

LLANTRISANT COMMUNITY COUNCIL



MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL

HELD AT 6.30PM ON TUESDAY 10TH DECEMBER 2024, AT

LLYS Y CWM, BEDDAU.

Present

Cllr David Myles (Vice Chair)
Cllr Julie Barton
Cllr David Brown
Cllr Anne Callow
Cllr Mal Davies
Cllr Glynne Holmes

Cllr Lynne Murdoch
Cllr Dr Catherine Preston
Cllr Adam Robinson
Cllr Carys Romney
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)

The Chair of the Council (Cllr Nicholas) not being present, the meeting was chaired by the Vice Chair (Cllr Myles).

FC/24-25/90 Apologies for Absence

Apologies were received from Cllr Ron Hunt and David Nicholas.

FC/24-25/91 Declarations of Interest

In all matters concerning the setting of the Budget for 2025/2026:-

Cllrs Julie Barton and Catherine Preston declared that they were Trustees of Beddau and Tynant Community Library.

Cllrs Anne Callow and Lynne Murdoch declared that they were volunteers with Beddau, Llantrisant and Talbot Green Food Hub.

Cllrs David Myles and David Nicholas declared that they were allotment holders.

FC/24-25/92 Public Representations to the Council

No representations were made.

FC/24-25/93 Minutes of the Previous Meeting

The Minutes of the Meeting of Council held on 12th November 2024 were approved as a true record, and the Action Log noted.

FC/24-25/94 Financial Matters(i) The following accounts for payment were **agreed to:-**

BT	Broadband/Landline Bundle (All sites)	£	172.58	s
Function28	Web and email Provision	£	54.00	z
Barclaycard	see attached sheet	£	2,214.98	-
Tesco Mobile	4 x mobile contracts	£	36.17	z
Unity Trust	Monthly Charges	£	22.50	z
PEAC	Copier Lease Qtr 4	£	348.16	s
TTS	Copier Paper	£	67.70	s
HMRC	NI and Tax (Nov)	£	4,362.47	z
Wages	Salaries (Nov)	£	12,304.85	z
Pensions	Pensions (Nov)	£	3,309.89	z
RCTCBC	Rates(Caerlan)	£	489.00	o
SSE	Gas(Caerlan)	£	486.31	f
SSE	Electricity (Oct, Caerlan)	£	95.32	f
RCTCBC	Rates (Llys y Cwm)	£	214.00	o
Welsh Water	Water Llys y Cwm	£	507.68	z
SSE	Gas (Oct, Llys y Cwm)	£	121.19	f
SSE	Electric (Oct, Llys y Cwm)	£	50.84	f
Chubb	Fire Safety Contract	£	390.42	s
Initial	Mats, nappy& Sanitary bins(2025 BCC)	£	819.38	s
SSE	Gas (oct, BCC)	£	326.45	f
PJ Saunders	Rent (Workshop)	£	633.00	s
Braceys	Pallet of rock salt	£	388.42	s
Country Timbers	Postmix, plywood, timber	£	51.84	s
Leekes	outside work	£	24.13	s
TradeUK	Screwfix account	£	144.10	s
SSE	Electric Brynteg	£	55.24	f
JT Jump & Bounce	Christmas Events	£	220.00	z
RCT Community Wind Band	Donation re concert	£	250.00	z
Masquerade	Stilt Walker, Face Painter	£	690.00	z
TTS	glue sticks	£	7.50	s
Clearwell Ltd	School Christmas trees	£	720.00	s
Gwynfa Camera Club	Photobook for time capsule	£	182.96	z
RCTCBC	Van Lease (Oct)	£	46.70	s
Radius	Trackers monthly payment	£	24.00	s
UK Fuels	Diesel	£	81.21	s
EDF	Electricity Beddau CC	£	190.93	f
Redbite Solutions	ItemIT software	£	478.80	s
		£	30,582.72	

(ii) The Income and Expenditure accounts to the end of November 2024 were **noted.**

The Minutes having been corrected to show Cllr Townsend Jones as present (and not Cllr Robinsons as erroneously typed) and as such **agreeing** to note the Minutes of the Finance and General Purposes Committee held on Tuesday 26th November 2024, the Council considered each of the recommendations contained therein. The following was **agreed** to:-

- (i) that the virements recommended at Minute FGP/24-25/09 be made, namely:

