

LLANTRISANT COMMUNITY COUNCIL
CYNGOR CYMUNED LLANTRISANT



ANNUAL MEETING 2022
CYFARFOD BLYNYDDOL 2022

TUESDAY, 17TH MAY 2022
DYDD MAWRTH, 17FED MAI 2022
6.30PM, CAERLAN HALL, LLANTRISANT

AGENDA

Item		Page
1. Election of Chair	To elect the Chair of the Council for the Municipal Year 2022/2023, upon which the new Chair will sign the Declaration of Office.	
2. Election of Vice Chair	To elect the Vice-Chair of the Council for the Municipal Year 2022/2023	
3. Apologies for absence	To receive any apologies of absence from Members.	
4. Declarations of Interest	To receive disclosures of personal interests from Members in accordance with the Code of Conduct.	
5 Co-Option of Members	To consider the co-option of two members of the Council, one each for the wards of Llantrisant Town and Talbot Green, arising from the uncontested election in those wards.	4 - 9
6. Standing Committees of the Council	(i) To agree the committee structure for 2022/2023 as set out in the Report of the Clerk and to make appointments thereto. (ii) To decide whether the full Council wishes to appoint the Chairs and Vice Chairs of these Committees, or to allow the Committees themselves to elect their own Chairs and Vice Chairs.	10 - 17
7. Appointments to Outside Bodies	To note the Outside Bodies to which the Council may make appointments, and to agree such appointments thereto to serve during the Council's pleasure.	18
8. Review of Standing Orders and Financial Regulations	(i) To note and review the Standing Orders of the Council (ii) To note and review the Financial Regulations of the Council.	Separate docs.
9. Finance Matters	(i) to confirm the banking arrangements for the Council (ii) to review the contracts and leases of the Council (iii) to review the asset register of the Council	19 20 - 21 22 - 43
10. Annual Report 2021/2022	To consider the draft Annual Report for 2021/22 and approve its publication.	Separate doc.

11. Annual Return	
To approve the Annual Return for 2021/2022	44
12. Annual Governance Statements	
To approve the Annual Governance Statements 2022	45 - 46
13. Internal Audit Report 2021/2022	
To note and consider the end-of-year Report of the Internal Auditor for 2021/2022.	47 - 63
14. Appointment of Internal Auditor 2022/2023	
To appoint Audit Solutions as Internal Auditor for the financial year 2022/23.	64 - 65
15. Financial and Business Risk Assessments	
To approve the financial and business risk assessments.	66 - 69
16. Calendar of Meetings	
To note the calendar of meetings of the Council for the Municipal Year 2022/2023.	70

CONCLUSION OF ANNUAL MEETING BUSINESS

A comfort break is suggested.

COMMENCEMENT OF ORDINARY BUSINESS

17. Minutes of the Previous Meeting	
To approve as a true record the minutes of the following meetings :-	
- Tuesday 12 th April 2022	71 - 75
18. Financial Matters	
(i) To receive and approve the accounts for payment for May 2022;	76
(ii) To note the income and expenditure accounts for April 2022.	77 - 79
19. Planning and Development Control	
To consider any planning applications and development control matters which have arisen since the previous meeting.	80
20. Correspondence	
To receive any correspondence to the Council	81
21. Urgent Items	
To consider any matters which the Chair has determined reasonably to be urgent.	

MR. G. E. HOPKINS J.P.
CLERK

LLANTRISANT COMMUNITY COUNCIL

17TH MAY 2022

REPORT OF THE CLERK

CO-OPTION OF MEMBERS

1. An election was held on 5th May 2022 for the fourteen members of Llantrisant Community Council. Twelve members were returned unopposed, and consequently there remain two vacancies, one each for the wards of Llantrisant Town and Talbot Green.
2. Pursuant to the Parishes and Communities Rules 2006, when there are fewer validly nominated candidates than seats available, all the remaining validly nominated candidates after the deadline for withdrawals must be declared elected, and if the community council is quorate, i.e. at least 3 and at least one third of the total seats on the council are filled, the elected councillors may co-opt councillors to fill the remaining seats.
3. Accordingly, I gave public notice on 29th April 2022 that the two vacancies remaining on the Council would be filled by means of co-option at the earliest sitting of the new Council, being 17th May 2022, requiring all those persons duly qualified and intending to make application to the Council to be considered for co-option to write to me with their reasons by no later than Monday 9th May 2022.
4. At the close of this deadline, the following persons had so applied and their letters of application are attached to this Report:

Mr Clive Dowsett
Mr David Myles
Ms Lynne Murdoch
Mr Stephen Powell
Mrs Zara Powell
5. The Council is asked to consider the applications and decide which applicants should be co-opted to serve on the Council, one each for the Talbot Green ward, and one for the Llantrisant Town ward.

