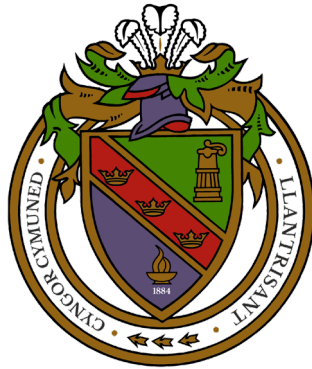


CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL

Parish Office
Newbridge Road
Llantrisant
CF72 8EX

01443 223796
office@llantrisant-cc.gov.wales
Clerk: Mr G E Hopkins JP BA(Hons)



Swyddfa'r Plwyf
Heol Pontnewydd
Llantrisant
CF72 8EX

01443 223796
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Clerc: Mr G E Hopkins JP BA(Hons)

Tuesday 6th February 2024

COUNCIL SUMMONS

TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL

YOU ARE SUMMONED to a meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held on Tuesday 13th February 2024 at 6.30pm at Caerlan Hall, Llantrisant.

The Agenda for the meeting is attached. The meeting will be accessible online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/87887525008>

Meeting ID: 878 8752 5008

I should be grateful if you would confirm your attendance.

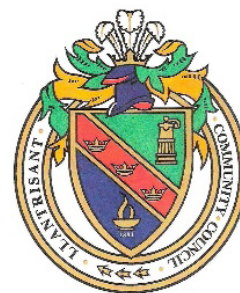
Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL
A MEETING OF LLANTRISANT COMMUNITY COUNCIL
TO BE HELD ON TUESDAY 13TH FEBRUARY 2024 AT
6.30PM AT CAERLAN HALL, LLANTRISANT



AGENDA

Item	Page
1. Apologies for absence To receive any apologies of absence from Members.	
2. Declarations of Interest To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
3. Public Representations to the Council To receive any representations from members of the public at the discretion of the Chair.	
4. Minutes of the Previous Meeting To approve as a true record the Minutes of the Meeting of Council held on 19 th December 2023, and note the Action Log.	3 to 14
5. Financial Matters	
(i) To receive and approve the accounts for payment for February 2024;	15 to 17
(ii) To receive and note the accounts for payment for January 2024	18 to 20
(iii) to receive and note the income and expenditure account for January 2023.	21 to 24
(iv) To receive and consider a grant application from Cylch Ti a Fi, and any other applications for financial assistance.	25 to 32

- (v) To purchase a defibrillator for Beddau for £850, to be funded from the Beddau and Tynant Project Fund.

6. Reports from Committees

To receive the Minutes of the Events and Public Engagement Committee held on 16th January 2024. 33 to 35

7. Beating the Bounds 2024 (Financial Assistance)

To agree, further to the Council's previous agreement in principle to make a financial contribution to Llantrisant Town Trust towards the costs of the Beating the Bounds ceremony 2024, and to determine the sum to be allocated. 36

8. Notice Board (Beddau Community Centre)

Cllr Julie Barton to propose that a new notice board be purchased and installed at Beddau Community Centre.

9. Llantrisant Common (Speed of traffic)

- (i) Cllr Myles and others to report on responses from Rhondda Cynon Taf County Borough Council concerning the speed of traffic on the Common road. 37 to 38
- (ii) Also to note the date of the next PACT meeting, being 6th March 2024, which may focus substantially on the issue of traffic speed.

10. Social Media Policy

To adopt a new Social Media Policy for the Council. 39 to 43

11. Planning and Development Control

To consider any planning applications and development control matters which have arisen since the previous meeting. 44

12. Correspondence

To receive any correspondence to the Council.

13. Urgent Items

To consider any matters which the Chair has determined reasonably to be urgent.

**LLANTRISANT COMMUNITY COUNCIL
MINUTES
OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL
HELD AT 6.30PM ON TUESDAY 19TH DECEMBER 2023, AT
CAERLAN HALL**



Present

Cllr Anne Callow (Chair)
Cllr Julie Barton
Cllr David Brown
Cllr Glynne Holmes
Cllr Lynne Murdoch
Cllr David Myles

Cllr David Nicholas
Cllr Dr Catherine Preston
Cllr Adam Robinson
Cllr Carys Romney
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)

FC/23-24/71 Apologies for Absence

Apologies were received from Cllrs Mal Davies and Ron Hunt.

FC/23-24/72 Declarations of Interest

Cllr Anne Callow declared that she was a volunteer with the BLT Food Hub.

Cllr Lynne Murdoch declared that she was a volunteer with the BLT Food Hub.

Cllr Dr Catherine Preston declared that she was a trustee of the Beddau and Tynant Community Library.

Cllr Julie Barton declared that she was a trustee of the Beddau and Tynant Community Library.

Cllr David Myles declared that he was a member of the Brynteg Allotments Committee.

FC/23-24/73 Public Representations to the Council

There were no public representations made at the meeting.

FC/23-24/74 Minutes of the Previous Meeting

- (i) The Minutes of the Meeting of Council held on 14th November 2023 were approved as a true record.
- (ii) The Action Log was noted.

FC/23-24/75 Financial Matters

- (i) It was **agreed** that the following accounts for payment for November 2023 be made, and for Cllrs Myles and Robinson to authorise the payments :-

					VAT
BT	30.11.23	Broadband/Landline Bundle (All sites)	£	160.39	s
Function28	31.12.23	Web and email Provision	£	54.00	z
Barclaycard	19.12.23	see attached sheet	£	2,106.78	-
Tesco Mobile	22.11.23	3 x mobile contracts	£	25.00	z
PEAC Solutions	22.12.23	Copier Quarterly lease	£	348.16	s
Toshiba	06.01.24	Copier Charges	£	104.40	s
ItemIt	19.12.23	Asset inventory system	£	478.80	s
HMRC	15.12.23	NI and Tax (Nov)	£	4,326.34	z
Wages	15.11.23	Pay (Nov)	£	12,993.53	z
Pensions	15.12.23	Pensions (Nov)	£	-	z
RCTCBC	15.12.23	Rates (Caerlan)	£	465.00	o
RCTCBC	15.12.23	Rates (Llys y Cwm)	£	203.00	o
SSE	02.12.23	Electric (Caerlan)	£	52.27	f
Leekes	19.12.23	tap connector tape	£	15.70	s
Initial	19.12.23	Mats, sanitary, nappy bins BCC	£	63.72	s
Llanharan RBL Branch	23.11.23	Donation: Wreaths	£	180.00	ots
Help the Heroes	23.11.23	Donation: Remembrance/Bugler	£	50.00	ots
PJ Saunders	19.12.23	Rent (Dec)	£	633.00	s
Trade UK	19.12.23	Screwfix account	£	144.15	
Ground Work Services	19.12.23	Replacement Bus Panels	£	420.00	z
Braceys	19.12.23	Blocks for bench	£	19.72	s
Welsh Water	05.12.23	Tynant water bill	£	114.77	o
Country Timbers	19.12.23	Wood: Christmas Tree Ave (Church)	£	180.00	S
Llantrisant Workingmens	19.12.23	Hre of hall 9th December	£	75.00	
Moral Training & development	15.12.23	Lads and Dads Mental Health Training	£	1,040.00	z
JT Jump Around	15.12.23	Santas grotto	£	120.00	z
Radius	14.12.23	Trackers monthly payment	£	21.60	s

UK Fuels	06.12.23	Diesel/ fuel for machines	£	50.00	s
RCTCBC	19.12.23	Hire of Electric Van (Oct23)	£	58.38	s
RCTCBC	19.12.23	Hire of Electric Van (Nov23)	£	46.70	s
M J Harris	12.12.23	New Boiler LYC	£	3,498.99	s
Bullring Stores	24.11.23	10 Christmas Trees (Schools)	£	500.00	z
TOTAL			£	28,502.70	

- (ii) It was **agreed** to note the income and expenditure account for September 2023.

