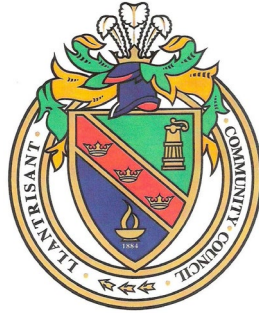


**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

Parish Office
Newbridge Road
Llantrisant
CF72 8EX

01443 223796
office@llantrisant-cc.gov.wales
Clerk: Mr G E Hopkins JP BA(Hons)



Swyddfa'r Plwyf
Heol Pontnewydd
Llantrisant
CF72 8EX

01443 223796
office@llantrisant-cc.gov.wales
Clerc: Mr G E Hopkins JP BA(Hons)

Wednesday 3rd May 2023

COUNCIL SUMMONS

TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL

YOU ARE SUMMONED to the **ANNUAL MEETING** of **LLANTRISANT COMMUNITY COUNCIL** to be held on Tuesday 9th May at 6.30pm at Caerlan Hall, Llantrisant.

The Agenda for the meeting is attached.

The meeting will be accessible online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/88417170499>

Meeting ID: 884 1717 0499

I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL

ANNUAL MEETING OF THE COUNCIL 2023

**TO BE HELD ON TUESDAY, 9TH MAY 2023 AT 6.30PM AT CAERLAN HALL,
LLANTRISANT**

AGENDA

Item	Page
1. Election of Chair To elect the Chair of the Council for the Municipal Year 2023/2024, upon which the new Chair will sign the Declaration of Office.	
2. Election of Vice Chair To elect the Vice-Chair of the Council for the Municipal Year 2023/2024.	
3. Apologies for absence To receive any apologies of absence from Members.	
4. Declarations of Interest To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
5 Standing Committees of the Council (i) To agree the committee structure for 2023/2024 as set out in the Report of the Clerk and to make appointments thereto. (ii) To decide whether the full Council wishes to appoint the Chairs and Vice Chairs of these Committees, or to allow the Committees themselves to elect their own Chairs and Vice Chairs.	4
6. Appointments to Outside Bodies To note the Outside Bodies to which the Council may make appointments, and to agree such appointments thereto to serve during the Council's pleasure.	5
7. Review of Standing Orders and Financial Regulations (i) To note and review the Standing Orders of the Council (ii) To note and review the Financial Regulations of the Council.	6
8. Finance Matters (i) to confirm the banking arrangements for the Council (ii) to review the contracts and leases of the Council (iii) to review the asset register of the Council	7 to 8 8 to 10 11 to 35
9. Annual Report 2022/23 To consider the draft Annual Report for 2022/23 and approve its publication.	36 to 47

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|--|---|----------|
| 10. Annual Return | To approve the Annual Return for 2022/23 | 48 |
| 11. Annual Governance Statements | To approve the Annual Governance Statements 2023 | 49 to 52 |
| 12. Internal Audit Report 2022/2023 | To note and consider the end-of-year Report of the Internal Auditor for 2022/23. | 53 to 64 |
| 13. Appointment of Internal Auditor 2023/2024 | To appoint Working the Greener Way as Internal Auditors for the financial year 2023/2024. | |
| 14. Financial and Business Risk Assessments | To approve the Council's financial and business risk assessments. | 65 to 67 |

CONCLUSION OF ANNUAL MEETING BUSINESS

A comfort break is suggested.

COMMENCEMENT OF ORDINARY BUSINESS

- | | | |
|---|--|--|
| 15. Minutes of the Previous Meeting | To approve as a true record the minutes of the meeting of Llantrisant Community Council held on Tuesday 11 th April 2023. | 68 to 71 |
| 16. Financial Matters | <ul style="list-style-type: none"> (i) To receive and approve the accounts for payment for May 2023; (ii) (ii) To note the income and expenditure accounts for April 2023. | <ul style="list-style-type: none"> 72 to 73 74 to 77 |
| 17. Planning and Development Control | To consider any planning applications and development control matters which have arisen since the previous meeting. | 78 |
| 18. Correspondence | To receive any correspondence to the Council | 79 |
| 19. Urgent Items | To consider any matters which the Chair has determined reasonably to be urgent. | |

MR. G. E. HOPKINS J.P.
CLERK

LLANTRISANT COMMUNITY COUNCIL
ANNUAL MEETING, 9TH MAY 2023

STRUCTURE AND MEMBERSHIP OF STANDING COMMITTEES OF THE COUNCIL

<u>Standing Committee</u>	<u>Members</u>	
	2022/23	2023/24
Finance and General Purposes	Cllr Ron Hunt (Chair) Cllr Adam Robinson (Vice) Cllr Mal Davies Cllr Julie Barton Cllr Dr Catherine Preston Cllr Ellie Townsend Jones Cllr David Nicholas Cllr Carys Romney	
Assets and Operations	Cllr Adam Robinson, L (Chair) Cllr David Brown, TG (Vice) Cllr Mal Davies Cllr Julie Barton Cllr Glynne Holme Cllr David Nicholas Cllr Ellie Townsend Jones Cllr David Myles	
Staffing	Cllr David Nicholas, TY (Chair) Cllr Mal Davies (Vice) Cllr Julie Barton Cllr Glynne Holmes Cllr Dave Brown Cllr Anne Callow	
Events and Public Engagement	Cllr Julie Barton, B (Chair) Cllr Anne Callow, L (Vice) Cllr Mal Davies Cllr Dr Catherine Preston Cllr Adam Robinson Cllr Ellie Townsend Jones Cllr Lynne Murdoch Cllr Carys Romney	
Appeals	Cllr Adam Robinson (Chair) Cllr Dr Catherine Preston Cllr Ellie Townsend Jones	

LLANTRISANT COMMUNITY COUNCIL, ANNUAL MEETING, 9TH MAY 2023**REPRESENTATION ON OUTSIDE BODIES**

OUTSIDE BODY (NO. OF MEMBERS)	REPRESENTATIVE(S)	
	2022/23	2023/24
SCHOOLS Llantrisant Primary (1) Llwyncrwn Primary (1) YGG Castellau (1) Gwaunmeisgyn Primary (1) Penygawsi Primary (1) Tonysguboriau Primary (1)	Cllr Adam Robinson until 13/10/2024 Cllr Mal Davies until 02/09/2024 Cllr David Nicholas Mr Sam Trask JP Cllr David Brown Cllr Anne Callow	
Beddau and Tynant Community Library (2)	Cllr Mal Davies Cllr Anne Callow	
RCT CBC Community Liaison Committee (1)	Cllr Mal Davies	
One Voice Wales (2)	Cllr David Nicholas Cllr Mal Davies	
Llantrisant Town Trust (3)	Cllr Ron Hunt Cllr Ellie Townsend Jones Cllr David Nicholas	
Llantrisant Guildhall CIO (1)	Cllr David Myles	
CF72 RCT Neighbourhood Network (1)	Cllr Adam Robinson	
Llantrisant Business Forum	All four Llantrisant Town Councillors	

LLANTRISANT COMMUNITY COUNCIL

ANNUAL MEETING OF THE COUNCIL

9TH MAY 2023

REPORT OF THE CLERK

STANDING ORDERS AND FINANCIAL REGULATIONS

1. The Council notes and reviews its Standing Orders and Financial Regulations each year at the Annual Meeting of Council.
2. Council is advised that there are no proposed changes this year to the Standing Orders approved at Council at the Annual Meeting held on 17th May 2022.
3. The Council will be aware that One Voice Wales are in the process of producing new model Standing Orders for adoption by Town and Community Councils in Wales, having conducted a review in light of the Local Government and Elections (Wales) Act 2021 and other measures. Until they are published, I am not in a position to recommend to you the adoption of new Standing Orders.
4. For the sake of saving paper, therefore, I have not published the Standing Orders in this Bundle, and would advise should you wish to read them afresh, that they are published on the Council's website at www.llantrisant-cc.gov.wales , were included in your induction packs following last year's local government elections, and I can also supply you with a copy on request.
5. In due course I will bring the revised Standing Orders recommended by One Voice Wales to a future Council meeting for your adoption.
6. In the meantime, then I recommend that you formally note and agree that there are no changes proposed to your Standing Orders at this Annual Meeting of Council.
7. Similarly, there are no proposed changes to the Financial Regulations, which were adopted at Council at the Annual Meeting on 17th May 2022, and I therefore recommend that you note and agree that there are no changes to the Council's Financial Regulations for 2023/2024.

Mr. G. E. HOPKINS J.P.

CLERK

**LLANTRISANT COMMUNITY COUNCIL
ANNUAL MEETING, 9TH MAY 2023**

REPORT OF THE RESPONSIBLE FINANCIAL OFFICER

COUNCIL BANKING ARRANGEMENTS

1. At present, the Council holds a current account with Unity Trust Bank. All Councillors can be registered signatories and all Councillors have the option and are encouraged to register for internet banking to allow access to the online banking system.
2. Such access affords those Councillors with access to see and print off banking information, transactions, etc. from the online system. A Councillor with access can also act as one of the two persons authorised by the Council to make payments under the dual-authorisation process.
3. The Council's Clerk and Responsible Financial Officer also have access to the internet banking, to schedule payments to be authorised by Councillors, but cannot themselves authorise payments and are not signatories.
4. Council reserves are held with CCLA Public Sector Deposit Account and Unity Trust Reserve account. Council is in the process of opening an account with Swansea Building Society.
5. The Clerk, the Responsible Financial Officer (Deputy Clerk) and the General Maintenance Manager have a Barclaycard Credit Card with a combined limit of £3,000, as agreed in the Council's Financial Regulations, which are approved at the Annual Meeting each year.
6. £150 petty cash is held in the office safe.
7. The precept and VAT repayments are paid into the current account. The majority of hall hirers pay their invoices directly into the current account and this should be encouraged as there is a charge for each cheque deposited.
8. The Council holds the following credit accounts, for use by outside staff, the statements of which are received by the Parish Office monthly, and each having a credit limit of £500:
 - UK Fuels
 - Leekes
 - Screwfix
 - Toolstation
 - Braceys
 - Country Timbers
9. Council holds the following credit accounts for use by office staff, invoices paid monthly:

- Trustmark
- Viking Direct
- Consortium Education

10. The Council currently holds the following Contracts and Subscriptions:

Contracts/subscriptions currently held:

	Company	Details	
RENT	P J Saunders	Unit 13 , The Beeches Lease	Standing Order
	RCTCBC	Lease - Penygawsi Allotments	Currently no charge
		Lease - Penycoedcae Allotments	Currently no charge
UTILITIES	SSE	Gas Caerlan	Direct Debit
		Gas Llys y Cwm	Direct Debit
		Electricity Caerlan	Direct Debit
		Electricity Llys y Cwm	Direct Debit
		Electricity Workshop	Direct Debit
		Electricity Brynteg allotments	Direct Debit (reimbursed by allotments)
	Plusnet	Phone line & Broad band Parish Office	Direct Debit
		Alarm Line and Broadband Llys y Cwm	Direct Debit
		Line and Broadband Workshop	Direct Debit
		Office	Direct Debit
	Tesco Mobile	General Maintenance Manager	Direct Debit
		General Maintenance Officer	Direct Debit
		Office staff	Direct Debit
	Welsh Water	Llys y Cwm Hall	Direct Debit
		Caerlan Hall	Direct Debit
		Workshop	Direct Debit
		Brynteg Allotments	Direct Debit (reimbursed by allotments)
		Penygawsi Allotments	Direct Debit (reimbursed by allotments)

		Tynant Allotments	Direct (reimbursed allotments)	Debit by
	RCTCBC	Rates Lys y Cwm	Direct Debit	
		Rates Caerlan	Direct Debit	
		Waste Collection Caerlan	Annual Bill	
MAINTENANCE	Chubb Fire and Security	Fire equipment inspection Caerlan	Annual Bill	
		Fire equipment inspection Llys y Cwm	Annual Bill	
		Fire equipment inspection workshop and van	Annual Bill	
	Initial Washrooms	Mats, Nappy Bin and Personal Hygiene Units - Caerlan	Annual Bill	
		Mats, Nappy Bin and Personal Hygiene Units - Lys y Cwm	Annual Bill	
	Cathedral Hygiene	Water monitoring system - Caerlan	Annual Bill	
ADMINISTRATION	Function28	Webhosting for website and 20 email addresses	Standing Order	
	Itemit	Asset Tracking for 2 users	Annual Bill	
	Adobe DC	PDF software for 2 users	Annual Bill	
	Miscrosoft	Office software (family package)	Annual Bill	
	Norton Antivirus	Antivirus 5 computers	Annual Bill	
		Antivirus Tablets	Annual Bill	
	Moneysoft	Payroll Software	Annual Bill	
	RBS Omega Software	Accounting, Hall Booking, Making Tax Digital and integrated Google Calenar Software	Annual Bill	
	Gallaghers	General Insurance	Annual Bill	
		Van Insurance x2	Annual Bill	
		Breakdown Cover	Annual Bill	
TRANSPORT	RCTCBC	Electric van lease	Monthly Bill	
	UK Fuels	Fuel Card	Direct Debit	
MEMBERSHIP	One Voice Wales	Council	Annual Bill	

	Society of Local Council Clerks	Membership for Clerk & Deputy Clerk	Annual Bill
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11. There are no recommendations to make any changes to the Council banking arrangements.
12. The Council maintains the following Agreements with Rhondda Cynon Taf County Borough Council:

Long term lease:

 - Heol Johnson
 - Heather Garden
 - Codgers Corner
 - Flower bed outside Talbot Green Post Office
13. Since 1986, Llantrisant Community Council has been in a Footpath Agency Agreement to maintain the Rights of Way in the four wards. At the time of this Agreement the rate agreed by both sides was £20 per km of path up to a maximum of £834.90. At the time of the agreement we had 41,745m of public right of way, and have every year since been paid the sum of £834.90 under this Agreement. The boundaries have changed since then so the number of km covered by the community council has most likely reduced, but then it is arguable that the rate at which the Council is compensated per kilometre could benefit from a review.
14. Given that it has been some 37 years since this Footpath Agency Agreement was made, it is recommended that you authorize the Clerk to the Council to discuss with Rhondda Cynon Taf County Borough Council the benefits of reviewing the Agreement.

	PURCHASE PRICE	RETURN VALUE		LAST YEAR	PLUS	MINUS	EQUALS
STREET FURNITURE	£ 94,648.49	£ 94,648.49		£ 90,071.16	£ 4,916.33	£ 339.00	£ 94,648.49
CAERLAN HALL	£ 14,806.05	£ 15,287.77		£ 14,966.85	£ 708.62	£ 387.70	£ 15,287.77
MISC OUTSIDE ASSETS	£ 19,183.90	£ 19,183.90		£ 19,183.90			£ 19,183.90
LAND	£ 11,670.09	£ 629,702.09		£ 629,702.09			£ 629,702.09
LLYS Y CWM	£ 7,190.94	£ 7,415.94		£ 8,319.80		£ 903.86	£ 7,415.94
NOTICEBOARDS	£ 5,044.00	£ 5,044.00		£ 5,044.00			£ 5,044.00
OTHER OUTSIDE ASSETS	£ 63,444.62	£ 63,634.62		£ 62,168.16	£ 1,466.46		£ 63,634.62
PLANTERS	£ 13,221.00	£ 13,221.00		£ 13,221.00			£ 13,221.00
PARISH OFFICE	£ 18,445.43	£ 18,445.43		£ 17,858.31	£ 827.12	£ 240.00	£ 18,445.43
VAN	£ 25,957.54	£ 25,957.54		£ 16,395.64	£ 25,800.90	£ 16,239.00	£ 25,957.54
WORKS DEPOT	£ 23,219.24	£ 23,219.24		£ 20,687.59	£ 2,546.65	£ 15.00	£ 23,219.24
	£ 296,831.30	£ 915,760.02		£ 897,618.50	£ 36,266.08	£ 18,124.56	£ 915,760.02

2021/22	£ 897,618.50
minus disposals	£ 18,124.56
plus additions	£ 36,266.08
2022/23	£ 915,760.02

Name	Serial	Description	Location	Purchase Date	Purchase Price (GBP)	
BUS SHELTER	BS028	Sedum Roof	GWAUNMISKIN EST	13-Sep-22	£ 4,916.33	
						£ 4,916.33
DEFIB CABINET	CH032		Caerlan Hall > Outside	13-Oct-22	£ 423.00	
Large folding table	CH193		Caerlan Hall	01-Apr-22	£ 142.81	
Large folding table	CH194			01-Apr-22	£ 142.81	
						£ 708.62
Beacon (Jubilee)	OO049	Black steel Beacon	Workshop	10-May-22	£ 1,250.00	
Plaque ty hafan	OO050		PARISH/TYNANT ROAD	15-Jul-22	£ 216.46	
						£ 1,466.46
Webcam	PO097	Logitech Full HD C922 Pro Stream webcam	Parish Office	21-Apr-22	£ 99.16	
Mobile Phone	PO098	Samsung Galaxy S10 128GB	Workshop	10-May-22	£ 249.16	
Mobile Phone	PO099	Samsung Galaxy S10 128GB	Workshop	10-May-22	£ 249.16	
Heavy Duty 4 hole punch	PO100	Rapesco 1205 ALU		04-May-22	£ 64.89	
Fridge	PO101		Workshop	14-Nov-22	£ 107.50	
Microphone stand	PO151		Works Depot	09-Nov-22	£ 19.16	
4 HOLE PUNCH	PO155	Rapesco	Parish Office > Office	26-Apr-22	£ 6.69	
Extension Lead	PO157	10m Cabel Reel	Parish Office	06-Dec-22	£ 16.41	
Wireless Keyboard	PO200	Logitech MK270 Keyboard and Mouse	Parish Office	08-Sep-22	£ 14.99	
						£ 827.12
Transit Custom Van	VE023	Reg: CU23 HRM		10-Mar-23	£ 25,800.90	
						£ 25,800.90
work tent (small)	WD144	Sheerspeed pop up 1.4*1.4*2m	Works Depot	26-Aug-22	£ 190.00	
Work tent (large)	WD145	Sheerspeed pop up 1.8*1.8*2m	Works Depot	26-Aug-22	£ 225.00	
Dewalt Drill	WD146	18v brushless drill	Works Depot	20-Jan-23	£ 124.99	
Trowel (Wide)	WD147		Works Depot	07-Oct-22	£ 7.78	
LADDER (Extending)	WD148	4.5m to 8m	Works Depot	22-Nov-22	£ 323.00	
Snow Machine	WD150	S-500	Works Depot	24-Oct-22	£ 1,090.83	
Pole Pruner	WD132		Works Depot	09-Aug-22	£458.00	

£ 2,546.65

LLANTRISANT COMMUNITY COUNCIL DISPOSALS 2022/23

Item Name	Item Serial Number	Item Description	Archived Date	PRICE
ART SUPPLIES	LYC127	-	27 Mar 2023, 13:47	100.00
BBQ	LYC051	-	27 Mar 2023, 13:48	19.99
BENCH	BE034	OLDER STEEL PAINTED G...	18 May 2022, 16:12	265.00
DEFIB CABINET	CH032r	Replacement cabinet 2022	30 Mar 2023, 11:24	359.20
Dog Dispenser	BD005	-	24 Mar 2023, 12:12	74.00
DVD player	LYC044	-	27 Mar 2023, 13:48	10.00
Egg Incubator - hatchery ...	LYC084	-	27 Sep 2022, 09:09	47.90
FILING CABINET	LYC045	-	27 Mar 2023, 13:50	60.00
IRON	LYC053	-	27 Mar 2023, 13:50	13.00
Jenga outdoor game	LYC136	-	27 Mar 2023, 13:56	40.00
KETTLE 4L	CH016	-	19 Oct 2022, 14:34	28.50

Item Name	Item Serial Number	Item Description	Archived Date	
Large Work Tent	WD145	-	30 Mar 2023, 12:11	0.00
PETROL/FUEL CANS	WD071	5 litre (plastic)	10 Aug 2022, 10:46	15.00
PLASTIC DRAWERS X 4	LYC055	-	27 Mar 2023, 13:57	16.00
PLAYSTATION (@150)	LYC056	-	27 Mar 2023, 13:58	150.00
PRINTER - EPSON XP-24...	LYC075	-	27 Mar 2023, 13:57	24.97
PROJECTOR	LYC048	-	27 Mar 2023, 13:58	50.00
REFRIGERATOR	PO013	-	11 Nov 2022, 10:22	120.00
Samsung S10	ibufakod	Louis mobile	29 Mar 2023, 11:59	0.00
Samsung s10	uxadoihm	Jason work phone	29 Mar 2023, 12:00	0.00
Shelter	vhvzhpxo	Bowling Green Defib	27 Jun 2022, 09:27	0.00
Small Work Tent	WD144	-	30 Mar 2023, 14:15	0.00

Steel bench green	BE035	-	18 May 2022, 16:07	0.00
STEEL FILING CABINETS ...	PO018	-	27 Mar 2023, 13:29	120.00
VARIOUS BOARDGAMES	LYC129	-	27 Mar 2023, 13:59	0.00

LLANTRISANT COMMUNITY COUNCIL DISPOSALS 2022/23

Item Name	Item Serial Number	Item Description	Archived Date	PRICE
VARIOUS CONSOLE GAM...	LYC130	-	27 Mar 2023, 13:59	0.00
Various outdoor activities	LYC147	-	27 Mar 2023, 13:59	0.00
VAUXHALL VIVARO	VE001	-	24 Mar 2023, 10:27	16239.00
WII CONSOLE & HANDSE...	LYC049	-	27 Mar 2023, 13:59	260.00
XBOX 360 4G	LYC050	-	27 Mar 2023, 14:00	112.00

