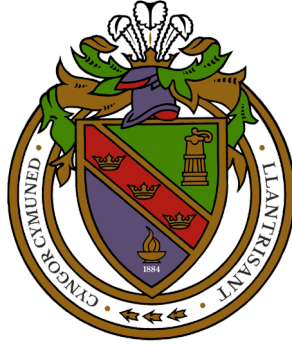


**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

Parish Office
Newbridge Road
Llantrisant
CF72 8EX

01443 223796
office@llantrisant-cc.gov.wales
Clerk: Mr G E Hopkins JP BA(Hons)



Swyddfa'r Plwyf
Heol Pontnewydd
Llantrisant
CF72 8EX

01443 223796
office@llantrisant-cc.gov.wales
Clerc: Mr G E Hopkins JP BA(Hons)

11th January 2024

COMMITTEE SUMMONS

**TO: MEMBERS OF THE EVENTS AND PUBLIC ENGAGEMENT
COMMITTEE**

YOU ARE SUMMONED to a meeting of the **EVENTS AND PUBLIC
ENGAGEMENT COMMITTEE** of Llantrisant Community Council to be held on
TUESDAY 16TH JANUARY at **6.30pm**.

Please note that this meeting will be held at

BEDDAU AND TYNANT COMMUNITY LIBRARY

The Agenda for the meeting is attached.

I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL

A VIRTUAL MEETING OF THE

EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

TO BE HELD AT BEDDAU AND TYNANT COMMUNITY LIBRARY ON
TUESDAY 16TH JANUARY 2024 AT 6.30PM

AGENDA

Item		Page
1.	Apologies for absence To receive any apologies of absence from Members.	
2.	Declarations of Interest To receive disclosures of personal interest from Members in accordance with the Code of Conduct.	
3.	Minutes of the Previous Meeting To note the Minutes of the Events and Public Engagement Committee held on 4 th October 2023, which were received and the recommendations therein approved by the Council on 14 th November 2023.	2 to 3
4.	Christmas Events 2023 (Debrief) To consider the three Christmas Events held in December 2023 and any suggestions for changes for 2024. (Members have been asked to send to the Clerk in advance any written reflections.)	
5.	Events and Public Engagement Schedule 2024 To note and consider by exception only the updated Events Schedule for 2023 and any further action required.	4 to 7
6.	Council Website To discuss in general terms the Council's website and its effectiveness.	
7.	Date of Next Meeting To agree the date of the next meeting of the Committee.	
8.	Urgent Business To consider any matters which the Chair has deemed reasonably to be urgent.	

MR G. E. HOPKINS JP
(CLERK)

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

HELD ON WEDNESDAY 4TH OCTOBER 2023 AT 6.30PM

Present

Cllr Ellie Townsend Jones (Chair)

Cllr Julie Barton

Cllr Anne Callow

Cllr Lynne Murdoch

Cllr David Myles

Cllr Dr Catherine Preston

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)

County Borough Councillor Sarah Jane Davies (Llantrisant and Talbot Green)

EC/23-24/16 Apologies for absence

Apologies for absence were received from Cllr Mal Davies.

EC/23-24/17 Declarations of Interest

No declarations of interest were made.

EC/23-24/18 Minutes of the Previous Meeting

The Minutes of the meeting of the Events and Public Engagement Committee held on 4th July 2023, which full Council had received and the recommendations therein considered on 11th July 2023, were approved as a true record.

EC/23-24/19 Christmas 2023

LLANTRISANT

- (i) The Committee noted the Clerk's report which set out the plans for the weekend Christmas event in Llantrisant between 8th and 10th December 2023. The event was in partnership with the Guildhall, Parish Church, Llantrisant Workingmen's Club and the Model House, and funded by a £5,000 grant from Rhondda Cynon Taf County Borough Council.

BEDDAU AND TYNANT

- (ii) The Committee noted that the arrangements for the Christmas event in Beddau, on Friday 1st December 2023. This was principally being steered by the Beddau and Tynant Library

and their volunteers, and the Council was being asked to supply some of its equipment and manpower. It had also been **agreed** that the Clerk seek out a small choir to lead the singing of carols.

TALBOT GREEN

- (iii) It was noted that County Borough Councillor Sarah Jane Davies and Cllr Anne Callow were organising a Talbot Green Christmas event on Saturday 2nd October.

EXPENDITURE

- (iv) It was **agreed** to spend up to £750 between the three events to give small bags of sweets to children attending the three events.

