



**CYNGOR
CYMUNED
LLANTRISANT
COMMUNITY
COUNCIL**

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Gofalu am y Gymuned
Caring for the Community
**Beddau
Llantrisant
Talbot Green
Tynant**

Clerc/Clerk
Miss Catherine Craven

Siarter o Gyfeillgarwch
Charter of Friendship
Crécy-en-Pontheiu



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Wednesday 20th July 2022

COMMITTEE SUMMONS

**TO: MEMBERS OF THE EVENTS AND PUBLIC
ENGAGEMENT COMMITTEE**

YOU ARE SUMMONED to a **VIRTUAL MEETING** of the
EVENTS AND PUBLIC ENGAGEMENT COMMITTEE of
Llantrisant Community Council to be held on Monday 25th July 2022 at
6.30pm.

The Agenda for the meeting is attached.

The meeting will be conducted solely online pursuant to the Local
Government and Elections (Wales) Act 2021.

Join Zoom Meeting

<https://us06web.zoom.us/j/88178560199>

Meeting ID: 881 7856 0199

I should be grateful if you would confirm your attendance.

Yours faithfully,

MR. G. E. HOPKINS J.P.

CLERK

LLANTRISANT COMMUNITY COUNCIL
A VIRTUAL MEETING OF THE
EVENTS AND PUBLIC ENGAGEMENT COMMITTEE
TO BE HELD ON MONDAY 25TH JULY 2022 AT 6.30PM

AGENDA

Item		Page
1. Apologies for absence	To receive any apologies of absence from Members.	
2. Declarations of Interest	To receive disclosures of personal interest from Members in accordance with the Code of Conduct.	
3. Minutes of the Previous Meeting	To note Minutes of the Events Committee held on 21 st June 2022 as reported and received by the full Council meeting held on 12 th July 2022.	3 to 5
4. Events Schedule 2022-23	To receive any updates for planned events and consider further action required.	6 to 8
5. S Goodall Memorial Tree	To consider actions required to organise an unveiling event for local residents and representatives from Ty Hafan.	
6. Time Capsule Project	To consider actions required to move forward with the Time Capsule project suggestion and how to involve the local schools.	
7. Community Council Website	To consider actions required to update and review the Council website and improve its social media presence.	
8. Community Plan	To consider the way forward for the Community Council Community Plan.	
9. Urgent Business	To consider any matters which the Chair has deemed reasonably to be urgent.	

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF A VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

HELD VIA ZOOM ON TUESDAY 21ST JUNE 2022 AT 6.30PM

Present

Cllr Julie Barton (Chair)
Cllr Ellie Townsend Jones
Cllr Mal Davies
Cllr Anne Callow

Cllr Carys Romney
Cllr Catherine Preston
Cllr Adam Robinson

In Attendance

Clerk: Mr Geraint Hopkins,
RFO: Mrs Aison Jenkins

EC/22-23/1 Apologies for absence

Apologies were received from Cllr Lynne Murdoch

EC/22-23/2 Declarations of Interest

Members declared their interests in accordance with the Code of Conduct.

Cllr Julie Barton: I am Chair of Litter Free Beddau & Tynant

Cllr Carys Romney: I am Secretary of Litter Free Beddau & Tynant

Cllr Adam Robinson: I am on the Llantrisant War Memorial Trust

Cllr Ellie Townsend Jones: I volunteer at Llantrisant Guild Hall

EC/22-23/3 Committee Membership and Terms of Reference

The Terms of Reference for the Events and Public Engagement Committee were noted and it was acknowledged that at the Annual Meeting, Cllr Julie Barton had been nominated as Chair and Cllr Anne Callow as Vice Chair.

EC/22-23/4 Minutes of the Previous Meeting

The minutes from the Events Committee meeting on the 22nd February 2022 were noted. Both the Beacon and stall at the Community Fair had been well received, some feedback from the public was received that the Beacon was not well publicised. However, the consensus from the Community was that it was very good. The picnic activities attracted a big age range and many of the parents expressed their gratitude.

The Clerk was asked to investigate a permanent location for the Beacon – where it could be seen but was not accessible to provoke misuse.

It was disappointing that the Fun Run had not taken place however was a lesson learnt and if a local running club can be found to work with in the future is a possibility for a different occasion.

EC/22-23/4 Events for the remainder of 2022 and allocation of resources

Horticultural Show: The meeting to form a new committee had been poorly attended and support of allotment plot holders is vital to the success of the show. It was AGREED that it would not be viable to run a show this year however to begin the process of establishing a new committee ready to begin work on the 2023 show. It was proposed that the opportunity to have a stall to promote the show at the Tynant and Beddau Community Fair should be investigated an sponsorship by Woodland Walk Garden Centre or the Brynteg Allotment Association shop was a possibility.

