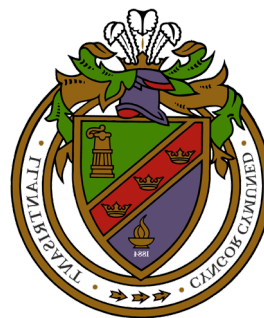


LLANTRISANT COMMUNITY COUNCIL



MINUTES OF THE VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

HELD ONLINE ON THURSDAY 12TH SEPTEMBER 2024 AT 6.30PM

Present

Cllr Ellie Townsend Jones (Chair)
Cllr Julie Barton
Cllr Dr Catherine Preston

Cllr Adam Robinson
Cllr Carys Romney

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)
The Deputy Clerk and Responsible Financial Officer (Mrs Alison Jenkins)

EC/24-25/21 Apologies for absence

There were apologies for absence from Cllrs David Brown and David Myles.

EC/24-25/22 Declarations of Interest

Cllrs Julie Barton and Carys Romney declared that they were volunteers with Litter Free Beddau and Tynant.

Cllr Adam Robinson declared that he was a volunteer with Llantrisant and Talbot Green Together.

EC/24-25/23 Minutes of the Previous Meeting

The Minutes of the meeting of the Events and Public Engagement Committee held on 23rd July 2024, which had been received by full Council on 10th September 2024, were approved as a true record.

EC/24-25/24 Community Events Pro Forma (Amendment)

It was **agreed** to amend the Community Events pro forma to include a request for the applicant organisation's constitution or articles of association, their latest accounts, and a copy of their public liability insurance.

EC/24-25/25 80th Anniversary of Victory in Europe Day

Further to previous discussions, the Committee received a report from the Clerk that Litter Free Beddau and Tynant had determined that they did not have capacity to run this additional event in 2025.

The Committee was therefore asked to continue to consider bringing forward suggestions for an event. The Clerk was asked to have a conversation with Llantrisant Guildhall to see if they had any plans for the event which the Council could contribute to in some way.

EC/24-25/26 Events and Public Engagement Schedule 2024

- (i) The latest iteration of the Events and Public Engagement Schedule for 2024/25 was **noted**, with the following matters **agreed** to:-
- (ii) Cllr Townsend Jones reported that the Time Capsule Project was making progress. Cllr Robinson reiterated his previously-expressed concerns that the project was, in his view behind time. A further report on this matter would be made to a future Committee meeting.
- (iii) That the "Christmas on the Hilltop" event on Saturday 7th December in Llantrisant town be allocated up to £3,000 from the Events Budget.
- (iv) In accordance with the pro forma received, to approve the request for assistance from Litter Free Beddau and Tynant for the Beddau and Tynant Christmas Fair on Friday 29th November 2024.
- (v) That businesses in Beddau and Tynant be asked if they wished to restore Christmas tree brackets to their properties for the Christmas display 2024.
- (vi) That the Clerk and Cllr Robinson investigate the installation of an electrical socket in the car park of Beddau and Tynant Community Library, principally for the purpose of installing the Christmas Tree further away from the building.
- (vii) Due to constraints on capacity, it was agreed unanimously that the Council would support the Beddau and Tynant Christmas Fayre and the "Christmas on the Hilltop" event, and would not provide staffing or logistical support to any other Christmas events this year.
- (viii) A volunteer timetable would be circulated to all Members of the Council to allocate duties for the events the Council would be supporting.

- (ix) To accept with thanks the offer from Litter Free Beddau and Tynant to litter pick the “Christmas on the Hilltop” event.

EC/24-25/27 Date of Next Meeting

The date of the next meeting of the Committee was set for 15th October 2024.

There being no further business the meeting was ended at 7.45pm.

**CLLR ELLIE TOWNSEND JONES
COMMITTEE CHAIR**