TOTAL: £18,124.56

STREET FURNITURE	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
Dog Dispenser	BD001		NEWPARK > Oak Close	06-Feb-20		£74.00	£74.00
Dog Dispenser	BD002		COWBRIDGE ROAD > Talbot Green Community Cen	06-Feb-20		£74.00	£74.00
Dog Dispenser	BD003			06-Feb-20		£74.00	£74.00
Dog Dispenser	BD004		HEOL JOHNSON	06-Feb-20		£74.00	£74.00
Dog Dispenser	BD006			06-Feb-20		£74.00	£74.00
Dog Dispenser	BD007		TALBOT SQUARE (ROUNDAABOUT) > outside dentist	06-Feb-20		£74.00	£74.00
Dog Dispenser	BD008			06-Feb-20		£74.00	£74.00
Dog Dispenser	BD009		Heol y Gyfraith	06-Feb-20		£74.00	£74.00
Dog Dispenser	BD010		Talbot Close	06-Feb-20		£74.00	£74.00
BENCH	BE001	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£0.00	£100.00	£100.00
BENCH	BE002	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£0.00	£100.00	£100.00
BENCH	BE003	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£0.00	£100.00	£100.00
BENCH	BE004	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£0.00	£100.00	£100.00
BENCH	BE005	BRICK & WOOD BENCH	PARISH/TYNANT ROAD > Outside the Library	01-Jan-97	£0.00	£100.00	£100.00
BENCH	BE006	DECORATIVE SEAT & ART WORK	MOUNT PLEASANT GARDENS	01-Jan-14	£5,500.00	£5,500.00	£5,500.00
BENCH	BE007	GALVANISED BACKLESS	GRAIG > Top to bottom	01-Apr-09		£160.00	£160.00
BENCH	BE008	RECYCLED PLASTIC	BRYNTEG HILL > Opp Heol Seward	01-Jan-97		£260.00	£260.00
BENCH	BE009	RECYCLED PLASTIC	BURGESS CRESCENT	01-Jan-97		£260.00	£260.00
BENCH	BE010	RECYCLED PLASTIC		01-Jan-97		£260.00	£260.00
BENCH	BE011	SARA HEAD BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Dec-15	£870.00	£870.00	£870.00
BENCH	BE012	WOOD & STEEL	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-97		£265.00	£265.00
BENCH	BE013	WOOD & STEEL	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-97		£265.00	£265.00
BENCH	BE014	WW1 CENTENARY BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Oct-14	£535.00	£535.00	£535.00
BENCH	BE015	WWII Seat	PARISH/TYNANT ROAD > War Memorial Garden	01-Dec-15	£659.00	£659.00	£659.00
BENCH	BE016	BUTTERFLY	TALBOT ROAD > By Weavers Garage	01-Dec-15	£647.00	£647.00	£647.00
BENCH	BE018	GALVANISED BACKLESS	GRAIG > Bottom path	01-Apr-09		£160.00	£160.00
BENCH	BE019	GALVANISED BACKLESS	GRAIG > Middle path	01-Apr-09		£160.00	£160.00
BENCH	BE020	GALVANISED STEEL	OLD CARDIFF ROAD (CEMETRY)	01-Jun-08		£265.00	£265.00
BENCH	BE021	GALVANISED BACKLESS	Llantrisant Common > Heol y Sarn RHS	01-Jan-97		£260.00	£260.00
BENCH	BE022	GALVANISED STEEL (NOT PAINTED)	Brynteg Allotments			£265.00	£265.00
BENCH	BE023	Close to rugby club common access route					£0.00
BENCH	BE025	GALVANISED STEEL PAINTED BLACK	HIGH STREET > junction with Cross Inn Road	01-Jan-97		£265.00	£265.00
BENCH	BE026	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-12		£265.00	£265.00
BENCH	BE027	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-97		£265.00	£265.00
BENCH	BE029	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-97		£265.00	£265.00
Bench	BE030	Very Old Steel Green	GRAIG > Top path				£0.00
BENCH	BE031	OLDER STEEL PAINTED GREEN	CARDIFF ROAD > Half way down hill	01-Jan-97		£265.00	£265.00
BENCH	BE032	OLDER STEEL PAINTED GREEN	CARDIFF ROAD > Outside Huntersgate Estate	01-Jan-97		£265.00	£265.00
BENCH	BE033	OLDER STEEL PAINTED GREEN	GRAIG > Top path	01-Jan-97		£265.00	£265.00
Bench steel green	BE034		GRAIG > Top path	01-Jan-97		£0.00	£0.00
Bench	BE035	Oldish Green steel	GRAIG > Middle path				£0.00
BENCH	BE036	OLDER STEEL PAINTED GREEN	GRAIG > Middle path	01-Jan-97		£265.00	£265.00
Bench steel green	BE037		GRAIG > Middle path	01-Jan-97		£265.00	£265.00
BENCH	BE038	OLDER STEEL PAINTED GREEN	LAMB & FLAG	01-Jan-97		£265.00	£265.00
BENCH	BE039	OLDER STEEL PAINTED GREEN	LAYBY A4119 BOTTOM HEOL LAS	01-Jan-97		£265.00	£265.00

BENCH	BE040	OLDER STEEL PAINTED GREEN	THE ACRE (POSTMASTER MEMORIAL)	01-Jan-97		£265.00	£265.00
BENCH	BE041	PLASTIC	Llantrisant Common > Heol y Sarn LHS	01-Jan-97		£260.00	£260.00
BENCH	BE042	RECYCLED PLASTIC	CARDIFF ROAD > Outside Huntersgate Estate	01-Jan-97		£265.00	£265.00
BENCH	BE043	RECYCLED PLASTIC	HEOL Y SARN	01-Jan-97		£265.00	£265.00
BENCH	BE044	RECYCLED PLASTIC	CARDIFF ROAD > Outside Tan yr Allt	01-Jan-97		£260.00	£260.00
BENCH	BE045	RECYCLED PLASTIC	CROSS INN > Main Road (nr Roundabout)	01-Jan-97		£260.00	£260.00
BENCH	BE046	RECYCLED PLASTIC	Llantrisant Common > Heol y Sarn LHS	01-Jan-97		£260.00	£260.00
BENCH	BE047	RECYCLED PLASTIC	RHIWSAESON LANE	01-Jan-97		£260.00	£260.00
BENCH	BE048	RECYCLED PLASTIC	CARDIFF ROAD > Outside Shields Cottage	01-Jan-97		£235.00	£235.00
BENCH	BE049	RH7 MK2 ROTHERHAM SEAT	HIGH STREET > Turnpike	01-May-07	£784.00	£784.00	£784.00
BENCH	BE050	RYCYCLED PLASTIC	CROSS INN > Between two roundabouts	01-Jan-97		£260.00	£260.00
BENCH	BE051	SMALL WOODEN & STEEL	CHILDRENS GARDEN CEMETRY	01-Jan-08		£182.45	£182.45
BENCH	BE052	SMALL WOODEN & STEEL	CHILDRENS GARDEN CEMETRY	01-Jan-08		£182.45	£182.45
BENCH	BE053	STEEL (PAINTED GREEN)	CROSS INN > Community Route	01-Jan-97		£265.00	£265.00
BENCH	BE054	STEEL PAINTED BLACK	HEOL Y GRAIG	01-Jan-97		£265.00	£265.00
BENCH	BE055	STEEL PAINTED GREEN	CARDIFF ROAD > Turn off to Cemetery	01-Jan-97		£265.00	£265.00
BENCH	BE056	STEEL PAINTED GREEN	CASTLE GREEN	01-Jan-97		£265.00	£265.00
BENCH	BE057	STEEL PAINTED GREEN	CASTLE GREEN	01-Jan-97		£265.00	£265.00
BENCH	BE060	STEEL PAINTED GREEN	COED YR ESGOB	01-Jan-97		£265.00	£265.00
BENCH	BE061	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£265.00	£265.00
BENCH	BE062	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£265.00	£265.00
BENCH	BE063	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£265.00	£265.00
BENCH	BE064	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£265.00	£265.00
BENCH	BE065	STEEL PAINTED GREEN	NEWBRIDGE ROAD	01-Jan-97		£265.00	£265.00
BENCH	BE066	STEEL PAINTED GREEN	PARK VIEW (NR LEISURE CENTRE)	01-Jan-97		£265.00	£265.00
BENCH	BE067	STEEL PAINTED GREEN	PARK VIEW (NR LEISURE CENTRE)	01-Jan-97		£265.00	£265.00
BENCH	BE068	STEEL PAINTED GREEN	HIGH STREET > junction with Cross Inn Road	01-Jan-97		£265.00	£265.00
BENCH	BE069	VERY OLD STEEL PAINTED GREEN	Llantrisant Common > Heol y Sarn middle	01-Jan-97		£265.00	£265.00
BENCH	BE070	WOOD AND STEEL	BULLRING	01-Jan-97	£784.00	£784.00	£784.00
BENCH	BE071	WOOD AND STEEL	HIGH STREET > Cherry Cottage	01-Jan-97	£784.00	£784.00	£784.00
BENCH	BE072	WOOD AND STEEL	HIGH STREET > Cherry Cottage	01-Jan-97	£784.00	£784.00	£784.00
BENCH	BE073	WOOD AND STEEL	NEWBRIDGE ROAD	01-Jan-97	£784.00	£784.00	£784.00
BENCH	BE074	WOOD AND STEEL MEMORIAL	NEWBRIDGE ROAD > Dan Caerlan	01-Oct-08	£784.00	£784.00	£784.00
BENCH	BE075	WWI CENTENARY BENCH	HIGH STREET > junction with Cross Inn Road	01-Oct-14	£535.00	£535.00	£535.00
BENCH	BE076	BUTTERFLY	TALBOT ROAD > By Weavers Garage	01-Dec-15	£647.00	£647.00	£647.00
BENCH	BE077	GALVANISED STEEL Painted Green	FAN HEULOG	01-Jan-97		£265.00	£265.00
BENCH	BE078	GALVANISED STEEL PAINTED	LANELAY ROAD > Opposite no 40	01-Jan-97		£265.00	£265.00
BENCH	BE079	MINERS	TALBOT ROAD > By Weavers Garage	01-Dec-15	£647.00	£647.00	£647.00
BENCH	BE080	OLDER STEEL PAINTED GREEN	BRONHAUL	01-Jan-97		£265.00	£265.00
BENCH	BE081	OLDER STEEL PAINTED GREEN	Talbot Green Shopping Park	01-Jan-97		£265.00	£265.00
BENCH	BE082	OLDER STEELPAINTED GREEN	COWBRIDGE ROAD > Outside Leekes	01-Jan-97		£265.00	£265.00
BENCH	BE083	OLDER STELL PAINTED GREEN	Y PANT PATH (RIVER WALK)	01-Jan-97		£265.00	£265.00
BENCH	BE084	RECYCLED PLASTIC	HEOL JOHNSON	01-Jan-97		£260.00	£260.00
BENCH	BE085	RECYCLED PLASTIC	NEWPARK > Ash Walk	01-Jan-97		£260.00	£260.00
BENCH	BE086	SQUARE STEEL PAINTED GREEN	Talbot Green Shopping Park	01-Jan-97		£265.00	£265.00
BENCH	BE087	STEEL PAINTED GREEN	FOREST HILLS > Pinecourt	01-Jan-97		£265.00	£265.00
BENCH	BE088	STEEL PAINTED GREEN	TALBOT ROAD > By Leisure Centre	01-Jan-97		£265.00	£265.00
BENCH	BE089	STEEL PAINTED GREEN	TALBOT ROAD > By Leisure Centre	01-Jan-97		£265.00	£265.00
BENCH	BE090	STEEL PAINTED GREEN	COWBRIDGE ROAD > Talbot Green Community Cen	01-Jan-97		£265.00	£265.00
BENCH	BE091	STEEL PAINTED GREEN	COWBRIDGE ROAD > Talbot Green Community Cen	01-Jan-97		£265.00	£265.00
BENCH	BE092	STEEL PAINTED GREEN	TALBOT SQUARE (ROUNDABOUT) > outside dentist	01-Jan-97		£198.00	£198.00

BENCH	BE093	STEEL PAINTED GREEN	LANELAY ROAD > Football Pitch	01-Jan-97		£197.66	£197.66
BENCH	BE094	VE DAY COMMEMORATIVE WOOD	TALBOT ROAD > Near Youth Shelter	01-Jan-97	£784.00	£784.00	£784.00
BENCH	BE095	WW1 CENTENARY BENCH	TALBOT ROAD > Near Youth Shelter	01-Oct-14	£535.00	£535.00	£535.00
BENCH	BE097	BRICK & WOOD	PARISH/TYNANT ROAD > Outside the Library	01-Jan-97		£100.00	£100.00
BENCH	BE098	OLDER STEEL PAINTED GREEN	CODGERS CORNER	01-Jun-07	£265.00	£265.00	£265.00
BENCH	BE099	OLDER STEEL PAINTED GREEN	FOREST ROAD TYNANT	01-Jan-97		£265.00	£265.00
BENCH	BE100	Ogilvie Flowers	GWAUNMISKIN ROAD > Llantwit Main junction	01-Feb-19	£781.00	£781.00	£781.00
BENCH	BE101	Ogilvie Flowers	GWAUNMISKIN ROAD > Llantwit Main junction	01-Feb-19	£781.00	£781.00	£781.00
BENCH	BE102	OLDER STEEL PAINTED GREEN	PARISH/TYNANT ROAD > Opposite Fairview (nr. Cor	01-Jan-97		£265.00	£265.00
BENCH	BE103	OLDER STEEL PAINTED	CODGERS CORNER	01-Jun-07	£265.00	£265.00	£265.00
BENCH	BE104	OLDER STEEL PAINTED	CODGERS CORNER	01-Jun-07	£265.00	£265.00	£265.00
BENCH	BE105	WW1 CENTENARY BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Oct-14	£535.00	£535.00	£535.00
BENCH	BE106	Soldiers Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE107	Soldiers Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE108	Soldiers Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE109	WWII Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE110	WWII Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE111	WWII Seat	BULLRING	04-Oct-18	£695.00	£695.00	£695.00
BENCH	BE112	Recycled black bench	Community Route > Clos Springfield	07-Jun-21	£320.00	£350.00	£350.00
BENCH	BE113	Black recycled	Community Route > Near Retail Park	07-Jun-21	£350.00	£350.00	£350.00
BENCH	BE114	Black recycled	Community Route > Gwern y Moel	07-Jun-21	£350.00	£350.00	£350.00
BENCH	BE115	Black recycled	Community Route > Brynteg Green	07-Jun-21	£350.00	£350.00	£350.00
BENCH	BE116	Black recycled	Community Route > Burgess Crescent	07-Jun-21	£350.00	£350.00	£350.00
BUS SHELTER	BS001	ALL PERSPEX CANTILEVER	HEOL SEWARD > Heol ap Pryce	22-Dec-21	£2,575.52	£2,575.52	£2,575.52
BUS SHELTER	BS002	CANTILEVER	HEOL SEWARD > Maes Trane	01-Feb-10	£3,330.00	£3,330.00	£3,330.00
BUS SHELTER	BS003	CANTILEVER	GWAUNMISKIN ROAD > Outside Giggles Playgroup	01-Dec-13	£2,709.00	£2,709.00	£2,709.00
BUS SHELTER	BS004			31-Dec-21	£2,575.52	£0.00	£0.00
BUS SHELTER	BS006	Side panels	BRYNTEG HILL > Opp Heol Seward	31-Dec-21	£3,338.48	£0.00	£0.00
BUS SHELTER	BS007	ENCLOSED	TALBOT ROAD	01-Apr-17	£3,875.30	£3,875.30	£3,875.30
BUS SHELTER	BS008	ENCLOSED	GWAUNMISKIN ROAD > Heol Treferig	01-Nov-08	£3,942.00	£3,942.00	£3,942.00
BUS SHELTER	BS009	CANTILEVER	NEWBRIDGE ROAD	31-Dec-21	£4,031.14	£0.00	£0.00
BUS SHELTER	BS010	CANTILEVER	NEWBRIDGE ROAD	31-Dec-21	£2,555.52	£0.00	£0.00
BUS SHELTER	BS011	CANTILEVER	HIGH STREET > junction with Cross Inn Road	01-Jan-16	£1,908.02	£1,908.02	£1,908.02
BUS SHELTER	BS012	CANTILIVER	CARDIFF ROAD > Penny Farthing	01-Dec-13	£2,980.00	£2,980.00	£2,980.00
BUS SHELTER	BS013	ENCLOSED	CROSS INN ROAD	01-Dec-13	£3,950.00	£3,950.00	£3,950.00
BUS SHELTER	BS014	Side Panels	CROSS INN > Between two roundabouts	31-Dec-21	£3,368.48	£0.00	£0.00
BUS SHELTER	BS015	CANTILEVER	CROSS INN > Between two roundabouts	31-Aug-13	£2,980.00	£2,980.00	£2,980.00
BUS SHELTER	BS016	ENCLOSED	NEWBRIDGE ROAD > Dan Caerlan	31-Dec-21	£3,942.00	£0.00	£0.00
BUS SHELTER	BS017					£0.00	£0.00
BUS SHELTER	BS018	ALL PERSPEX CANTILEVER	LANELAY ROAD > Near School	01-Jan-13	£1,908.02	£1,908.02	£1,908.02
BUS SHELTER	BS019	ENCLOSED CANTILEVER	HOSPITAL ROUNDABOUT A4119	01-Jan-17	£3,368.48	£0.00	£0.00
BUS SHELTER	BS020	ENCLOSED CANTILEVER	HOSPITAL ROUNDABOUT A4119	01-Jan-17	£3,368.48	£0.00	£0.00
BUS SHELTER	BS021	CANTILEVER	COWBRIDGE ROAD > Outside Leekes	01-Jan-17	£2,555.52	£0.00	£0.00
BUS SHELTER	BS022	ENCLOSED GREEN	LANELAY ROAD > Lanelay Park	01-Jan-17	£3,942.00	£0.00	£0.00
BUS SHELTER	BS023	CANTILEVER	PARISH/TYNANT ROAD > Opposite Fairview (nr. Cor	01-Mar-15	£3,368.48	£3,368.48	£3,368.48
BUS SHELTER	BS024	CANTILEVER	PARISH/TYNANT ROAD > Outside the Welfare Hall	01-Jan-15	£3,330.00	£3,330.00	£3,330.00
BUS SHELTER	BS025	Queensbury enclosed 3m	PARISH/TYNANT ROAD > Outside the Library	20-Sep-18	£4,760.58	£4,760.58	£4,760.58
BUS Shelter	BS026	CANTILEVER	LANELAY ROAD > Lanelay Park	01-Jan-20	£2,835.52	£0.00	£0.00
BUS SHELTER	BS027	CANTILEVER	COWBRIDGE ROAD > Outside Y Pant	01-Aug-17	£3,942.00	£0.00	£0.00
BUS SHELTER	BS028	Sedum Roof	GWAUNMISKIN EST	13-Sep-22	£4,916.33	£4,916.33	£4,916.33
BUS SHELTER	BS029	Queensbury cantilever 3m	HEOL SEWARD > Heol Ddeusant	19-Sep-18	£3,587.68	£3,587.68	£3,587.68

Bus Stop	BS030	CANTILEVER		31-Dec-21	£2,555.52	£0.00	£0.00
Basket Tree	BT001	Galvanised, Steel Black	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£175.00	£175.00	£175.00
BASKET TREE	BT002	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£175.00	£175.00	£175.00
BASKET TREE	BT003	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£175.00	£175.00	£175.00
BASKET TREE	BT004	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£175.00	£175.00	£175.00
BASKET TREE	BT005	GALVANISED STEEL BLACK	MANOR CHASE > Gwaunmiskin Road	01-Jul-17	£212.00	£212.00	£212.00
BASKET TREE	BT006	GALVANISED STEEL BLACK	GWAUNMISKIN EST > Bus Terminus	01-Jul-17	£212.00	£212.00	£212.00
BASKET TREE	BT007	GALVANISED STEEL BLACK	GWAUNMISKIN EST > Colbourne Road	01-Jul-17	£212.00	£212.00	£212.00
					TOTAL	£94,648.49	£94,648.49

CAERLAN HALL	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	Annual Return
CLEANING EQUIPMENT	CH001		Caerlan Hall > Cleaners Cupboards		£100.00	£100.00	£100.00
FLOOR BUFFER	CH002		Llys y Cwm Hall > Cleaners Cupboard	01-Aug-13	£456.00	£456.00	£456.00
BABY CHANGING UNIT	CH003		Caerlan Hall > Toilets	01-Mar-15	£162.00	£162.00	£162.00
HEARING LOOP	CH004		Caerlan Hall > Public Cupboards	01-Sep-14	£1,984.00	£1,984.00	£1,984.00
Projector Screen	CH005		Caerlan Hall > Main Hall	01-Sep-14	£555.00	£555.00	£555.00
Projector (Wall)	CH006		Caerlan Hall > Main Hall	01-Sep-14	£1,000.00	£1,000.00	£1,000.00
FIRE EXT FOAM SPRAY	CH007		Caerlan Hall > Attic		£50.00	£50.00	£50.00
GO PAK TABLES	CH008		Caerlan Hall > Public Cupboards		£900.00	£900.00	£900.00
CD/HI-FI	CH009		Works Depot		£30.00	£30.00	£30.00
CHINA CUPS	CH010		Caerlan Hall > Kitchen	01-Jan-01	£42.50	£42.50	£42.50
MUGS	CH011		Caerlan Hall > Kitchen		£36.75	£36.75	£36.75
CHINA SAUCERS	CH012		Caerlan Hall > Kitchen	01-Jan-01	£75.00	£75.00	£75.00
CHINA SIDE PLATES	CH013		Caerlan Hall > Kitchen		£110.00	£110.00	£110.00
CUTLERY	CH014		Caerlan Hall > Kitchen	01-Jan-01	£43.00	£43.00	£43.00
WATER GLASSES	CH015		Caerlan Hall > Kitchen		£21.93	£21.93	£21.93
Air Freshener	CH016		Caerlan Hall > Toilets	31-Mar-21	£0.00	£4.99	£4.99
Air freshener	CH017		Caerlan Hall > Toilets				£0.00
Audio-Technica Portable Mic	CH018		Caerlan Hall > Public Cupboards	01-Sep-14			£0.00
STOVE COOKER/OVEN/HOB	CH019		Caerlan Hall > Kitchen		£1,200.00	£1,200.00	£1,200.00
CLOCK	CH020		Caerlan Hall > Main Hall	01-Jan-01	£10.00		£0.00
WATER BOILER	CH021		Caerlan Hall > Kitchen		£95.00	£95.00	£95.00
WINE GLASSES	CH022		Caerlan Hall > Kitchen		£30.00	£30.00	£30.00
LENOVO LAPTOP	CH023		Caerlan Hall > Public Cupboards	01-Sep-14	£253.00	£253.00	£253.00
FIRE EXT BLANKET	CH024		Caerlan Hall > Kitchen		£10.00	£10.00	£10.00
FIRE EXT CO2	CH025		Caerlan Hall > Attic		£50.00	£50.00	£50.00
FIRE EXT HYDRO SPRAY	CH026		Caerlan Hall > Attic		£50.00	£50.00	£50.00
FIRE EXT HYDRO SPRAY	CH027		Caerlan Hall > Main Hall		£35.00	£35.00	£35.00
FIRE EXT POWDER	CH028		Caerlan Hall > Kitchen		£30.00	£30.00	£30.00
BROWN BOARD WITH LOGO	CH029		Caerlan Hall > Main Hall	01-Jan-97	£1,000.00	£1,000.00	£1,000.00
Kettle 3.5L	CH030	IG4350	Caerlan Hall > Kitchen	20-Mar-17	£38.99	£38.99	£38.99
Coat Hooks	CH031		Caerlan Hall > Main Hall	01-Jan-01	£18.00		£0.00
DEFIB CABINET	CH032		Caerlan Hall > Outside	13-Oct-22	£423.00	£423.00	£423.00
DEFIB IPAD SP SERIES serial number dfs-1-08	CH033	serial number dfs-1-0808	Caerlan Hall > Outside	10-Oct-17	£850.00	£850.00	£850.00
Coat Hooks	CH034		Caerlan Hall > Toilets	01-Jan-01	£6.00		£0.00
HENRY HOOVER 200-A2	CH035		Caerlan Hall > Cleaners Cupboards	01-Nov-17	£115.17	£115.17	£115.17
2.3L TIVOLI JUG	CH036		Caerlan Hall > Kitchen	21-Jun-17	£3.99	£3.99	£3.99
First Aid Box	CH037		Caerlan Hall > Kitchen	01-Mar-18	£25.00	£25.00	£25.00
Leaflet Dispenser A4	CH038		Caerlan Hall > Main Hall	01-Apr-18	£41.00	£41.00	£41.00