FC/23-24/76 Reports from Committees

- (i) The Minutes of the Finance and General Purposes Committee held on 11th December 2023 were received.
- (ii) The recommendations to make the following virements were **agreed** :-

	FROM	TO	AMOUNT
(i)	Audit Fees 4215/101	Insurance 4220/101	£55
(ii)	Staff Expenses 4025/102	Workwear 4020/102	£150
(iii)	Recruitment /Occ Health 4010/102	Workwear 4020/102	£250
(iv)	Caerlan Rates 4050/201	Llys y Cwm Rates 4050/205	£183
(v)	Caerlan Rates 4050/201	Workshop Rates 4050/308	£280
(vi)	Contingency Fund 4250/101	Workshop Rates 4050/308	£120
(vii)	Caerlan electric 4060/201	Workshop electric 4060/308	£300
(viii)	Llys y Cwm electric 4060/205	Workshop electric 4060/308	£300
(ix)	B & T projects 4152/106	Beddau CC Broadband 4062/203	£360
(x)	Floral Displays 4158/106	Beddau CC Electricity 4060/203	£800
(xi)	Floral Displays 4158/106	Beddau CC Gas 4061/203	£1000
(xii)	Floral Displays 4158/106	Beddau CC Cleaning Materials 4063/203	£200
(xiii)	Floral Displays 4158/106	Beddau CC Maintenance Contracts 4065/203	£800
(xiv)	Floral Displays 4158/106	Beddau CC Repairs & Maintenance 4065/203	£200
(xv)	Community Assistance 4167/106	Beddau CC Repairs & Maintenance 4066/203	£600

- (iii) It was **agreed** to renew the Service Level Agreement with Beddau and Tynant Community Library at a rate of £6,000 per annum up to the end of the financial year 2027/2028.
- (iv) It was agreed to supply the Beddau, Llantrisant and Talbot Green Food Bank with a grant of £5,000 for the financial year 2024/2025.

- (v) It was agreed to defer a decision on charging for the external hire of the snow machine for further information.

FC/23-24/77 Fees and Charges 2024/2025

The following Fees and Charges were **agreed** for 2024/2025:-

(i) CAERLAN HALL / LLYS Y CWM

Standard Rate	£11.00
Community Rate	£7.50
Charity Rate	£6.25
Meithryn	£5.45

(ii) BEDDAU COMMUNITY CENTRE

Standard Rate	£12 per hour
Regular hirers	£11 per hour
Children's parties with bouncy castle	£80

(iii) ALLOTMENTS COMMITTEE ANNUAL FEES

Penygawsi Allotments Committee	£50
Brynteg Allotments Committee	£81
Tynant Allotments Committee	£76
Penycoedcae Allotments Committee	£92

(iv) PHOTOCOPYING

	A4	A3
Black and white copies	5p	10p
Colour	10p	20p

FC/23-24/77 Budget 2024/2025

It was **agreed** that the Council's budget for 2024/2025 be as follows:-

ADMINISTRATION		
	2023/24	2024/25
Photocopying	£1,700	£1,800
Computer Costs	£2,500	£2,750
Postage	£120	£80
Telephones	£750	£850
Stationery	£300	£300
Sundries	£100	£100
Audit Fees & Bank charges	£1,500	£1,200
General Insurance	£4,250	£4,500
Elections	£3,000	£3,000
Office Equipment	£750	£750
Grant Money Spent	£0	0
Contingency Fund	£6,000	£6,000
TOTAL	£20,970	£21,330

COUNCILLORS		
	2023/24	2024/25
Chair's Allowance	£1,000	£1,000
Remuneration	£5,000	£5,000
One Voice Wales	£2,500	£2,700
Councillors Training	£750	£750
Travel & Subsistence	£250	£250

TOTAL	£9,500	£9,700
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GRANTS		
	2023/24	2024/25
Llantrisant and Talbot Green	£11,000	£11,000
Beddau & Tynant Wards	£10,000	£10,000
General Grants (the “Umbrella Fund”)	£2,000	£2,500
Beddau and Tynant Community Library	£5,500	£6,000
Llantrisant Guildhall	£5,000	£0
TOTAL	£33,500	£29,500

PROJECTS		Proposed
	2023/24	2024/25
Llantrisant Ward	£3,000	£3,000
Talbot Green Ward	£3,000	£3,000
Beddau & Tynant Wards	£6,000	£6,000
Events/Public Relations	£6,000	£7,500
Christmas	£10,000	£8,000
Floral Displays	£6,000	£4,000
Charter of Friendship	£1,500	£500
Community Assistance	£10,000	£5,000
Beating the Bounds Earmarked	£0	£1,000
TOTAL	£45,500	£38,000

TRANSPORT		Proposed
	2023/24	2024/25
Fuel	£2,000	£1,400
Repairs, Service, MOT	£1,000	£1,000
Road Tax	£300	£300
Van Lease		£600
Van insurance	£1,500	£1,500
New Van Fund	£2,000	£4,000
TOTAL	£7,300	£8,800

ALLOTMENTS		Proposed
	2023/24	2024/25
Penygawsi Allotments	£500	£600
Brynteg Allotments	£500	£600
Tynant Allotments	£500	£600
Penycoedcae Allotments	£500	£600
TOTAL	£2,000	£2,400

OUTSIDE WORK		Proposed
	2023/24	2024/25
Small Tools	£0	£0
Equipment (repairs & spares)	£1,500	£2,000
Outside Work	£2,000	£3,000
Street furniture	£3,000	£1,500
Large equipment	£2,000	£1,500
TOTAL	£8,500	£8,000

WORKS DEPOT		Proposed
	2023/24	2024/25
Works Depot		350
Water Charges	£250	£400
Electricity	£400	£700
Broadband	£300	£300
Repairs and Maintenance	£250	£300
Rent	£7,500	£7,000
Insurance		£550
Sundries	£100	£100
TOTAL	£8,550	£9,700

STAFFING		Proposed
	2023/24	2024/25
Salaries	£90,000	£120,000

PAYE & NI	£29,000	£35,000
Pension Contributions	£25,000	£27,000
Occupational Health/ Recruitment	£500	£500
Training	£2,000	£2,000
Work wear	£1,000	£1,200
Staff Expenses	£400	£300
TOTAL	£147,900	£186,000

LLYS Y CWM		Proposed
	2023/24	2024/25
Rates	£1,850	£2,200
Water Charges	£575	£750
Electricity	£1,000	£1,200
Gas	£1,500	£1,500
Broadband	£250	£384
Cleaning Materials	£300	£300
Maintenance Contracts	£1,800	£1,800
Repairs & maintenance	£2,500	£1,000
TOTAL	£9,775	£9,134

CAERLAN		Proposed
	2023/24	2024/25
Rates	£5,000	£5,000
Water Charges	£550	£600
Electricity	£1,000	£1,000
Gas	£2,000	£1,500
Cleaning Materials	£300	£300
Maintenance Contracts	£2,200	£2,300
Repairs & maintenance	£1,000	£1,000
TOTAL	£12,050	£11,700

BEDDAU COMMUNITY CENTRE		Proposed
Electricity		£1,500
Gas		£2,000

Cleaning Materials		£300
Broadband		£360
Maintenance Contracts		£800
Repairs and Maintenance		£2,000
TOTAL		£6,960

PROPOSED BUDGET EXPENDITURE		EARMARKED RESERVES
Administration	£21,330	£9,829
Councillors	£9,700	
Grants	£29,500	
Projects	£38,000	£4,689
Transport	£8,800	£5,307
Allotments	£2,400	
Outside Work	£8,000	£6,348
Works Depot	£9,700	
Staffing	£186,000	£1,547
Llys y Cwm	£9,134	£221
Caerlan	£11,700	£1,671
Beddau Community Centre	£6,960	£250
Beating the Bounds	£0	£1,000
CiL		£4,151
TOTAL EXPENDITURE	£341,224	
TOTAL EAR MARKED RESERVES		£31,134

INCOME		2024/2025
Photocopying		£100
Interest		£3,500
Penygawsi Allotments		£48
Brynteg Allotments		£77
Tynant Allotments		£73
Penycoedcae Allotment		£88

Footpath Agency Agreement	£835
Hall Hire Llys y Cwm	£4,500
Hall Hire Caerlan	£5,500
Hall Hire Beddau Community Centre	£9,000
Grants	
TOTAL OTHER INCOME	£23,721

FC/23-24/78 **Precept 2024/2025**

It was **agreed** that the Precept for a Band D equivalent property levied by the Council for 2024/25 be £57.50, generating a precept of £311,199.

