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CYNGOR CYMUNED LLANTRISANT
LLANTRISANT COMMUNITY COUNCIL

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Clerk: Mr G E Hopkins JP BA(Hons)



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Wednesday 7th September 2022

COUNCIL SUMMONS

TO: ALL MEMBERS OF LLANTRISANT COMMUNITY COUNCIL

YOU ARE SUMMONED to a meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held on Tuesday 13th September 2022 at 6.30pm at Caerlan Hall, Llantrisant.

The Agenda for the meeting is attached.

The meeting will be accessible online pursuant to the Local Government and Elections (Wales) Act 2021, and you may connect using the following Zoom link:

<https://us06web.zoom.us/j/89055564945>

Meeting ID: 890 5556 4945

I should be grateful if you would confirm your attendance.

Yours faithfully,

A handwritten signature in black ink that reads 'Gervaint Hopkins'.

MR. G. E. HOPKINS J.P.

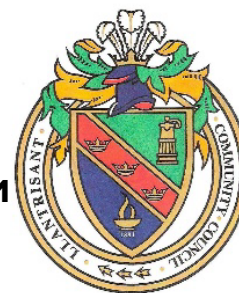
CLERK

LLANTRISANT COMMUNITY COUNCIL

A MEETING OF LLANTRISANT COMMUNITY COUNCIL

TO BE HELD ON TUESDAY 13th SEPTEMBER 2022 AT 6.30PM

AT CAERLAN HALL, LLANTRISANT



AGENDA

Item		Page
1.	Apologies for absence To receive any apologies of absence from Members.	
2.	Declarations of Interest To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
3.	Public Representations to the Council To receive any representations from members of the public at the discretion of the Chair.	
4.	Minutes of the Previous Meeting	
	(i) To approve as a true record the minutes of the Meeting of Council held on 12 th July 2022.	4 to 8
	(ii) To note the Action Log.	9 to 10
5.	Financial Matters	
	(i) To receive and note the accounts for payment for August 2022, which in accordance with Minute FC/22-23/34 (v) were approved by the Chair and Vice Chair;	11
	(ii) To receive and approve the accounts for payment account for September 2022;	12
	(iii) To receive and note the income and expenditure account for the months of July and August 2022.	13 to 20
	(iv) To agree to add Cllrs Glynne Holmes, Lynne Murdoch, David Myles and Carys Romney to the schedule of persons authorised for the purposes of carrying out bank transactions on behalf of the Council.	
6.	Council Vehicle To delegate power to the Clerk, in consultation with the Chair of the Finance and General Purposes Committee, to purchase a van to replace the Council's Vauxhall Vivaro; to dispose of by sale the Vauxhall Vivaro; and to authorise such spend as is necessary up to the value of £23,566 (being the current balance of the "New Van Fund" earmarked reserve) plus any receipts for the sale or exchange of the existing vehicle.	

7. Requests for Financial Assistance

To receive and consider any applications for financial assistance.

8. Reports from Committees

To note the Minutes of the following Committees and consider any recommendations contained therein:

- Events and Public Engagement Committee held on 25th July 2022; 21 to 22

9. Planning and Development Control

To consider any planning applications and development control matters which have arisen since the previous meeting. 23 to 24

10. Community Plan

To consider certain principles which should underpin the Community Plan for 2022/23 and to give a steer to the Events and Public Engagement Committee in their deliberations upon the same.

The Chair is proposing that Members consider particularly what assistance the Council might give to the Community in response to the socio-economic pressures arising out of increasing energy costs.

11. Planters/Floral Displays

In response to some vandalism and theft from certain planters sited in more secluded areas, to consider moving a number to more prominent locations.

12. Allotments

To discuss in principle the potential for the asset transfer of the Penycoedcae and Penygawsi allotments sites to the Council's ownership.

13. Correspondence

To receive any correspondence to the Council.

14. Staffing Matters

The Clerk to report that under authority delegated to him by the Council in Minute FC/22-23/30, he had engaged Ms Stephanie Todd as a temporary officer to cover financial and administrative duties whilst the Deputy Clerk is on leave of absence.

Further to agree that in the absence of the Deputy Clerk, the Clerk is designated the Council's Responsible Financial Officer.

15. Urgent Items

To consider any matters which the Chair has determined reasonably to be urgent.

MR. G. E. HOPKINS J.P.
CLERK

LLANTRISANT COMMUNITY COUNCIL

MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL HELD ON
TUESDAY 12TH JULY 2022 AT 6.30PM AT CAERLAN HALL, LLANTRISANT

Present

Cllr Mal Davies (Chair)
Cllr Julie Barton (Vice Chair)
Cllr David Brown
Cllr Anne Callow
Cllr Glynne Holmes
Cllr Ron Hunt

Cllr Lynne Murdoch
Cllr David Myles
Cllr David Nicholas
Cllr Carys Romney
Cllr Paul Thomas
Cllr Ellie Townsend Jones

In Attendance

Mr Geraint Hopkins JP, Clerk to the Council
Mrs Alison Jenkins, Responsible Financial Officer

FC/22-23/31 Apologies for Absence

Apologies for absence were received from Cllrs Catherine Preston and Adam Robinson.

FC/22-23/32 Declarations of Interest

The following declarations of interest were made and duly recorded in the register:

<u>Member</u>	<u>Relevant Minute(s)</u>	<u>Nature of Interest</u>
M. Davies	FC/22-23/	"Secretary of Ty-Nant Allotments Site Committee."
D. Nicholas	FC/22-23/	"Chairman, Ty-Nant Allotments."
D. Brown	FC/22-23/	"Allotment holder, Brynteg Allotments."
D. Myles	FC/22-23/	"Treasurer, Brynteg Allotments."