Leaflet Dispenser A5	CH039
Leaflet Dispenser 1/3 A4	CH040
Painting From Crecy	CH041
Sonido Listening Device & Headphones	CH042
Incumbents Board	CH043
Plastic Chair	CH044
Plastic Chair	CH045
Plastic Chair	CH046
Plastic Chair	CH047
Plastic Chair	CH048
Plastic Chair	CH049
Plastic Chair	CH050
Plastic Chair	CH051
Plastic Chair	CH052
Plastic Chair	CH053
Plastic Chair	CH054
Air Freshener	CH055
Plastic Chair	CH056
Barrier Basket	CH057
Barrier Basket	CH058
Barrier Basket	CH059
Barrier Basket	CH060
CABLE MAT	CH061
CABLE MAT	CH062
CABLE MAT	CH063
CABLE MAT	CH064
Recycling Bin	CH065
HIBALL GLASSES	CH066
Recycling Bin	CH067
Humphreys Blue Vinyl Chair	CH068
Humphreys Blue Vinyl Chair	CH069
Humphreys Blue Vinyl Chair	CH070
Humphreys Blue Vinyl Chair	CH071
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Humphreys Blue Vinyl Chair	CH088
Humphreys Blue Vinyl Chair	CH089

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Humphreys Blue Vinyl Chair	CH141	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH142	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH143	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH144	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH145	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH146	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH147	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH148	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH149	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH150	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH151	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH152	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH153	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH154	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH155	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Humphreys Blue Vinyl Chair	CH156	Caerlan Hall > Main Hall	30-Oct-19	£24.64	£24.64	£24.64
Bin	CH157	Caerlan Hall > Main Hall				£0.00
Blue Roll Holder	CH158	Caerlan Hall > Toilets	01-Jan-97	£19.99		£0.00
Blue Roll Holder	CH159	Caerlan Hall > Toilets	01-Jan-97	£19.99		£0.00
Blue Roll Holder	CH160	Caerlan Hall > Toilets	01-Jan-97	£19.99		£0.00
Go Pak table	CH161	Caerlan Hall > Public Cupboards	01-Jan-01	£111.43	£111.43	£111.43
Go Pak table	CH162	Caerlan Hall > Main Hall	22-Aug-21	£111.43	£111.43	£111.43
Go Pak table	CH163	Caerlan Hall > Main Hall	22-Aug-21	£111.43	£111.43	£111.43
Cutlery tray	CH164	Caerlan Hall > Kitchen	27-May-21	£13.33	£13.33	£13.33
Hand Sanitiser	CH165	Caerlan Hall > Main Hall	01-Mar-20	£7.00	£7.00	£7.00
Jug	CH167	Caerlan Hall > Kitchen	01-Jan-01	£10.00		£0.00
Large Plates	CH168	Caerlan Hall > Kitchen	04-Aug-21	£16.99	£16.99	£16.99
Pint Glasses	CH169	Caerlan Hall > Kitchen		£12.00		£0.00
PLAQUE	CH170	Caerlan Hall > Main Hall	01-Mar-15	£15.00		£0.00
CABLE MAT	CH171	Caerlan Hall > Public Cupboards	16-Feb-22	£29.00	£29.00	£29.00
CABLE MAT	CH172	Caerlan Hall > Public Cupboards	16-Feb-22	£29.00	£29.00	£29.00
CABLE MAT	CH173	Caerlan Hall > Public Cupboards	16-Feb-22	£29.00	£29.00	£29.00
CABLE MAT	CH174	Caerlan Hall > Public Cupboards	16-Feb-22	£29.00	£29.00	£29.00
Safe	CH175	Caerlan Hall > Public Cupboards				£0.00
Small Table	CH177	Caerlan Hall > Public Cupboards				£0.00
Soap Dispenser	CH178	Caerlan Hall > Kitchen				£0.00
Soap Dispenser	CH179	Caerlan Hall > Toilets				£0.00
Soap Dispenser	CH180	Caerlan Hall > Toilets				£0.00
Soap Dispenser	CH181	Caerlan Hall > Toilets				£0.00
Soap Dispenser	CH182	Caerlan Hall > Toilets				£0.00
Speaker Set	CH183	Caerlan Hall > Public Cupboards				£0.00
Swing-top Bin	CH184	Caerlan Hall > Kitchen				£0.00
Table Trolley	CH185	Caerlan Hall > Public Cupboards	01-Jan-01	£357.72		£357.72
Tea Pot	CH186	Caerlan Hall > Kitchen	26-May-21	£15.58	£15.58	£15.58
Tea Pot	CH187	Caerlan Hall > Kitchen	20-May-21	£15.58	£15.58	£15.58
Undercounter fridge	CH187	Caerlan Hall > Kitchen		£124.00		£124.00
Wet Floor Sign	CH188	Caerlan Hall > Public Cupboards				£0.00
Recycling Bin	CH190	Caerlan Hall > Main Hall	16-Aug-21	£28.25	£28.25	£28.25
Recycling Bin	CH191	Caerlan Hall > Main Hall	16-Aug-21	£28.25	£28.25	£28.25
Recycling Bin	CH192	Caerlan Hall > Main Hall	16-Aug-21	£28.25	£28.25	£28.25
Large folding table	CH193	Caerlan Hall	01-Apr-22	£142.81	£142.81	£142.81

Large folding table CH194
Recycling Bin CH195

Llys y Cwm Hall > Kitchen

01-Apr-22 £142.81 £142.81 £142.81
31-Jul-18 £20.95 £20.95 £20.95
TOTAL £14,806.05 £15,287.77

MISC OUTSIDE ASSETS	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
Artificial Christmas Trees (50)	OE001	Artificial trees and lights	Llys y Cwm Hall > Attic	09-Apr-19	£4,070.00	£4,070.00	£4,070.00
Christmas Lights	OE002			01-Dec-21		£6.67	£6.67
Christmas tree lights	OE003			01-Dec-21		£6.97	£6.97
Christmas tree lights	OE004			01-Dec-21	£6.97	£6.97	£6.97
Christmas Tree Lights	OE005	shop trees		01-Dec-21		£6.97	£6.97
Pop up Gazebo	OE006	Explorer 3m x 3m	Works Depot	26-Nov-18	£215.00	£215.00	£215.00
Pop up Gazebo	OE007	Explorer 3m x 3m	Works Depot	15-Nov-19	£223.32	£223.32	£223.32
BOWSER	GA001		Brynteg Allotments	01-Jan-97	£2,000.00	£2,000.00	£2,000.00
BOWSER LANCE	GA002		Works Depot	01-Jan-97	£15.00	£15.00	£15.00
HANG. BASK. (L)	GA071	PLASTIC	Garage		£94.35	£94.35	£94.35
HANG. BASK. (L)	GA072	PLASTIC	Garage		£94.35	£94.35	£94.35
HANG. BASK. (L)	GA073	PLASTIC	Garage		£94.35	£94.35	£94.35
HANG. BASK. (L)	GA074	PLASTIC	Garage		£94.35	£94.35	£94.35
HANG. BASK. (S)	GA111	PLASTIC	Garage		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA114	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA115	PLASTIC	Garage		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA116	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA117	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA118	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA119	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA120	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
HANG. BASK. (S)	GA121	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£34.25	£34.25	£34.25
GRIT BIN	GB001	PLASTIC	MAES MAELWG	01-Jan-12		£225.00	£225.00
GRIT BIN	GB002	PLASTIC	MANOR CHASE	01-Jan-12		£225.00	£225.00
GRIT BIN	GB003	PLASTIC	PARKDALE VIEW	01-Apr-14		£264.00	£264.00
GRIT BIN	GB004	PLASTIC	HUNTERS GATE	01-Jan-12		£225.00	£225.00
GRIT BIN	GB005	PLASTIC	LARCH DRIVE-CROSS INN	01-Jan-12		£225.00	£225.00
GRIT BIN	GB006		BRONHAUL > Outside no. 26	05-Aug-21		£127.65	£127.65
GRIT BIN	GB007	PLASTIC	FOREST HILLS > Pinecourt			£212.00	£212.00
GRIT BIN	GB008	PLASTIC	GWAUNMISKIN EST > Castleford Close	01-Jan-12		£225.00	£225.00
LITTER BIN	LB002	GREEN PLASTIC	Brynteg Allotments	01-Dec-14		£167.00	£167.00
LITTER BIN	LB003	GREEN PLASTIC	TALBOT ROAD > Near Youth Shelter	01-Jan-07		£161.31	£161.31
ALLEY GATE	GF001	STEEL	HEOL SEWARD > Heol Ddeusant	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF002	STEEL	HEOL SEWARD > Heol y Coed	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF003	STEEL	HEOL SEWARD > Heol y Coed	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF004	STEEL	MANOR CHASE > Byron Avenue	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF005	STEEL	FAIRVIEW	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF006	STEEL	GWAUNMISKIN EST > Colbourne Road	01-Feb-07	£460.00	£460.00	£460.00
ALLEY GATE	GF007	STEEL	GWAUNMISKIN EST > Colbourne Road	01-Feb-07	£460.00	£460.00	£460.00
KISSING GATES	GF009	DISABLED GALVANISED	WINDSOR GARDENS		£400.00	£400.00	£400.00
FENCE	GF010	STEEL	Brynteg Allotments	01-Feb-17	£10,500.00		£0.00
FENCING	GF011	WOODEN	HUNTERS GATE	01-Feb-16	£3,303.00	£3,303.00	£3,303.00
FENCING	GF012	WOODEN	HUNTERS GATE		£1,000.00	£0.01	£0.01
TREE GUARD	GF013	STEEL	BULLRING			£200.00	£200.00

WALL	GF014	BRICK	MOUNT PLEASANT GARDENS		£0.01	£0.01	£0.01
WALL	GF015	BRICK & WOOD	HEATHER GARDENS		£0.01	£0.01	£0.01
FENCING	GF016	CHAIN LINK	Brynteg Allotments	28-Apr-17		£215.46	£215.46
FENCING	GF017	PALLISADE	Penycoedcae Allotments	23-Jun-17	£2,551.90	£2,551.90	£2,551.90
TOTAL						£19,183.90	£19,183.90

LAND	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
							£0.00
LLYS Y CWM HALL	LA001		GWAUNMISKIN ROAD	19-Jun-05	£181,946.00	£25.00	£181,946.00
CAERLAN HALL	LA002		NEWBRIDGE ROAD	19-Jun-05	£436,112.00	£1.00	£436,112.00
CONTAINER	LA003		Brynteg Allotments		£2,728.00	£2,728.00	£2,728.00
CONTAINER	LA004		Brynteg Allotments		£8,915.00	£8,915.00	£8,915.00
URINALS	LA005		HEOL Y STICIL BEDDAU		£0.01	£0.01	£0.01
ALLOTMENTS	LA006		Penycoedcae Allotments		£0.01	£0.01	£0.01
ALLOTMENTS	LA007		Brynteg Allotments		£0.01	£0.01	£0.01
ALLOTMENTS	LA008		PENYGAWSI ALLOTMENTS		£0.01	£0.01	£0.01
ALLOTMENTS	LA009		TYNANT ALLOTMENTS		£0.01	£0.01	£0.01
MOUNT PLEASANT GARDENS	LA010		MOUNT PLEASANT GARDENS		£0.01	£0.01	£0.01
LAND AT HIGH STREET	LA011	By Cherry Cottage	HIGH STREET > Cherry Cottage		£0.01	£1.00	£1.00
BUS SHELTER BASE	LA012		HEOL TREFERIG		£0.01	£0.01	£0.01
LAND AT FOREST HILLS	LA013				£0.01	£0.01	£0.01
LAND AT HUNTERS GATE	LA014		HUNTERS GATE		£0.01	£0.01	£0.01
Beddau Roundabout	LA015		BEDDAU SQUARE				£0.00
Brynteg Lock Up	LA016	Outside fenced area	Brynteg Allotments				£0.00
Codgers Corner	LA017		CODGERS CORNER				£0.00
Diane Baker Memorial Area	LA018		NEWBRIDGE ROAD > Dan Caerlan				£0.00
Dr Price Heather Gardens	LA019	Long term lease from RCT	HIGH STREET > Turnpike				£0.00
Heol Johnson	LA021	Long term lease from RCT	HEOL JOHNSON				£0.00
Parish Office	LA022		Parish Office > Office				£0.00
Post Office Flower Bed	LA023	Long term lease from RCT	TALBOT SQUARE (ROUNDAABOUT) > outside post office				£0.00
The Beeches Unit 13	LA024	Rented from PJ Saunders	Works Depot				£0.00
TOTAL						£11,670.09	£629,702.09

LLYS Y CWM	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
							£0.00
CCTV Camera	LYC059		MOUNT PLEASANT GARDENS	01-Jan-08	£2,380.00		£0.00
Clock	LYC001		Llys y Cwm Hall > Kitchen	01-Jan-97	£15.00		£15.00
HOOVER - KARCHER (T10/1 ADV)	LYC002		Llys y Cwm Hall > Cleaners Cupboard	01-Jan-10	£100.00	£100.00	£100.00
BABY CHANGING UNIT	LYC003		Llys y Cwm Hall > Toilets	01-Mar-15	£162.00	£162.00	£162.00
David Robert's Plaque	LYC004		Llys y Cwm Hall > Main Hall				£0.00
FIRE EXT CO2	LYC005		Llys y Cwm Hall > Main Hall		£50.00	£50.00	£50.00
FIRE EXT HYDRO SPRAY	LYC006		Llys y Cwm Hall > Main Hall		£50.00	£50.00	£50.00
FIRE EXT HYDRO SPRAY	LYC007		Llys y Cwm Hall > Main Hall		£35.00	£35.00	£35.00
COOKER	LYC008		Llys y Cwm Hall > Kitchen	01-Jun-16	£365.00	£365.00	£365.00
TOY COOKING UTENSILS	LYC009		Llys y Cwm Hall > Back (boiler) Room	01-Jan-18	£50.00	£50.00	£50.00

KIDDIE TABLE	LYC010	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC011	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC012	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC013	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC014	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC015	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC016	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC017	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC018	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
KIDDIE TABLE	LYC019	Llys y Cwm Hall > TV Room	01-Dec-15	£42.00	£42.00	£42.00
MICROWAVE OVEN	LYC020	Llys y Cwm Hall > Kitchen		£100.00	£100.00	£100.00
FIRE EXT BLANKET	LYC021	Llys y Cwm Hall > Kitchen		£10.00	£10.00	£10.00
FIRE EXT POWDER	LYC022	Llys y Cwm Hall > Kitchen		£30.00	£30.00	£30.00
Plastic Chair	LYC023	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC024	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC025	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC026	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC027	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC028	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC029	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC030	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC031	Llys y Cwm Hall > TV Room	01-Jan-97	£20.00	£20.00	£20.00
Plastic Chair	LYC032	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC033	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC034	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC035	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC036	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC037	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC038	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC039	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC040	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC041	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC042	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Plastic Chair	LYC043	Llys y Cwm Hall > TV Room		£20.00	£20.00	£20.00
Toy Gardening equipment	LYC046	Llys y Cwm Hall > Back (boiler) Room		£30.00		£30.00
GAS BOILER	LYC047	Llys y Cwm Hall > Back (boiler) Room	01-Jan-97	£700.00	£700.00	£700.00
FILING CABINET	LYC052	Llys y Cwm Hall > Meithrin Cupboard	01-Jan-97	£100.00	£100.00	£100.00
LAMINATOR (A3 SWORDFISH)	LYC054	Works Depot	01-Sep-15	£38.45	£38.45	£38.45
SHELVING	LYC057	Llys y Cwm Hall > Meithrin Cupboard		£18.00	£18.00	£18.00
SHELVING	LYC058	Llys y Cwm Hall > Meithrin Cupboard		£18.00	£18.00	£18.00
SHELVING	LYC059			£18.00	£18.00	£18.00
TV - HD LED PANASONIC	LYC061	Llys y Cwm Hall > TV Room	01-Jan-15	£269.00	£269.00	£269.00
BEAN BAGS	LYC070	Llys y Cwm Hall > TV Room	01-Aug-15	£46.20	£46.20	£46.20
POSTER FRAME	LYC073	Llys y Cwm Hall > Kitchen	01-May-17	£14.43	£14.43	£14.43
POSTER FRAME	LYC074	Llys y Cwm Hall > Kitchen	01-May-17	£14.43	£14.43	£14.43
FOLDING TABLE	LYC076	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£44.99	£44.99	£44.99
FOLDING TABLE	LYC077	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£44.99	£44.99	£44.99
FOLDING TABLE	LYC078	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£44.99	£44.99	£44.99
FOLDING TABLE	LYC079	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£44.99	£44.99	£44.99
HAND DRIERS	LYC080	Llys y Cwm Hall > Toilets	01-Mar-16	£110.00	£110.00	£110.00
HAND DRIERS	LYC081	Llys y Cwm Hall > Toilets	01-Mar-16	£110.00	£110.00	£110.00

FIRST AID BOX	LYC082		Llys y Cwm Hall > Kitchen	01-Mar-17	£25.00	£25.00	£25.00
Youngmans Step Ladder	LYC083			28-Feb-18	£73.41	£73.41	£73.41
Wheelie Bin Store	LYC085	Wooden	Llys y Cwm Hall > Otuside	15-Aug-18	£199.99	£199.99	£199.99
Noticeboards	LYC086	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC087	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC088	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC089	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC090	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC091	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Noticeboards	LYC092	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£19.62	£19.62	£19.62
Water Butt 250L	LYC093		Llys y Cwm Hall > Otuside	31-Aug-18	£46.92	£46.92	£46.92
Radiator Covers	LYC094		Llys y Cwm Hall > Main Hall	28-Sep-18	£113.71	£113.71	£113.71
Radiator Covers	LYC095		Llys y Cwm Hall > Main Hall	28-Sep-18	£113.71	£113.71	£113.71
Radiator Covers	LYC096		Llys y Cwm Hall > Main Hall	28-Sep-18	£113.71	£113.71	£113.71
Radiator Covers	LYC097		Llys y Cwm Hall > Main Hall	28-Sep-18	£113.71	£113.71	£113.71
Planter Benches Zest Isabelle	LYC098	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£191.65	£191.65	£191.65
Forest Raised Log Planter	LYC099	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£43.35	£43.35	£43.35
Forest Raised Log Planter	LYC100	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£43.35	£43.35	£43.35
Forest Raised Log Planter	LYC101	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£43.35	£43.35	£43.35
Sand Pit	LYC102	Wooden	Llys y Cwm Hall > Otuside	16-Jan-19	£262.50	£262.50	£262.50
Mud Kitchen	LYC103	Wooden	Llys y Cwm Hall > Otuside	16-Jan-19	£212.50	£212.50	£212.50
Hose Reel	LYC104		Llys y Cwm Hall > Otuside	22-May-19	£54.17	£54.17	£54.17
Play scooter	LYC106		Llys y Cwm Hall > Otuside	19-Mar-19	£9.99	£9.99	£9.99
Play scooter	LYC107		Llys y Cwm Hall > Otuside	19-Mar-19	£9.99	£9.99	£9.99
Play scooter	LYC108		Llys y Cwm Hall > Otuside	19-Mar-19	£9.99	£9.99	£9.99
Play scooter	LYC109		Llys y Cwm Hall > Otuside	19-Mar-19	£9.99	£9.99	£9.99
Safety Matting	LYC110		Llys y Cwm Hall > Back (boiler) Room	20-Mar-19	£30.00	£30.00	£30.00
Planter Benche Zest Isabelle	LYC111	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£191.65	£191.65	£191.65
Ride on Bike	LYC112		Llys y Cwm Hall > Otuside	20-Mar-19	£22.99	£22.99	£22.99
Ride on Car	LYC113		Llys y Cwm Hall > Otuside	20-Mar-19	£19.99	£19.99	£19.99
Ride on Car	LYC114		Llys y Cwm Hall > Otuside	20-Mar-19	£19.99	£19.99	£19.99
Winther Piggy Back Trike	LYC115		Llys y Cwm Hall > Otuside	20-Mar-19	£69.99	£69.99	£69.99
Winther Piggy Back Trike	LYC116		Llys y Cwm Hall > Otuside	20-Mar-19	£69.99	£69.99	£69.99
Winther Piggy Back Trike	LYC117		Llys y Cwm Hall > Otuside	20-Mar-19	£69.99	£69.99	£69.99
Winther Piggy Back Trike	LYC118		Llys y Cwm Hall > Otuside	20-Mar-19	£69.99	£69.99	£69.99
Contour 25 Folding Tables	LYC119	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£96.50	£96.50	£96.50
Contour 25 Folding Tables	LYC120	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£96.50	£96.50	£96.50
Contour 25 Folding Tables	LYC121	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£96.50	£96.50	£96.50
Contour 25 Folding Tables	LYC122	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£96.50	£96.50	£96.50
Contour 25 Folding Tables	LYC123	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£96.50	£96.50	£96.50
GoPak Table Trolley	LYC124		Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£203.14	£203.14	£203.14
Undercounter fridge	LYC125		Llys y Cwm Hall > Kitchen	08-Feb-18	£124.00	£124.00	£124.00
Undercounter fridge	LYC126		Works Depot	08-Feb-18	£124.00	£124.00	£124.00
CLEANING EQUIPMENT	LYC128		Llys y Cwm Hall > Cleaners Cupboard	09-Apr-00	£100.00	£100.00	£100.00
LOGITECH SPEAKERS	LYC131			01-Sep-15	£23.07	£23.07	£23.07
Chair trolley	LYC132		Llys y Cwm Hall > TV Room	01-Jan-97	£80.00		£80.00
COOKING UTENSILS	LYC133		Llys y Cwm Hall > Kitchen	01-Jan-97	£250.00	£250.00	£250.00
GoPak Table	LYC134	White	Llys y Cwm Hall > Cleaners Cupboard		£100.00		£100.00
Iris William's plaque	LYC135		Llys y Cwm Hall > Main Hall	01-Jan-97			£0.00
Pedal bin	LYC137		Llys y Cwm Hall > Main Hall		£0.00		£0.00
Pedal bin	LYC138		Llys y Cwm Hall > Main Hall				£0.00