EC/23-24/20 Events Schedule 2023/24

The Events Schedule for 2023/24 was noted. The following matters were discussed:

- (i) The Talbot Green Fair was a disappointment due to the torrential rain which poured all day on 3rd September. The organisers have discussed holding it in the early summer to try to increase the chances of better weather.
- (ii) In relation to Remembrance Sunday, the Committee **agreed** to recommend to Council that it make a donation to the Royal British Legion for the provision of two poppy wreaths (one each for the Chair and Vice Chair of Council) and 100 poppy crosses for the public to lay at the services at Beddau.Tynant and Llantrisant.
- (iii) Having discussed the provision of Christmas lights and trees around the community, the Committee felt it would be good to have the lights coming on or after the Christmas events in each community. The Clerk would ask Centregreat about this.

There being no further business the meeting was ended at 7.45pm

**CLLR ELLIE TOWNSEND JONES
COMMITTEE CHAIR**

LLANTRISANT COMMUNITY COUNCIL

EVENTS AND PUBLIC ENGAGEMENT COMMITTEE / 4TH OCTOBER 2023

EVENTS SCHEDULE 2024

This document is updated regularly; past events are removed and new/potential events added.

Date	Event	Partnership Organisations	Remarks / Recommendations
	Find a location and install the Jubilee Beacon for public display.		The recommendation by the Committee to full Council is for the Beacon to be installed at the entrance to Caerlan Hall in the Car Park. General Maintenance Staff suggest keeping it on the Castle Green at a different location.
	Public Consultation on Community Council Plan		Will begin when staff capacity is returned to normal in February.
MARCH	St David's Day Flags		c. 50 Welsh flags to be flown throughout the community on the wall brackets.
6 th June	80th Anniversary of D Day	?	The 80 th Anniversary of D Day is being commemorated across the country on Thursday 6 th June. Beacons being lit nationally. See national organisers' material for further detail. Bear in mind this is Beating the Bounds week. https://www.d-day80beacons.co.uk/

7 th to 9 th June	Beating the Bounds	Llantrisant Town Trust (LEAD)	The Clerk has been invited to attend the steering committee overseeing the event and will regularly feedback any requests for the Council's involvement. So far the Council has committed in principle to giving a grant to the event, pending a request; and also to make available Caerlan Hall for the entire weekend for the use of the emergency services.
	Time Capsule	Schools	Cllr Townsend Jones to report back.
June/July	Allotments Competition 2023	Allotments Holders/ Committees	The Allotments Competition was held as agreed. Some remarks have made by entrants about the reduced prize money and number of prizes.
August	Community Horticultural Show	Show Committee	Convene meeting of 2023 stakeholders to determine way forward for 2024.
? September	Tynant and Beddau Community Fair	LFB&T, Beddau Library, Beddau and Tynant Groups	Await details from the lead organisation (LFB&T)
? Sept 2023	Talbot Green Community Fair	Greener Llantrisant and Talbot Green	Await details from the lead organisation (GLI&TB.)

12 th Nov	Remembrance Sunday	Llantrisant War Memorial Committee, Church representatives, Royal British Legion	Llantrisant Community Council organised in full the <u>Beddau/Tynant</u> event last year and coordinated participation from Community Groups, and arranged for a Minister. Also provided microphone and amplifier. Suggest repeat. Llantrisant Community Council carried out some functions on behalf of the <u>Llantrisant</u> War Memorial Committee last year, including writing to dignitaries and community groups, and producing the Order of Service. Service on the day organised by LIWMC and church representatives. Suggest repeat.
	Christmas Lights	RCT Centregreat	Reinstate Christmas Trees on brackets Reinstate new motifs for Talbot Road/Turnpike
? December	Beddau/Tynant Christmas Event	Beddau Library, LFB&TN (Who is the Lead?)	Carols around the tree with a small choir. Mulled wine and mince pies supplied by the Library.
13 th to 15 th December	“Christmas on the Hilltop” 2024	RCTCBC, Guildhall, Churches, Workingmens Club, Model House other Groups	Await offer from RCT. Last year’s format v. successful. Suggest substantial repeat.

		(LICC Lead)	
December 2024	Christmas Window Dressing Competition	Businesses	First prize: £100 to the charity of the winning business' choice.
December 2024	Schools Christmas Tree Competition	Schools	Revise idea for 2024. £200 first prize; £75 for two runners up, to the school PTAs.

It has been suggested that we include in the Events and Public Engagement Schedule other events that we know of that are being organised in the community even if we are not involved, so that we have a picture of what's going on. If this is agreed, I will gather from colleagues in the principal organisations throughout the community their proposed events for the year.

MR G. E. HOPKINS J.P.

CLERK