FC/22-23/33 Minutes of the Previous Meeting and Action Log

- (i) The Minutes of the Meeting of Llantrisant Community Council held on Tuesday 17th May 2022 were approved as a correct record with the following amendments agreed:

Minute FC/22-23/29

The request for grant funding for the Medieval Fayre had come from Llantrisant Guildhall, not the Town Trust as originally minuted. It was **agreed** to amend the minute accordingly.

- (ii) The Action Log was noted.
- (iii) Further to Minute FC/22-23/21, requesting that the Clerk look in to the provision of laptops or tablets to Members to assist in the new ways of working, the Clerk reported that he had had a favourable response from Rhondda Cynon Taf County Borough Council, who were in a position to sell the Council 14 (fourteen) Lenova M10 tablets, which were surplus to their requirements, for £14 each.

It was therefore **agreed** to purchase 14 such tablets at this rate, and supply further funds up to a maximum of £500 for protective cases, and anti-virus software. Members' email accounts, etc. would be set up on the tablets by the officers.

- (iv) Further to Minute FC/22-23/24, it was agreed that the Clerk should continue to investigate the state of repair and ownership at the Tynant Allotments site, write to the owner of the adjacent property to ascertain their intentions, and report back to Council.

FC/22-23/34 Financial Matters

- (i) It was **agreed** to approve the following Accounts for Payment for July 2022: -

				VAT
Plusnet	Broadband/Landline	£	36.70	s
Function28	Web and email Provision	£	54.00	z
Barclaycard	flags, software, graffiti remover	£	576.75	-
Tesco Mobile	Mobile Contracts x 3	£	25.70	z
Unity Trust	Quarterly & Cheque charges	£	40.05	z
COUNCILLORS	Remuneration and Chairs Allowance	£	3,450.00	o
HMRC	NI and Tax	£	1,965.90	z
Wages	Pay	£	6,204.66	z
Pensions	Pensions	£	1,762.51	z
J Akers	Mileage (May & June)	£	25.65	-
G Hopkins	Mileage SLCC Conference	£	63.90	-
Plusnet	Broadband/Phoneline - Llys y Cwm	£	25.50	s
RCTCBC	Rates - Llys y Cwm	£	177.00	-
RCTCBC	Rates - Caerlan	£	482.00	-
SSE	Electricity Caerlan	£	51.78	f
Ark Appliances	repair oven Llys y cwm	£	93.00	z
Welsh Water	Penycoedcae - Nov to May (Querying)	£	19.32	z
PJ Saunders	Rent- Beeches	£	633.00	s
Plusnet	Broadband - beeches	£	27.60	s
Brynteg Allotments	Compost	£	108.00	z
Braceys	Dust/cement car park	£	148.25	s
Country Timbers	Timber/car park	£	12.90	s

Trade UK	gloves, spray bottle,s light, safe	£	134.69	s
Leekes	padlock, waterstop	£	24.89	s
Guild Hall	Medieval Fayre	£	500.00	z
SSE	Electricity for Christmas Lights	£	37.65	f
JRB Enterprises	Dog bag dispenser refills	£	547.20	s
A Callow	Craft Materials	£	62.40	s
UK Fuels	Diesel	£	75.35	s
AJ Gallagher	Annual Insurance	£	4,040.16	-
Bullring Stores	perennials planters & Mount Pleasant	£	1,735.53	
Groundwork				
Services	base for bus shelter Talbot Green	£	1,700.00	z
C&L Gardening				
Services	Watering of hanging baskets	£	1,575.00	z
Petty Cash	Reimbursement	£	149.36	-
SSE	Gas Llys y Cwm	£	35.66	-
Allotment				
Competition	prize cheques	£	520.00	-
Vodafone				
Automotive	Van Tracker	£	186.00	s
	TOTAL	£	27,308.06	

- (ii) It was further **agreed** to note the Income and Expenditure Accounts for May 2022.
- (iii) The level of expenditure on dog waste bags in Talbot Green was questioned, and whilst payment for refilling the dispensers for the remainder of this municipal year was **agreed**, it was also **agreed** that the matter should be reviewed before setting the Council's budget for 2023/2024. Talbot Green members felt that it would be good for the matter to be put for public consideration before the budget process began.
- (iv) It was further **agreed** to note the Income and Expenditure Accounts for June 2022.
- (v) As there would not ordinarily be a Council meeting in August, it was further **agreed to** delegate authorisation of the Accounts for Payment in August 2022 to the Chair and Vice Chair of Council.
- (vi) It was further **agreed** that Cllr Mal Davies and Cllr Ron Hunt be added to the signatories of the CCLA Account and that Mr Allan Matheson and Mrs Arelene Moss be removed from the same.

FC/22-23/35 Reports from Committees

- (i) The Minutes of the Assets and Operations Committee held on 24th May 2022 were received and the following recommendations **agreed to** :-

- (i) A tree be planted in memory of Suzanne Goodall MBE, and a plaque installed adjacent. (The Clerk reported that the Council had received a gift of an apple tree from a resident, which had been planted in place of the cherry blossom recommended by the Committee, and this was accepted.)
- (II) The Minutes of the Events and Public Engagement Committee held on 21st June 2022 and the actions taken by the Committee under its delegated authority were noted without dissent.
- (III) The Minutes of the Staffing Committee held on 7th July 2022 and the actions taken by the Committee under its delegated authority were noted without dissent.