Plaque hall opening	LYC139		Llys y Cwm Hall > Main Hall	01-Jan-97			£0.00
Recycling Bin	LYC140		Llys y Cwm Hall > Main Hall	31-Jul-18	£20.95	£20.95	£20.95
Recycling Bin	LYC141		Llys y Cwm Hall > Main Hall	31-Jul-18	£20.95	£20.95	£20.95
Recycling Bin	LYC142		Llys y Cwm Hall > Main Hall	31-Jul-18	£20.95	£20.95	£20.95
Soap Dispenser	LYC142		Llys y Cwm Hall > Toilets				£0.00
Soap Dispenser	LYC143		Llys y Cwm Hall > Toilets				£0.00
Table (old)	LYC144		Llys y Cwm Hall > Meithrin Cupboard				£0.00
TOOL BAG	LYC145	Forge Steel	Llys y Cwm Hall > Cleaners Cupboard				£0.00
Wet Floor Sign	LYC147		Llys y Cwm Hall > Kitchen				£0.00
Wet Floor Sign	LYC148		Llys y Cwm Hall > Kitchen				£0.00
				TOTAL		£7,190.94	£7,415.94

NOTICEBOARDS	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
							£0.00
NOTICE BOARD	NB001	RECYCLED PLASTIC	MANOR CHASE > Byron Avenue	01-Mar-15	£595.00	£595.00	£595.00
NOTICE BOARD	NB002	RECYCLED PLASTIC	MOUNT PLEASANT GARDENS		£440.00	£440.00	£440.00
NOTICE BOARD	NB004	RECYCLED PLASTIC	PARISH/TYNANT ROAD > Outside the Library	01-Mar-15	£595.00	£595.00	£595.00
Noticeboard	NB005		Caerlan Hall > Outside	01-Apr-18	£0.00	£168.00	£168.00
NOTICE BOARD	NB007	RECYCLED PLASTIC	CROSS INN > Main Road (nr Roundabout)	01-Mar-15	£595.00	£595.00	£595.00
NOTICE BOARD	NB008	WOODEN	SOUTHGATE AVENUE(COOP)			£168.00	£168.00
NOTICE BOARD	NB009	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Cen	01-Mar-15	£595.00	£595.00	£595.00
NOTICE BOARD	NB010	RECYCLED PLASTIC	TALBOT ROAD > Outside Arthur J Gallagher	01-Mar-15	£595.00	£595.00	£595.00
NOTICE BOARD	NB011	RECYCLED PLASTIC	GWAUNMISKIN EST > Bus Terminus	01-Mar-15	£595.00	£595.00	£595.00
Noticeboard	NB012	Dual Door Noticeboard Green	BRYNTEG GREEN	01-Jan-19	£698.00	£698.00	£698.00
				TOTAL		£5,044.00	£5,044.00

OTHER OUTSIDE ASSETS	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
							£0.00
CLOCK	OO001	STEEL	BEDDAU SQUARE	01-Jan-97	£18,000.00	£18,000.00	£18,000.00
CASTLE STONE	OO002	STONE	CASTLE GREEN	01-Jan-97	£600.00	£600.00	£600.00
Coal Truck	OO003	STEEL	CODGERS CORNER	01-Jan-97	£2,000.00	£2,000.00	£2,000.00
GOAL POSTS	OO004	Anti Vandal - 8 by 6	HUNTERS GATE	24-Jun-21	£384.16	£384.16	£384.16
MENHIR STONE	OO005	STONE	BRYNTEG LANE		£400.00	£400.00	£400.00
MENHIR STONE	OO006	STONE	Llantrisant Common > Back Road		£400.00	£400.00	£400.00
MENHIR STONE	OO007	STONE	CROSS INN COMMUNITY ROUTE		£400.00	£400.00	£400.00
MENHIR STONE	OO008	STONE	CROSS INN > Main Road (nr Roundabout)		£400.00	£400.00	£400.00
MENHIR STONE	OO009	STONE	LAYBY A4119 BOTTOM HEOL LAS		£400.00	£400.00	£400.00
MENHIR STONE	OO010	STONE	ROYAL MINT		£400.00	£400.00	£400.00
MILL. STONE	OO011	STONE	HEOL Y SARN		£200.00	£200.00	£200.00
MILL. STONE	OO012	STONE	HEOL Y SARN		£200.00	£200.00	£200.00
MILL. STONE	OO013	STONE	HEOL Y SARN		£200.00	£200.00	£200.00
PLAQUE	OO014	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-09	£2,000.00	£2,000.00	£2,000.00
PLAQUE	OO015	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-09	£2,000.00	£2,000.00	£2,000.00
PLAQUE	OO016	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-05	£575.00	£575.00	£575.00
PLAQUE	OO017	STONE	CASTLE GREEN	01-Jan-97	£600.00	£600.00	£600.00

PLAQUE	OO018	STONE	TALBOT ROAD > Bus Station			£200.00	£200.00
ROAD SIGN	OO019	STEEL	BRYNTEG HILL > Opp Heol Seward	01-Jan-97	£400.00	£400.00	£400.00
ROAD SIGN	OO020	STEEL	PENYCOEDCAE ROAD	01-Jan-97	£400.00	£400.00	£400.00
ROAD SIGN	OO021	STEEL	NEWBRIDGE ROAD > Dan Caerlan	01-Jan-97	£400.00	£400.00	£400.00
ROAD SIGN	OO022	STEEL	NEAR MATALAN		£400.00	£400.00	£400.00
ROAD SIGN	OO023	STEEL	TYNANT GARAGE		£400.00	£400.00	£400.00
SIGN	OO024	STEEL	MOUNT PLEASANT GARDENS		£500.00	£500.00	£500.00
SIGN	OO025	STEEL	CODGERS CORNER		£500.00	£500.00	£500.00
TOWN PUMP	OO026	STEEL	HEOL LAS		£2,250.00	£2,250.00	£2,250.00
TOWN PUMP	OO027	STEEL	NEWBRIDGE ROAD		£2,250.00	£2,250.00	£2,250.00
TREES	OO028	WOODEN	DANYGRAIG			£100.00	£100.00
William Price Plaque	OO028		HIGH STREET				£0.00
BOLLARDS	OO029	WOODEN	HEOL JOHNSON			£200.00	£200.00
Armed forces plaque	OO030			01-Jan-97	£0.00	£0.00	£0.00
WELCOME TO Talbot Green SIGN	OO031	STEEL	Talbot Green Ward		£400.00	£400.00	£400.00
YOUTH SHELTER	OO032	STEEL	TALBOT ROAD > Near Youth Shelter		£10,000.00	£10,000.00	£10,000.00
CCTV Camera	OO033	4G-V4IPMDS Speed Dome	PARISH/TYNANT ROAD	11-Jun-19	£4,500.00	£4,500.00	£4,500.00
Cycle Racks	OO034	Steel decorative	TALBOT ROAD > By Weavers Garage	27-Nov-15	£520.00	£520.00	£520.00
INFO BOARD	OO035	STEEL			£1,200.00	£1,200.00	£1,200.00
INFO BOARD	OO036	STEEL		01-Apr-07	£3,800.00	£3,800.00	£3,800.00
Bollards	OO037	Wooden bollards	DANYGRAIG				£0.00
Bollards	OO038	Wooden bollards x11	HEOL Y SARN				£0.00
Bollards	OO039	Wooden bollards	BRONHAUL > Outside no. 26				£0.00
Defib Cabinet	OO041		TALBOT ROAD > Bus Station				£0.00
Defib IPAD SP Series serial number	OO042	(21) x17c901685		01-Jan-18	£800.00		£0.00
Information Board	OO043		Llantrisant Common > Back Road	18-Mar-21	£1,950.00	£1,950.00	£1,950.00
Information Board	OO044		RHIWSAESON LANE	18-Mar-21	£1,950.00	£1,950.00	£1,950.00
Plaque	OO045		MOUNT PLEASANT GARDENS	01-Jan-14	£95.00		£95.00
Plaque	OO046		MOUNT PLEASANT GARDENS	01-Jan-14	£95.00		£95.00
Defibrillator	OO047	Bowls Club					£0.00
DEFIB Cabinet (Bowls)	OO048			16-Dec-21	£499.00	£499.00	£499.00
Beacon (Jubilee)	OO049	Black steel Beacon	Workshop	10-May-22	£1,250.00	£1,250.00	£1,250.00
Plaque ty hafan	OO050		PARISH/TYNANT ROAD	15-Jul-22		£216.46	£216.46
				TOTAL		£63,444.62	£63,634.62

PLANTERS	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
							£0.00
PLANTER	PL001	DECORATIVE	PARISH/TYNANT ROAD > Outside the Library		£395.00	£395.00	£395.00
PLANTER	PL002	DECORATIVE	PARISH/TYNANT ROAD > Outside the Library		£395.00	£395.00	£395.00
PLANTER	PL003	DECORATIVE	SOUTHGATE AVENUE(COOP)		£395.00	£395.00	£395.00
PLANTER	PL004	DECORATIVE			£395.00	£395.00	£395.00
PLANTER	PL005	DECORATIVE	DAN CAERLAN	01-Oct-08	£742.00	£742.00	£742.00
PLANTER	PL006	DECORATIVE	DAN CAERLAN	01-Oct-08	£742.00	£742.00	£742.00
PLANTER	PL007	DECORATIVE	HEOL LAS	01-Jun-12	£395.00	£395.00	£395.00
PLANTER	PL008	DECORATIVE	HIGH STREET > Turnpike	01-Apr-07	£395.00	£395.00	£395.00
PLANTER	PL009	DECORATIVE	HIGH STREET > Turnpike	01-Apr-07	£395.00	£395.00	£395.00
PLANTER	PL010	WOODEN	CHERRY COTTAGE		£75.00	£75.00	£75.00
PLANTER	PL012	WOODEN	CHERRY COTTAGE		£75.00	£75.00	£75.00
PLANTER	PL013	WOODEN	CHERRY COTTAGE		£75.00	£75.00	£75.00

PLANTER	PL014	WOODEN	CHERRY COTTAGE			£75.00	£75.00
PLANTER	PL015	DECORATIVE	DANYGRAIG		£395.00	£395.00	£395.00
PLANTER	PL016	DECORATIVE	DANYGRAIG		£395.00	£395.00	£395.00
PLANTER	PL017	DECORATIVE	FOREST HILLS		£395.00	£395.00	£395.00
PLANTER	PL018	DECORATIVE	HEOL JOHNSON	01-Jun-12	£395.00	£395.00	£395.00
PLANTER	PL019	DECORATIVE	LANELAY PARK		£395.00	£395.00	£395.00
PLANTER	PL020	DECORATIVE	BRYNTEG GREEN		£395.00	£395.00	£395.00
PLANTER	PL021	DECORATIVE	TALBOT SQUARE (ROUNDAABOUT) > outside dentists		£395.00	£395.00	£395.00
PLANTER	PL022	DECORATIVE	TALBOT ROAD > By Weavers Garage		£362.00	£362.00	£362.00
PLANTER	PL023	DECORATIVE	TALBOT ROAD > By Weavers Garage		£362.00	£362.00	£362.00
PLANTER	PL024	DECORATIVE	TALBOT ROAD > By Weavers Garage		£362.00	£362.00	£362.00
PLANTER	PL025	DECORATIVE	TALBOT ROAD > Near Trustmark printers		£362.00	£362.00	£362.00
PLANTER	PL026	DECORATIVE	TALBOT ROAD > Outside Arthur J Gallagher		£362.00	£362.00	£362.00
PLANTER	PL027	DECORATIVE	ELY VALLEY ROAD (outside HSBC)		£362.00	£362.00	£362.00
PLANTER	PL028	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Cen	01-Apr-13	£395.00	£395.00	£395.00
PLANTER	PL029	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Cen	01-Apr-13	£395.00	£395.00	£395.00
PLANTER	PL030	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Cen	01-Apr-13	£395.00	£395.00	£395.00
PLANTER	PL032	DECORATIVE	CODGERS CORNER		£395.00	£395.00	£395.00
PLANTER	PL033	DECORATIVE	CODGERS CORNER		£395.00	£395.00	£395.00
PLANTER	PL034	DECORATIVE	GWAUNMISKIN ROAD > Llantwit Main junction		£395.00	£395.00	£395.00
PLANTER	PL035	DECORATIVE	GWAUNMISKIN ROAD > Llantwit Main junction		£395.00	£395.00	£395.00
PLANTER	PL036	DECORATIVE	PARISH/TYNANT ROAD > Outside the Welfare Hall		£395.00	£395.00	£395.00
PLANTER	PL037	DECORATIVE	PARISH/TYNANT ROAD > Outside the Welfare Hall		£395.00	£395.00	£395.00
PLANTER	PL038	Amberol 860mm Barrel Planter	LANELAY PARK	01-Aug-18		£180.00	£180.00
PLANTER	PL039		Talbot Green Shopping Park		£395.00	£0.00	£0.00
PLANTER	PL040		Talbot Green Shopping Park		£395.00	£0.00	£0.00
PLANTER	PL041		Talbot Green Shopping Park		£395.00	£0.00	£0.00
TOTAL						£13,221.00	£13,221.00

PARISH OFFICE	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
10-PART PLASTIC DRAWERS	PO001		Parish Office > Office	01-Jan-97	£25.00	£25.00	£0.00
Telephone	PO002	Panasonic	Parish Office > Office		£125.00	£125.00	£125.00
DESK TRAY DRAWS	PO003		Parish Office > Office	01-Jan-97	£30.00	£30.00	£30.00
DIGITAL CAMERA	PO004		Parish Office > Office	01-Jan-97	£80.00	£80.00	£80.00
DYMO MACHINE	PO005		Parish Office > Office	01-Jan-97	£20.00	£20.00	£20.00
IBICO BINDER 250 (80GRS 25MAX)	PO006		Parish Office > Office		£120.00	£120.00	£120.00
LARGE WHITEBOARD	PO007		Parish Office > Office		£40.00	£40.00	£40.00
MICROWAVE OVEN	PO008		Caerlan Hall > Kitchen		£100.00	£100.00	£100.00
OLYMPUS DICTAPHONE	PO009		Parish Office > Office		£150.00	£150.00	£150.00
PLASTIC DESK TRAYS X 4	PO010		Parish Office > Office		£40.00	£40.00	£40.00
PUBLIC DESK	PO011				£120.00	£120.00	£120.00
OFFICE CHAIR	PO012	Clerk	Parish Office > Office	24-Oct-21	£399.95	£399.95	£399.95
REXEL 250 AUTO SHREDDER	PO014		Parish Office > Office	01-Jan-97	£150.00	£150.00	£150.00
SAFE	PO015		Parish Office > Storage Room		£600.00	£600.00	£600.00
SAMSUNG PRINTER	PO016		Works Depot	01-Feb-12	£195.74	£195.74	£195.74
SWORDFISH 403 GUILLOTINE	PO019		Parish Office > Office		£50.00	£50.00	£50.00
SWORDFISH A3 330LR LAMINATOR	PO020		Parish Office > Office		£50.00	£50.00	£50.00
TOSHIBA E STUDIO 2515AC PHOTOCOPIER	PO021		Parish Office > Office		£0.01	£2,500.00	£2,500.00

VARIOUS STATIONERY ITEMS	PO022	Parish Office > Office		£500.00	£500.00	£500.00
WOOD/GLASS PICTURE FRAMES X 6	PO023	Parish Office > Office		£90.00	£90.00	£90.00
WOODEN BOOKCASE	PO024	Parish Office > Office		£70.00	£70.00	£70.00
WOODEN NOTICEBOARD	PO025			£60.00	£60.00	£60.00
WOODEN NOTICEBOARD	PO026	Parish Office > Office		£60.00	£60.00	£60.00
WOODEN NOTICEBOARD	PO027	Parish Office > Office		£60.00	£60.00	£60.00
Cabinet	PO028	Parish Office > Office	13-May-19	£103.50	£103.50	£103.50
FIRE EXT CO2	PO029	Parish Office > Office		£50.00	£50.00	£50.00
FIRE EXT HYDRO SPRAY	PO030	Parish Office > Entrance Way		£35.00	£35.00	£35.00
CHAIRS CHAIN	PO031	Parish Office > Office	01-Jan-97	£5,000.00	£5,000.00	£5,000.00
MOUSE	PO032	Logitech MX800 Wireless	26-Jun-17	£25.00	£103.00	£103.00
DISPLAY BOARDS	PO033	Busyfold 6 Panels	11-Aug-17	£155.00	£155.00	£155.00
COMPUTER	PO034	FUJITSU Esprimo D556/2 SFF	04-Sep-17	£411.00	£411.00	£411.00
COMPUTER	PO035	FUJITSU Esprimo D556/2 SFF	04-Sep-17	£411.00	£411.00	£411.00
MONITOR	PO036	B2483HS - B1/24LED	04-Sep-17	£103.32	£103.32	£103.32
MONITOR	PO037	B2483HS - B1/24LED	04-Sep-17	£103.32	£103.32	£103.32
KEYBOARD	PO038	Microsoft Natural Ergonomic	04-Sep-17	£32.07	£32.07	£32.07
MOUSE	PO039	Miscrosoft Sculpt Wireless	04-Sep-17	£17.07	£17.07	£17.07
DESK TIDY	PO040	Mesh	22-Jul-17	£12.99	£12.99	£12.99
LEAFLET HOLDER	PO041					
PLAQUE- HALL OPENING	PO042	Parish Office > Entrance Way	01-Jan-15	£120.00		£0.00
PHOTO GIFT FROM CRECY	PO043	Caerlan Hall > Kitchen	01-Jan-02			£0.00
First Aid Box	PO044	Parish Office > Office	01-Aug-17	£50.00		£0.00
Youngmans 6 Tread Fibregals Step Ladder	PO045	Parish Office > Kitchen	01-Mar-18	£25.00	£25.00	£25.00
CCTV System	PO046			£49.98	£49.98	£49.98
TP Link AC1350 Wireless Cable Router	PO047	Parish Office > Storage Room	03-May-18	£1,196.15	£1,196.15	£1,196.15
TP Link TSG1005D Ethernet Switch	PO048	Parish Office > Office	14-Jun-18	£45.00	£45.00	£45.00
Lenovo V130 Laptop	PO049	Parish Office > Office	14-Jun-18	£10.00	£10.00	£10.00
Mobile Phone	PO050	Parish Office > Office	02-Oct-18	£332.48	£332.48	£332.48
Cabinet	PO052	Clerk	02-Oct-18	£141.66	£141.66	£141.66
Cabinet	PO053	Parish Office > Office	13-May-19	£103.50	£103.50	£103.50
Desk	PO054	Parish Office > Office	13-May-19	£103.50	£103.50	£103.50
Book case	PO055	Parish Office > Office	01-Jan-18	£76.50	£76.50	£76.50
Book case	PO056	Parish Office > Office	01-Jan-18	£76.50	£76.50	£76.50
Portable PA system QTX QX15PA, cover and	PO057	Parish Office > Office	01-Jan-18	£76.50	£76.50	£76.50
Mobile Phone	PO058	Caerlan Hall > Attic	03-Jun-19	£255.78	£255.78	£255.78
Mobile Phone	PO059	Operative	15-Jul-19	£71.00	£71.00	£71.00
BenQ GL2460BH LED full HD Monitor	PO060	Asset Supervisor	15-Jul-19	£71.00	£71.00	£71.00
BenQ GL2460BH LED full HD Monitor	PO061	Parish Office > Office	14-Nov-19	£74.68	£74.68	£74.68
Turaco Ergonomic High Back Chair	PO062	Parish Office > Office	14-Nov-19	£74.68	£74.68	£74.68
Beech corner desks	PO063	Parish Office > Office	14-Jan-20	£116.10	£116.10	£116.10
Beech corner desks	PO064	Parish Office > Office	01-May-19	£170.00	£0.00	£0.00
Beech desk drawers	PO065	Parish Office > Office	01-May-19	£170.00	£0.00	£0.00
Beech desk drawers	PO066	Parish Office > Office	01-May-19	£120.00	£0.00	£0.00
Red desktop screen	PO067	Parish Office > Office	01-May-19	£120.00	£0.00	£0.00
Red desktop screen	PO068	Parish Office > Office	01-May-19	£66.00		£0.00
Blue Roll Holder	PO069	Parish Office > Office	01-May-19	£66.00		£0.00
CMTECK MICROPHONE	PO070	Parish Office > Kitchen	01-Jan-97	£19.99		£0.00
Document Holder	PO071	Parish Office > Office	01-Jan-97	£15.00		£0.00
Ergonomic Chair	PO072	Parish Office > Office	14-Mar-20	£62.18	£62.18	£62.18
External Hard Drive	PO073	Parish Office > Office	13-Jul-20	£788.90	£788.90	£788.90
		Parish Office > Office				£0.00