FC/23-24/79 **Financial Regulations (Amendment)**

Further to the recommendations of the Finance and General Purposes Committee, it was **agreed to** amend Paragraph 9.7 of the Financial Regulations of the Council to read as follows:

“9.7 “The cashing of personal cheques, making debit and credit card transactions via the the PDQ terminal is not permitted.”

FC/23-24/80 **Independent Remuneration Panel for Wales**

The following remuneration arrangements were **agreed** for the Council:-

Payments to Community and Town Councils Type of payment	Requirement	Agreed
Group 1	Electorate over 14,000	
Extra Costs Payment (not taxed)	Mandatory for all Members	Paid to all members unless they have opted out.
Senior Role	Mandatory £500 for 1 member; optional for up to 7	Applied within the allocation to the Chair (see below)
Mayor or Chair (taxed)	Optional - Up to a maximum of £1,500	The Chair is paid £1000 per year.

Deputy Mayor or Deputy Chair (taxed)	Optional - Up to a maximum of £500	The Vice Chair is paid £500 per year.
Attendance Allowance	Optional	Not applied
Financial Loss	Optional	Not applied.
Travel and Subsistence	Optional	Available to all members
Costs of Care or Personal Assistance	Mandatory	Offered to all members

FGP/23-24/81 Temporary Finance and Events Officer

It was **agreed** to recommend that the Temporary Finance and Events Officer be retained at her current pro rata salary for 10 hours per week until the end of the financial year.

FC/23-24/82 Community Council Plan Consultation

It was **agreed** that the draft Community Council Plan be issued for public consultation, and to authorise the Clerk to spend up to £2,000 on the costs of printing and distribution.

FC/23-24/83 Planning and Development Control

The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting, were **noted** :-

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
23/1334/10	Construction of 4no. industrial units, 3no. for B1/B2/B8 use and 1no. for B1/B2/B8 or A3 use, and associated works.	Land north of Ffordd Prichard, Ffordd Prichard, Llantrisant Business Park

23/1247/10 Change of use from commercial to residential.

7A SWAN STREET,
LLANTRISANT, PONTYCLUN,
CF72 8ED

FC/23-24/83 Defibrillator (Beddau)

Further to a letter from Mr Benjamin Trewartha and Mr Tom Cole, First Responders with the Welsh Ambulance Service, it was **agreed** to supply £810 from the Beddau and Tynant Project Fund towards the cost of a new defibrillator for Beddau.

FC/23-24/84 Representation on Outside Bodies (Schools)

- (i) It was **agreed** that the Council's nominated member of the Governing Body of Llantrisant Primary School be Cllr Anne Callow.
- (ii) It was **agreed** that the Council's nominated member of the Governing Body of Tonysguboriau Primary School be County Borough Councillor Sarah Jayne Davies.

FC/23-24/85 Christmas Window Dressing Competition

It was agreed that the winners of the Christmas Window Dressing Competition would be announced at the Carol Service at Llantrisant Parish Church on Saturday 9th December 2023.

FC/23-24/86 December meeting of Council

It was noted that the next ordinary meeting of the Council would be held on Tuesday 19th December, followed by a Christmas reception

There being no further business meeting was ended at 7.30pm.

CLLR ANNE CALLOW

CHAIR

TOTAL	£ 29,003.37
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Credit card re-imbursement request for 13th February 2024

January Expenditure

Receipt No.	Date	Payee	Item	TOTAL COST	VAT	Code	Centre
137	11.01.24	amazon	Montor Cable	£ 12.63	£ 2.10	4202	101
138	05.01.24	Ebuyer	2 monitors & Stand	£ 204.95	£ 34.16	4202	101
139	05.01.24	Ebuyer	Hard drive	£ 501.84	£ 83.64	4202	101
140	05.01.24	Furniture@work	drawer stack	£ 220.80	£ 36.80	4255	101
141	30.12.23	Canva	Poster software	£ 12.99	£ 2.16	4153	106
142	19.01.24	zoom	meeting software	£ 12.99	£ -	4202	101
143	04.01.24	Argos	blinds	£ 180.00	30	4066	203
144	17.01.24	Timpsons	Keys BCC	£ 20.00		4066	203
145	25.01.24	Timpsons	Key Foodbank	£ 10.00		4066	203
146	15.01.24	Halfords	Tie Downs	£ 9.00	£ 1.50	4066	203
147	03.01.24	MJ Harris	Call out plumber	£ 42.00	£ 7.00	4066	205
148	05.01.24	Argos	blinds	£ 20.00	£ 16.00	4066	203
149	30.01.24	Canva	poster software	£ 12.99	£ 2.16	4153	106
150	31.12.23	Facebook	Marketing	£ 5.00		4153	106
151	30.01.23	Amazon	Air Fresheners	£ 43.98	£ 7.34	4063	split
152	30.01.23	Nisbets	Cleaning Materials	£ 74.42	£ 12.40	4063	split
153	30.01.23	Cleaning Products	Buffing pads	£ 86.53	£ 14.42	4063	split
154	26.01.23	Amazon	Diary	5.59	0.93	4231	107
		TOTAL		£ 1,475.71	£ 250.61		

TOTAL £ 1,475.71

OFFICE

BT	30.01.24	Broadband/Landline Bundle (All sites)	£	159.04	s	d/d	split	
Function28	28.02.24	Web and email Provision	£	54.00	z	s/o	4202	101
Barclaycard	13.02.24	see attached sheet	£	1,475.71	-	bacs	split	
Tesco Mobile	22.01.24	3 x mobile contracts	£	25.00	z	d/d	4205	101
AD Computer	13.02.24	Set up new computer	£	160.00	z	bacs	4202	101

STAFFING

HMRC	13.02.24	NI and Tax (Jan)	£	1,477.90	z	bacs	4002	102
Wages	15.01.24	Pay (Jan)	£	9,872.00	z	bacs	4001	102
Pensions	13.02.24	Pensions (Jan)	£	1,593.84	z	bacs	4003	102

HALLS

SSE	03.02.24	Electric (Caerlan)	£	70.62	f	d/d	4060	205
SSE	12.02.24	Electric (Llys y Cwm)	£	48.63	f	d/d	4060	205
Toolstation	13.02.24	Cigarette Bin (BCC)	£	38.00	s	bacs	4066	203

COUNCILLORS

One Voice Wales	13.02.24	Training Courses	£	175.00	z	bacs	4231	107
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WORKS DEPOT

PJ Saunders	27.02.24	Rent (Jan)	£	633.00	s	s/o	4073	308
PJ Saunders	13.02.24	Annual Insurance	£	506.40	z	bacs	4074	308

OUTSIDE WORK

Trade UK	13.02.24	screwfix	£	222.37	s	bacs	split	
Forest Park	13.02.24	chisel x 2	£	21.40	s	bacs	4102	310
Leekes	13.02.24	lock, light bulb, handles	£	33.88	s	bacs	split	

ALLOTMENTS

APVW Support Service	13.02.24	Hedge major cut back	£	540.00	s	bacs	4163	305
SSE	12.02.24	Electric Brynteg	£	169.60	f	d/d	4161	305

PROJECTS

Defib Store	13.02.24	Zoll AED Plus	£	1,020.00	s	bacs	4152	105
Centregreat Ltd	13.02.24	Christmas Trees and lights	£	10,448.40	s	bacs	4157	106
The Flag Shop	13.02.24	Welsh Flags x 40	£	178.00	s	bacs	4153	106

TRANSPORT

Radius	14.02.24	Trackers monthly payment	£	21.60	s	d/d	4071	301
UK Fuels	07.02.24	Diesel/ fuel for machines	£	0.60	s	d/d	4070	301
RCTCBC	13.02.24	Hire of Electric Van (Dec23)	£	58.38	s	bacs	4073	301