FC/22-23/36 Planning and Development Control

The following planning applications received by Rhondda Cynon Taf County Borough Council were **noted** :-

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
22/0357/10	Change of use of vacant land to the north of Earthmovers House for the creation of an area of hardstanding for vehicle parking storage, including the diversion of public footpath Llantrisant 223 and associated works.	Unit 16, Earthmovers House, Llantrisant Business Park, Llantrisant CF72 8LF
22/0506/10	Rear single-storey extension, amended plans	26, Lanelay Road, Talbot Green CF72 8HZ

FC/22-23/30 Time Capsule Project

Cllr Ellie Townsend Jones proposed that the Council in principle could co-ordinate a project to make and inter a time capsule in each ward. Members felt that this could be a worthwhile project to be done in collaboration with the schools. The Clerk was instructed to bring a paper with more detailed options to a future meeting of the Council.

FC/22-23/31 Council Website

Cllr Ellie Townsend Jones was concerned that parts of the website were out of date and needed review and re-writing. It was **agreed** to instruct the Events and Public Engagement Committee to consider the matter further and make recommendations to the Council accordingly.

There being no further business the meeting was ended.

CLLR M. DAVIES
CHAIR OF COUNCIL

LLANTRISANT COMMUNITY COUNCIL
COUNCIL ACTIONS LOG (EXCEPTIONS)

MINUTE	ACTION	REMARKS
367 (2021)	Purchase and installation of Sedum Bus Shelter, Gwaunmiskin Terminus.	The new shelter has now been installed and the former shelter moved to the bus stop at Talbot Green Retail Park.
FC/21-22/32	Install memorial to Suzanne Goodall MBE, Founder of Ty Hafan hospice.	Apple tree has been planted at the Memorial Gardens, Beddau. Commemorative plaque has been delivered. Possible date for unveiling of plaque: October 2022
FC/21-22/47	Request for RCT to make several Tree Preservation Orders at the site known commonly as “the Acre”.	Email sent to Huw Evans, RCT on 14 th March with application. Email exchanges on 15 th March about land area compared. Email from Peter Davies to Huw Evans 24 th March. Further email sent to Huw Evans by Clerk 5 th July. Further email sent to Huw Evans by Clerk on 1 st September, holding response received from Huw Evans 2 nd Sept.
FC/22-23/21	Request that the Clerk investigate the supply of laptops/tablets to Members for the conduct of council business.	Sufficient number of tablets for all Councillors wishing to use one have been received and set up for distribution to Members.
FC/22-23/24	That the Clerk investigate ownership of land, and specifically the fence bordering the far side of the Tynant Allotments site.	Clerk to contact owner of the land adjacent to investigate.
FC/22-23/24	That the Clerk continue to make representations about the Japanese Knotweed on land belonging to 43 High Street which is in danger of spreading to Council land at the Cherry Tree Cottage, Llantrisant.	Letter sent to owner of 43 High Street. Reply received. RCT Officers kept informed throughout. RCT Officers advising landowner of duties and responsibilities.

		Continued monitoring of situation advised. Further letter sent to the landowner 27 th July 2022. No response yet received.
FC/22-23/27	Investigate permanent display of the Queen's Platinum Jubilee Beacon.	No objections in principle from the Guildhall to appropriate siting on Castle Green/Guildhall site. Continuing to explore options.

MR. G. E. HOPKINS J.P.