Hand Sanitiser	PO074		Parish Office > Entrance Way	01-Mar-20	£7.00	£7.00	£7.00
Heavy Duty Hole Puncher	PO075		Parish Office > Office	01-Jan-97	£20.00		£0.00
Heavy Duty Stapler	PO076		Parish Office > Office	30-Sep-20	£59.49	£59.49	£59.49
Kettle	PO077		Parish Office > Kitchen	01-Jan-01	£20.00		£0.00
London bridge barrier posts	PO078		Caerlan Hall > Attic	19-May-21	£228.31	£228.31	£228.31
Long-handle Stapler	PO079		Parish Office > Office	01-Jan-01	£15.00		£0.00
Microwave	PO080		Parish Office > Kitchen	08-Dec-21	£49.99	£49.99	£49.99
Plastic shelves	PO081		Parish Office > Storage Room	16-May-21	£20.83	£20.83	£20.83
Plastic shelves	PO082		Parish Office > Storage Room	16-May-21	£33.33	£33.33	£33.33
Protective Screen	PO083		Parish Office > Office	12-Aug-20	£175.00	£175.00	£175.00
Computer Keyboard	PO084	Microsoft 600	Parish Office > Office	02-Feb-22	£12.94	£12.94	£12.94
Large Monitor	PO085	Samsung S43AM700UU 43"" 4K Ultra HD Smart Monit	Parish Office > Office	16-Feb-22	£399.99	£399.99	£399.99
Webcam	PO086	Microsoft LifeCam Studio for Business	Parish Office > Office	16-Feb-22	£57.88	£57.88	£57.88
Monitor Trolley	PO087	Mobile TV Stand for 40-70" TVs with Wheels Shelves He	Parish Office > Office	16-Feb-22	£158.32	£158.32	£158.32
Computer Speakers	PO088	M-Audio BX3 - 120-W Powered Desktop Computer Spe	Parish Office > Office	16-Feb-22	£70.82	£70.82	£70.82
Extension Lead	PO089	Masterplug MCT1010/4BL-MP Four Socket Cassette Re	Parish Office > Office	16-Feb-22	£10.29	£10.29	£10.29
HDMI Cable	PO090	4K HDMI Cable 10m,[Upgraded] High Speed HDMI Lea	Parish Office > Office	16-Feb-22	£16.95	£16.95	£16.95
Conference Microphones	PO091		Parish Office > Office	16-Feb-22	£138.99	£138.99	£138.99
Webcam	PO097	Logitech Full HD C922 Pro Stream webcam	Parish Office	21-Apr-22	£99.16	£99.16	£99.16
Mobile Phone	PO098	Samsung Galaxy S10 128GB	Workshop	10-May-22		£249.16	£249.16
Mobile Phone	PO099	Samsung Galaxy S10 128GB	Workshop	10-May-22		£249.16	£249.16
Heavy Duty 4 hole punch	PO100	Rapesco 1205 ALU		04-May-22	£64.89	£64.89	£64.89
Fridge	PO101		Workshop	14-Nov-22	£107.50	£107.50	£107.50
Server	PO101		Parish Office				£0.00
LCD Screen	PO103		Parish Office				£0.00
Notice Board	PO131		Parish Office > Storage Room	01-Jan-01	£25.00		£0.00
Soap Dispenser	PO144						£0.00
Swing-top Bin	PO145		Parish Office > Kitchen				£0.00
Toaster	PO147		Parish Office > Kitchen				£0.00
Varta Universal Charger	PO148		Parish Office > Office				£0.00
Whiteboard	PO149		Parish Office > Office	31-Mar-21	£6.47	£6.47	£6.47
Whiteboard	PO150		Parish Office > Office	31-Mar-21	£6.47	£6.47	£6.47
Microphone stand	PO151		Works Depot	09-Nov-22	£19.16	£19.16	£19.16
Whiteboard	PO151		Parish Office > Office		£6.47	£6.47	£6.47
Whiteboard	PO152		Parish Office > Office	31-Mar-21	£6.47	£6.47	£6.47
HP Computer Tower	PO153		Parish Office > Office	03-May-22	£200.00	£200.00	£200.00
Recycling Bin	PO154		Parish Office > Office	16-Aug-21	£28.25	£28.25	£28.25
4 HOLE PUNCH	PO155	Rapesco	Parish Office > Office	26-Apr-22	£6.69	£6.69	£6.69
Extension Lead	PO157	10m Cabel Reel	Parish Office	06-Dec-22	£16.41	£16.41	£16.41
Wireless Keyboard	PO200	Logitech MK270 Keyboard and Mouse	Parish Office	08-Sep-22	£14.99	£14.99	£14.99
Tablet	TA001	Lenovo tabM10					£0.00
Tablet	TA002	Lenovo tabM10					£0.00
Tablet	TA003	Lenovo tabM10					£0.00
Tablet	TA004	Lenovo tabM10					£0.00
Tablet	TA005	Lenovo tabM10					£0.00
Tablet	TA006	Lenovo tabM10					£0.00
Tablet	TA007	Lenovo tabM10					£0.00
Tablet	TA008	Lenovo tabM10					£0.00
Tablet	TA009	Lenovo tabM10					£0.00
Tablet	TA010	Lenovo tabM10					£0.00
Tablet	TA011	Lenovo tabM10					£0.00

Tablet	TA012	Lenovo tabM10	£0.00
Tablet	TA013	Lenovo tabM10	£0.00
Tablet	TA014	Lenovo tabM10	£0.00
TOTAL			£18,445.43

VAN	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	ANNUAL RETURN
FIRE EXT POWDER	VE002				£25.00	£25.00	£25.00
FIRST AID BOX	VE003				£25.00	£25.00	£25.00
LADDER Clamps 1	VE004		Works Depot	31-May-21	£26.66	£26.66	£26.66
LADDER Clamps 2	VE005		Works Depot	31-May-21	£26.66	£26.66	£26.66
LADDER Clamps 3	VE006		Works Depot	01-Feb-22	£26.66	£26.66	£26.66
LADDER Clamps 4	VE007		Works Depot	01-Feb-22	£26.66	£26.66	£26.66
Transit Custom Van	VE023	Reg: CU23 HRM		10-Mar-23		£25,800.90	£25,800.90
TOTAL						£25,957.54	£25,957.54

WORKS DEPOT	Serial	Description	Location	Purchase Date	Insurance value	Purchase Price	Annual Return
BENCH	WD001	GALVANISED BACKLESS	Works Depot	01-Jan-97	£160.00	£160.00	£160.00
HARD HATS	WD002		Works Depot		£10.00	£10.00	£10.00
HOSEPIPE	WD003		Works Depot		£30.00	£30.00	£30.00
PETROL/FUEL CANS	WD004	5 litre (plastic)	Works Depot		£15.00	£15.00	£15.00
BOW GATE	WD005	GALVANISED	Brynteg Allotments	01-Jan-97	£350.00	£350.00	£350.00
BOW GATE	WD006	GALVANISED	Brynteg Allotments	01-Jan-97	£350.00	£350.00	£350.00
BOW GATE	WD007	GALVANISED	Brynteg Allotments	01-Jan-97	£350.00	£350.00	£350.00
BOW GATE	WD008	GALVANISED	Brynteg Allotments	01-Jan-97	£350.00	£350.00	£350.00
FIRE EXT POWDER	WD009		Works Depot		£25.00	£25.00	£25.00
FIRE EXT POWDER	WD010		Works Depot		£25.00	£25.00	£25.00
SKIP	WD011	8 YARD ENCLOSED	Brynteg Allotments	01-Jul-15	£1,296.00	£1,296.00	£1,296.00
110V TRANSFORMER	WD012		Works Depot	06-Jul-05	£75.00	£75.00	£75.00
240V EXTENSION FLY LEAD	WD013		Works Depot	06-Jul-05	£30.00	£30.00	£30.00
6ft STEP LADDER	WD014	Youngman 7596	Works Depot	01-Jan-97	£90.00	£90.00	£90.00
8ft STEP LADDER (12 TREAD)	WD015	Youngman	Works Depot	01-Jan-97	£110.00	£110.00	£110.00
ADJ SPANNER SET 3 IN SET	WD016		Works Depot	03-Jul-05	£21.76	£21.76	£21.76
AXE	WD017		Works Depot	01-Jan-97	£30.00	£30.00	£30.00
STAFF ROOM TABLE/CHAIRS X 4	WD017				£150.00	£150.00	£150.00
BANDING MACHINE	WD018	Bandfix	Works Depot	07-Jul-05	£88.79	£88.79	£88.79
BILL HOOK	WD019		Works Depot	06-Jul-05	£20.00	£20.00	£20.00
BOTTLE BURNER (GAS)	WD020		Brynteg Allotments	01-Jan-97	£30.00	£30.00	£30.00
BRUSH - 9 HAND SCRUB	WD021		Works Depot	01-May-16	£1.79	£1.79	£1.79
BRUSHES	WD022		Works Depot	01-Jan-97	£20.00	£20.00	£20.00
CHAIN SAW	WD023	STIHL MS171 12 281473836	Works Depot	01-Nov-10	£153.00	£153.00	£153.00
CHAIN SAW FILE	WD024	PFERD	Works Depot	30-Jun-05	£15.00	£15.00	£15.00
CHAINSAW TROUSERS	WD025		Works Depot	01-Apr-14	£236.00	£236.00	£236.00
CLIPPERS (SHEARS)	WD026	CORONA AH4210	Works Depot	01-Jul-05	£15.00	£15.00	£15.00
COMPRESSOR (AIRLINE HOSE) 5 METRE	WD027		Works Depot	01-Jul-05	£10.00	£10.00	£10.00
COMPRESSOR 100LITRE	WD028	SEALEY 32810PG2208	Works Depot	30-Jun-05	£1,500.00	£1,500.00	£1,500.00
COMPRESSOR SPRAY GUN & ACCESS.	WD029		Works Depot	03-Jul-05	£29.16	£29.16	£29.16

MINI CROWBAR	WD030		Works Depot	06-Jul-05	£20.00	£20.00	£20.00
DISC CUTTER	WD031	Bosch pro 230mm	Works Depot	01-Oct-10	£79.00	£79.00	£79.00
PETROL/FUEL CANS	WD032	10 litre (metal)	Works Depot	07-Jul-05	£11.00	£11.00	£11.00
DRAINRODS (14 RODS)	WD033		Brynteg Allotments	01-Jan-97	£40.00	£40.00	£40.00
SAFETY HARNESS	WD034	Stihl	Works Depot		£46.00	£46.00	£46.00
SAFETY HARNESS	WD035	Stihl	Works Depot		£46.00	£46.00	£46.00
SPADE	WD036	BULLDOG	Works Depot		£45.00	£45.00	£45.00
SILICONE GUN	WD037		Works Depot		£10.00	£10.00	£10.00
EXTENSION LEAD	WD038	110v	Works Depot	03-Jul-05	£16.16	£16.16	£16.16
FENCING PLIERS	WD039		Works Depot	28-Jun-05	£20.00	£20.00	£20.00
FILE SET (SET OF 4)	WD040		Works Depot	01-Jan-97	£10.00	£10.00	£10.00
FIRST AID BOX	WD041		Works Depot		£20.00	£20.00	£20.00
FLASHING BEACON	WD042		Works Depot		£30.00	£30.00	£30.00
FORK (GARDEN)	WD043	BULLDOG	Works Depot	01-Jan-97	£25.00	£25.00	£25.00
Shovel Snow	WD044		Works Depot	01-Nov-10	£20.00	£20.00	£20.00
GENERATOR (small)	WD045	Pramac E3200 PWF 0265578	Works Depot	01-Oct-10	£360.00	£360.00	£360.00
GRINDER 4 1/2	WD046	Bosch	Works Depot	01-Nov-10	£35.00	£35.00	£35.00
VISORS	WD047		Works Depot		£25.00	£25.00	£25.00
HAMMERS x 2	WD048		Works Depot	03-Jul-05	£8.46	£8.46	£8.46
HAND BLOWER (COMPRESSOR)	WD049		88390 Works Depot	03-Jul-05	£8.33	£8.33	£8.33
Air compressor 12v	WD050	Air compressor 12v					£0.00
HAND SAW	WD050	IRWIN	Works Depot	01-Jan-97	£8.00	£8.00	£8.00
HARD HATS	WD051		Works Depot		£10.00	£10.00	£10.00
HEDGE CUTTER	WD052	STIHL HS82RC 181999377	Works Depot	01-Oct-16	£434.00	£434.00	£434.00
HEX KEY SET (10 PIECE)	WD053	SIEGEN TOOLS 50466	Works Depot	02-Jul-05	£15.00	£15.00	£15.00
POWERDRI 18L Humidifier	WD054	DE84YE-GBSF	Works Depot	05-Dec-18	£191.66	£191.66	£191.66
HOLE SHOVELS	WD055	BULLDOG	Works Depot	01-Jan-97	£65.00	£65.00	£65.00
HOOKS (LONG-HANDLED)	WD056		Works Depot	01-Jan-97	£15.00	£15.00	£15.00
HOSEPIPE	WD057		Works Depot		£30.00	£30.00	£30.00
JETWASH	WD058	Honda GX Series	Works Depot	28-Jun-05	£600.00	£600.00	£600.00
BRUSH	WD059		Works Depot	01-Jan-97	£10.00	£10.00	£10.00
LEAF BLOWER (PETROL)	WD060	STIHLBC86C	Works Depot	06-Jul-05	£187.00	£187.00	£187.00
LOPPERS	WD061	SPEAR & JACKSON	Works Depot		£40.00	£40.00	£40.00
LONG BAR (STEEL)	WD062		Works Depot	01-Jan-97	£20.00	£20.00	£20.00
SHEARS	WD063	SPEAR & JACKSON	Works Depot		£40.00	£40.00	£40.00
LOPPERS BULLDOG	WD064		Works Depot	06-Jul-05	£27.00	£27.00	£27.00
Husqvarna Helmet	WD065						£0.00
MONKEY WRENCH SET OF 3	WD066		Works Depot	03-Jul-05	£22.11	£22.11	£22.11
MOWER	WD067	Wright Sentar SPORT 4KAXS5852CB	Works Depot	01-Jan-97	£5,000.00	£5,000.00	£5,000.00
MOWER 53cm	WD068	Husqvarna 2017 LC353V	Works Depot	03-Apr-17	£312.71	£312.71	£312.71
PETROL STORE	WD069		Works Depot		£100.00	£20.00	£20.00
PETROL/FUEL CANS	WD070	10 litre (metal)	Works Depot	07-Jul-05	£11.00	£11.00	£11.00
Trolley (old truck shop)	WD071		Works Depot				£0.00
PETROL/FUEL CANS	WD072	10 litre (metal)	Works Depot	07-Jul-05	£11.00	£11.00	£11.00
PICK	WD073		Works Depot		£50.00	£50.00	£50.00
PLIERS SET	WD074		Works Depot	03-Jul-05	£21.68	£21.68	£21.68
PLUMBERS TORCH	WD075	CAMPING GAS 63840	Works Depot	01-Jul-05	£15.00	£15.00	£15.00
PETROL/FUEL CANS	WD076	10 litre (metal)	Works Depot	07-Jul-05	£11.00	£11.00	£11.00
POP RIVITOR	WD077	Draper	Works Depot	02-Jul-05	£23.00	£23.00	£23.00
Easy Dryer	WD078		Works Depot	12-Oct-20	£835.00	£835.00	£835.00
Hacksaw	WD079		Works Depot	01-Jan-97	£15.00	£0.00	£0.00

RACHET STRAP	WD080		Works Depot		£10.00	£10.00	£10.00
RAKE (HAY RAKE) X 1	WD081		Works Depot		£40.00	£40.00	£40.00
RAMPS (STEEL)	WD082		Works Depot	01-Jan-97	£10.00	£10.00	£10.00
RAMPS (STEEL)small	WD082a		Works Depot		£150.00	£150.00	£150.00
RAMPS X 2 (750LBS PLASTIC)	WD083	HIGHLAN RAMPART	Works Depot		£80.00	£80.00	£80.00
RUBBER MALLET	WD084	DRAPER	Works Depot		£15.00	£15.00	£15.00
SAFETY HARNESS	WD085	Chainsaw	Works Depot		£46.00	£46.00	£46.00
SANDER	WD086	Hitachi	Works Depot	03-Jul-05	£116.66	£116.66	£116.66
SCREWDRIVER SET	WD087	Sealey 7pc powermax AK5041	Works Depot		£18.00	£18.00	£18.00
SECATEURS	WD088	SPEAR & JACKSON	Works Depot		£15.00	£15.00	£15.00
SHOVEL	WD089	BULLDOG	Works Depot		£45.00	£45.00	£45.00
SIGNS x3 (£10 each)	WD090	Men at Work	Works Depot		£30.00	£30.00	£30.00
SILICONE GUN	WD091		Works Depot		£10.00	£10.00	£10.00
Shovel Snow	WD092		Works Depot	01-Nov-10	£20.00	£20.00	£20.00
SOCKET SET 33PC 1/2 INCH SQUARE DRIVE	WD093	33PC 1/2INCH SQUARE DRIVE AK693	Works Depot	01-Oct-10	£52.00	£52.00	£52.00
SPADE	WD094	BULLDOG	Works Depot		£20.00	£20.00	£20.00
SPANNER SET (RACHET)	WD095	Halfords advanced O517375	Works Depot	01-Oct-10	£39.99	£39.99	£39.99
SPIRIT LEVEL	WD096	Stanley	Works Depot		£30.00	£30.00	£30.00
Hacksaw	WD097		Works Depot	01-Jan-97	£15.00	£0.00	£0.00
STANLEY KNIFE x2	WD098		Works Depot	03-Jul-05	£7.66	£7.66	£7.66
STAPLE GUN	WD099		Works Depot		£15.00	£15.00	£15.00
STEP LADDER 3.20M	WD100		Works Depot	06-Jul-05	£50.00	£50.00	£50.00
Gel seat cushion	WD101		Works Depot				£0.00
Computer Keyboard	WD102		Works Depot	03-May-21	£50.00	£50.00	£50.00
Henchman Ladder	WD103		Works Depot	05-May-21	£340.83	£340.83	£340.83
TAPE MEASURE x 2 (£3 each)	WD104		Works Depot		£6.00	£6.00	£6.00
TOOL BAG	WD106		Works Depot	02-Jul-05	£8.90	£8.90	£8.90
TOOL BOX	WD107	STANLEY 19	Works Depot	02-Jul-05	£15.00	£15.00	£15.00
TROWEL FLOAT SET	WD108		Works Depot		£20.00	£20.00	£20.00
VICE	WD109		Works Depot	06-Jul-05	£140.00	£140.00	£140.00
VICE	WD110		Works Depot	06-Jul-05	£140.00	£140.00	£140.00
VISORS	WD111		Works Depot		£25.00	£25.00	£25.00
WATER BROOM (4 WAY JET WASH)	WD112	400mm	Works Depot		£50.00	£50.00	£50.00
WORK BENCH	WD113		Works Depot	06-Jul-05	£400.00	£400.00	£400.00
WORK BENCH	WD114		Works Depot	06-Jul-05	£400.00	£400.00	£400.00
SLEDGEHAMMER	WD115	Bulldog 10lb	Works Depot	18-May-17	£20.90	£20.90	£20.90
COLD CHISEL KIT	WD116	3 PIECE	Works Depot	02-Aug-17	£6.39	£6.39	£6.39
SECURITY BIT SET	WD117	25mm 33 Piece	Works Depot	30-May-17	£3.54	£3.54	£3.54
Wheelbarrow	WD118		Works Depot	22-Mar-18	£39.16	£39.16	£39.16
Litterpicker	WD119	Street Master Pro	Works Depot	19-Jul-18	£29.56	£29.56	£29.56
Drill	WD120	Dewalt 18v Brushless combi	Works Depot	11-Oct-18	£125.00	£125.00	£125.00
Stihl 2019 FS460 Clearing Saw	WD121		186559980 Works Depot	11-Jun-19	£549.00	£549.00	£549.00
Stihl 2019 FS460 Clearing Saw	WD122		186960034 Works Depot	11-Jun-19	£549.00	£549.00	£549.00
IBC Container Stand	WD123	Galvanised	Brynteg Allotments	18-Jun-19	£810.00	£810.00	£810.00
Limpet Kit x 2	WD124		Works Depot	11-Jul-19	£179.90	£179.90	£179.90
Black IBC Container	WD125		Brynteg Allotments	29-Jul-19	£110.08	£110.08	£110.08
Extension Ladder	WD126	Youngman Box Section	Works Depot	01-Jan-97	£112.48	£112.48	£112.48
Husqvarna Helmet	WD127						£0.00
Kettle	WD128		Works Depot	09-May-21	£12.00	£12.00	£12.00
Large Garden Trolley	WD129		Works Depot	12-Aug-20	£145.35	£145.35	£145.35
MICROWAVE OVEN	WD130		Works Depot	09-May-21	£36.00	£36.00	£36.00

Pole Pruner	WD132	Works Depot	09-Aug-22	£458.00	£458.00	£458.00
Water genie	WD133	Works Depot	03-Sep-20	£99.00	£99.00	£99.00
Safety Barrier	WD134	Works Depot	17-May-20	£79.99	£79.99	£79.99
Safety Barrier	WD135	Works Depot	17-May-20	£79.99	£79.99	£79.99
Toaster	WD136	Works Depot	09-May-21	£6.00	£6.00	£6.00
Water Tank	WD137	Brynteg Allotments				£0.00
Barrier posts stripped	WD138	Works Depot	19-May-21	£228.31	£228.31	£228.31
Chair	WD139	Works Depot	01-Oct-15	£45.00	£0.00	£0.00
HP Computer Tower	WD140	Works Depot	03-May-22	£200.00	£200.00	£200.00
Monitor	WD141	Works Depot	02-May-21	£150.00	£150.00	£150.00
CORDLESS GRINDER	WD142	Works Depot	14-Jun-21	£99.99	£99.99	£99.99
Rechargable light	WD143	Works Depot	17-Nov-21	£98.30	£98.30	£98.30
work tent (small)	WD144	Works Depot	26-Aug-22	£190.00	£190.00	£190.00
Work tent (large)	WD145	Works Depot	26-Aug-22	£225.00	£225.00	£225.00
Dewalt Drill	WD146	Works Depot	20-Jan-23	£124.99	£124.99	£124.99
Trowel (Wide)	WD147	Works Depot	07-Oct-22	£7.78	£7.78	£7.78
LADDER (Extending)	WD148	Works Depot	22-Nov-22	£323.00	£323.00	£323.00
Snow Machine	WD150	Works Depot	24-Oct-22	£1,090.83	£1,090.83	£1,090.83
Hole punch	WD151	Works Depot	16-Jan-23	£46.86	£46.86	£46.86
EXTENSION LEAD	WD152	Works Depot	06-Dec-22	£34.16	£34.16	£34.16
EXTENSION LEAD	WD153	Workshop	06-Dec-22	£34.16	£34.16	£34.16
Mini Shovel	WD154	Works Depot	06-Mar-23	£11.87	£11.87	£11.87
Glue gun	WD155	Works Depot				£0.00
Bosch 110v Power Drill	WD156	Works Depot				£0.00
Electric Fan	WD157	Works Depot				£0.00
Heater	WD157	Works Depot				£0.00
Lampshade	WD158	Works Depot				£0.00
TOTAL					£23,219.24	£23,219.24

CYNGOR CYMUNED LLANTRISANT LLANTRISANT COMMUNITY COUNCIL



ANNUAL REPORT 2022/2023

Foreword from the Chair

I am delighted to introduce Llantrisant Community Council's Annual Report for 2022/23.

This report comes at the end of the first municipal year since the local government elections in May 2022. The election resulted in 7 new members to the council, meaning that exactly 50% of our fourteen-member body were entering local government for the first time, bringing new ideas, skills and energy to the table, to compliment the knowledge and experience of other members re-elected after many years of service.

It's good news too that 6 out of our 14 members are women, which is important for us as we try hard to reflect the demographics and experiences of the communities we represent.