MR G. E. HOPKINS JP

CLERK

Mrs Lynne Murdoch



08 May 2022

Mr GE Hopkins JP
Clerk, Llantrisant Community Council
Parish Office
Newbridge Road
Llantrisant
Rhondda Cynon Taff
CF72 8EX

Dear Mr Hopkins,

I am writing to put my name forward for consideration to serve as a member of Llantrisant Community Council for the Llantrisant ward as a Labour representative. I understand the vacancy will be filled by means of co-option.

I have lived in Llantrisant with my family for many years and worked in the Royal Glamorgan Hospital until retiring in 2017. I am passionate about working for the local community and stood in a by-election for the Community Council in 2018.

I feel I would be a suitable candidate and would dedicate my time to improving and helping our local community. I already know many of the current Community Councillors and would work closely with them to help improve our local area.

I look forward to having the opportunity to discuss this with you further.

Yours sincerely,

A handwritten signature in cursive script that reads "L. C. Murdoch".

Lynne Murdoch

Office

From: Stephen Powell - [REDACTED]
Sent: 06 May 2022 11:55
To: office@llantrisant-cc.gov.wales
Subject: Request for Co-option

Dear Clerk to the Council,

RE: Co-option to Llantrisant Community Council

I am writing to request to be considered for co-option onto Llantrisant Community Council to represent Llantrisant. I was previously a member of the Community Council and also Rhondda Cynon Taf CBC, however, due to health issues with two family members I decided to step back from both roles in order to give time to them and support my wider family. However, upon reflection, having stepped down from Rhondda Cynon Taf I believe I will have the time and energy to give a firm commitment to the Community Council once again and wish to be considered for co-option.

I have significant experience in Local Government and believe that my knowledge and experience would help to support the new Councillors to make informed decisions. Prior to the final six months, my attendance was exemplary and I gave full commitment to meetings, events, report writing and all other aspects of the Community Council and hope that this will be taken into account when reviewing my application.

I am currently working as the Clerk of Tonyrefail & District Community Council so understand thoroughly the role of the Council from both sides of the table.

I consider Llantrisant to be my home town, and supported the merger of the electoral wards between Llantrisant and Talbot Green. I moved to Llantrisant in 1998 and have spent most of my adult life in the area. I am a Freeman of Llantrisant and have strong appreciation for the heritage of the town and the need to balance that with an ever-changing world.

Along with my wife and a handful of volunteers, we run Friends of Talbot Green and have been responsible for organising numerous community events in the village, we intend to develop this further to further improve our community spirit and also our surroundings.

I believe that I would still be an asset to the Community Council and would welcome the opportunity to represent Llantrisant and all the other wards of the Council, as I showed previously by manning the bouncy castle all day with Zara at the Tynant event!!

I hope that you will allow me the opportunity to rejoin the Council.

Yours Sincerely,

Stephen Powell

Office

From: zara lane - [REDACTED]
Sent: 05 May 2022 20:54
To: office@llantrisant-cc.gov.wales
Subject: Co- option consideration

Dear Clerk

My name is Zara Powell and I am a primary school teacher at Tonysguboriau Primary School and have been so for 9 years. I am writing to request to be co-opted onto the Community Council to represent Talbot Green.

I have Cerebral Palsy, and when I caught Covid it exasperated all of my conditions and I have been struggling significantly with my health, however, I have still done my best to contribute to the community and running the Easter Trail in Talbot Green and meeting the community again ignited my desire to join the Council – after the nominations had already closed, hence my application now.

Five years ago I moved to Talbot Green with my husband, and we have spent the last 18 months in Llantrisant whilst we renovating our family home in Talbot Green, where we hope to live within the next couple of months.

My community involvement involves me working alongside my husband to organise the 'Friends of Talbot Green' events. Over Easter we had over 450 children, and their parents take part in an Easter Trail around the village, we are in the process of organising the event for the Platinum Jubilee and have previously run Picnic in the Park, Christmas Events and the like.

I am the main Teacher link to the school's PTA and involved in all manner of activities to make the school a better place including organising clean up days, film nights and so on.

In addition to this I am a volunteer befriender, I ring and write to elderly people who are isolated and want company. I have done this for about two years now and have provided support in all manner of ways for them.

Being a teacher in Tonysguboriau means that I communicate with residents on a daily basis, whether it be parents or grandparents of children in the school. I have a good understanding of the issues which face local people and am interested in making our communities a better place to live.