CLERK

						Office Use			
						VAT	d/d / bacs/ s/o / chg	account codes	
OFFICE									
Plusnet	09.08.22	Broadband/Landline	£	36.70		s	d/d	4205	101
Function28	30.08.22	Web and email Provision slate plaque, tablet covers, cleaning	£	54.00		z	s/o	4202	101
Barclaycard	09.08.22	materials, stationery,	£	1,073.77		-	bacs	split	
Tesco Mobile	22.07.22	Mobile Contracts x 3	£	23.50		z	d/d	4205	101
COUNCILLORS									
One Voice Wales	12.08.22	Code of Conduct Training	£	35.00		z	bacs	4231	107
STAFFING									
HMRC	16.08.22	NI and Tax (July)	£	3,257.84		z	bacs	4002	102
Wages	15.07.22	Pay (July)	£	6,997.07		z	bacs	4001	102
Pensions	16.08.22	Pensions (July)	£	1,960.12		z	bacs	4003	102
SLCC Bookshop	12.08.22	Local Council Administration (13th)	£	141.80		mix	bacs	4015	102
Forest Park & Garde	12.08.22	outside training	£	834.00		s	bacs	4015	102
HALLS									
Plusnet		Broadband/Phoneline - Lllys y Cwm	£	25.50		s	d/d	4062	205
RCTCBC	15.08.22	Rates - Lllys y Cwm	£	177.00		-	d/d	4050	205
RCTCBC	15.08.22	Rates - Caerlan	£	482.00		-	d/d	4050	201
SSE	01.08.22	Electric both halls	£	284.59					
SSE	31.07.22	Gas Caerlan	£	131.01		f	d/d	4061	201
ALLOTMENTS									
SSE	01.08.22	Electricity Brynteg	£	49.15		f	d/d	4161	305
WORKS DEPOT									
PJ Saunders	27.08.22	Rent- Beeches	£	633.00		s	s/o	4073	308
EDF Energy	12.08.22	Electric	£	17.33		f	bacs	4060	308
Plusnet	22.07.22	Broadband - beeches	£	27.60		s	d/d	4062	308
OUTSIDE WORK									
Leekes	12.08.22	outside work materials	£	5.19		s	bacs	4103	310
Trade UK	12.08.22	fuel can, wasp killer, paint brushes	£	84.13		s	bacs	split	
Forest Park & Garde	12.08.22	servicing (2021), helmets, chisel	£	648.83		s	bacs	4102	310
Forest Park & Garde	12.08.22	Pole Pruner	£	549.60		s	bacs	4110	310
PROJECTS									
The Flag Shop	12.08.22	Welsh Flags (St David Day)	£	311.50		s	bacs	4153	106
C&L Garden Service	12.08.22	July watering	£	1,750.00		z	bacs	4158	106
Gills Amusements	12.08.22	Rides and inflatables for Fair	£	1,100.00		z	bacs	4153	106
TRANSPORT									
GT Vehicle Services	16.08.22	Service red van	£	204.40		s	bacs	4071	301
UK Fuels	10.08.22	Diesel	£	209.13		s	d/d	split	301
TOTAL									
				£	21,103.76				
ADDITIONAL PAYMENTS									
Ensinger	22.08.22	Polycarbonate for bus shelter	£	127.76		s	bacs	4105	310
Advasign	22.08.22	Sign writing electric van	£	576.00		s	bacs	4071	301
Gills Amusements	22.08.22	Teacups, train, slide and bouncy ca	£	1,100.00		z	bacs	4153	105
Enthusiasm Events	22.08.22	Stage for fair	£	960.00		s	bacs	4153	105
Initial	22.08.22	Additional nappy bin Lllys y Cwm	£	294.58		s	bacs	4065	205
TradeUK	22.08.22	new catch noticeboard	£	10.69		s	bacs	4105	310
RCTCBC	22.08.22	Lease for Electric van June & July	£	61.16		z	bacs	4073	301
				TOTAL	£	24,233.95			

						Office Use			
						VAT	d/d / bacs/ s/o / chq	account codes	
<u>OFFICE</u>									
Plusnet		Broadband/Landline	£	36.70	s	d/d	4205	101	
Function28	30.09.22	Web and email Provision	£	54.00	z	s/o	4202	101	
Barclaycard	13.09.22	work tent, polycarbonate, banners	£	879.36	-	bacs	split		
Tesco Mobile	22.09.22	Mobile Contracts x 3	£	23.50	z	d/d	4205	101	
Viking	13.09.22	Stationery	£	88.08	s	bacs	4206	101	
ICC	16.09.22	Data Protection renewal fee	£	35.00	-	d/d	4202	101	
<u>COUNCILLORS</u>									
<u>STAFFING</u>									
HMRC	13.09.22	NI and Tax (August)	£	2,033.86	z	bacs	4002	102	
Wages	15.08.22	Pay (August)	£	6,585.59	z	bacs	4001	102	
Pensions	13.09.22	Pensions (August)	£	1,840.38	z	bacs	4003	102	
Forest Park & Garden	13.09.22	Mower & Brushcutter Training	£	438.00	s	bacs	4015	102	
<u>HALLS</u>									
Plusnet		Broadband/Phoneline - Llys y Cwm	£	25.50	s	d/d	4062	205	
RCTCBC	15.09.22	Rates - Llys y Cwm	£	177.00	-	d/d	4050	205	
RCTCBC	15.09.22	Rates - Caerlan	£	482.00	-	d/d	4050	201	
SSE	21.08.22	Gas - Llys y Cwm	£	35.29	f	d/d	4061	205	
SSE	01.09.22	Electricity - Caerlan	£	44.61	f	d/d	4060	201	
PPLPRS	13.09.22	Music Licence Caerlan	£	652.94	s	bacs	4065	201	
PPLPRS	13.09.22	Music Licence Llys y Cwm	£	652.94	s	bacs	4065	205	
Welsh Water	31.08.22	Water - Caerlan	£	242.73	-	d/d	4055	201	
<u>ALLOTMENTS</u>									
Welsh Water	08.09.22	Brynteg Allotments	£	236.73	-	d/d	4161	305	
Welsh Water	02.09.22	Penygawsi Allotments	£	34.68	-	d/d	4160	305	
<u>WORKS DEPOT</u>									
PJ Saunders	27.09.22	Rent- Beeches	£	633.00	s	s/o	4073	308	
Plusnet	22.08.22	Broadband	£	27.60	s	d/d	4062	308	
<u>CiL expenditure</u>									
Externiture	13.09.22	Sedum Bus Shelter & Move old	£	7,099.60	s	bacs	4120	104	
<u>OUTSIDE WORK</u>									
Leekes	13.09.22	paint, wasp killer	£	17.92	s	bacs	split		
Trade UK	13.09.22	paint and equipment	£	65.10	s	bacs	split		
<u>PROJECTS</u>									
C& L Garden Services	13.09.22	Watering August	£	1,750.00	z	bacs	4158	106	
<u>TRANSPORT</u>									
UK Fuels	07.09.22	Diesel	£	152.88	s	d/d	split	301	
<u>TOTAL</u>			£	24,344.99					