FROM		TO		AMOUNT
4250/101	Contingency	4202/101	Computer Costs	£800
4250/101	Contingency	4205/101	Telephones	£300
4215/101	Audit Fees & Bank Charges	4220/101	General Insurance	£30
4010/102	Recruitment/Occupational Health	4020/102	Work Wear	£300
4050/201	Caerlan Rates	4050/308	Workshop Rates	£110
4050/205	Llys y Cwm Rates	4050/308	Workshop Rates	£65
4074/308	Workshop insurance	4050/308	Workshop Rates	£44
4066/308	Workshop repairs	4050/308	Workshop Rates	£32
		TOTAL		£1,681

- (ii) that the fees and charges for 2025/2026 be as those recommended at Minute FGP/24-25/10 (i to iv) be made, namely;

- (a) Hall Hire

	<u>CAERLAN HALL AND LLYS Y CWM</u>	<u>BEDDAU COMMUNITY CENTRE</u>
	Recommended £/hour	Recommended £/hour
Standard Rate	£11.50	£12.50
Regular Hirer		£11.50
Not for Profit Rate	£7.75	N/A
Party Booking	N/A	£90
Block use of Meeting Room as Food Hub	N/A	£150/ month

- (b) Standing Charges to the four allotments sites management committees

	2024/2025	2025/2026
Penygawsi Allotments	£50	£51
Brynteg Allotments	£81	£83

Tynant Allotments	£76	£78
Penycoedcae Allotments	£92	£94

(c) Charges for Photocopying at the Parish Office

	A4	A3
Black and white copies	5p	10p
Colour	10p	20p

- (iii) that the following estimates for income and expenditure recommended at Minute FGP/24-25/10 (v) be adopted as the Budget for the Council for the financial year 2025/2026

ADMINISTRATION	Budget	Proposed
	2024/25	2025/26
Photocopying	£1,800	£1,800
Computer Costs	£2,750	£3,300
Postage	£80	£50
Telephones	£850	£1,250
Stationery	£300	£300
Sundries	£100	£100
Audit Fees & Bank charges	£1,200	£1,400
General Insurance	£4,500	£4,700
Elections	£3,000	£2,000
Contingency Fund	£6,000	£6,000
Office Equipment	£750	£1,000
TOTAL	£21,330	£21,900

COUNCILLORS	Budget	Proposed
	2024/25	2025/26
Chair's Allowance	£1,000	£1,000
Remuneration	£5,000	£4,500
OVW	£2,700	£2,800
Councillors Training	£1,244	£500
Travel & Subsistence	£250	£250
TOTAL	£10,194	£9,050

GRANTS	Budget	Proposed
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	2024/25	2025/26
Llan and Talbot Green	£11,000	£11,000
Beddau & Tynant Wards	£10,000	£9,000
General Grants	£2,500	£2,500
Llantrisant Guildhall		£1,500
BATCL	£6,000	£6,000
TOTAL	£29,500	£30,000

PROJECTS	Budget	Proposed
	2024/25	2025/26
Defibrillator Supplies	£0	£300
Llantrisant Ward	£3,000	£2,500
Talbot Green Ward	£3,000	£2,500
Beddau & Tynant Wards	£6,000	£5,000
Events/Public Relations	£7,500	£6,000
Christmas	£12,000	£12,000
Floral Displays	£4,000	£4,000
Charter of Friendship	£500	£250
Community Assistance	£5,000	£5,000
Beating the Bounds earmarked	£1,000	£1,000
TOTAL	£42,000	£38,550

TRANSPORT	Budget	Proposed
	2024/25	2025/26
Fuel	£1,400	£1,400
Repairs, Service, MOT	£1,000	£1,200
Road Tax	£300	£360
Van Lease	£600	£550
Van insurance	£1,500	£1,700
New Van Fund	£4,000	£4,000
TOTAL	£8,800	£9,210

ALLOTMENTS	Budget	Proposed
	2024/25	2025/26
Penygawsi Allotments	£600	£600
Brynteg Allotments	£600	£600
Tynant Allotments	£600	£600
Penycoedcae Allotments	£600	£600
TOTAL	£2,400	£2,400

OUTSIDE WORK	Budget	Proposed
	2024/25	2025/26
Equipment (repairs & spares)	£2,000	£2,500
Outside Work	£3,000	£3,000
Street Furniture	£1,500	£2,000
Large Equipment	£1,500	£1,500
TOTAL	£8,000	£9,000