I know our community well, and have an active interest in wanting it to be a better place to live. I have supported numerous Community Council events in the past, both through attending and assisting in the running of the events and hope that you will consider my application favourably.

Yours sincerely

Zara Powell

Sent from Yahoo Mail on Android

Office

From: David Myles - [REDACTED]
Sent: 09 May 2022 11:06
To: office@llantrisant-cc.gov.wales
Subject: Community councillor vacancy expression of interest

Dear Alison/ Gethin,

I am interested in applying for one of the vacancies on Llantrisant community council. I have lived in Llantrisant for the past 21 years having moved here from Gwaun Miskin. I have been recently nominated to be the treasurer of the Brynteg allotments, which has led me to be more active with the council. This interaction has made me keener to take a more active role in the community. There are many areas which affect us all in Llantrisant such as planning, traffic, transport, schooling, and upkeep of what is one of Wales' historic towns.

Kind regards

David Myles



Re Co-option Llantrisant Community Council

Dear Mr Hopkins

I am writing to ask that I be considered for one of the vacancies on the Community Council.

I am quite well known locally as someone who has tried to get the community to come together to combat anti-social behaviour. Last year when things got particularly bad in the village, I spearheaded a campaign to get more resources to tackle the problem and raise community awareness through a special Facebook Page. I still believe this is one of the major issues facing all our communities.

I am very closely involved with Beddau Rugby Club on a voluntary basis, and operate as the Groundsman, as well as being a member of the committee. I am also Chairman of the fishing club 'Taffy Anglers'.

I hope that you will look favourably on my application.

Yours Sincerely

Clive Dowsett

A handwritten signature in blue ink, appearing to read 'Clive Dowsett', with a long horizontal flourish extending to the right.

LLANTRISANT COMMUNITY COUNCIL

STANDING COMMITTEE STRUCTURE

1. COMMITTEE STRUCTURE REVIEW

1.1 For the municipal year 2022/23 and until further review, the Council has determined that there shall be the following five Standing Committees:

- Finance and General Purposes Committee
- Assets and Operations Committee
- Staffing Committee
- Events and Public Engagement Committee
- Appeals Committee

1.2 This paper outlines the general protocols, aims and terms of reference of each committee, and details specific powers delegated to each by the Council.

2. GENERAL PROTOCOLS

2.1 Chair

The Council has determined that the Chair of each of the Standing Committees is to be elected from that Committee's Membership annually at the first committee meeting following the Annual meeting of the Community Council.

2.2 Quorum

Unless otherwise directed, the quorum of the Committee in accordance with the Standing Orders of this Council shall be three Committee Members.

2.3 In attendance

The Proper Officer and/or the RFO will attend each meeting.

2.4 Meetings

2.4.1 The Proper Officer will call the meeting as and when necessary, usually in consultation with the Committee Chair.

2.4.2 The Proper Officer will summon members to attend in accordance with the Council's Standing Orders.

- 2.4.3 Public Notices of the meeting shall be given in accordance with the Council's Standing Orders.

2.5 Public Participation

- 2.1 In the interest of accountability and transparency the Council endeavours to conduct its decision making in public. It is recognised, however, that there are items which should be considered by Council in a closed meeting including confidential information such as discussing the conduct of employees, negotiations of contracts or terms of tender and the early stages of a legal dispute.
- 2.2 A closed meeting is any meeting at which the council excludes any member of the public.
- 2.3 A motion must be presented and passed at a public meeting indicating that a closed meeting is to be held.
- 2.4 The motion must also indicate the general nature of the matter(s) to be deliberated.
- 2.5 This motion must be passed before the closed meeting takes place.

3. Minutes

- 3.1 Minutes of all meetings will be recorded by the Proper Officer (or by some other person to which he or she has delegated) and circulated to all members of the committee.
- 3.2 The minutes of all Standing Committee meetings will be reported to the next full meeting of the Council.
- 3.2 All resolutions and recommendations made to Full Council shall be recorded in the minutes of the appropriate meeting.