It's been an important year for the Council in reflecting on how our services can really make a difference in our communities. Like most town and community councils, at this level we are a fairly compact organisation, and our budgets and staffing are modest; but we make the most of the resources we have to improve the environment we live and work in in so many ways.

For the first time this year, reflecting on the challenges many vulnerable people in our community face with the cost of living crisis, Llantrisant Community Council made £10,000 available to support the work of local food banks, who helping some of the poorest people keep their heads above water.

We've continued to ensure our local environment is kept clean and attractive. Our staff have worked tirelessly to ensure that our gardens, flowers and planters are kept immaculately, graffiti is washed away and repairs and maintenance kept up at our halls and other assets. We're enormously grateful to the many volunteers who support our work as a Keep Wales Tidy Hub, and help clear litter on weekends. We're also looking forward to re-engaging with HM Probation Service who will be able to assist us delivering even more for the residents.

On behalf of the Council, I wish to put on record our thanks to our amazing staff for the way they continued to provide services to the public.

May I also take this opportunity to thank my fellow Councillors for their work throughout the year and convey to those who retired at the 2022 Local Government Elections our gratitude for their service and our very best wishes for the future.

This Report is written in a format which reflects our duties under the Wellbeing of Future Generations Act, and we hope as residents you will find it informative and helpful.

Cllr Mal Davies

Chair of Llantrisant Community Council 2022/23



Contact the Council

The Community Council Office is open to the public Monday to Friday between the hours of 9.30am and 1.30pm.

Parish Office

Newbridge Road

Llantrisant

Rhondda Cynon Taff

CF72 8EX



Telephone: 01443 223796

Email: office@llantrisant-cc.gov.wales

Twitter: @Llantrisantcc / Facebook: Llantrisant Community Council

About Llantrisant Community Council

Llantrisant Community Council first came into existence along-side Llantrisant & Llantwit Fardre Rural District Council in 1894. It then became Llantrisant Parish Council before becoming Llantrisant Community Council in 1974 following the creation of Communities in Wales by the Local Government Act 1972.



Llantrisant Community Council is made up of the four wards of Beddau, Llantrisant, Talbot Green and Tynant. Overall, there are fourteen elected Members (Councillors) that represent the four wards, serving an electorate of 10,912.

Community councils have a wide range of duties and powers vested by Acts of Parliament. They may determine the types of positive actions and activities that is likely to achieve the promotion or improvement of the economic well-being, social well-being and/or environmental well-being in their communities. Community Councils cannot act beyond their duties and powers.

Membership of the Council 2022/23

The Membership of the Council during the Municipal Year was as follows:

Llantrisant (4 Members)

Cllr Anne Callow	<i>Labour</i>
Cllr Lynne Murdoch	<i>Labour</i>
Cllr Adam Robinson	<i>Conservative</i>
Cllr Ellie Townsend Jones	<i>Labour</i>

Beddau (4 Members)

Cllr Julie Barton *	<i>Labour</i>
Cllr Mal Davies	<i>Labour</i>
Cllr Dr Catherine Preston	<i>Labour</i>
Cllr Paul Thomas	<i>Conservative</i>

Talbot Green (3 Members)

Cllr David Brown	<i>Labour</i>
Cllr Glynne Holmes *	<i>Labour</i>
Cllr David Myles	<i>Labour</i>

Tynant (3 Members)

Cllr Ron Hunt	<i>Labour</i>
Cllr David Nicholas	<i>Labour</i>
Cllr Carys Romney	<i>Labour</i>

* Cllrs Barton and Holmes also sit as elected members of the principal authority, Rhondda Cynon Taf County Borough Council.

Council Meetings

Llantrisant Community Council meets ordinarily on the second Tuesday of each month, typically at 6.30pm. All of the full meetings of Council are held in hybrid format – i.e. with the facility for elected members and the public to attend in person or online. Some of our Standing Committees meet in hybrid format, but mostly they have been held entirely online.

This means that Councillors and members of the public may attend our meetings in person or online, entirely at their own discretion, and we have facilities in the hall now to enable this.



Council Staff

The Council employs six members of staff who carry out the range of functions and services on behalf of the Council, and implement decisions taken by the elected members.

The staff at the time of publication of this Report are as follows:

Clerk and Proper Officer: Mr Geraint Hopkins JP BA (Hons)

Responsible Financial Officer and Deputy Clerk: Mrs Alison Jenkins CiLCA

General Maintenance Manager: Mr Jason Akers

General Maintenance Officer: Mr Louis Kingston

Cleaner, Caerlan Hall: Ms Amanda Stokes

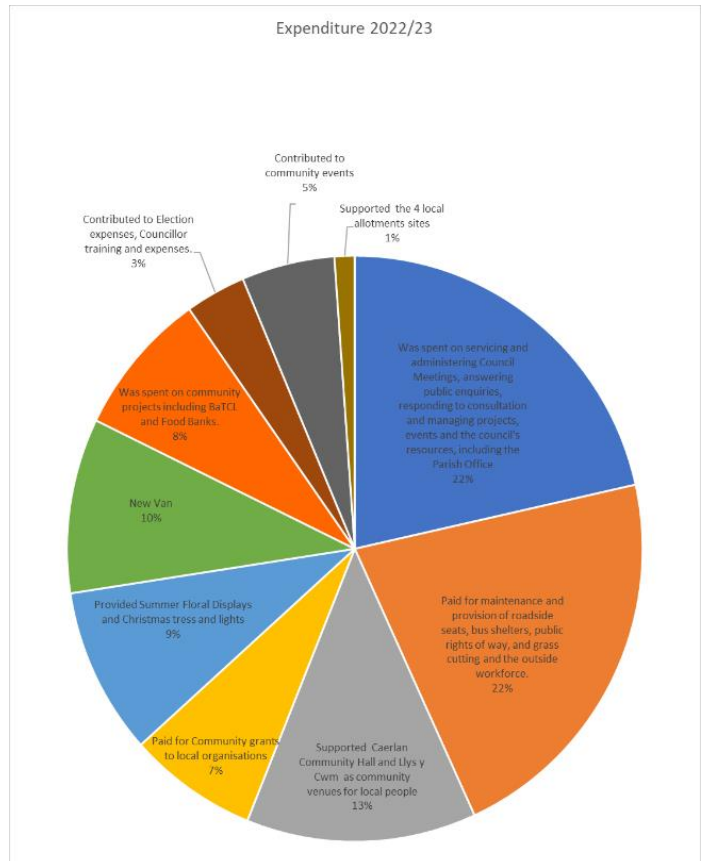
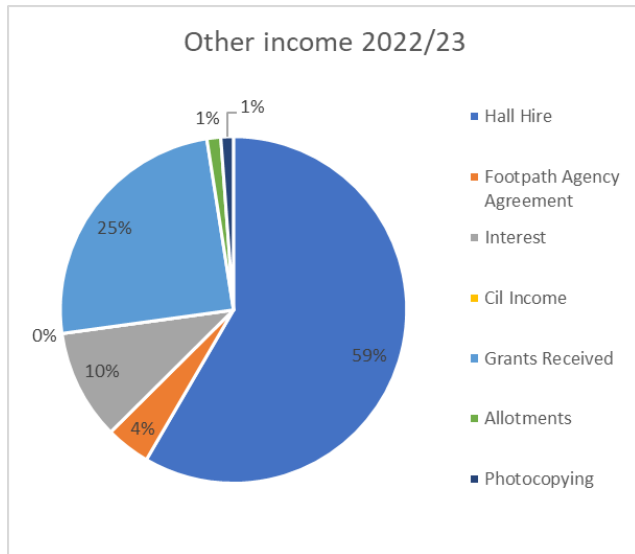
Cleaner, Llys y Cwm: Ms Kathleen Mountjoy



Finance

The main source of funding for community councils is the funds raised through what is referred to as a precept (a charge) to council tax under section 41 of the Local Government Finance Act 1992.

Llantrisant Community Council must calculate its budget requirement for a financial year in accordance with section 50 of that Act and issue a precept to the billing authority. In 2022/23 the Llantrisant Community Council precept was £278,278. A band D property for Council Tax paid £52 for the year towards the Community Council. The remaining income generated by the Community Council comes from hire charges for Caerlan and Llys y Cwm hall, allotment rents, interest, grants, RCT agency agreement and Community Infrastructure Levy payments.



The Council's duties towards Well-being

The Wellbeing of Future Generations Act was introduced in 2015 by the Welsh Government with the aim of improving the social, economic, environments and cultural wellbeing of Wales.

The Act is seeking a more joined-up approach between public bodies to think about the long-term to create the Wales that we all want to live in, now and in the future.

Llantrisant Community Council is not a member of the Public Service Board but has a duty to take reasonable steps towards meeting the local objectives as set out in the Cwm-Taf Well-being Plan 2018-2023 and publish an annual report of the progress which we have made.

We have a statutory obligation to publish an annual report and demonstrate on the progress which we have made towards the Cwm-Taf Well-being Plan 2018-2023.

The Cwm-Taf Wellbeing Objectives:

Cross Cutting Objective: Tackling Loneliness and Isolation

We will work in new ways to channel the undoubted strengths of our communities, including volunteering to tackle more effectively the loneliness and isolation which often exists within many of them.

Objective 1: Thriving Communities

To promote safe, confident, strong, and thriving communities improving the well-being of residents and visitors and building on our community assets.

Objective 2: Healthy People

To help people live long and healthy lives and overcome any challenges.

Objective 3: Strong Economy

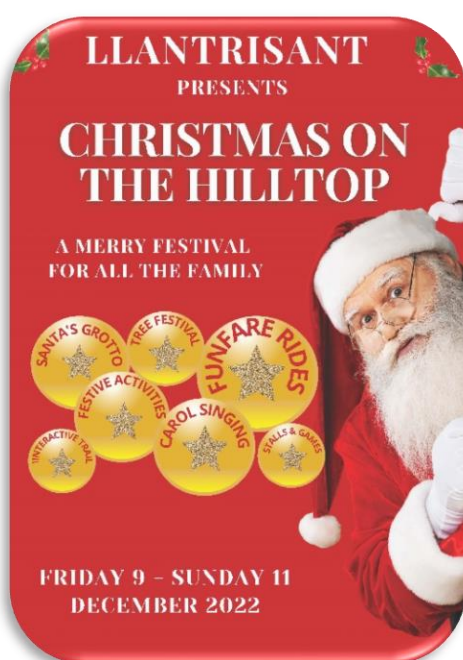
To grow a strong local economy with sustainable transport that attracts people to live, work and play in Cwm Taf.

Tackling Loneliness and Isolation

The best way an organisation with the size and resource that we have as a Community Council can help tackle loneliness and isolation is to make sure we contribute to a lively and inclusive range of community activities which the public can come to and enjoy together.

Tynant and Beddau Community Fair 2022

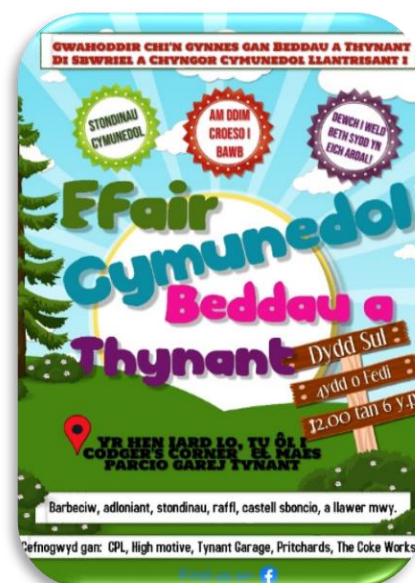
The Council was very involved in the Tynant and Beddau Community Fair in 2022, with the maintenance staff preparing the Old Coal Yard in advance ready for use, and the events organisation capacity of the Parish Office fully deployed to making the event a success. Convened with the community under the Chair's direction, the event was extremely successful despite the inclement weather.



Christmas

The scale of Christmas events grew further from the previous year, which had been the first post-pandemic event.

This year we organised a major weekend community event in partnership with Rhondda Cynon Taf CBC, the Llantrisant Guildhall, Llantrisant Parish Church and the Llantrisant Business Forum, under the umbrella "Christmas on the Hilltop." The event was a great success and saw several thousand people coming in to the old town across the three day event to enjoy the festivities.



In Beddau and Tynant we worked with the Community Library in partnership with a range of organisations, to organise a carols around the Christmas Tree event which was well supported by the community.

Remembrance Sunday

The Community Council was proud to play its part in the community's commemoration of Remembrance Sunday, assisting with the technical and practical arrangements for both the Llantrisant service on the Bullring, and for the second year running playing the leading role in organising the service at the Memorial Gardens in Beddau and Tynant.



The Queen's Platinum Jubilee



The Council facilitated events for the public to celebrate the late Queen's Platinum Jubilee in June 2022, which included the lighting of the Beacon on the Billy Wynt. This was a major undertaking by council staff and local craftsmen to construct and install the Beacon. It was lit along with those around the country, and enjoyed by the public, whether they came up to the Billy Wynt or watched from all around the community.

The Proclamation of the New King

Sadly, not long after the late Queen's Jubilee celebrations, Her Majesty passed away, and according to carefully-made plans, the Council went into official mourning. The Council organised the Proclamation of Charles III as the new King on the Bullring in Llantrisant, which involved organisations, groups, the Chairman of the Council, notable individuals from the town, including the Freemen of Llantrisant and the Llantrisant Town Trust.

Objective 1: Thriving Communities

Providing Meeting Space

The Community Council own 2 halls:

Caerlan Hall, Newbridge Road, Llantrisant

The larger of the 2 halls, holding up to 100 seated. Caerlan is regularly used by local community groups such as Welsh Classes, Gwynfa Camera Club, Ballet lessons, yoga and Afon Dance as well as being booked for parties.

Llys y Cwm Hall, Gwaunmiskin Road, Beddau

Llys y Cwm is the home of the local Meithrin and is also used for other groups throughout the week including Afon Dance AttenDANCE for over 50's and 2nd Beddau Brownies.

Grants

During 2022/23 the Council provided over £30,000 in grant money to support over 50 community organisations and groups. These groups are vital to the richness and diversity of community life and activities, and the Council is proud to exercise this important role to support them, especially as we emerge from the pandemic.

Community Assistance Fund

During the Autumn of 2022 it became increasingly clear to the Council that the cost of living crisis was having a major impact on the lives of many of our residents. The Council debated how much worse the problem could become for vulnerable people across the impending winter of 2022/23, and how, within the limited confines of the powers of community councils, this Council could help.

The Council agreed to establish a Community Assistance Fund, which was a specific grant of £10,000 to supply up to £5,000 each to the two food banks serving the Llantrisant Community Council area.

Pride in Appearance



The Council and its staff take great pride in the community it serves, and much of the work our maintenance team does improves the appearance of the area.

Our floral display involved around 90 baskets and 50 planters throughout the community during the summer and were well received by residents.

Our community gardens, such as the Memorial Garden, Mount Pleasant, etc. are kept beautifully by our team for the public's enjoyment.

And throughout the year, the team went above and beyond our expectations, by cleaning and making more easily accessible areas like the community paths, and removing fallen trees blocking pathways.



This year by planting perennials in our flowering baskets and planters, we've been able to save water and also enhance the environment for biodiversity in our built-up areas.

New Council Vehicles help deliver better outcomes

With the advent of a fully-electric second vehicle, the Council has been able to better deploy staff across the community and increase the efficiency of work to improve our environment. The Council's new large Transit van has secured a more mobile and more effective workforce for many years to come.

Litter Hub



Llantrisant Community Council continued throughout the year to work in collaboration with Keep Wales Tidy to host a Caru Cymru Litter Picking Hub to help make our community a cleaner and safer place to live, play and work. As a hub we have a supply of 20 litter pickers, hoops and hi-visibility jackets along with a supply of RCT rubbish bags.

Litter-free Beddau and Tynant already have a supply of litter pickers available to the local community. The Parish Office now provides for the Llantrisant and Talbot Green area too.

Equipment can be borrowed free of charge by individuals, groups, schools, organisations and businesses. Once they have completed their litter pick we work in partnership with RCT Streetcare to ensure the full bags are collected.



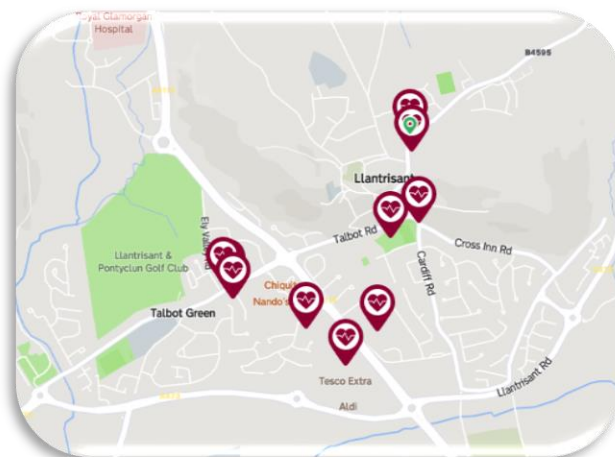
Dedicating a Memorial to Suzanne Goodall MBE, Founder of Ty Hafan hospice.

Objective 2: Healthy People

Defibrillators

The Community Council has worked in partnership with community organisations and others to provide a network of emergency defibrillators throughout the Llantrisant and Talbot Green area.

The locations of our defibrillators can be found at:
www.defibfinder.uk



Allotments Competition

Allotments are a great way for people of all ages to grow and use good, healthy food, and gain fresh air and exercise while doing so. Our allotments are also a place where plot-holders come together to share their experiences, learn from each other and support each other.

Llantrisant Community Council operates four allotments sites: Brynteg, Penycoedcae, Southgate and Tynant.

The popular annual Allotments Competition was held again, which drew entries from across all four of the Council's allotments sites.

The allotments were inspected - as they are every year - by Councillors, who noted that there had been considerable improvements in the presentation of the sites and the facilities offered to plot-holders.

Objective 3: Strong Economy

Events to Increase Footfall

Not only do the major events we put on help to support a sense of community, but they also bring people in to the community that might not otherwise visit. We have been keen to involve businesses in our events planning, and to recognise the important role of events in helping to boost spend in local businesses.

Llantrisant Business Forum

We have worked closely with Rhondda Cynon Taf officers responsible for town centre development and regeneration to re-establish and promote the Llantrisant town Business Forum. The events we run in partnership with the community help to bring more people in to the town and spend their money in local businesses.

New Benches

Benches well-placed throughout the community are pleasant for people to sit and enjoy some of the spectacular views on offer in our area. They do however also have an added benefit of encouraging more people of differing abilities to get out and about, safe in the knowledge that there are places to stop and rest on the way.

The Council now maintains over 110 benches in the community.

New Bus Shelters

The quality of our public transport network in our community depends not only on well-run, efficient buses, but also the physical infrastructure in place to support people using the services.

A new sedum bus shelter was installed at the Gwaunmiskin terminus.

Other Statutory Functions

Planning and Development Control

Community and town councillors represent the people living in their local area at the closest level to the community. When decisions are being made they are there to put the views of their electors across.

Local councils have an important role and contribution to the planning process. The Local Planning Authorities have a duty to notify local councils on any relevant planning applications as well as any decisions on a planning application within the local council area. At its meeting Llantrisant Community Council considers all planning applications and makes comments to Rhondda Cynon Taf County Borough Council when warranted.



St David's Day flags in Talbot Green, March 2023

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Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: LLANTRISANT COMMUNITY COUNCIL

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

1. Balances brought forward	128,189	126,925	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	230,841	278,278	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	19,479	20,063	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	129,760	137,587	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	121,824	156,413	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	126,925	131,266	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).

Statement of balances

8. (+) Debtors	6,077	11,805	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	129,033	125,270	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	8,185	5,809	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	126,925	131,266	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	897,618	915,760	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: • effective financial management during the year; and • the preparation and approval of the accounting statements.	☒	☒	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	☒	☒	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	☒	☒	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	☒	☒	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☒	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	☒	☒	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	☒	☒	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	☒	☒	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	☒	☒	☒	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £_____ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:

Name:

Date:

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref:

Chair of meeting signature:

Name:

Date:

Annual internal audit report to:

Name of body: LLANTRISANT COMMUNITY COUNCIL

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered*	
1. Appropriate books of account have been properly kept throughout the year.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
8. Asset and investment registers were complete, accurate, and properly maintained.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	☒	☐	☐	☐	Please refer to our Year-End Internal Audit report dated 19 th April 2023.
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	☐	☐	☒	☐	Llantrisant Community Council is not responsible for any Charitable Trust or Trust Fund.

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. No additional Risks identified	☐	☐	☒	☐	Llantrisant Community Council demonstrates a robust and proportionate approach to Health & Safety and Business Risk Management
13. No additional Risks identified	☐	☐	☒	☐	Llantrisant Community Council demonstrates a robust and proportionate approach to Health & Safety and Business Risk Management
14. No additional Risks identified	☐	☐	☒	☐	Llantrisant Community Council demonstrates a robust and proportionate approach to Health & Safety and Business Risk Management

My detailed findings and recommendations which I draw the attention of the Council are included in my detailed report to the Council dated 19th April 2023.

Internal audit confirmation

We confirm that as the Council's internal auditor, we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Claire Vala Lingard

Signature of person who carried out the internal audit:

Date: 19th April 2023


C V Lingard for and on behalf of
Auditing Solutions Ltd



Llantrisant Community Council

Cyngor Cymuned Llantrisant

Internal Audit Report (Final Update) 2022-23

Claire Lingard
Consultant Auditor

For and on behalf of
Auditing Solutions Ltd

Background

Statute requires all town and parish councils to arrange for an independent internal audit examination of their accounting records and system of internal control and for the conclusions to be reported each year in the Annual Return.

This report sets out the work undertaken in relation to the interim Internal Audit process for the 2022-23 financial year. The Interim review which took place on the 20th October 2022, and supplemented by the Final Update review which took place on the 19th April 2023. Both reviews took place onsite.

Internal Audit Approach

In concluding our review for the year, we have again had regard to the materiality of transactions and their susceptibility to potential misrecording or misrepresentation in the year-end Statement of Accounts / Annual Return. Our programme of cover is designed to afford appropriate assurance that the Council has appropriate and robust financial systems in place that operate in a manner to ensure effective probity of transactions and to afford a reasonable probability of identifying any material errors or possible abuse of the Council's own and the national statutory regulatory framework. The programme is also designed to facilitate our completion of the 'Internal Audit Report' as part of the Council's Annual Return process, which requires independent assurance over a number of internal control objectives.

Overall Conclusions

We have followed up on the three recommendations made as a result of the Interim internal audit reports and note that Members Noted and considered these and have fully implemented two of these. We have made no further recommendations as a result of this Final Update audit.

