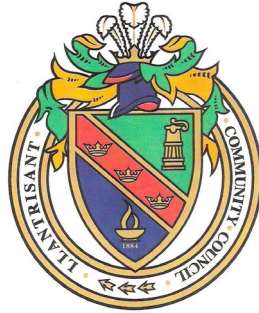


**CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL**

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9TH March 2023

COMMITTEE SUMMONS

**TO: MEMBERS OF THE EVENTS AND PUBLIC ENGAGEMENT
COMMITTEE**

YOU ARE SUMMONED to a **VIRTUAL MEETING** of the **EVENTS AND PUBLIC
ENGAGEMENT COMMITTEE** of Llantrisant Community Council to be held on
Wednesday 15th March 2023 at 6.30pm.

The Agenda for the meeting is attached.

The meeting will be conducted solely online pursuant to the Local Government and Elections
(Wales) Act 2021.

Please join the meeting using the following link or Meeting ID:

<https://us06web.zoom.us/j/87448145019>

Meeting ID: 874 4814 5019

I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Geraint Hopkins'.

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL
A VIRTUAL MEETING OF THE
EVENTS AND PUBLIC ENGAGEMENT COMMITTEE
TO BE HELD ON WEDNESDAY 15TH MARCH 2023 AT 6.30PM

AGENDA

Item		Page
1. Apologies for absence	To receive any apologies of absence from Members.	
2. Declarations of Interest	To receive disclosures of personal interest from Members in accordance with the Code of Conduct.	
3. Minutes of the Previous Meeting	To note the Minutes of the Events Committee held on 7 th February 2023, which were received, and the recommendations therein approved by the Council on 14 th February 2023.	3 to 5
4. Events Schedule 2023	To consider the updated Events Schedule for 2023 and any further action required, with particular attention to the options for marking the Coronation of HM the King.	6 to 8
	Urgent Business	
5.	To consider any matters which the Chair has deemed reasonably to be urgent.	

MR G. E. HOPKINS JP

CLERK

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF A VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

HELD VIA ZOOM ON TUESDAY 7th FEBRUARY 2023 AT 6.30PM

Present

Cllr Julie Barton (Chair)

Cllr Anne Callow (Vice Chair)

Cllrs M. Davies

Cllrs C Romney

Cllr Dr Catherine Preston

Cllr Adam Robinson

Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)

The Deputy Clerk to the Council (Mrs A Jenkins)

EC/22-23/28 Apologies for absence

Apologies for absence had been received from Cllr Lynne Murdoch.

EC/22-23/29 Declarations of Interest

Cllr Barton declared she was a volunteer with Litter Free Beddau and Tynant, BaTCL and on the Board of Governors at YGG Castellau; Cllr Townsend Jones declared that she was a volunteer at Llantrisant Guildhall; Cllr Robinson declared his membership of the Llantrisant War Memorial Committee. Cllr Romney declared she was a volunteer with Litter Free Beddau and Tynant. Cllr Preston declared she was a volunteer with Litter Free Beddau and Tynant.

EC/22-23/30 Minutes of the Previous Meeting

The Minutes of the meeting of the Events and Public Engagement Committee held on 22nd November 2022 were approved.

EC/22-23/31 Time Capsule Project

Ward members will meet to move progress with the Time Capsule Project once Cllr Townsend Jones has received responses from the school and church. The Committee

affirmed its **recommendation** to full Council for an allocation of £500 from the Llantrisant Town project fund for this purpose.

EC/22-23/32 **Review of Christmas Events 2022**

The Committee took time to work through the report on the Christmas events:

It was noted that although less visible to the public the Carols in the Parish Church had worked well. There was discussion as to how best to involve the local businesses in particular the Model House.

The Clerk was asked to get costings for additional lights on the large Christmas Trees and the potential to decorate the clock on Beddau Square. It was further requested that costs for new lights for the lamp posts was also investigated.

Frustration was expressed at the sporadic nature of the lights being switched on and off and also the mess left following the removal of the tree at BaTCL. The Clerk offered to liaise with Centregreat to share these concerns and ensure a better service in the future.

The Committee were very pleased with the School Christmas Tree Competition and the Council Christmas gathering.

Members **agreed** to recommend that £500 from Beddau & Tynant Grants should be donated to Beddau Rugby Club for their senior citizens Christmas dinner in recognition of the work completed by Brett at Hi Motive with out whom the Community events would seriously struggle.

It was further **agreed** to earmark the remaining Christmas budget to fund the new lights.

EC/22-23/33 **Events Schedule 2022 – 23**

The Chair took Members through the updated Events Schedule for 2023, which was noted.

Following discussion the Deputy Clerk was asked to contact the local Allotment committees and schools to arrange two planning meetings for the Horticultural Show. One for Beddau and Tynant at BaTCL and one for Llantrisant and Talbot Green at Caerlan Hall.

It was **agreed** to recommend that a “launch event” for the Community Grants was arranged for early September.

Members expressed their gratitude to Louis for the effort put in to ensure the St David’s day and future flags will be a success.

Cllr Robinson was still keen for a fun run to be organised. He was asked to source a local Running Group to work in partnership with, ensuring the event is covered for Public Liability Insurance and additional volunteers are available to marshal and organise the event - then Council will consider working in partnership to support this event.

Despite discussion, no proposals for activities for the Coronation were confirmed. The Clerk was asked to investigate options before the next meeting. Any committee members who have possible activities were asked to liaise with the Clerk.

Cllr Barton requested that the Tynant and Beddau Community Fair be added to the events schedule for the 1st weekend in September.

The date of the next Events and Public Engagement committee meeting was set for Wednesday 15th March at 6.30pm

There being no further business the meeting was ended at 8.00pm.

CLLR JULIE BARTON
CHAIR

MR GERAINT HOPKINS JP
CLERK

LLANTRISANT COMMUNITY COUNCIL

EVENTS AND PUBLIC ENGAGEMENT COMMITTEE (07/02/23)**EVENTS SCHEDULE 2023**

This document is updated regularly; past events are removed and new/potential events added.

Date	Time	Event	Partnership Organisations	Remarks
		Find a location and install the Jubilee Beacon for public display.		The beacon has now been painted with anti-rust paint to preserve it.
JANUARY 2023		Planning meeting for Horticultural Show		A meeting was held on Monday 6 th March. There were not enough people attending to form a committee. A further meeting has been planned for Monday 27 th March.
September 2023		Community Network Event (Previously Grant Award Evening)		Changed to launch event for Community Grants – early September.
27 th Feb to 6 th March		St David's Day Flags		Flags were installed and have been well received by the community.

6th to 8th May		The Coronation		Flags already agreed to go up throughout the community. Other options suggested by the Clerk for consideration by the Committee: • Grant fund a Coronation “Tea”, perhaps two (one in Llantrisant/Talbot Green and another in Beddau/Tynant) provided there are community based organisations willing to take the lead. • A coronation archway entrance to the Memorial Gardens in Beddau. • Rename Caerlan Hall the “Coronation Hall / Neuadd y Coroniad.” (would help remove the constant confusion of Caerlan Hall with the farm/social services home.) • A children’s poetry competition on the theme, “helping others” : two age categories for primary and secondary pupils; cash prize. • Best business coronation-themed window display : First prize £100 to a local charity of their choice Available funds from Events budget: £3,000
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13 th August		Community Horticultural Show		
3 rd September		Tynant and Beddau Community Fair		
June 2024		Time Capsule Project (Llantrisant)		