Events and Public Engagement Officer (Ms Stephanie Todd)

### **EC/24-25/33                      Apologies for absence**

There were apologies for absence from Cllr Carys Romney.

### **EC/24-25/34                      Declarations of Interest**

Cllrs Julie Barton and Cllr Catherine Preston declared that they were on the board of trustees of Beddau and Tynant Community Library.

Cllr Adam Robinson declared that he was the Vice Chairman of Llantrisant War Memorial Committee.

### **EC/24-25/35                      Minutes of the Previous Meeting**

The Minutes of the meeting of the Events and Public Engagement Committee held on 28<sup>th</sup> November 2024, which had been received by full Council on 10<sup>th</sup> December 2024, were approved as a true record.

### **EC/24-25/36                      Community Council Reception evening**

It was **agreed to recommend** that the Community Council hold a reception for stakeholders in the community as a means of thanking them for their work, and that the Clerk investigate possible dates before the summer of 2025 and format of the evening.

**EC/24-25/37                      Events Schedule 2025**

The Report of the Clerk giving the scheduling of events for 2025 was received and considered, and amended according to the discussions thereupon.

The Events Schedule is attached as an appendix to these minutes.

***There being no further business the meeting was ended at 8.20pm***

**CLLR ELLIE TOWNSEND JONES  
COMMITTEE CHAIR**

**LLANTRISANT COMMUNITY COUNCIL**  
**EVENTS AND PUBLIC ENGAGEMENT COMMITTEE / 4<sup>TH</sup> MARCH 2025**  
**EVENTS SCHEDULE 2025**

This document is updated regularly; past events are removed and new/potential events added.

| <b>Date</b>               | <b>Event</b>          | <b>Partnership Organisations</b> | <b>Remarks / Recommendations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------|-----------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| END FEB/BEGINNING MARCH   | <b>ST DAVID'S DAY</b> |                                  | Welsh flags flown as usual from the businesses in the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>8<sup>th</sup> MAY</b> | <b>VE DAY</b>         |                                  | <p>Similar format to the 80<sup>th</sup> Anniversary of D Day last year, namely:-</p> <ul style="list-style-type: none"> <li>- two short services of commemoration led by the Chair of the Council at Llantrisant War Memorial and the Memorial Gardens, Beddau</li> <li>- special VE Day wreaths purchased to be laid by the Chair at these events</li> <li>- Invite the Schools to send representatives to the two events.</li> </ul> <p>Also:-</p> <ul style="list-style-type: none"> <li>- Union and Welsh flags and bunting to be flown during VE day "week" throughout the community along the lines of the Coronation.</li> <li>- Communication to local businesses encouraging them to augment the Council's display with their own.</li> </ul> |

|                             |                                         |                                                                                  |                                                                                                                                                                                                                                                                                   |  |
|-----------------------------|-----------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                             |                                         |                                                                                  |                                                                                                                                                                                                                                                                                   |  |
| AUGUST                      | <b>Community Horticultural Show</b>     | Show Committee                                                                   | Await to see whether the Llantrisant Community Show committee wish to run an event this year. If they do, we would usually assist with administration and logistics.                                                                                                              |  |
| 31 <sup>st</sup> August (?) | <b>Tynant and Beddau Community Fair</b> | LFB&T, Beddau Library, Beddau and Tynant Groups                                  | Awaiting confirmation from local partners that the fair will go ahead as usual.<br>Will require an Events Proforma if Council assistance required.                                                                                                                                |  |
| 9 <sup>th</sup> Nov         | <b>Remembrance Sunday</b>               | Llantrisant War Memorial Committee, Church representatives, Royal British Legion | Beddau/Tynant event to be organised as in 2024, with the involvement of the Royal British Legion and the Llantrisant War Memorial Committee.<br><br>It was agreed that a meeting with stakeholders on the format of the services should be organised well in advance of November. |  |
| December                    | <b>Christmas Lights</b>                 | RCT Centregreat                                                                  | General satisfaction with the display during Christmas 2024. Clerk to be in discussion with Centregreat about more specific timing for switching on of Christmas lights in Beddau.                                                                                                |  |
| 28 <sup>th</sup> Nov (?)    | <b>Beddau/Tynant Christmas Event</b>    | Beddau Library, LFB&TN                                                           | Await Pro Forma for assistance from local organisers.                                                                                                                                                                                                                             |  |

|                                                |                                           |                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 <sup>th</sup> to 7 <sup>th</sup><br>December | <b>“Christmas on the Hilltop” 2025</b>    | RCTCBC,<br>Guildhall,<br>Churches,<br>Workingmen’s<br>Club, Model<br>House other<br>Groups<br>Talbot Green<br>Community<br>Centre<br>(LCC Lead) | <p>We await to see if Rhondda Cynon Taff CBC will be offering a significant Christmas event again for Llantrisant in December, along the lines of that proposed last year, sadly cancelled due to Storm Darragh.</p> <p>If so, Committee may be minded to have a presence at this event, rather than run its own.</p> <p>Clerk to speak with the Committee of Talbot Green Community Centre about an Christmas event there.</p> |
| December                                       | <b>Schools Christmas Tree Competition</b> | Schools                                                                                                                                         | Continue long-running arrangements with schools.<br>£200 first prize; £75 for two runners up, to the school PTAs.                                                                                                                                                                                                                                                                                                               |
|                                                |                                           |                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                                |                                           |                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                                |                                           |                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**MR G. E. HOPKINS J.P.  
CLERK**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

| <u>WARD</u>        | <u>REF</u>  | <u>PROPOSAL</u>                      | <u>LOCATION</u>                                          |
|--------------------|-------------|--------------------------------------|----------------------------------------------------------|
| BEDDAU /<br>TYNANT | 25/0160/FUL | Installation of air source heat pump | 70 Brynteg Green, Beddau, Rhondda<br>Cynon Taf, CF38 2PT |

MR. G. E. HOPKINS J.P.  
CLERK