Tynant and Beddau Community Fair, Sunday 4th September: Following a discussion it was AGREED that upto £2, 000 could be allocated to this event. Cllr Barton and Cllr Romney to meet up with the Deputy Clerk to move progress with the organisation.

Remembrance Sunday – 13th November

Llantrisant: Cllr Robinson will meet with the War Memorial committee to establish the Community Councils involvement in this event. Cllr Townsend Jones queried the PA System and it is hoped that the British Legion will work in conjunction with the War Memorial Trust to ensure the success of the event.

Beddau and Tynant. Local ward member will continue to try and establish a community group to organise the service in Tynant. The Clerk was asked to contact the Parish church.

Christmas:

Saturday 3rd December – A larger event based around the library but extending into the Memorial Gardens, Welfare Wall and Scout Hall is planned. To be organised in conjunction with BaTCL and Litter Free Beddau and Tynant.

Saturday 10th and Sunday 11th December – Llantrisant. A £5,000 grant from RCT Town Centres is to be provided to fund a Christmas event. Local ward members, along with the office staff will work with Llantrisant Town Trust and Llantrisant Parish Church to ensure a busy weekend of activities.

EC/22-23/5 Urgent Busines

Medieval Fair: It was AGREED to provide £500 from the events budget towards the Medieval Fair on the Castle Green in September. With the understanding that the donation would be acknowledged in the advertising for the event.

Grant Award evening : It was AGREED that a Community network session in the spring was more practical and members were requested to consider options for this for consideration at future meetings.

St Davids day – Following requests from members of the public it was AGREED that Welsh flags would be flown for the week of St David's day in the same format as the Jubilee flags. It was noted that weighted string may be the solution to the flags wrapping themselves around the posts.

It was further proposed to RECOMMEND to Full Council that Staff should have St David's day off in a bid to support the growing demand to make it a public holiday.

The date of the next meeting was set for Monday 25th July at 6.30pm

The meeting ended at 7.40pm

CLLR JULIE BARTON
CHAIR

MRS ALISON JENKINS
DEPUTY CLERK

LLANTRISANT COMMUNITY COUNCIL

EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

EVENTS SCHEDULE 2022-2023

Date	Time	Event	Partnership Organisations	
4 th Sep	12.30 to 5pm	Tynant and Beddau Community Fair	Litter Free Beddau & Tynant	Rides and Bouncy Castles Booked. Requests for stage, St Johns sent. Community Groups emailed.
13 th Nov	AM	Remembrance Sunday – LLANTRISANT	Llantrisant War Memorial Trust	Cllr Robinson to liaise with War Memorial Trust.
13 th Nov	AM	Remembrance Sunday – BEDDAU/TYNANT		Local ward members to try and establish a community group to organise service. The Clerk has spoken to the Parish Secretary – unfortunately the service at St Michaels is at 9am and the Vicar and Curate have 12 churches to cover so will be in a different community by 11am.
3 rd Dec	TBC	Beddau and Tynant Christmas Event	BaTCL, Litter Free Beddau & Tynant	Has anyone booked the Welfare Hall? Do we need to be booking anything now? Gills Amusements are not available.

9 th to 11 th Dec	10am to 5pm	Llantrisant Christmas Tree Festival	Parish Church	Community council to provide physical support for preparing the church and clearing up afterwards.
10 th Dec	5pm	Carols around the Christmas Tree, Bullring	Llantrisant MVC	Craft stalls in the Guild Hall and Parish Hall to make lanterns ready for a lantern parade to start the event. Male Voice Choir attending. Guild Hall Santa attending.
10 th Dec	10am to 5pm	Stalls/activities in the hall at the Workingmen's Club		Working Men's Club have confirmed we can use the hall, but it must be clear by 6pm. Proposed a mix of activities and craft stalls. Possible location for Snow Globe or Bouncy Castle.
10 th Dec	10am to 5pm	Activities on the Castle Green		Father Christmas will be located in the Guild Hall. Gills Amusements to confirm availability, and other rides/activities to be booked via grant funding.
ASAP		Find a location and install the Jubilee Beacon for public display.		
JANUARY 2023		Planning meeting for Horticultural Show		New committee needs to be formed early to ensure a show takes place in August 2023
SPRING 2023		Community Network Event (Previously Grant Award Evening)		Members to consider suggestions for an event to allow local groups to Network.

27 th Feb to 6 th March		St David's Day Flags		Flags to be purchased, installed in Christmas Tree Holders and flown for the week of St David's Day. Cost for 70 flags is £270 we already have the poles to attach them to.
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