TOTAL				£ 29,003.37				
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ADDITIONAL PAYMENTS

TOTAL	£ 29,003.37
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Credit card re-imbursement request for January 2024

December Expenditure

Receipt No.	Date	Payee	Item	TOTAL COST	VAT	Code	Centre
120	19.12.23	Zoom	Meeting software	£ 12.99	£ -	4202	101
121	09.12.23	Bullring Stores	Sweets for Prizes	£ 20.00	£ -	4165	106
122	21.12.23	Best Workwear	Uniform	£ 124.39	£ 20.73	4020	102
123	15.12.23	Viking	Sationery: Diaries 24, Paper	£ 75.71	£ 12.62	4206	101
124							
125	01.12.23	Rycon	deposit Generator	£ 200.00		4157	106
126	12.12.23	Rycon	Deposit Heater	£ 150.00		4066	205
127	14.12.23	Rycon	Repair Generator	£ 132.75		split	
128	17.12.23	Amazon	Extending duster	£ 14.98	£ 2.50	4063	203
129	06.12.23	Amazon	Mouse mats, bluetooth adapto	£ 26.56	£ 4.44		
130	04.12.23	Amazon	Christmas lights	£ 222.99	£ 37.18	4157	106
131	30.11.23	Amazon	Keyboard & skewers	£ 76.89	£ 11.33	split	101
132	01.12.23	Argos	Laminator	£ 34.99	£ 5.83	4153	106
133	30.11.23	Morrisons	Refreshments	£ 65.50	£ -	4165	106
134	06.12.23	Facebook	Marketing	£ 20.00	-	4165	106
135	11.12.23	MJ Harris	callout boiler Llys y Cwm	£ 42.00	£ 7.00	4066	205
136	0.12.23	Toolstation	extension lead	£ 13.49			
			cashback	-0.34			
		TOTAL		£ 1,232.90	£ 101.63		

RYCON

Paid	Invoiced
200	127.55
150	166.8
132.75	188.4
482.75	482.75

TOTAL £ 1,232.90

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	48	100	52			47.6%
1110 Interest	4,178	500	(3,678)			835.6%
Subtotal	4,226	600	(3,626)	0	0	704.3%
103 Precept						
1101 Precept	295,315	295,315	0			100.0%
Subtotal	295,315	295,315	0	0	0	100.0%
104 Community Infrastructure Levy						
1120 CIL Income	1,813	0	(1,813)			0.0%
Subtotal	1,813	0	(1,813)	0	0	0.0%
106 Projects						
1051 Grants Received	4,951	0	(4,951)			0.0%
Subtotal	4,951	0	(4,951)	0	0	0.0%
201 Caerlan						
1000 Hall Hire	5,581	5,000	(581)			111.6%
Subtotal	5,581	5,000	(581)	0	0	111.6%
203 Beddau Community Centre						
1000 Hall Hire	2,170	0	(2,170)			0.0%
Subtotal	2,170	0	(2,170)	0	0	0.0%
205 Llys y Cwm						
1000 Hall Hire	4,008	4,000	(8)			100.2%
Subtotal	4,008	4,000	(8)	0	0	100.2%
305 Allotments						
1007 Penygawsi Allotments	0	48	48			0.0%
1008 Brynteg Allotments	7	77	70			9.1%
1009 Tynant Allotments	0	73	73			0.0%
1010 Pencoedcae Allotment	0	88	88			0.0%
Subtotal	7	286	279	0	0	2.4%
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	318,070	306,036	(12,034)	0	0	103.9%

EXPENDITURE

101 Administration						
4200 Photocopying	1,178	1,700	522		522	69.3%
4202 Computer Costs	2,590	2,500	(90)		(90)	103.6%
4204 Postage	6	120	114		114	4.9%
4205 Telephones	927	750	(177)		(177)	123.6%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4206 Stationery	253	300	47		47	84.3%
4210 Sundries	47	100	53		53	46.7%
4215 Audit Fees & Bank charges	861	1,445	584		584	59.6%
4220 General Insurance	4,305	4,305	(0)		(0)	100.0%
4240 Elections	0	8,240	8,240		8,240	0.0%
4250 Contingency Fund	0	5,880	5,880		5,880	0.0%
4255 Office Equipment	1,169	1,990	821		821	58.8%
Subtotal	11,337	27,330	15,993	0	15,993	41.5%
102 Staffing						
4001 Salaries	83,827	90,000	6,173		6,173	93.1%
4002 PAYE & NI Contributions	20,971	29,000	8,029		8,029	72.3%
4003 Pension contributions	20,089	25,000	4,911		4,911	80.4%
4010 Occupational Health	47	250	203		203	18.9%
4015 Training	508	3,047	2,539		2,539	16.7%
4020 Work wear	1,280	1,400	120		120	91.4%
4025 Staff Expenses	0	250	250		250	0.0%
Subtotal	126,722	148,947	22,225	0	22,225	85.1%
104 Community Infrastructure Levy						
4120 CIL Expenditure	0	4,159	4,159		4,159	0.0%
Subtotal	0	4,159	4,159	0	4,159	0.0%
105 Grants						
4152 Beddau & Tynant Wards	7,450	10,000	2,550		2,550	74.5%
4154 General Grants	2,000	2,000	0		0	100.0%
4156 Talbot Green & Llantrisant	10,135	11,000	865		865	92.1%
Subtotal	19,585	23,000	3,415	0	3,415	85.2%
106 Projects						
4150 Llantrisant Ward	0	6,000	6,000		6,000	0.0%
4151 Talbot Green Ward	500	5,544	5,044		5,044	9.0%
4152 Beddau & Tynant Wards	1,940	11,384	9,444		9,444	17.0%
4153 Events/Public Relations	5,548	6,000	452		452	92.5%
4155 Community Library	0	5,500	5,500		5,500	0.0%
4157 Christmas	2,372	13,732	11,360		11,360	17.3%
4158 Floral Displays	2,860	3,000	140		140	95.3%
4159 Charter of Friendship	763	5,489	4,726		4,726	13.9%
4165 Llantrisant Christmas Event	4,607	0	(4,607)		(4,607)	0.0%
4167 Food Bank Donations	6,640	11,087	4,447		4,447	59.9%
4168 Llantrisant Guildhall	5,000	5,000	0		0	100.0%
Subtotal	30,230	72,736	42,506	0	42,506	41.6%
107 Councillors						
4225 Chairs Allowances	908	1,373	465		465	66.1%
4226 Councillor Allowances	3,904	5,000	1,096		1,096	78.1%
4230 OVW Membership	2,538	2,500	(38)		(38)	101.5%
4231 Councillor Training	81	750	669		669	10.8%
4232 Travel & Subsistence	0	250	250		250	0.0%
Subtotal	7,431	9,873	2,442	0	2,442	75.3%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201 Caerlan						
4050 Rates	4,655	4,537	(118)		(118)	102.6%
4055 Water Charges	129	550	421		421	23.5%
4060 Electricity	314	700	386		386	44.9%
4061 Gas	991	2,000	1,009		1,009	49.5%
4063 Cleaning Materials	167	300	133		133	55.5%
4065 Maintenance Contracts	2,051	2,200	149		149	93.2%
4066 Repairs & maintenance	2,398	4,171	1,773		1,773	57.5%
Subtotal	10,704	14,458	3,754	0	3,754	74.0%
203 Beddau Community Centre						
4060 Electricity	0	800	800		800	0.0%
4061 Gas	0	1,000	1,000		1,000	0.0%
4062 Broadband	90	360	270		270	25.0%
4063 Cleaning Materials	240	200	(40)		(40)	120.2%
4065 Maintenance Contracts	53	1,000	947		947	5.3%
4066 Repairs & maintenance	117	350	233		233	33.5%
Subtotal	501	3,710	3,209	0	3,209	13.5%
205 Lllys y Cwm						
4050 Rates	2,033	2,033	0		0	100.0%
4055 Water Charges	659	575	(84)		(84)	114.6%
4060 Electricity	15	700	685		685	2.1%
4061 Gas	344	1,500	1,156		1,156	22.9%
4062 Broadband	262	250	(12)		(12)	104.7%
4063 Cleaning Materials	178	300	122		122	59.4%
4065 Maintenance Contracts	1,693	1,800	107		107	94.1%
4066 Repairs & maintenance	8,359	5,721	(2,638)		(2,638)	146.1%
Subtotal	13,543	12,879	(664)	0	(664)	105.2%
301 Transport						
4070 Fuel	884	2,000	1,116		1,116	44.2%
4071 Repairs, Service, MOT	592	1,000	408		408	59.2%
4072 Road Tax	(218)	300	518		518	(72.5%)
4073 Rent	331	500	169		169	66.2%
4074 Insurance	1,164	1,500	336		336	77.6%
4090 New Van Fund	(1,108)	4,199	5,307		5,307	(26.4%)
Subtotal	1,645	9,499	7,854	0	7,854	17.3%
305 Allotments						
4160 Penygawsi Allotments	17	500	483		483	3.4%
4161 Brynteg Allotments	609	500	(109)		(109)	121.9%
4162 Tynant Allotments	623	500	(123)		(123)	124.6%
4163 Pencoedcae Allotments	240	500	260		260	48.0%
Subtotal	1,489	2,000	511	0	511	74.5%
308 Workshop						
4050 Rates	279	400	121		121	69.8%
4055 Water Charges	143	250	107		107	57.0%
4060 Electricity	358	1,000	642		642	35.8%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4062 Broadband	210	300	90		90	70.0%
4066 Repairs & maintenance	240	0	(240)		(240)	0.0%
4073 Rent	5,275	7,000	1,725		1,725	75.4%
4074 Insurance	449	500	51		51	89.9%
4210 Sundries	82	100	19		19	81.5%
Subtotal	7,036	9,550	2,514	0	2,514	73.7%
310 Outside Work						
4060 Electricity	231	0	(231)		(231)	0.0%
4102 Machine Repairs & Spares	1,509	1,500	(9)		(9)	100.6%
4103 Outside Work	2,147	3,000	853		853	71.6%
4105 Street Furniture	2,296	7,848	5,552		5,552	29.3%
4110 Outside Equipment	8,202	4,759	(3,443)		(3,443)	172.3%
Subtotal	14,386	17,107	2,721	0	2,721	84.1%
TOTAL EXPENDITURE	244,606	355,248	110,642	0	110,642	68.9%
Total Income	318,070	306,036	(12,034)			103.9%
Total Expenditure	244,606	355,248	110,642	0	110,642	68.9%
Net Income over Expenditure	73,463	(49,212)	(122,675)			
plus Transfer from EMR	12,539					
less Transfer to EMR	1,813					
Movement to/(from) Gen Reserve	84,190	(49,212)	(133,402)			