ADDITIONAL PAYMENTS

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	84	100	16			84.3%
1051 Grants Received	0	100	100			0.0%
1110 Interest	243	30	(213)			811.3%
Subtotal	328	230	(98)	0	0	142.5%
103 Precept						
1101 Precept	92,759	278,278	185,519			33.3%
Subtotal	92,759	278,278	185,519	0	0	33.3%
201 Caerlan						
1000 Hall Hire	1,577	5,000	3,423			31.5%
Subtotal	1,577	5,000	3,423	0	0	31.5%
205 Llys y Cwm						
1000 Hall Hire	1,445	4,000	2,555			36.1%
Subtotal	1,445	4,000	2,555	0	0	36.1%
305 Allotments						
1007 Penygawsi Allotments	0	44	44			0.0%
1008 Brynteg Allotments	0	70	70			0.0%
1009 Tynant Allotments	0	66	66			0.0%
1010 Pencoedcae Allotment	0	80	80			0.0%
Subtotal	0	260	260	0	0	0.0%
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	96,109	288,603	192,494	0	0	33.3%

EXPENDITURE

101 Administration						
4200 Photocopying	406	1,700	1,294		1,294	23.9%
4202 Computer Costs	574	2,500	1,926		1,926	23.0%
4204 Postage	5	120	115		115	3.8%
4205 Telephones	221	700	479		479	31.6%
4206 Stationery	87	250	163		163	34.8%
4210 Sundries	12	100	88		88	11.6%
4215 Audit Fees & Bank charges	355	1,250	895		895	28.4%
4220 General Insurance	4,040	4,000	(40)		(40)	101.0%
4240 Elections	0	16,000	16,000		16,000	0.0%
4250 Contingency Fund	0	6,000	6,000		6,000	0.0%
4255 Office Equipment	594	1,848	1,254		1,254	32.1%
4261 Grant Money Spent	99	0	(99)		(99)	0.0%
Subtotal	6,393	34,468	28,075	0	28,075	18.5%
102 Staffing						

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4001 Salaries	25,024	95,000	69,977		69,977	26.3%
4002 PAYE & NI Contributions	6,165	25,000	18,835		18,835	24.7%
4003 Pension contributions	3,410	25,000	21,590		21,590	13.6%
4010 Occupational Health	0	500	500		500	0.0%
4015 Training	1,953	3,000	1,047		1,047	65.1%
4020 Work wear	877	1,800	923		923	48.7%
4025 Staff Expenses	90	400	310		310	22.4%
Subtotal	37,518	150,700	113,182	0	113,182	24.9%
104 Community Infrastructure Levy						
4120 CIL Expenditure	0	7,617	7,617		7,617	0.0%
Subtotal	0	7,617	7,617	0	7,617	0.0%
105 Grants						
4152 Beddau & Tynant Wards	200	10,000	9,800		9,800	2.0%
4154 General Grants	0	2,000	2,000		2,000	0.0%
4156 Talbot Green & Llantrisant	0	12,000	12,000		12,000	0.0%
Subtotal	200	24,000	23,800	0	23,800	0.8%
106 Projects						
4150 Llantrisant Ward	0	3,000	3,000		3,000	0.0%
4151 Talbot Green Ward	456	3,000	2,544		2,544	15.2%
4152 Beddau & Tynant Wards	239	6,000	5,761		5,761	4.0%
4153 Events/Public Relations	2,139	6,000	3,861		3,861	35.6%
4155 Community Library	0	5,500	5,500		5,500	0.0%
4157 Christmas	36	10,000	9,964		9,964	0.4%
4158 Floral Displays	5,795	10,000	4,205		4,205	57.9%
4159 Charter of Friendship	0	3,989	3,989		3,989	0.0%
4166 Community Plan	0	5,000	5,000		5,000	0.0%
Subtotal	8,665	52,489	43,824	0	43,824	16.5%
107 Councillors						
4225 Chairs Allowances	1,417	3,126	1,709		1,709	45.3%
4226 Councillor Allowances	1,941	2,500	559		559	77.7%
4230 OVW Membership	2,335	2,300	(35)		(35)	101.5%
4231 Councillor Training	358	1,000	642		642	35.8%
Subtotal	6,052	8,926	2,874	0	2,874	67.8%
201 Caerlan						
4050 Rates	1,923	5,100	3,177		3,177	37.7%
4055 Water Charges	0	500	500		500	0.0%
4060 Electricity	159	1,200	1,041		1,041	13.2%
4061 Gas	124	2,000	1,876		1,876	6.2%
4063 Cleaning Materials	56	350	295		295	15.9%
4065 Maintenance Contracts	1,160	1,800	640		640	64.5%
4066 Repairs & maintenance	2,587	9,118	6,531		6,531	28.4%
4067 Depreciation Fund	0	1,000	1,000		1,000	0.0%
Subtotal	6,009	21,068	15,059	0	15,059	28.5%
205 Llys y Cwm						