We thank the Clerk, RFO/Deputy Clerk, Council Members and Staff who have, once again provided a consistently high level of services for their constituents. We also thank the RFO/Deputy Clerk and other members of the Council's staff for their hospitality and assistance during this Final Update internal audit. Once again, the manner in which the requested documents were presented for audit was exemplary and has made the Internal Audit process relatively straightforward.

We ask that Members consider the content of this report and acknowledge that the report has been formally reviewed and adopted by Council.

Review of Accounting Records & Bank Reconciliations

Our objective here is to ensure that the accounting records are being maintained accurately and currently and that no anomalous entries appear in cashbooks or financial ledgers. We note that the Council continues to use the Rialtas Omega accounting software platform to maintain its financial records, also noting the existence of two bank accounts with Unity Trust Bank (Current and Reserve). The Council continues to invest its surplus funds in the CCLA Public Sector Deposit Fund.

The Clerk & RFO/Deputy Clerk, pursuant to Minute reference FC/22-23/08 ii of the Annual Meeting of the Full Community Council on the 17th May 2022, the General Maintenance Manager have access to Barclays Bank Credit Cards with a combined limit of £3,000. We have: -

- Noted that as at the 19th April 2023, the Council was not yet in receipt of the External Auditor's Report for the 2021-22 financial year.;
- Noted that the Clerk, RFO and Members continue to take all reasonable steps to ensure the Council's continued compliance with the General Data Protection Regulation;
- Ensured that the opening trial balance detail for 2022-23 agrees with that in the 2021-22 Statement of Accounts and certified Annual Return;
- Verified that the financial ledger remains "in balance" as at the 31st March 2023;
- Ensured that the cost and expenditure coding structure is appropriate for purpose;
- Checked detail of the transactions in the current and other account cashbooks to the supporting bank statements for the period of the 1st April to the 31st March 2023, together with all inter-account transactions between accounts;
- Checked and agreed detail on the bank reconciliations as at the 30th April, 30th September and the 31st December 2022 and the 31st March 2023 on all accounts;
- Reviewed the procedures in place for security of electronic data noting that it is backed-up both on-site to an external hard drive and a Cloud drive facility; and,
- Considered the controls over the raising and validation of journals, noting that they are raised by the RFO.

Conclusion

We noted that there had been some data-entry issues during the financial year to the 30th September 2022 and reviewed this with the Clerk and the Deputy Clerk/RFO. These issues occurred during the RFO's recent illness and have subsequently been rectified correctly.

The data-entry during the financial year from the 1st October 2022 to the 31st March 2023 was exemplary. Subsequently, there are no further matters arising in this area of our review warranting formal comment or recommendation.

Review of Corporate Governance

Our objective is to ensure that the Council has a robust regulatory framework in place, that Council and Committee meetings are conducted in accordance with the adopted Standing Orders and that, as far as we are able to reasonably ascertain, no actions of a potentially

unlawful nature have been or are being considered for implementation. Consequently, we have: -

- Noted that the Council maintains five Standing Committees;
- Noted that the Council's Standing Orders and Financial Regulations are subject to periodic review and update and are based on the one Voice Wales model documents. The Financial Regulations were readopted with amendment at the Annual Meeting of the Full Community Council on the 17th May 2022 under Minute reference FC/22-23/8.i, and FC/22-23/8.ii respectively;
- Noted that the Deputy Clerk / RFO continues to maintain a well-developed portfolio of Financial Procedures;
- Noted that the Council continues to take all reasonable steps to remain compliant with the General Data Protection Regulation (GDPR);
- Noted that the Council continues to host a bespoke website which, as far as can be ascertained is compliant with the current Accessibility Regulations, and provides a wealth of easily accessible information, including statutory documentation and a variety of updates to the community; and,
- Concluded our review of Council and Standing Committee minutes for the year to determine whether any issues exist that may have an adverse effect, through litigation or other causes, on the Council's future financial stability.

Conclusion

There are no matters arising in this area of our review warranting formal comment or recommendation. We take this opportunity to compliment the Clerk for the exemplary quality of the Council's Minutes and Agenda Packs which we have reviewed in full, for the financial year to the 31st March 2023. It is worthy of note that quality of Llantrisant Community Council's Agenda, Minutes and supporting documentation is of the highest quality, and certainly in the top two Councils which I am responsible for auditing in Wales and England. It is particularly pleasing to note the correct format of the 'Summons' being issued with the Agenda and supporting documentation.

Review of Expenditure and VAT

Our aim here is to ensure that: -

- Council resources are released in accordance with the Council's approved procedures and approved budgets;
- Payments are supported by appropriate documentation, either in the form of an original trade invoice or other appropriate form of document confirming the payment as due and/or an acknowledgement of receipt, where no other form of invoice is available;
- The correct expense codes have been applied to invoices when processed, with one exception as mentioned below; and
- VAT has otherwise been appropriately identified and coded to the control account for periodic recovery.

We have examined the processes for incurring expenditure; reviewing resultant trader invoices, payment documents and receipts, and their subsequent approval for payment and

consider them appropriate for the Council's requirements. We note that the RFO and members are now evidencing their review of payment documentation in the space designated by the certification stamp affixed to each.

NB: Initialling of invoices by Members as part of the scrutiny process continues to take place on an intermittent basis. We advise the Clerk, RFO and Members that the physical payment document must be subject to Member scrutiny either during the approval process at Full Council or committee, or within an appropriate time period thereafter to ensure proper Internal Controls.

To ensure compliance with the above criteria, we have examined a sample of non-pay related payments in the financial year to date including all those individually in excess of £750 plus every 15th other payment, as recorded in the current account cashbook. Our test sample includes 42 individual payments, totalling, £94,048.32 and equating to approximately 32% of all non-pay related payments made in the Financial Year to the 31st March 2023.

We have also examined all twelve months' credit card transactions, on the Barclays Bank Credit Card account, from the 1st April 2022 to the 31st March 2023 ensuring that each complied with the above criteria and that items using the credit card were of the type we would expect to see procured by the Council.

We note that quarterly VAT reclaims are prepared and now submitted electronically, directly from the Rialtas Software. We have reviewed all four quarterly VAT returns for the 2022-23 financial year to 31st March 2023, verifying the value of each to the underlying Omega control account detail.

Conclusion and recommendation

It is important for all Councils to ensure that they have proper Internal Controls in place, especially when managing public funds. Currently, the initialling of payment documents by Members as part of the payment document scrutiny process only takes place on an intermittent basis. We have advised the Clerk, RFO and Members that the physical payment document must be subject to the scrutiny of two approving Members either during the Payments approval process at Full Council or committee, or within a reasonable time period thereafter to ensure the Council is able to provide a complete evidence chain for the payment document verification and approval process and the payment authorisation process.

R1 *The Clerk and the RFO must ensure that all Payment Documents are subject to proper checking, verification and Member Approval prior to the Payments Authorisations process being undertaken. **Noted by Members, not implemented.***

Review of Assessment and Management of Risk

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risk of both a financial and health and safety nature, whilst also ensuring that appropriate arrangements exist to monitor and manage those risks to minimise the opportunity for their coming to fruition.

We are pleased to note that the Clerk and Members continue to take a robust approach to Risk Management, conducting individual risk assessments for new projects, events, building and facilities use for example, and public health issues. We note that the Council has once again

reviewed its Risk Registers, which were Readopted during the Annual Meeting of the Full Community Council on the 17th May 2022 under Minute Reference FC/22-23/15. Subsequently a new Health and Safety Policy, developed by the Clerk, was adopted at the Full Council of the 14th March 2023, under Minute reference FC/22-23/105 i. Additionally, the Council's Risk Registers were further reviewed and readopted at the same meeting, under Minute reference FC/22-23/105 ii.

The Council continues to utilise the Local Council Risk System to record its Risk Management profile whilst the Risk Analysis Tables in MS Word are used for specific of the Council's activities.

We have also examined the Council's insurance policy schedule, which continues to be placed with Hiscox due to the cost savings achieved, under policy number: 9658328 with the period of cover of the 1st August 2022 to the 30th September 2023, noting that Employers', Products and Public Liability cover all stand at £10 million, together with Officers Liability at £500,000, Fidelity Guarantee at £180,000, Commercial & Legal Protection at £100K, Internet & Email at £50,000 and Business Insurance – "Loss of Revenue" cover in place at £10,000. We consider these levels appropriate for the Council's present requirements.

We note that the Council is not responsible for the management of any playground, recreation area or facility.

Conclusion

There are no matters arising in this area of our review warranting formal comment or recommendation.

Review of Precept Determination and Budgetary Control

Our aim here is to ensure that: -

- The Council has undertaken a budget determination exercise, which forms the basis of the annual precept request from the parent Council;
- The Council has received regular reports identifying the budget position throughout the year;
- The Council has formally approved the establishment of specific reserves;
- The utilisation of reserves and the return of unused balances to the General Fund are reported to the Council at regular intervals; and,
- Year-end reserves and General Fund balances are reviewed to ensure that they are both appropriate and are likely to be utilised.

We are pleased to note that the Council has once again undertaken a robust Budget setting and Precept determination process at the Finance & General Purpose Committee, resulting in the formal Resolutions being made at the 6th December 2022 meeting, under Minute reference 5:

- i) Approval of the Fees and charges to be levied for Council services in the 2023-24 financial year.
- ii) Approval of the draft Council Budget for the 2023-24 financial year in the amount of £305,545.
- iii) Approval of the Precept for the 2023-24 financial year in the amount of £295,315.

The Budget and Precept were subsequently Ratified at the 14th December 2022 meeting of the Full Community Council under Minute reference FC/78 viii, where Members Resolved to Approve the Final Budget and Precept in accordance with the LGFA 1972: s.41; the 2023-24 financial year Band D Charge be set at £55.00, producing a precept income of £295,315, the deficit of £10,230 to be made up from the General Reserve.

We note that the Council's reserves, as at the 31st March 2023 stood at £125,270 (*Prior year £126,925*) including EMRs of £32,874 (*Prior year £71,013*) leaving a General Reserve fund of £92,396 (*Prior year £57,176*) which equates to approximately 4 months net revenue expenditure based on current levels, sitting in the lower range of the generally recognised CiPFA guidelines to maintain between three and six months' revenue spending.

Finally, in this area of our review, we note that members are provided with regular monthly budget performance reports generated by the Rialtas accounting software during the year. We have reviewed the latest report, and the year-end Annual Return Variance Report, noting that there are no significant or unanticipated variances existing requiring further examination.

Conclusions

There are no matters arising in this area of review warranting formal comment or recommendation.

Review of Income

In this review area, we aim to ensure that income due to the Council is identified, invoiced (where applicable) and recovered at the appropriate rate and within a reasonable time scale, also that it is banked promptly in accordance with the Council's Financial Regulations.

With the exception of the Precept, Llantrisant Community Council derives income from the following sources:

- Hall hire
- Photocopying
- Allotment Rent
- Footpath Agency agreement with Rhondda Cynon Taff
- Quarterly VAT reclaims
- Bank interest
- Occasional Grants and Donations.

We note that Fees and Charges are subjected to periodic review and approval during the Council's Annual Budget setting and Precept determination process.

We are pleased to note that the Council has acted on our prior year recommendation and has acquired the Rialtas Omega Sales Ledger module which is now in use.

During this interim review we have examined the Council's Hall Hire bookings, via the sales ledger for the financial year from the 1st April to the 30th September 2022. Tracing the booking to the invoice and subsequent entry into the Sales Ledger, receipt of payment confirmed by prime documentation and Cashbook reconciliation statements completed in the Rialtas accounts software.

Finally, in this area, we have examined the detailed nominal ledger income reports for the year to date ensuring that, as far as we are able to reasonably ascertain, all income due to the Council has been received and recorded appropriately. We have reviewed the Sales Ledger Aged Debt report and note that there are three unpaid items dated June 2022 in the amount of £454.50 and one unpaid item dated July 2022 in the amount of £59.40.

Conclusion and recommendation

It is incumbent on the Council to recover all monies owed to the Council in a timely manner. The RFO should take steps to recover the unpaid items recorded in the Sales Ledger.

R2 The RFO should take reasonable and proportionate steps, in consultation with the Clerk, to recover the unpaid items on behalf of the Council. Noted by Members and implemented.

Review of Petty Cash Account

Whilst the amount of petty cash expenditure annually is very limited, we are required, as part of the annual Internal Audit Report process on the Annual Return, to indicate the soundness of controls in this area of the Council's financial activities. Consequently, we aim to ensure that petty cash payments are appropriately supported by a trade invoice or relevant till receipt and that, where applicable, VAT has been identified for recovery.

To provide us with assurance as to the soundness of the Council's controls, we have:

- Noted that the Petty Cash Account, due to the extremely low usage, is now run on an informal rather than an imprest basis;
- Checked and verified the physical Petty Cash balance as at the 31st March in the amount of £108.45;
- Reviewed payments made from the 1st April 2022 to the 31st March 2023 checking and verifying the Rialtas Omega reconciliations to the Petty Cash control spreadsheet managed by the RFO, to the electronic copies of payment documents supporting Petty Cash transactions with no issues arising;
- Checked and verified that reimbursements from the current bank account were correctly posted to the petty cash account for the same period; and,
- Checked and verified that VAT on relevant purchases is being identified appropriately for recovery with the quarterly reclaims submitted to HMRC.

Conclusion

There are no matters arising in this area of our review warranting formal comment or recommendation.

Review of Salaries

In examining the Council's payroll function, we aim to confirm that extant legislation is being appropriately observed as regards adherence to the Employee Rights Act 1998 and the requirements of HM Revenues and Customs (HMRC) legislation as regards the deduction and payment over of income tax and NI contributions, together with meeting the requirements of the local government pension scheme, as last amended with effect from 1st April 2018 in terms of employee contribution percentages. To meet that objective, we have:

- Noted that the Council continues to retain the services of six employees;
- Agreed the amounts paid to the Council's six employees in September 2022 by reference to the Council's approved pay scale on the NJC annual schedule of rates payable and to the hourly rate for two of the six employees;
- Noted the continued requirements for the maintenance of Timesheets, (introduced on the 1st October 2021), to allow the formal analysis of hours worked and Time Off In Lieu (TOIL);
- Reviewed the employment contracts for the Clerk, RFO/Deputy Clerk, General Maintenance Manager, General Maintenance Officer and two cleaners, based on SLCC/NALC model documents and which are appropriate for purpose;
- Ensured that tax and NI deductions have been made applying the appropriate tax code and NI Table using MoneySoft Software's Payroll package;
- Ensured that the appropriate employee contributions to the Local Government Pension Scheme, administered by Rhondda Cynon Taff Borough Council have been determined and paid over to the Pension Fund Administrators in accordance with the latest percentage rates applicable;
- Ensured that, where additional hours are worked, appropriate documentation supporting the hours claimed, is in existence and certified accordingly;
- Noted that the remuneration in respect of Members Allowances continues to be properly transacted via the Council's payroll (July 2022) and recorded in corresponding RTI reports;
- Noted that the temporary Finance Assistant who covered during the RFO/Deputy Clerks absence was paid via the payroll; and,
- Ensured that individual staff net pay and payments to the relevant agencies (HMRC, pension fund and unions) have been processed accurately and in a timely manner.

Conclusion

There are no matters arising in this area of our review warranting formal comment or recommendation.

Review of the Fixed Asset Registers

The Governance and Accountability Manual requires all councils to maintain a record of all assets owned. The Council has now fully implemented its 'Itemit' Fixed Asset Management software package. The package, a complex data base which employs GPS and photographic data enriched by textual information allows multiuser access to update and amend records for maintenance, repair and insurance purposes, as well as for financial management.

Once again we have conducted an extensive review of the new Fixed Asset Register, with the RFO, checking and verifying the total asset value recorded in the 2022-23 Annual Return against the value of all assets recorded in the new register, less disposals, plus additions and have agreed the declared Fixed Asset Register value of £915,760 as at the 31st March 2023 accordingly (£897,618 in the prior year).

Conclusion

There are no matters arising in this area of our review warranting formal comment or recommendation.

Review of Investments and Loans

The Council has no funds invested, other than by way of the Unity Trust Reserve Account and the CCLA Public Sector Deposit Fund, on which monthly interest is received: as indicated earlier in this report, we have verified the appropriate receipt of that interest and its recording in the relevant cashbook. We have noted that the Community Council has now has a formal Investment Strategy in place.

As at the 31st March 2023, the Community Council held funds on deposit as follows :

Account	Cashbook Number	Reconciled Value as at 31-03-23
Unity Trust Current Account	CB1	£11,893
Unity Trust Current Reserve	CB2	£30,560
Petty Cash Account	CB3	£108
CCLA PSDF	CB5	£82,709
		Total £125,270

The detail of each account has been checked and verified against the prime documentation; bank statements as at the 31st March 2023, cashbook entries and corresponding bank reconciliations.

We Note that the Community Council continues to protect, as far as is reasonably possible, the public funds under its management. Currently the Government's Financial Services Compensation Scheme (FSCS) provides protection for to £85,000 invested in one institution where the investor has a turnover less than €500,000.

<https://www.bankofengland.co.uk/prudential-regulation/authorisations/financial-services-compensation-scheme>

Resultantly, banked funds managed by the Council as at the 31st March 2023 were protected by the FSCS.

We note that the council continues to hold funds with the CCLA PSDF is a highly efficient and secure investment solution, used by many councils in Wales & England.

The Community Council has no loans repayable, either by it, or to it.

Conclusion

There are no matters arising in this area of review warranting formal comment or recommendation.

R3 *Given the volatility in the financial market and the current economic instability in national and global markets, we encourage the Community Council to continue take all reasonable and proportionate steps to ensure that the public funds under its management are protected to the extent that it is possible to do so, with the objective of ensuring that each of the Community Council's deposits is covered by the Government's FSCS. **Noted by Members, and implemented.***

Statement of Accounts and Annual Return

The Council's Rialtas accounting system automatically generates the Management Accounts, Balance Sheet, Trial Balance, Income & Expenditure Accounts and Reserves reports as part of the software's year-end closed down procedure.

We have checked and verified these reports, against prime documentation, and consider that the Council's Accounting reports accurately records the 2022-23 financial year's transactions. The software also generates the detail for inclusion in the year's Annual Return, which we have also verified as being consistent with the accounting and other relevant supporting records.

We have also reviewed the procedures in place for identifying year-end debtors, creditors and accruals and agreed the detailed values recorded in the year-end Balance Sheet to the underlying records with no long-standing unpaid accounts or other issues arising.

Conclusion

We are pleased to record that there are no matters arising in this area of our review warranting formal comment or recommendation and, on the basis of the work undertaken during the course of our review for the year, we have "signed off" the Internal Audit Certificate in the Annual Return assigning positive assurances in all areas.

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NOTE TO REPORT

We confirm that all confidential & sensitive information, supplied for the purposes of this audit including, Personnel Minutes, Payroll and Employment data have been permanently deleted from Auditing Solutions Ltd.'s servers and any printouts made for the purposes of this audit have been destroyed in accordance with the Company's data and document retention policies and with the prevailing General Data Protection Legislation.

Rec. No.	Recommendations	Response
Review of Expenditure and VAT		
R1	The Clerk and the RFO must ensure that all Payment Documents are subject to proper checking, verification and Member Approval prior to the Payments Authorisations process being undertaken.	<i>Recommendation Noted, but not implemented.</i>
Review of Income		
R2	The RFO should take reasonable and proportionate steps, in consultation with the Clerk, to recover the unpaid items on behalf of the Council.	<i>Recommendation implemented.</i>
Review of Investments & Loans		
R3	Given the volatility in the financial market and the current economic instability in national and global markets, we encourage the Community Council to continue take all reasonable and proportionate steps to ensure that the public funds under its management are protected to the extent that it is possible to do so, with the objective of ensuring that each of the Community Council's deposits is covered by the Government's FSCS.	<i>Recommendation implemented.</i>

CONTROL AREA	CONTROL OBJECTIVE	CAUSE	SIGNIFICANCE OR IMPACT	LIKELIHOOD	CONTROLS
HIGH LEVEL CONTROLS					
Segregation of duties	A key feature of an effective control framework is to ensure that where possible, no single individual has sole responsibility for any transaction from authorisation to completion and review. For smaller councils there may be particular resource constraints that make proper segregation of duties difficult to achieve. However, members can take action to compensate for these difficulties. For example, members reviewing reports of transactions independently of the RFO.	Council unaware of financial position of Council funds.	Medium	Medium	*Regular reports provided for monthly meeting. *Two signatures required for all cheques. *Dual authorisation for all online transactions *Spot check of bank statement to reconciliations. *All invoices over £500 to be initialled by 2 councillors
Budgetary control	One of the most important financial monitoring activities is budgetary control. This is monitoring the council's performance against its budget. The council should have procedures for regular budget reporting in place.	Inadequate monitoring of performance	Medium	Low	*Income and Expenditure report provided to full Council monthly *Quarterly review of nominal ledger by RFO. *Six monthly review of spending by Finance and General Purposes Committee.
		Annual Precept not the result of proper detailed consideration	Medium	Low	Full review of spending for the year to date and past year expenditure levels before budget is prepared and precept set by full Council.
Internal Audit	The role of internal audit is to look at the effectiveness of the council's financial controls. Members should consider reports prepared by the internal auditor that identify weaknesses in internal control.	Non compliance with statutory requirements.	Medium	Low	Appoint internal auditor for interim and end of year audits.
		Non-compliance with statutory deadlines for the completion / approval / submission of accounts and other financial returns.	Medium to High	Low	Ensure that all accounts and returns are completed and submitted by the deadlines.
Payments	The use of cheque payments is diminishing with the use of electronic payment methods. It is essential that the council has robust controls in place over payments made. These should be set out in the council's financial regulations/procedures	Incorrect payments made	Medium	Medium	* The majority of Council payments are now made by dual authorisation of online transactions. * Cheques are only used in limited circumstances. * Office staff and Maintenance Manager have a credit card with limited expenditure, reducing the need for petty cash.