LLANTRISANT COMMUNITY COUNCIL

APPLICATION FOR GRANT AID 2023/2024



Name of Organisation: Cylch Ti a Fi Beddau
 (Must be the same as the bank account where payment is to be paid into)
 Where does your organisation normally meet: CF38 Community Church
 How often does your organisation normally meet: once a week, term time
 Number of Members: 92 Age range of members: 0-3/4 y/o

	Beddau & Tynant	Llantrisant & Talbot Green	Outside Ward
No of members resident within each community ward:	36	4	53

How much grant do you need?

£335

Please provide details what your organisation needs grant funding for:

The matts we are currently using are patched up with tape and need to be replaced. The ones we are looking at come to £335.

We also need to replace some of our push and go cars which are worn from use. We will need to wait on purchasing those.

We would be grateful for any help towards the purchase of the new mats.

Did you receive a grant last year? YES ☒ NO ☐

If YES, please provide details of how the grant was spent & the difference it made to your organisation:

We were awarded a grant in the amount of £250. With this, we bought some liquid tile sensory matts which the children, especially the smaller ones, have thoroughly enjoyed. It's provided an additional area where the little ones have been visually stimulated whilst watching the effect their movement causes. They have been a fun addition to our group.

The rest of the grant monies were put towards buying craft supplies. This has allowed us to provide activities which help develop the fine motor skills for the little ones.

Please give information about your most recent annual accounts or financial statements:

Total Income during year: £ 4,040.25

Less total spent during year: £ 3,996.72

Surplus or deficit for the year: £ 43.53

Reserves if any: £

Responsible Officer Name: Marsha Preston

Address: [REDACTED]

Post Code: [REDACTED]

Tel No: Mob No: Email: [REDACTED]

We would prefer to pay any grant awarded directly into the organisation's bank account, please provide the group account details:

Account Name: Cylch Ti a Fi Beddau

Account Number: [REDACTED]

Account Sort Code: [REDACTED] 30-91-18

Data Protection Statement

As part of its grant-making activities, Llantrisant Community Council processes and uses data that applicants provide about their organisations, beneficiaries and the applicants themselves.

The Council obtains and uses such information to assess applications, monitor the use of funding, conduct evaluations and publicise its grant-making. This includes use of contact information provided to individuals and organisations who are interested in joining the organisation or working with the organisation for the good of the community. Information will not be provided to businesses for marketing purposes.

From time to time the Council may need to share the information for other purposes, including:

i) Determining, preventing or detecting crime ii) As part of external auditing requirements.

By submitting applications and reports to Llantrisant Community Council, you give explicit consent for the Council to use such data accordingly.

Please sign to show that you accept that the information provided on this form will be used in this way:

Signed: On behalf of Cylch Ti a Fi Beddau (organisation name)

PLEASE RETURN TO: The Clerk, Llantrisant Community Council, Parish Office, Newbridge Road, Llantrisant, CF72 8EX
office@llantrisant-cc.gov.wales

NO LATER THAN – 30TH SEPTEMBER 2023

PLEASE NOTE: A current Balance Sheet for the last completed financial year must be forwarded with this application.

Applications received after the 30th September will not be considered.

Ti a Fi Accounts 2022-23

DATE	SOURCE	INC	EXP
13/09/2022	Amazon		£8.49
15/09/2022	Amazo	Page 28 of 44	£16.63
20/09/2022	Post Office		£22.00
22/09/2022	Chocoholics		£8.50
03/10/2022	Deposit	£52.40	
07/10/2022	Mudiad Meithrin Grant	£1,000.00	
07/10/2022	RCT		£40.00
10/10/2022	AM Sheppard - Chocoholics	£15.75	
10/10/2022	transfer - Chocoholics	£31.00	
10/10/2022	Timpson - key		£8.00
10/10/2022	Amazon - doorstops		£8.49
11/10/2022	AM Sheppard - Chocoholics	£1.77	
11/10/2022	Lowri Stagg - Chocoholics	£32.50	
12/10/2022	Amazon - party bags		£9.19
13/10/2022	Eloise Fees x 3; whirly cars x 2 £25.98; Sundries £4.60		£64.12
17/10/2022	Amazon - leaves		£3.49
17/10/2022	Chocolics for Chocoholics		£268.30
18/10/2022	Chocoholics		£15.00
19/10/2022	Harding SL - Chocoholics	£50.70	
19/10/2022	Preston ML & S Halliday - Chocoholics	£40.21	
19/10/2022	Hinkinson EJ - Chocoholics	£26.85	
20/10/2022	Deposit	£240.33	
21/10/2022	Amazon - tuffspot		£49.99
24/10/2022	Llantrisant Community Grant	£250.00	
24/10/2022	Eloise Fees x 2; finger puppets, wooden airport, tool bench, wooden garage, wooden biscuit box, stickle bricks, bananas, apples, milk		£124.79
27/10/2022	G Chitara - Chocoholics	£59.00	
28/10/2022	A Milsom - Chocoholics	£15.05	
31/10/2022	Oestrich PE - Chocoholics	£13.20	
31/10/2022	Deposit	£238.20	
31/10/2022	Tesco - Dustpan		£3.50

