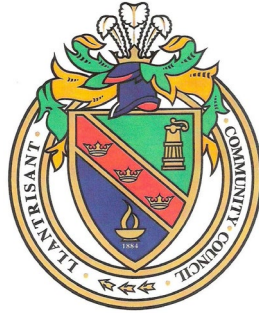


CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL

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Clerk: Mr G E Hopkins JP BA(Hons)



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21/03/2023

COMMITTEE SUMMONS

TO: MEMBERS OF THE STAFFING COMMITTEE

YOU ARE SUMMONED to a **VIRTUAL MEETING** of the **STAFFING COMMITTEE** of Llantrisant Community Council to be held on Tuesday 26th March 2024 at 6.30pm.

The Agenda for the meeting is attached.

The meeting is accessible online pursuant to the Local Government and Elections (Wales) Act 2021. Please join the meeting using the following link or Meeting ID:

<https://us06web.zoom.us/j/83308585953>

Meeting ID: 833 0858 5953

I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL

A VIRTUAL MEETING OF THE STAFFING COMMITTEE

TO BE HELD VIA ZOOM ON TUESDAY 26TH MARCH AT 6.30PM

AGENDA

Item	Page
1. Apologies for absence To receive any apologies of absence from Members.	
2. Declarations of Interest To receive disclosures of personal interest from Members in accordance with the Code of Conduct.	
3. Exclusion of the Public and Press The following motion to be agreed to: <i>“By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full items that follow on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of business to be transacted.”</i>	
4. Appointment of Events and Public Engagement Officer To formally agree the appointment of an Events and Public Engagement Officer from 1 st April 2024 at 10 hours per week.	
5. Change of Job Title of the Cleaner To approve the change of job title and description of the Cleaner to that of Halls Caretaker.	
6. Summer Labourer To consider employing a Summer Labourer between 1 st May 2024 until 30 th September 2024.	
7. New Contracts of Employment To approve the new contracts of employment for all of the Council’s staff reflecting certain changes recommended by the National Association of Local Councils.	
8. Staffing Matters To consider any other staffing matters which the Chair has deemed reasonably to be urgent.	