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4050 Rates	704	1,950	1,247		1,247	36.1%
4055 Water Charges	233	500	267		267	46.5%
4060 Electricity	224	900	676		676	24.9%
4061 Gas	278	1,500	1,222		1,222	18.5%
4062 Broadband	87	250	163		163	34.9%
4063 Cleaning Materials	56	300	244		244	18.5%
4065 Maintenance Contracts	659	1,800	1,141		1,141	36.6%
4066 Repairs & maintenance	130	3,616	3,486		3,486	3.6%
4067 Depreciation Fund	0	1,000	1,000		1,000	0.0%
Subtotal	2,370	11,816	9,446	0	9,446	20.1%
301 Transport						
4070 Fuel	229	1,500	1,271		1,271	15.3%
4071 Repairs, Service, MOT	191	1,000	809		809	19.1%
4072 Road Tax	0	550	550		550	0.0%
4074 Van insurance	(5)	2,500	2,505		2,505	(0.2%)
4090 New Van Fund	0	24,046	24,046		24,046	0.0%
Subtotal	415	29,596	29,181	0	29,181	1.4%
305 Allotments						
4160 Penygawsi Allotments	0	480	480		480	0.0%
4161 Brynteg Allotments	188	480	292		292	39.2%
4162 Tynant Allotments	235	480	245		245	49.0%
4163 Pencoedcae Allotments	350	480	130		130	72.9%
Subtotal	773	1,920	1,147	0	1,147	40.3%
308 Workshop						
4055 Water Charges	52	200	148		148	26.2%
4060 Electricity	161	600	439		439	26.8%
4062 Broadband	98	350	252		252	28.0%
4073 Rent	2,511	6,750	4,239		4,239	37.2%
4210 Sundries	0	120	120		120	0.0%
Subtotal	2,822	8,020	5,198	0	5,198	35.2%
310 Outside Work						
4101 Small Tools	69	100	31		31	68.6%
4102 Machine Repairs & Spares	826	6,245	5,419		5,419	13.2%
4103 Outside Work	1,095	3,000	1,905		1,905	36.5%
4105 Street Furniture	2,950	9,282	6,332		6,332	31.8%
Subtotal	4,939	18,627	13,688	0	13,688	26.5%
TOTAL EXPENDITURE	76,155	369,247	293,092	0	293,092	20.6%
Total Income	96,109	288,603	192,494			33.3%
Total Expenditure	76,155	369,247	293,092	0	293,092	20.6%
Net Income over Expenditure	19,953	(80,644)	(100,597)			
plus Transfer from EMR	594					
Movement to/(from) Gen Reserve	20,547	(80,644)	(101,191)			

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Detailed Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1011 Photocopying	35	120	100	(20)			119.7%	
1051 Grants Received	0	0	100	100			0.0%	
1110 Interest	0	243	30	(213)			811.3%	
Administration :- Income	35	363	230	(133)			157.9%	0
4200 Photocopying	0	406	1,700	1,294		1,294	23.9%	
4202 Computer Costs	57	631	2,500	1,869		1,869	25.2%	
4204 Postage	0	5	120	115		115	3.8%	
4205 Telephones	54	275	700	425		425	39.3%	
4206 Stationery	0	87	250	163		163	34.8%	
4210 Sundries	0	12	100	88		88	11.6%	
4215 Audit Fees & Bank charges	0	355	1,250	895		895	28.4%	
4220 General Insurance	0	4,040	4,000	(40)		(40)	101.0%	
4240 Elections	0	0	16,000	16,000		16,000	0.0%	
4250 Contingency Fund	0	0	6,000	6,000		6,000	0.0%	
4255 Office Equipment	0	594	1,848	1,254		1,254	32.1%	594
4261 Grant Money Spent	0	99	0	(99)		(99)	0.0%	
Administration :- Indirect Expenditure	111	6,504	34,468	27,964	0	27,964	18.9%	594
Net Income over Expenditure	(76)	(6,141)	(34,238)	(28,097)				
6000 plus Transfer from EMR	0	594						
Movement to/(from) Gen Reserve	(76)	(5,547)						
<u>102 Staffing</u>								
4001 Salaries	6,586	31,609	95,000	63,391		63,391	33.3%	
4002 PAYE & NI Contributions	2,346	8,511	25,000	16,489		16,489	34.0%	
4003 Pension contributions	1,960	5,370	25,000	19,630		19,630	21.5%	
4010 Occupational Health	0	0	500	500		500	0.0%	
4015 Training	506	2,459	3,000	541		541	82.0%	
4020 Work wear	91	969	1,800	831		831	53.8%	
4025 Staff Expenses	0	90	400	310		310	22.4%	
Staffing :- Indirect Expenditure	11,489	49,007	150,700	101,694	0	101,694	32.5%	0
Net Expenditure	(11,489)	(49,007)	(150,700)	(101,694)				
<u>103 Precept</u>								
1101 Precept	92,759	185,519	278,278	92,759			66.7%	
Precept :- Income	92,759	185,519	278,278	92,759			66.7%	0
Net Income	92,759	185,519	278,278	92,759				