31/10/2022	Matalan - washing up bowls x 2		£7.00
01/11/2022	Chocoholics		£394.65
02/11/2022	Amazon - Sensory Liquid Mat 169.99; maracas 16.56; wrist bells 11.49; white cloths 9.69		£207.73
04/11/2022	Findel Education - card, penguin & christmas tree boxes		£32.32
04/11/2022	The Conscious Spa - Virusolve Concentrate, pump dispenser, & spray bottle		£57.48
08/11/2022	Lowri Stagg - Chocoholics	£25.85	
14/11/2022	Screwfix - Blue roll		£24.99
15/11/2022	Lucie Roberts - Chocoholics	£22.38	
16/11/2022	Oestrich PE - Chocoholics	£3.50	
16/11/2022	K Hare - Chocoholics	£92.00	
21/11/2022	JM Gazard - Chocoholics	£35.85	
23/11/2022	JM Gazard - refund		£3.95
24/11/2022	Eloise - fees & dog hoppers x 2, biscuits x 3, raisins, milk, apples, bananas, chc coins x 6, choc santa x 4, cleaner, moo free choc		£69.70
24/11/2022	Chocoholics		£266.67
25/11/2022	Marsha's fees x 11 weeks		£110.00
28/11/2022	Chocoholics		£14.55
28/11/2022	Ty Hafan - story cushions x 2		£7.00
30/11/2022	Eloise Fees & raisins, milk, apples, bananas, Bailey's		£22.18
30/11/2022	Amazon - printer ink		£21.50
01/12/2022	Deposit	£244.20	
06/12/2022	Preston ML - Chocoholics	£77.34	
07/12/2022	Preston ML - Chocoholics	£10.95	
07/12/2022	Preston ML - raffle	£5.00	
12/12/2022	Amazon - castinettes		£16.98
14/12/2022	Harding SL - raffle	£20.00	
15/12/2022	Eloise - fees & expenses		£8.26
15/12/2022	Preston ML - subs and chocs	£10.00	
20/12/2022	Gazard JM - raffle	£5.00	
20/12/2022	L Roberts - raffle	£5.00	
20/12/2022	Spar		£2.97
20/12/2022	Tesco - chocs & sweets		£13.55
20/12/2022	Home Bargains - jumbo bags x 2, children's gifts, chocs, craft supplies		£95.32

21/12/2022	Preston ML - subs	£3.50	
21/12/2022	Preston ML - raffle	£7.00	
21/12/2022	Spar		£14.50
23/12/2022	Chocoholic Refund	£44.57	
28/12/2022	Eloise - fees & expenses - bisquits, selection boxes, gifts		£19.41
29/12/2022	Deposit	£235.64	
11/01/2023	Eloise - fees & expenses		£15.00
18/01/2023	Eloise - fees & grapes, milk, apple		£15.34
23/01/2023	Asda - storage box		£16.00
27/01/2023	Preston ML subs	£7.00	
31/01/2023	Spar		£2.00
01/02/2023	Preston ML - subs	£7.00	
02/02/2023	Eloise - fees x 2 & storage bags x 2, cake decorating supplies, sundries		£39.50
03/02/2023	Amazon - anti slip mat, First Aid Kit, & Koolpak		£28.90
06/02/2023	Tesco		£3.70
09/02/2023	Preston ML - subs	£3.50	
09/02/2023	Eloise - fees & milk, apples, bananas		£14.65
15/02/2023	Preston ML - subs	£3.50	
16/02/2023	Amazon - pool		£39.99
17/02/2023	Eloise - fees & milk, squash, bananas		£13.56
17/02/2023	CF38 Community Church - rent x 31 weeks		£310.00
27/02/2023	Deposit	£161.50	
27/02/2023	Texaco Nisa		£2.59
27/02/2023	Aldi		£5.94
02/03/2023	Eloise - fees & milk, apples, bananas		£14.64
08/03/2023	Eloise - fees & apples, bananas, raisins, milk		£17.00
21/03/2023	Preston ML - subs	£7.00	
21/03/2023	Eloise - fees & Bailey's, Easter Egg, Easter chocs, milk, bananas, apples, cake cases, rice krispies		£64.99
22/03/2023	Preston ML - subs	£10.50	
28/03/2023	Marsha's fees x 15 weeks 30/11/22-29/03/23		£150.00
29/03/2023	Tesco - pom bear, bread, ham, cheddar		£10.36
31/03/2023	Preston ML - subs	£10.50	

03/04/2023	Eloise - fees & expenses		£24.85
19/04/2023	Preston ML - subs	£7.00	
19/04/2023	Eloise - fees & bananas, apples, milk, raisins		£15.00
19/04/2023	Amazon - bulletin board		£16.99
24/04/2023	Deposit	£192.70	
24/04/2023	Amazon - bulletin board refund	£16.99	
24/04/2023	Amazon - bulletin board		£38.99
26/04/2023	Preston ML - subs	£7.00	
27/04/2023	Eloise - fees & milk, apples, bananas		£13.56
03/05/2023	Preston ML - subs	£7.00	
04/05/2023	Eloise - fees & umbrella stroller x 3, baby doll, milk, bananas, apples		£55.55
10/05/2023	Preston ML - subs	£7.00	
10/05/2023	Eloise - fees & milk, apples, bananas, raisins		£15.30
15/05/2023	Amazon - ribbon rattles, playmat, taggie x 2, baby books, Montessori Sensory toy		£107.71
17/05/2023	Preston ML - subs	£10.50	
19/05/2023	Eloise - fees & pantry in a bucket, umbrella buggy, dolls, rattle set, baby sensory toys		£79.93
24/05/2023	Preston ML - subs	£7.00	
25/05/2023	Eloise - fees & milk, apples, raisins, bananas, biscuits x 4, spikey ball set, animal sensory pack		£28.80
07/06/2023	Preston ML - subs	£10.50	
08/06/2023	Eloise - fees & milk, bananas, apples, raisins		£16.55
14/06/2023	Preston ML - subs	£7.00	
14/06/2023	Eloise - fees & biscuits x 4, squash, bananas, apples, milk		£18.78
21/06/2023	Preston ML - subs	£7.00	
21/06/2023	Eloise - fees & bananas, apples, milk, raisins, medals, jungle drum w/instruments		£62.57
22/06/2023	Amazon - bubbles and party bags		£24.97
04/07/2023	Eloise - fees & balls, party chocs & sweets, strawbs, cucs, melon		£27.72
04/07/2023	CF38 Community Church- rent x 3 weeks 26/07/23; 02/08/23 & 09/08/23		£30.00
05/07/2023	Preston ML - subs	£10.50	
10/07/2023	Eloise - fees & sundries		£14.20
12/07/2023	Preston ML - subs	£7.00	
13/07/2023	Eloise - fees & expenses		£15.54
14/07/2023	Amazon - bubble concentrate, tablecloths, plates		£27.97

17/07/2023	Deposit	£417.00	
17/07/2023	Tesco - bowls, food colouring, cream of tarter		£4.15
17/07/2023	Aldi - playdough supplies		£6.52
17/07/2023	Home Bargains - container, storage bag x 2, napkins, chocs & party sweets		£23.45
17/07/2023	Lidl - sundries		£6.95
19/07/2023	Preston ML - subs	£7.00	
20/07/2023	Eloise - fees & milk		£11.30
24/07/2023	Marsha fees x 16 weeks - April 19 & 26; May 3,10,17,24; June 7,14,21,28; July 5,12,19,26; August 2 & 9		£160.00
24/07/2023	CF38 Community Church rent x 15 weeks - Sep 6,13,20 & 27; Oct 4,11,18,& 25; 8,15,22 & 29; Dec 6,13,& 20		£150.00
26/07/2023	Preston ML - Subs	£7.50	
26/07/2023	Tesco - bananas, biscuits x 3, sultanas, apples, milk, shaving foam x 3		£10.68
28/07/2023	Amazon		£8.99
28/07/2023	Early Years Resources		£84.00
31/07/2023	The Works - 10 x 300 ml paint		£10.00
02/08/2023	Preston ML - subs	£10.50	
03/08/2023	Eloise - fees & expenses		£40.64
03/08/2023	Preston ML - wood pottery tool stamps, garden bug rollers	£26.98	
07/08/2023	Early Years Resources reimbursement	£19.43	
08/08/2023	Tesco - coffee		£5.50
18/08/2023	Eoise - fees & milk, pasta, apples, bananas		£14.20
18/08/2023	Preston ML - subs	£10.50	
18/08/2023	Deposit	£118.91	

TOTALS**TOTALS**

£4,040.25 £3,996.72

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

**HELD ON TUESDAY 16TH JANUARY 2024 AT 6.30PM AT BEDDAU AND
TYNANT COMMUNITY LIBRARY**

Present

Cllr Ellie Townsend Jones (Chair)

Cllr Julie Barton

Cllr Anne Callow

Cllr Mal Davies

Cllr Lynne Murdoch

Cllr David Myles

Cllr Dr Catherine Preston

Cllr Carys Romney

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)

Cllr Adam Robinson

EC/23-24/21 Apologies for absence

There were no apologies for absence. All members of the Committee were present, and the chair also welcomed Cllr Adam Robinson who was attending but who was not a member of the Committee.