INTERNAL CONTROLS					
Standing Orders and Financial Regulations	These establish the general rules applicable to council meetings and in carrying out the council's business.	Decisions made against Council policy or outside legal powers.	High	Low	OVW Model Standing Orders and Model Financial Regulations reviewed May 2023.
Income Received	The controls in place should provide assurance that the income received is secure, accurately recorded and banked as quickly as possible	Loss of cash through theft or dishonesty	Medium	Low	*All cash/cheques banked on day of receipt or locked in safe until it is possible to bank it. *insurance policy in place
Trading Income and Fees	Trading includes all goods and services provided for a	Incorrect hall hire charges being	Low	Low	*Hall Hire Income reviewed December 2022. Regular
Income Records	Internal controls should ensure the council accurately maintains accounting records of income.	Non compliant records kept.	Medium	Low	*Accounts reconciled monthly. * A member of the Finance & General Purpose Committee to check the reconciliations against the statements minimum twice per financial year.
Authorisation of Expenditure	Expenditure controls ensure that only necessary and authorised purchases are made. Controls also ensure that the council makes payments only for goods and services actually received and at agreed prices.	Illegal Expenditure	Low	Low	RFO to ensure that all Council agreed expenditure is within legal powers.
		Incorrect payments made	Medium	Low	*All accounts for payment reported monthly to full Council before payment. * Financial Regulations specify expenditure limits. *All transactions authorised by 2 Councillors.
		Non compliance with VAT regulations	Low	Low	All VAT payments recorded on accounting software and VAT return filed electronically quarterly.
		Misuse of Council CreditCard	Medium	Medium	*All card transactions to be authorised by the Clerk prior to placing an order. *Where possible other payment methods are used. *Only named card holders to use the card. *Card paid off in full each month *detail of credit card transactions included with accounts for payment sheet
Wages and Salaries	The purpose of payroll controls is to make sure that the council pays the correct amounts to genuine employees and HMRC.	Incorrect amounts being paid to individuals or HMRC.		Low	* Moneysoft payroll package utilised, which is kept updated automatically with changes to HMRC regulations. *NALC guidelines used for setting salary levels.
		Pension payments being recorded incorrectly	Low	Low	* Reported monthly via i-connect system directly to RCT Pensions

Assets	Internal controls should be in place to safeguard the assets and investments held by the council from loss or damage and to ensure their proper use within the community.	Damage to Physical Assets	Low	low to medium	*Asset Register fully reviewed annually. *ItemIT system to keep an accurate record of assets and any changes. *Insurance policy in place and reviewed annually *Alarms installed at both halls.
		Damage to third party property or individuals.	High	Low	Insurance policy in place and reviewed annually
		Vehicle accident	High	Low	*Vehicle insurance policy in place and reviewed annually. *Only authorised people allowed to drive Council vehicles.
		Consequential loss of income or ability to deliver services	Medium to High	Low	Insurance policy in place and reviewed annually
Investments	Internal controls should ensure that the council's investments are safeguarded	Inappropriate investment	Medium to High	Low	*With the current and reserve account both held at Unity, on occasion after a precept payment the £85,000 limit is reached. Account with Swansea Building Society in process of being opened.
Bank Accounts	Controls over bank accounts ensure that the amount of money held at any given point in time can be identified and that this money is secure	Incorrect information held on bank accounts	Medium to High	Low	*All transaction including transfers require dual authorisation. *All computers have internet security installed enabling staff members to view accounts safely online.
Employees	Employees must ensure that they adhere to the council's control arrangements	Employees not following Council procedure	medium to high	low to medium	All staff have contracts and have agreed to the Council Health and Safety Policy. Appraisals to be completed annually
		Absence of the Clerk through illness or termination of employment	medium	medium	The Deputy Clerk is fully trained to run the Council in the Clerk's absence.
		Loss of services of an employee	Medium	Low	If a permanent loss immediately advertise the vacancy and request help from remaining employees to cover work load during temporary loss.
		Employee accident	Medium	Low	*Insurance policy in place and reviewed annually *Health and Safety training and assessments in place.

LLANTRISANT COMMUNITY COUNCIL

MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL

HELD ON TUESDAY 11th APRIL 2023, AT CAERLAN HALL

Present

Cllr Mal Davies	Cllr David Myles (online)
Cllr Julie Barton	Cllr David Nicholas
Cllr David Brown	Cllr Dr Catherine Preston (online)
Cllr Anne Callow	Cllr Carys Romney
Cllr Glynne Holmes	Cllr Paul Thomas
Cllr Ron Hunt	Cllr Ellie Townsend Jones
Cllr Lynne Murdoch	

In Attendance

The Clerk to the Council (Mr. G. E. Hopkins J.P.)
County Borough Councillor Sarah Jayne Davies (Llantrisant and Talbot Green)

FC/22-23/107 Apologies for Absence

Apologies were received from Cllr Adam Robinson.

FC/22-23/108 Declarations of Interest

Cllr Julie Barton declared that she was Chair of Beddau and Tynant Community Library.

FC/22-23/109 Minutes of the Previous Meeting

The Minutes of the Meeting of Llantrisant Community Council held on Tuesday 14th March 2023 were approved as a correct record, and the Action Log noted.

FC/22-23/110 Financial Matters

- (i) It was **agreed** to that the following accounts for payment for April 2023 be made, and for Cllrs Robinson and Myles to authorise the payments:-

				VAT
Plusnet	Broadband/Landline	£	36.70	s
Function28	Web and email Provision	£	54.00	z

Barclaycard	see attached sheet	£	822.63	-
Rialtis	Booking software	£	481.28	s
Rialtis	hall calendar integration	£	120.32	s
Unity Trust	Cheque charges Qtr4	£	1.50	-
One Voice Wales	Membership	£	2,538.00	z
HMRC	NI and Tax March	£	1,227.15	z
Wages	Pay March	£	7,537.19	z
Pensions	Pensions March	£	1,898.62	z
SSE	Electricity Caerlan	£	49.83	f
Initial	Hygiene Services (Caerlan)	£	847.75	s
Initial	Hygiene Services (Llys y Cwm)	£	1,308.58	s
PJ Saunders	Rent- Beeches	£	633.00	s
Plusnet	Broadband	£	27.60	s
Country Timbers	Masonry Bit	£	15.05	s
Leekes		£	51.29	s
Egan Waste	Skip Brynteg	£	564.00	s
WR Bishop	Payment for BLT Food Hub	£	700.00	z
BLT Food Hub	March Claim	£	1,023.12	z
UK Fuels	Diesel	£	163.37	s
RCTCBC	Ford Custom Transit	£	30,892.08	s
RCTCBC	Rates (Llys y Cwm)	£	206.00	o
RCTCBC	Rates (Caerlan)	£	469.50	o
RCTCBC	Rates (Workshop)	£	279.27	o
RCTCBC	Annual Trade Waste Refuse	£	540.00	o
Bits4Vans	Roof Rack and ladder for new van	£	492.00	s
Taff Ely Food Bank	Food bill claim (Community Assistance)	£	1,640.49	o
Trade UK	Planters, workshop. General outdoor	£	190.70	s
TOTAL		£	54,467.69	

- (ii) It was **agreed** to note the income and expenditure accounts for March 2023.
- (iii) Noting a request for a contribution towards the cost of the Monday Club's Coronation Tea in Beddau and Tynant, it was **agreed** to make a contribution of up to £300 from the Events Budget towards the cost of two Coronation Teas (as recommended by the Events Committee), one in Beddau and Tynant, and the other in Llantrisant and Talbot Green.
- (iv) Noting a request from Llantrisant Male Voice Choir for the Community Council to cover the cost of hosting a group of school children from Paris, it was **agreed** to cover the costs of hosting them at Llantrisant Workingmen's Club.

- (v) Further to the agreement of the Council (Minute FC/22-23/103 (b)) it was **agreed** that Cllrs Mal Davies, Ron Hunt, Anne Callow and David Nicholas) be appointed signatories to the new Swansea Building Society bank account.

FC/22-23/111 Reports from Committees

The Minutes of the Events and Public Engagement Committee held on Wednesday 15th March 2023 were received, and having considered the recommendations contained therein, it was **agreed:-**

- (i) to note the Events Schedule for 2023;
- (ii) to agree the allocation of up to £300 from the Events Budget to two events – one each in Beddau/Tynant and Llantrisant/Talbot Green – to celebrate the King's Coronation;
- (iii) to note that the Time Capsule proposed would be housed in the new belfry of Llantrisant Parish Church.

FC/22-23/112 Caerlan Hall (Audio/Visual System)

A report of the Clerk was considered, and it was **agreed** to authorise the Clerk to investigate ways of improving the audio/visual system in the hall, particularly for the facilitation of virtual attendance at meetings, which was demonstrably poor during the course of the meeting.

FC/22-23/113 Planning and Development Control

The following planning applications received by Rhondda Cynon Taf County Borough Council since the last meeting were **noted** by the Council, along with respective remarks to RCT:-

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>	<u>ACTION AGREED</u>
23/0302/10	Single Storey rear/side extension and porch to front	30 Highdale Close, CF72 8QE	Note
23/0300/10	Porch extension	22 Heol Ddeusant CF38 2LA	Note
22/0140/10	Remove privet and conifer hedges from the boundary at the front and east elevation (fronting Talbot Road and the junction with the	Woodlands, 11 Talbot Road, CF72 8AH	To comment to RCT that losing hedgerows was disappointing, and that were the authority minded to approve the application, to include a condition that the

	A4119) and build a solid brick boundary wall between 1500mm and 1800mm in height (not exceeding 6 foot high) from the public side.		hedgerows be not removed during the nesting season.
23/0352/10	Single storey detached garage to front.	73 Clos Myddlyn, Beddau CF38 2JT	Note
23/0372/10	Ground floor rear extension, side/near double storey extension	Gelliwion, 42 Danygraig Drive CF72 8AQ	Note
22/1463/01	High level illuminated "NEXT" letters and low level non-illuminated "NEXT" letters	Unit 6, Next Retail Ltd., Newpark District Shopping Centre, CF72 8SY	To comment to RCT that the illuminated sign should be switched off in the evenings until in order that it does not contribute to light pollution.

There being no further business meeting was ended

CLLR MAL DAVIES

CHAIR

					Office Use			
					VAT		account codes	
<u>OFFICE</u>								
Plusnet		Broadband/Landline	£	36.70	s	d/d	4205	101
Function28	31.05.23	Web and email Provision	£	54.00	z	s/o	4202	101
Barclaycard	09.05.23	see attached sheet	£	689.67	-	bacs	split	
Viking	09.05.23	copier paper, pens, dividers	£	75.86	s	bacs	4206	101
AD Computers	09.05.23	fix depot computer	£	40.00	z	bacs	4202	101
Auditing Solutions	09.05.23	EOY Internal Audit	£	576.00	s	bacs	4215	101
Tesco Mobile	24.04.23	3 x mobile contracts	£	27.24	z	d/d	4205	101
<u>STAFFING</u>								
Best Workwear	09.05.23	Annual Uniform Order	£	1,089.16	s	bacs	4020	102
HMRC	09.05.23	NI and Tax April	£	2,055.89	z	bacs	4002	102
Wages	15.04.23	Pay April	£	6,778.90	z	bacs	4001	102
Pensions	09.05.23	Pensions April	£	1,914.78	z	bacs	4003	102
<u>HALLS</u>								
RCTCBC	15.05.23	Rates (Caerlan)	£	465.00	o	d/d	4050	201
RCTCBC	15.05.23	Rates (Llys y Cwm)	£	203.00	o	d/d	4050	205
SSE	07.05.23	Electric (March) Caerlan	£	50.61	f	d/d	4060	201
SSE	07.05.23	Electric (Qtr4) Llys y Cwm	£	235.17	f	d/d	4060	205
Initial	09.05.23	Mat price increase	£	33.88	s	bacs	4065	split
SSE	23.04.23	Gas (Llys y Cwm)	£	149.98	f	d/d	4061	205
Plusnet		Broadband/Phoneline - Llys y Cwm			s	d/d	4062	205
<u>EVENTS</u>								
Llantrisant WM Club	09.05.23	Refreshments French School	£	69.20	z	bacs	4153	106
Monday Club	09.05.23	Coronation Party	£	200.00	z	bacs	4153	106
Greener Llan & TG	09.05.23	Coronation Party	£	300.00	z	bacs	4153	106
<u>WORKS DEPOT</u>								
PJ Saunders	27.05.23	Rent- Beeches	£	633.00	s	s/o	4073	308
Welsh Water	05.05.23	Water (Oct to Apri)	£	70.39	z	d/d	4055	308
Plusnet	24.04.23	Broadband	£	27.60	s	d/d	4062	308
<u>OUTSIDE WORK</u>								
Trade UK	09.05.23	decorating materials, varnish, discs	£	203.17	s	bacs	4103	310
Leekes	09.05.23	broom handles, glue, plywood	£	64.31	s	bacs	4103	310
<u>ALLOTMENTS</u>								
SSE	07.05.23	Electricity (March) Brynteg	£	66.50	f	bacs	4161	305
<u>Community Assistance</u>								
BLT Foodhub	09.05.23	April Claim	£	884.05	z	bacs	4167	106
<u>TRANSPORT</u>								
INK signage	09.05.23	van and depot signage	£	349.00	z	bacs	split	
Bits4Vans	09.05.23	Roof rack and ladder	£	1,080.00	s	bacs	4071	301
RCTCBC	09.05.23	Hire of Electric Van (March)	£	55.04	s	bacs	4073	301
<u>TOTAL</u>			£	18,478.10				

ADDITIONAL PAYMENTS

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Credit card re-imbursement request for May 2023

April Expenditure

Recei pt No.	Date	Payee	Item	TOTAL COST	VAT	Code	Centre
1	19.04.23	Zoom	Meeting software	£ 12.99	£ -	4202	101
2	19.04.23	Country Timbers	Thunderbolt	£ 7.13	£ 1.19	4103	310
3	20.04.23	Bullring Stores	Battery	£ 2.99	£ -	4103	310
4	19.04.23	Roadrunner	Number Plate	£ 12.99	£ 2.16	4071	301
5	13.04.23	Ensinger	Polycarbonate	£ 96.28	£ 16.05	4105	310
6	18.04.23	Amazon	grommets	£ 13.58	£ 2.26	4153	106
7	24.04.23	Amazon	Door Lock	16.75	2.79	4066	201
8	31.03.23	Allsafe Locksmiths	New Keys	£ 516.00	£ 86.00	4071	301
9	20.04.23	B&Q	Turf for Castle Green	£ 10.96	£ 1.83	4103	310
		TOTAL		£ 689.67	£ 112.28		

TOTAL £ 689.67

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	0	100	100			0.0%
1110 Interest	280	500	220			56.0%
Subtotal	280	600	320	0	0	46.6%
103 Precept						
1101 Precept	98,438	295,315	196,877			33.3%
Subtotal	98,438	295,315	196,877	0	0	33.3%
201 Caerlan						
1000 Hall Hire	133	5,000	4,867			2.7%
Subtotal	133	5,000	4,867	0	0	2.7%
205 Lllys y Cwm						
1000 Hall Hire	210	4,000	3,790			5.3%
Subtotal	210	4,000	3,790	0	0	5.2%
305 Allotments						
1007 Penygawsi Allotments	0	48	48			0.0%
1008 Brynteg Allotments	0	77	77			0.0%
1009 Tynant Allotments	0	73	73			0.0%
1010 Pencoedcae Allotment	0	88	88			0.0%
Subtotal	0	286	286	0	0	0.0%
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	99,061	306,036	206,975	0	0	32.4%

EXPENDITURE

101 Administration						
4200 Photocopying	(77)	1,700	1,777		1,777	(4.5%)
4202 Computer Costs	559	2,500	1,941		1,941	22.4%
4204 Postage	0	120	120		120	0.0%
4205 Telephones	53	750	697		697	7.1%
4206 Stationery	0	300	300		300	0.0%
4210 Sundries	0	100	100		100	0.0%
4215 Audit Fees & Bank charges	(240)	1,500	1,740		1,740	(16.0%)
4220 General Insurance	0	4,250	4,250		4,250	0.0%
4240 Elections	0	8,240	8,240		8,240	0.0%
4250 Contingency Fund	0	6,000	6,000		6,000	0.0%
4255 Office Equipment	0	1,990	1,990		1,990	0.0%
Subtotal	296	27,450	27,154	0	27,154	1.1%
102 Staffing						
4001 Salaries	6,782	90,000	83,218		83,218	7.5%
4002 PAYE & NI Contributions	0	29,000	29,000		29,000	0.0%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4003 Pension contributions	0	25,000	25,000		25,000	0.0%
4010 Occupational Health	0	500	500		500	0.0%
4015 Training	0	3,047	3,047		3,047	0.0%
4020 Work wear	0	1,000	1,000		1,000	0.0%
4025 Staff Expenses	0	400	400		400	0.0%
Subtotal	6,782	148,947	142,165	0	142,165	4.6%
104 Community Infrastructure Levy						
4120 CIL Expenditure	0	4,159	4,159		4,159	0.0%
Subtotal	0	4,159	4,159	0	4,159	0.0%
105 Grants						
4152 Beddau & Tynant Wards	0	10,000	10,000		10,000	0.0%
4154 General Grants	0	2,000	2,000		2,000	0.0%
4156 Talbot Green & Llantrisant	0	11,000	11,000		11,000	0.0%
Subtotal	0	23,000	23,000	0	23,000	0.0%
106 Projects						
4150 Llantrisant Ward	0	6,000	6,000		6,000	0.0%
4151 Talbot Green Ward	0	5,544	5,544		5,544	0.0%
4152 Beddau & Tynant Wards	0	11,744	11,744		11,744	0.0%
4153 Events/Public Relations	11	6,000	5,989		5,989	0.2%
4155 Community Library	0	5,500	5,500		5,500	0.0%
4157 Christmas	0	13,732	13,732		13,732	0.0%
4158 Floral Displays	0	6,000	6,000		6,000	0.0%
4159 Charter of Friendship	0	5,489	5,489		5,489	0.0%
4167 Food Bank Donations	1,640	11,687	10,047		10,047	14.0%
4168 Llantrisant Guildhall	0	5,000	5,000		5,000	0.0%
Subtotal	1,652	76,696	75,044	0	75,044	2.2%
107 Councillors						
4225 Chairs Allowances	0	1,373	1,373		1,373	0.0%
4226 Councillor Allowances	0	5,000	5,000		5,000	0.0%
4230 OVW Membership	2,538	2,500	(38)		(38)	101.5%
4231 Councillor Training	0	750	750		750	0.0%
4232 Travel & Subsistence	0	250	250		250	0.0%
Subtotal	2,538	9,873	7,335	0	7,335	25.7%
201 Caerlan						
4050 Rates	470	5,000	4,531		4,531	9.4%
4055 Water Charges	0	550	550		550	0.0%
4060 Electricity	0	1,000	1,000		1,000	0.0%
4061 Gas	0	2,000	2,000		2,000	0.0%
4063 Cleaning Materials	0	300	300		300	0.0%
4065 Maintenance Contracts	1,247	2,200	953		953	56.7%
4066 Repairs & maintenance	14	4,171	4,157		4,157	0.3%
Subtotal	1,731	15,221	13,490	0	13,490	11.4%
205 Llys y Cwm						
4050 Rates	206	1,850	1,644		1,644	11.1%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4055 Water Charges	0	575	575		575	0.0%
4060 Electricity	(225)	1,000	1,225		1,225	(22.5%)
4061 Gas	0	1,500	1,500		1,500	0.0%
4062 Broadband	24	250	226		226	9.7%
4063 Cleaning Materials	0	300	300		300	0.0%
4065 Maintenance Contracts	1,078	1,800	722		722	59.9%
4066 Repairs & maintenance	0	5,721	5,721		5,721	0.0%
Subtotal	1,083	12,996	11,913	0	11,913	8.3%
301 Transport						
4070 Fuel	0	2,000	2,000		2,000	0.0%
4071 Repairs, Service, MOT	851	1,000	149		149	85.1%
4072 Road Tax	(218)	300	518		518	(72.5%)
4073 Rent	(49)	500	549		549	(9.7%)
4074 Insurance	0	1,500	1,500		1,500	0.0%
4090 New Van Fund	0	4,199	4,199		4,199	0.0%
Subtotal	585	9,499	8,914	0	8,914	6.2%
305 Allotments						
4160 Penygawsi Allotments	0	500	500		500	0.0%
4161 Brynteg Allotments	235	500	265		265	47.0%
4162 Tynant Allotments	(21)	500	521		521	(4.2%)
4163 Pencoedcae Allotments	0	500	500		500	0.0%
Subtotal	214	2,000	1,786	0	1,786	10.7%
308 Workshop						
4050 Rates	279	0	(279)		(279)	0.0%
4055 Water Charges	0	250	250		250	0.0%
4060 Electricity	(300)	400	700		700	(75.0%)
4062 Broadband	23	300	277		277	7.7%
4073 Rent	528	7,000	6,473		6,473	7.5%
4074 Insurance	449	500	51		51	89.9%
4210 Sundries	0	100	100		100	0.0%
Subtotal	979	8,550	7,571	0	7,571	11.5%
310 Outside Work						
4102 Machine Repairs & Spares	0	1,500	1,500		1,500	0.0%
4103 Outside Work	24	3,000	2,976		2,976	0.8%
4105 Street Furniture	80	7,848	7,768		7,768	1.0%
4110 Depreciation Fund (Equipment)	0	4,759	4,759		4,759	0.0%
Subtotal	104	17,107	17,003	0	17,003	0.6%
TOTAL EXPENDITURE	15,963	355,498	339,535	0	339,535	4.5%
Total Income	99,061	306,036	206,975			32.4%
Total Expenditure	15,963	355,498	339,535	0	339,535	4.5%
Net Income over Expenditure	83,099	(49,462)	(132,561)			
plus Transfer from EMR	851					

	<u>Actual Year to Date</u>	<u>Current Annual Bud</u>	<u>Variance Annual Total</u>	<u>Committed Expenditure</u>	<u>Funds Available</u>	<u>% of Budget</u>
Movement to/(from) Gen Reserve	<u>83,950</u>	<u>(49,462)</u>	<u>(133,412)</u>			

**LLANTRISANT COMMUNITY COUNCIL
COUNCIL MEETING 9TH MAY 2023**

**PLANNING AND
DEVELOPMENT CONTROL**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
TALBOT GREEN	23/0474/10	Double storey rear extension & downsizing of front & rear windows	3 Bronhaul, Talbot Green, CF72 8HW
	23/0382/10	Two storey rear extension, front porch, side parking bay / hardstand	Clytha, 31 Danygraig Drive, Talbot Green, CF72 8AQ

From: [Llantrisant Guildhall](#)
To: office@llantrisant-cc.gov.wales; admin@llantrisant-cc.gov.wales
Subject: Llantrisant Freeman Court Leet dinner
Date: 21 April 2023 09:09:46

Dear Chairperson, Llantrisant Community Council

On behalf of Llantrisant Town Trust I wish to invite you to our annual Court Leet Dinner.

This will be held at Llantrisant Castle Green marquee on Friday 9 June 2023 at 7.30pm.

Please RSVP at your earliest convenience.

Best wishes

Dean

Dean Powell
Manager -Llantrisant Guildhall
Clerk - Llantrisant Town Trust
T 01443 4491111
W www.llantrisantguildhall.co.uk