WORKS DEPOT	Budget	Proposed
	2024/25	2025/26
Rates	£350	£1,000
Water Charges	£400	£250
Electricity	£700	£1,500
Broadband	£300	£350
Repairs & Maintenance	£300	£200
Rent	£7,000	£6,500
Insurance	£550	£560
Sundries	£100	£100
TOTAL	£9,700	£10,460

STAFFING	Budget	Proposed
	2024/25	2025/26
Salaries	£120,000	£135,000
PAYE & NI	£35,000	£36,000
Penison Contributions	£27,000	£29,000
Occupational Health/ Recruitment	£500	£500
Training	£2,000	£1,000

Work wear	£1,200	£1,000
Staff Expenses	£300	£300
TOTAL	£186,000	£202,800

CAERLAN	Budget	Proposed
	2024/25	2025/26
Rates	£5,000	£5,400
Water Charges	£600	£600
Electricity	£1,000	£1,100
Gas	£1,500	£2,500
Cleaning Materials	£300	£300
Maintenance Contracts	£2,300	£3,000
Repairs & maintenance	£1,000	£1,500
TOTAL	£11,700	£14,400

BEDDAU COMMUNITY	Budget	Proposed
	2024/25	2025/26
Electricity	£1,500	£2,200
Gas	£2,000	£5,000
Broadband	£360	£450
Cleaning Materials	£300	£300
Maintenance Contracts	£800	£1,200
Repairs & maintenance	£2,000	£2,500
TOTAL	£6,960	£11,650

LLYS Y CWM	Budget	Proposed
	2024/25	2025/26
Rates	£2,200	£2,300
Water Charges	£750	£600
Electricity	£1,200	£800
Gas	£1,500	£1,200
Broadband	£384	£450
Cleaning Materials	£300	£300

Maintenance Contracts	£1,800	£1,400
Repairs & maintenance	£1,000	£2,500
TOTAL	£9,134	£9,550

	Budget	Proposed
	2024/25	2025/26
TOTAL EXPENDITURE	£345,718	£368,970

- (iv) that the Precept levied by this Council for 2025/2026 for a Band D equivalent property be £62.00, generating £336,100;
- (v) that the amended Financial Regulations of the Council be adopted; and;
- (vi) that the amended Financial Risk Assessment of the Council be adopted.

FC/24-25/96 Internal Audit Recommendations (Implementation)

The Report of the Clerk outlining how the four recommendations of the internal auditor had been progressed was **noted**.

FC/24-25/97 Report from the Events and Public Engagement Committee

The Minutes of Events and Public Engagement Committee held on 28th November 2024 were **noted**.

FC/24-25/98 Talbot Green Youth Shelter Proposal

Further details and costings on the proposal brought by Cllr Myles to replace the former youth shelter with a seating area and interpretation board, which had been agreed in principle at the previous meeting, were considered and approved. It was **agreed** that the Clerk be authorised to spend up to £5,000 on the project as outlined in the paper, and that this be funded half from the Talbot Green Project budget fund, and half from the Street Furniture budget.

FC/24-25/99 Planning and Development Control

The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting were **noted**: -

24/1178/FUL	First floor side extension with duo pitched roof and relocation of roof light	40 Highdale Close, Llantrisant, CF72 8QE
24/0758/RVOC	Removal of condition 18 of planning permission ref. 20/0932/10 (Earthmovers Phase I - original depot site), to allow removal of the earth bund at the	Unit 16 Earthmovers House, Parc Busnes Llantrisant, CF72 8LF

northeastern extent of the depot site which has been made obsolete as a result of planning permission ref. 22/0357/10 (Earthmovers Phase 2 - extension of depot yard into land at rear).

24/0976/FUL Remove chimney stack.

6 Commercial Street, Llantrisant,
CF72 8EA

FC/24-25/100 **Correspondence**

- (i) An email had been received from Beddau and Tynant Community Library thanking the Council for its assistance in running the Beddau and Tynant Christmas event.

- (ii) Notification had been received from One Voice Wales concerning the nomination process for several of its awards in 2025. The Clerk outlined a number of areas of work the Council could submit to OVW for an award, and it was **agreed** that he should prepare a submission.

The Vice Chair wished all present a Happy Christmas, and there being no further business the meeting was ended at 7.15pm

CLLR DAVID NICHOLAS

CHAIR OF COUNCIL