EC/23-24/22 Declarations of Interest

Cllrs Julie Barton and Carys Romney were volunteers with Litter Free Beddau and Tynant.

Cllrs Anne Callow, Lynne Murdoch, David Myles and Ellie Townsend Jones were members of Greener Llantrisant and Talbot Green.

Cllr David Myles was an allotment holder and Secretary of the Brynteg Allotments Committee.

EC/23-24/23 Minutes of the Previous Meeting

The Minutes of the meeting of the Events and Public Engagement Committee held on 4th October 2023, which full Council had received and the recommendations therein considered on 10th October 2023, were approved as a true record.

EC/23-24/24 Christmas 2023 Debrief

LLANTRISANT

The Committee agreed that the Christmas on the Hilltop event had been a great success, and represented a good model for the town's principal organisations working together.

The Elf trail was particularly successful in ensuring that families got to visit every part of the town and every activity venue.

It was unlikely the Council would plan again to put anything on the Castle Green, as the wind at that time of year is very strong on the Green. It was found that making the Bullring the centrepiece, and the Workingmen's club as an indoor activity location worked extremely well and would serve well to incorporate that into future plans.

All agreed that the Council was fortunate to have a great team of staff and volunteers who were flexible enough to help support the event.

Social media feedback after the event was extremely positive, and there were many unprompted posts from people we did not know congratulating all involved.

BEDDAU AND TYNANT

The Committee agreed that the Beddau and Tynant Christmas event had been very successful. It was noted that this was principally organised by a collaboration between local groups Litter Free Beddau and Tynant and the Beddau and Tynant Community Library.

There was substantial assistance provided by the Council's outside staff. The event had been attended by hundreds of people over the evening. Some potential changes to scheduling of entertainment were discussed which could improve the evening, but this would be a matter for local organisers.

TALBOT GREEN

This was the first event to be held in Talbot Green for many years and represented a good start in re-establishing an event in that part of the community. The event was run by Greener Llantrisant and Talbot Green with substantial support from the outside General Maintenance staff of the Council. It was remarked with thanks that there had been an excellent turnout of Talbot Green and Llantrisant councillors to volunteer to support the event.

GENERAL COMMENTS

The Committee agreed in general that:-

- (i) Events organised in the community which requested substantial input from the Council, its staff and resources should be planned well in advance and should set out, through the use of a pro forma, precisely what assistance was required of the Council.
- (ii) To gather intelligence about other events held in the community or in neighbouring communities for taking into consideration when scheduling events.

The Events Schedule for 2024 was noted and approved. Members **agreed** that the Events Schedule, agreed early in the year, should represent the definitive allocation of Council resources to events and public engagement in the community for the year ahead, and that save for exceptional circumstances, events which require a substantial resource allocation from the Council and its staff ought not to be arranged at short notice without the approval of the Committee or full Council.

Specific mentions were made of the following:

D Day: The 80th Anniversary of D Day would be marked on 6th June. Given the week is leading up to the Beating the Bounds weekend in Llantrisant it was agreed to keep the Council's involvement in any commemorations dignified, but to a minimum draw on staff resources during that busy week. Greener Llantrisant and Talbot Green were due to discuss whether they wished to arrange something.

Beating the Bounds: The seven-yearly event, which is ancient tradition in Llantrisant would be held on the weekend of 7th/8th/9th June, and would likely require substantial Council involvement, led though it always is by the Llantrisant Town Trust. The Clerk had been invited to attend the steering committee and would feed back on any requirements. The Council had already agreed in principle to provide a grant to be agreed by full Council.

EC/23-24/26 Council Website

All agreed that work was needed to improve the Council's website. It was agreed that a small task and finish group be convened by the Chair to look into this in more depth.

There being no further business the meeting was ended at 8pm

**CLLR ELLIE TOWNSEND JONES
COMMITTEE CHAIR**



LLANTRISANT TOWN TRUST

Charity Number 250069

The Guildhall | Castle Green | George Street | Llantrisant | CF72 8EE

Telephone: 01443 449111

Email: info@llantrisantguildhall.co.uk

website: www.llantrisant.net

Geraint Hopkins, J.P.
Clerk, Llantrisant Community Council
Parish Office
Newbridge Road
Llantrisant CF72 8EX

31 January 2024

Dear Mr Hopkins,

BEATING THE BOUNDS 2024

As you know, it is intended to hold this septennial event again this year, on Saturday 8th June, and it is expected that once again, thousands of visitors will be attracted to the old town. Planning for the event is well underway in conjunction with officers of the South Wales Police and Rhondda Cynon Taf CBC.

The Town Trust is still in the process of establishing detailed costs for staging the event, but based on the experience of the last event in 2017, we expect total outgoings in excess of £20,000. While the Town Trust will cover a substantial proportion of this expenditure from its own resources, it is clear that the event will only be possible if we can obtain significant financial contributions from other sources.

My purpose in writing to you, therefore, is to ask whether your members would be willing to make such a contribution to the maintenance of this ancient tradition from the resources of the Community Council, and to ask you to place this request before the next available meeting.

Yours sincerely,

MJHooker

Trustee

From: [Kelleher, Dylan](#)
To: Myles@cardiff.ac.uk
Cc: clerk@llantrisant-cc.gov.wales; [Davies, Sarah Jane \(Councillor\)](#)
Subject: 0799-6546-4045-3135– 30mph Speed Limit – Heol-Y-Sarn, Llantrisant
Date: 31 January 2024 13:16:53

Dear David Myles,

0799-6546-4045-3135– 30mph Speed Limit – Heol-Y-Sarn, Llantrisant

I am writing to you in regards to your recent correspondence relating to the 30mph speed limit on Heol-Y-Sarn, Llantrisant.

The Council implemented a 30mph order along Heol-Y-Sarn as part of the Welsh Government 20mph initiative. This included a period of Public Notice which allowed for any individual, party or group to object to these proposals. Unfortunately, the Council has now sealed this Traffic Order and it is no longer possible for changes to be considered as part of the 20mph default scheme.

Furthermore, whilst the residents concerns have been noted. Heol-Y-Sarn does not conform to the Welsh Government place making criteria (outlined below).

1. Within a 100m walk of any educational setting (e.g. primary, secondary, further education and higher education)
2. Within 100m walk of any community centre
3. Within 100m walk of any hospital
4. Where the number of residential and/or retail premises fronting a road exceeds 20 properties per km.

It should also be noted that the above criteria is for restricted roads (roads that are currently 30mph by virtue of a system of street lighting). Heol-Y-Sarn is currently 30mph by order and as such would not automatically default to 20mph as part of the Welsh Government initiative implemented in September 2023.

The Council must strike a balance when assessing speed limits as setting unrealistic speed limits can result in excessive amounts of overtaking; thereby increasing the likelihood of vehicle to vehicle collisions.

Taking the above into consideration, the reduction of this road to 20mph cannot be considered further as part of the Welsh Government 20mph initiative. However, should the Welsh Government issue revised guidance to local authorities; I would be happy to reassess this area based on the revised guidance criteria.

I trust that the above provides clarification on this matter.