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Detailed Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>104 Community Infrastructure Levy</u>								
4120 CIL Expenditure	0	0	7,617	7,617		7,617	0.0%	
Community Infrastructure Levy :- Indirect Expenditure	0	0	7,617	7,617	0	7,617	0.0%	0
Net Expenditure	0	0	(7,617)	(7,617)				
<u>105 Grants</u>								
4152 Beddau & Tynant Wards	0	200	10,000	9,800		9,800	2.0%	
4154 General Grants	0	0	2,000	2,000		2,000	0.0%	
4156 Talbot Green & Llantrisant	0	0	12,000	12,000		12,000	0.0%	
Grants :- Indirect Expenditure	0	200	24,000	23,800	0	23,800	0.8%	0
Net Expenditure	0	(200)	(24,000)	(23,800)				
<u>106 Projects</u>								
4150 Llantrisant Ward	0	0	3,000	3,000		3,000	0.0%	
4151 Talbot Green Ward	0	456	3,000	2,544		2,544	15.2%	
4152 Beddau & Tynant Wards	0	239	6,000	5,761		5,761	4.0%	
4153 Events/Public Relations	2,200	4,338	6,000	1,662		1,662	72.3%	
4155 Community Library	0	0	5,500	5,500		5,500	0.0%	
4157 Christmas	0	36	10,000	9,964		9,964	0.4%	
4158 Floral Displays	1,750	7,545	10,000	2,455		2,455	75.4%	
4159 Charter of Friendship	0	0	3,989	3,989		3,989	0.0%	
4166 Community Plan	0	0	5,000	5,000		5,000	0.0%	
Projects :- Indirect Expenditure	3,950	12,614	52,489	39,875	0	39,875	24.0%	0
Net Expenditure	(3,950)	(12,614)	(52,489)	(39,875)				
<u>107 Councillors</u>								
4225 Chairs Allowances	479	1,896	3,126	1,230		1,230	60.6%	
4226 Councillor Allowances	433	2,375	2,500	125		125	95.0%	
4230 OVW Membership	0	2,335	2,300	(35)		(35)	101.5%	
4231 Councillor Training	0	358	1,000	642		642	35.8%	
Councillors :- Indirect Expenditure	912	6,964	8,926	1,962	0	1,962	78.0%	0
Net Expenditure	(912)	(6,964)	(8,926)	(1,962)				
<u>201 Caerlan</u>								
1000 Hall Hire	297	1,874	5,000	3,126			37.5%	
Caerlan :- Income	297	1,874	5,000	3,126			37.5%	0

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Detailed Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4050 Rates	482	2,405	5,100	2,695		2,695	47.2%	
4055 Water Charges	243	243	500	257		257	48.5%	
4060 Electricity	48	206	1,200	994		994	17.2%	
4061 Gas	125	249	2,000	1,751		1,751	12.4%	
4063 Cleaning Materials	0	56	350	295		295	15.9%	
4065 Maintenance Contracts	0	1,160	1,800	640		640	64.5%	
4066 Repairs & maintenance	0	2,587	9,118	6,531		6,531	28.4%	
4067 Depreciation Fund	0	0	1,000	1,000		1,000	0.0%	
Caerlan :- Indirect Expenditure	897	6,906	21,068	14,162	0	14,162	32.8%	0
Net Income over Expenditure	(600)	(5,032)	(16,068)	(11,036)				
<u>205 Llys y Cwm</u>								
1000 Hall Hire	143	1,588	4,000	2,412			39.7%	
Llys y Cwm :- Income	143	1,588	4,000	2,412			39.7%	0
4050 Rates	177	881	1,950	1,070		1,070	45.2%	
4055 Water Charges	0	233	500	267		267	46.5%	
4060 Electricity	223	447	900	453		453	49.7%	
4061 Gas	34	312	1,500	1,188		1,188	20.8%	
4062 Broadband	21	109	250	141		141	43.4%	
4063 Cleaning Materials	0	56	300	244		244	18.5%	
4065 Maintenance Contracts	245	904	1,800	896		896	50.2%	
4066 Repairs & maintenance	0	130	3,616	3,486		3,486	3.6%	
4067 Depreciation Fund	0	0	1,000	1,000		1,000	0.0%	
Llys y Cwm :- Indirect Expenditure	701	3,070	11,816	8,746	0	8,746	26.0%	0
Net Income over Expenditure	(558)	(1,483)	(7,816)	(6,333)				
<u>301 Transport</u>								
4070 Fuel	101	330	1,500	1,170		1,170	22.0%	
4071 Repairs, Service, MOT	170	361	1,000	639		639	36.1%	
4072 Road Tax	0	0	550	550		550	0.0%	
4073 Rent	61	61	0	(61)		(61)	0.0%	
4074 Van insurance	0	(5)	2,500	2,505		2,505	(0.2%)	
4090 New Van Fund	480	480	24,046	23,566		23,566	2.0%	480
Transport :- Indirect Expenditure	812	1,227	29,596	28,369	0	28,369	4.1%	480
Net Expenditure	(812)	(1,227)	(29,596)	(28,369)				
6000 plus Transfer from EMR	480	480						
Movement to/(from) Gen Reserve	(332)	(747)						

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Detailed Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305 Allotments								
1007 Penygawsi Allotments	0	0	44	44			0.0%	
1008 Brynteg Allotments	0	0	70	70			0.0%	
1009 Tynant Allotments	0	0	66	66			0.0%	
1010 Pencoedcae Allotment	0	0	80	80			0.0%	
Allotments :- Income	0	0	260	260			0.0%	0
4160 Penygawsi Allotments	0	0	480	480		480	0.0%	
4161 Brynteg Allotments	47	235	480	245		245	49.0%	
4162 Tynant Allotments	0	235	480	245		245	49.0%	
4163 Pencoedcae Allotments	0	350	480	130		130	72.9%	
Allotments :- Indirect Expenditure	47	820	1,920	1,100	0	1,100	42.7%	0
Net Income over Expenditure	(47)	(820)	(1,660)	(840)				
308 Workshop								
4055 Water Charges	0	52	200	148		148	26.2%	
4060 Electricity	17	177	600	423		423	29.5%	
4062 Broadband	23	121	350	229		229	34.6%	
4073 Rent	528	3,038	6,750	3,712		3,712	45.0%	
4210 Sundries	0	0	120	120		120	0.0%	
Workshop :- Indirect Expenditure	567	3,389	8,020	4,631	0	4,631	42.3%	0
Net Expenditure	(567)	(3,389)	(8,020)	(4,631)				
310 Outside Work								
1012 Footpath Agency Agreement	0	0	835	835			0.0%	
Outside Work :- Income	0	0	835	835			0.0%	0
4101 Small Tools	0	69	100	31		31	68.6%	
4102 Machine Repairs & Spares	462	1,287	6,245	4,958		4,958	20.6%	
4103 Outside Work	157	1,252	3,000	1,748		1,748	41.7%	
4105 Street Furniture	106	3,056	9,282	6,226		6,226	32.9%	
4110 Depreciation Fund (Equipment)	844	844	0	(844)		(844)	0.0%	844
Outside Work :- Indirect Expenditure	1,569	6,509	18,627	12,118	0	12,118	34.9%	844
Net Income over Expenditure	(1,569)	(6,509)	(17,792)	(11,283)				
6000 plus Transfer from EMR	844	844						
Movement to/(from) Gen Reserve	(725)	(5,665)						