Yours Sincerely,

Dylan Kelleher

Dylan Kelleher BEng (Hons.) EngTech MICE
 Prif Swyddog | Principal Officer
 Uned Rheoli Traffig | Traffic Management
 Rhondda Cynon Taf Cyngor Bwrdeistref Sirol | Rhondda Cynon Taf County Borough Council
 Ty Sardis, Heol Sardis | Sardis House, Sardis Road
 Pontypridd
 CF37 1DU

Ffôn allanol | [REDACTED]

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages
 Fydd gohebu yn y Gymraeg ddim yn arwain at oedi | Corresponding in Welsh will not lead to a delay



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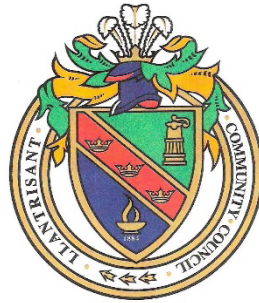
Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual

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LLANTRISANT COMMUNITY COUNCIL



Social Media and Electronic Communication Policy

Date Adopted:	13/02/2024
Next Review Date:	February 2027

1. The use of digital and social media and electronic communication enables Llantrisant Community Council to interact in a way that improves the communications both within the Community Council and between the Community Council and the people, businesses and agencies it works with and serves.
2. The Community Council has a website, a facebook page, X account and uses email to communicate. The Community Council will always try to use the most effective channel for its communications. Over time the Community Council may add to the channels of communication that it uses as it seeks to improve and expand the services it delivers. When these changes occur this Policy will be updated to reflect the new arrangements.

Use of Social Media (To be published on Facebook, X and the website)

3. The Llantrisant Community Council Social Media pages intend to:
4. Provide information and updates regarding activities and opportunities within Llantrisant, Talbot Green, Beddau and Tynant and promote helpful thoughts and comments from residents within the wards.
5. In order to ensure that all discussions on the Llantrisant Community Council page are productive, respectful, energized and consistent within the Council's policy, it asks everyone commenting or using the pages to follow these guidelines:
 - i. Be considerate and respectful of others. Vulgarity, threats, prejudice or illegal posts will not be tolerated.
 - ii. Differing opinions and discussion of diverse ideas are encouraged, but personal attacks on anyone will not be permitted.
 - iii. Share freely and be generous, but be aware of copyright laws; be accurate and give credit where credit is due.
 - iv. Refrain from using Social Media pages for commercial purposes or to market products.
6. The sites are not monitored continuously and the Council will not always be able to reply individually to all messages or comments received. However, it will endeavour to pass appropriate suggestions and concerns to the relevant people.
7. Sending a message or post via Social Media will not be considered as contacting the Council for official purposes, and the Council will not be obliged to monitor or respond to requests for information through this channel. Instead, users are requested to use the contact details on the website — www.llantrisant-cc.gov.wales
8. Users are requested not to include personal or private information in their social media posts and messages.

- i. The Council retains the right to remove comments or content that includes:
 - ii. Obscene or racist content
 - iii. Personal attacks, insults, or threatening language
 - iv. Potentially libellous statements
 - v. Plagiarized material; any material in violation of any laws, including copyright
 - vi. Private, personal information published without consent
 - vii. Information or links unrelated to the area the Council serves
 - viii. Commercial promotions or spam
9. Non-compliance with this policy or online activity of a vexatious nature will not be tolerated and may result in a ban from accessing the Council's social media pages. The Clerk alone shall determine whether to ban a member of the public from accessing these pages, and this decision must be endorsed by the next available Council meeting.
10. Llantrisant Community Council is not responsible for the accuracy of content posted by any subscriber; opinions expressed in comments on Llantrisant Community Council's social media pages do not necessarily represent those of Llantrisant Community Council.
11. All comments, once posted, become the property of Llantrisant Community Council and it reserves the right to reproduce, distribute, publish, display or edit them. Derivative work can also be created from such postings or content, and used for any purpose, in any form and on any other media.
12. Llantrisant Community Council is not responsible or liable for, and does not endorse the privacy practices, of any social media or any linked websites. Users of social media and any linked websites do so at their own risk.
13. Llantrisant Community Council assumes no responsibility or liability for any injury, loss or damage incurred as a result of any use of or reliance upon the information and material contained within or downloaded from these websites.
14. Although Llantrisant Community Council takes users privacy seriously, it cannot guarantee any privacy on this site. Messages and authors may be recorded and available to the public through the Freedom of Information Act. The Council will co-operate with relevant authorities where there is a reasonable or authorised request.
15. Social media sites may occasionally be unavailable and we accept no responsibility for this lack of service.
16. The presence of any advertisement on Social media pages is not an endorsement of the authenticity or quality of the goods, services or website and Llantrisant Community Council will not be held responsible for any claims arising in that respect.
17. Llantrisant Community Council discourages posts or comments on issues of a political nature and will not engage with them.
18. Comments should not advertise commercial products or services.

19. By choosing to comment on or use any Llantrisant Community Council social media site, users are deemed to agree to this policy.

Email

20. The Clerk, the Assistant to the Clerk, Council and every Councillor have their own council email addresses. These email accounts are monitored mainly during office hours, Monday to Friday, and Llantrisant Community Council aim to reply to all questions sent as soon as possible.
21. The Clerk is responsible for dealing with email received and passing any on to the relevant Member or external agency to action.
22. All communications on behalf of the Council must come from the Clerk, or a member of staff such as he or she may delegate.
23. Individual councillors are at liberty to communicate directly with the Community in relation to their own personal views, if appropriate, copy to the Clerk. NB: any emails copied to the Clerk become official and will be subject to The Freedom of Information Act.
24. These procedures will ensure that a complete and proper record of all correspondence is kept.

SMS (texting)

25. Members and the Clerk may use SMS as a convenient way to communicate at times. All are reminded that this policy also applies to such messages.
- 26.

Videoconferencing e.g. Skype

27. If this medium is used to communicate please note that this policy also applies to the use of video conferencing.

Internal communication and access to information within the Community Council

28. The Community Council is continually looking at ways to improve its working and the use of social media and electronic communications is a major factor in delivering improvement. Community Councillors are expected to abide by the "use of social media" section (see above) in all their work on behalf of the Community Council. As more and more information becomes available "at the press of a button" it is vital that all information is treated sensitively and securely. Community Councillors are expected to maintain an awareness of the confidentiality of all information that they have access to and not to share that information with anyone unless they are sure that it is reasonable to do so. Failure to properly observe confidentiality may be seen as a breach of the Community Council's Code of Conduct and will be dealt with through

its prescribed procedures. (At the extreme it may also involve a criminal investigation). Members should also be careful only to cc essential recipients on emails ie to avoid use of the Reply All option if at all possible.

**LLANTRISANT COMMUNITY COUNCIL
COUNCIL MEETING 13TH FEBRUARY 2024**

**PLANNING AND
DEVELOPMENT CONTROL**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
LLANTRISANT / TALBOT GREEN	24/0030/10	Temporary MRI facility and staff welfare unit with associated infrastructure.	Former British Airways Avionics Engineering, Ely, Meadow, Talbot Green, Llantrisant, CF72 8XL
	24/0079/10	Porch Canopy to front elevation, block up garage windows at rear and new roof windows to garage. Solar panels to main roof, bi fold to rear elevation, extend balcony and new windows to utility room. Timber pergola with tiled roof to side garden. New Air source heat pump to side of garage.	TIR CAREGOG, CHURCH STREET, LLANTRISANT, PONTYCLUN, CF72 8EW
	24/0027/15	Renewal of planning consent 18/0956/10 through variation of condition 1 (time limit). (Demolition of existing workshop/garage and construction of single dwelling.)	1 RUPERRA STREET, LLANTRISANT, PONTYCLUN, CF72 8EX
	24/0014/01	Signage to store and car park.	SAINSBURYS SUPERMARKETS LTD, LAND SOUTH OF A473, TALBOT GREEN.
BEDDAU / TYNANT	24/0048/10	Dormer to front	32 HEOL CLWYDDAU, BEDDAU, PONTYPRIDD, CF38 2LW

**MR. G. E. HOPKINS J.P.
CLERK**