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Detailed Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	93,235	189,343	288,603	99,260			65.6%	
Expenditure	21,055	97,210	369,247	272,037	0	272,037	26.3%	
Net Income over Expenditure	<u>72,180</u>	<u>92,133</u>	<u>(80,644)</u>	<u>(172,777)</u>				
plus Transfer from EMR	1,324	1,918						
Movement to/(from) Gen Reserve	<u>73,504</u>	<u>94,051</u>						

LLANTRISANT COMMUNITY COUNCIL

MINUTES OF A VIRTUAL MEETING OF THE EVENTS AND PUBLIC ENGAGEMENT COMMITTEE

HELD VIA ZOOM ON MONDAY 25TH JULY 2022 AT 6.30PM

Present

Cllr Anne Callow (Vice Chair)

Cllr Mal Davies

Cllr Lynne Murdoch

Cllr Dr Catherine Preston

Cllr Adam Robinson

Cllr Carys Romney

Cllr Ellie Townsend Jones

In Attendance

The Clerk to the Council (Mr Geraint Hopkins JP)

The Responsible Financial Officer (Mrs Alison Jenkins)

Cllr A. Callow in the Chair

EC/22-23/6 Apologies for absence

Apologies were received from Cllr Julie Barton.

EC/22-23/7 Declarations of Interest

Cllr Romney declared that she was an active member of Litter-Free Beddau and Tynant.

EC/22-23/8 Minutes of the Previous Meeting

The Minutes of the meeting of the Events and Public Engagement Committee held on 21st June 2022 were approved.

EC/22-23/9 Events Schedule 2022 – 23

The Clerk and Deputy Clerk took Members through the updated Events Schedule for 2022-23, which was noted.

EC/22-23/10 S Goodhall Memorial Tree

It was noted that a tree had been planted at the Memorial Gardens, Beddau, and a commemorative plaque ordered to commemorate the life of Suzanne Goodall MBE. Members **agreed** that a suitable date be found with representatives of Ty Hafan to unveil the plaque.

EC/22-23/11 Time Capsule Project

Further to discussion, it was agreed that a project to create and bury time capsules throughout the community be approved in principal, and that a working group be established from Members of the Council to discuss particulars with a view to making recommendations to the Council.

EC/22-23/12 Community Council Website

Following discussion of issues tabled in a note by Cllr Ellie Townsend Jones, the feeling of the meeting was that more could be done in terms of the Council's social media presence, including more frequent posting, the celebration of day-to-day achievements in the community, and by establishing an Instagram account which could be linked to the existing Facebook and Twitter accounts.

Furthermore, it was agreed that some further work could be done to the Council's website, including fresher photographs, livelier text, and the proof reading of text to eliminate typing errors. It was **agreed** that the Clerk would liaise with the webhosts, Function28, to explore ways in which the website could be improved.

EC/22-23/13 Community Plan

It was agreed in principle that the Council should write a Community Plan and that it should be done in light of a programme of public consultation. The Clerk would report to a future meeting with an outline of such a plan, and a draft programme for engaging the public.

There being no further business the meeting was ended.

CLLR JULIE BARTON
CHAIR

MRS ALISON JENKINS
DEPUTY CLERK

**LLANTRISANT COMMUNITY COUNCIL
COUNCIL MEETING
13TH SEPTEMBER 2022**

**PLANNING AND
DEVELOPMENT CONTROL**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
LLANTRISANT	22/0762/10	First floor extension to rear and double garage.	18 St David's Place CF72 8HA
	20/1105/10	3 detached 4-bed houses with integral garages, served by a private access road. Revised location and site plan/topographical survey received 22/02/21. Revised tree removal and planting plan, landscape mitigation plan and PEA addendum [bat and bird surveys] received 12/8/21	Land at the Laurels, High Street CF72 8PB
	22/0881/18	Tree felling due to overhanging branches.	4 Llantrisant Houses, High Street CF72 8BS
BEDDAU	21/0587/13	Proposed residential development including new access, parking and new pavement along Penycodcae Road.	Land adjacent to Gelynog Court, CF38 2RD
TALBOT GREEN	22/1045/10	Change of use to Class D2 (Gym) use with reversion to Class A1 use upon cessation and associated development.	Unite 1B, Poundworld, Glamorgan Vale Retail Park CF72 8RP

22/1036/10	Replacement of ground floor glazing with thermally efficient double glazing and introduction of first floor glazing similar to neighbouring unit.	Unit 2, Outfit, Newpark District Shopping Centre CF72 8SY
22/0999/10	Addition of a first floor conservatory on top of new steel/timber floor and existing piers and infill uPVC frames between piers at ground floor level.	3 Pine Court CF72 8LA

MR. G. E. HOPKINS J.P.

CLERK