4. TERMS OF REFERENCE

The purposes and terms of reference of each Committee are established as follows:

4.1 FINANCE AND GENERAL PURPOSES	
Purpose	The Finance & General Purposes Committee is to oversee the administration of all matters relating to council finance, audit and compliance with relevant legislation.
Terms of reference	The role of the Committee is to consider and make recommendations to the Council on matters relating to: the administration of the council's financial affairs

	• fixed assets/asset management (in consultation with the Assets and Operations Committee) • internal controls including review of effectiveness of internal audit and financial controls • virements between revenue budgets • charges or fees associated with council facilities • tendering, contract and purchasing arrangements in line with council Financial Regulations • awards of grants to local organisations • receipts of committee proposals for inclusion in the forthcoming annual budget • authorisation for payment of council invoices • the annual budget and precept amount in time for approval by the Council as per council Financial Regulations • any review or amendments of Financial Regulations, Standing Orders or Terms of Reference Reference relevant to this committee • any financial borrowing or loans • any use of financial reserves • proposals for inclusion in the capital works programme
Delegated Powers	This Committee cannot make decisions on behalf of the Community Council. The Committee's prime function is to make recommendations upon which the Community Council can base decisions. Urgent business which needs to be attended to before the next meeting of the Community Council may be dealt with by the Proper Officer, under authority already delegated to them in the Council Standing Orders and Financial Regulations.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	8 Members of the Council

4.2 ASSETS AND OPERATIONS

Purpose	The Assets and Operations Committee will oversee the management, repair, safety and organisation of the Council's assets
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	and operations in the community, including its halls, outdoor maintenance, allotments and open spaces.
Terms of reference	The role of the Committee is to consider and make recommendations to the Council on matters relating to: • the management and repair of The Parish Office, Caerlan Hall and Llys y Cwm; • the administration of hiring out any of the Council's assets, including hall hire; • the management and maintenance of all other of the Council's assets, land and community furniture; • the setting and monitoring of works undertaken by the Outdoor Assets staff; • the monitoring, administration and management of the Council's allotments sites and liaison with each Allotments Site Management Committee; • the setting and monitoring of the Council's compliance with health and safety policies, legal requirements and procedures.
Delegated Powers	The Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this committee to: • consider and implement any changes which are required to comply with Health & Safety Law; • ensure all health and safety incidents are investigated and any actions required to prevent further occurrence is taken; • complete the annual risk assessments.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	8 members of the Council

4.3 STAFFING	
Purpose	The Staffing Committee will oversee and consider the staffing of the council. Unless otherwise directed, due to the nature of the purpose and terms of reference, the meetings of this Committee will be closed to the public.
Terms of reference	The role of the Committee is: • To manage and oversee the work of the Clerk in his or her duties as Proper Officer and manager of all other staff; • To consider the staffing needs of the Council and make recommendations to the Council for the staffing structure • To make recommendations to Council on all matters relating to recruitment, human resources policies, procedures and requirements, pay, terms and conditions • To consider grievance and disciplinary matters;
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Staffing Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to: • consider and implement any changes which are required to comply with Employment Law, Health & Safety Law and Terms and Conditions of Service • review job descriptions, person specifications and all contracts of employment. • manage long term sickness and incidents at work in line with the council's agreed policies • review employees pay awards and increments • oversee any disciplinary investigation in line with the council's disciplinary procedures which includes appointing an investigator and deciding if any disciplinary action against the employee will or will not be taken • oversee an employee's formal grievance(s) in line with the council's grievance procedures

	• ensure that confidentiality is maintained over all staffing matters by all members of the council • provide at least two Members to constitute, along with the appropriate senior Officer, the Interview Board for all applicants for Council employment. • grant the Interview Board the authority to make offers of employment with the exception of the role of Proper Officer whose appointment shall be referred to Full Council. On making an offer of employment the Interview Board shall offer no more than the base salary agreed for the job plus 10% without reference to Full Council.
Frequency	The Committee will meet at least twice in each municipal year.
Membership	6 Members of the Council

4.4 EVENTS AND PUBLIC ENGAGEMENT

Purpose	The Events and Public Engagement Committee will plan and oversee events and the ways in which the Council engages with the residents of the community.
Terms of reference	The role of the committee is to make recommendations to the Council on matters relating to: • Events which the Council may wish to put on itself or in partnership with others; • The scheduling of such events; • Any resource requirements for the events, both financial and staffing; • consulting the public on the Council's plans and operations; • The means by which the Council's activities and events are communicated to the Public;

	The drafting of the Annual Report and the means by which it is published and distributed to residents.
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to: - organise, run and review all events which have been agreed by Council to hold during the municipal year; - spend the budget specifically allocated for events by the Council in line with Financial Regulations.
Frequency	The Committee will meet at least four times in each municipal year.
Membership	8 Members of the Council

4.5 APPEALS COMMITTEE

Purpose	The Appeals Committee will receive, hear and deliberate upon appeals in relation to grievance or disciplinary matters already considered by the Staffing Committee. Due to the nature of this Committee's purpose and terms of reference, the meetings of this Committee are closed to the public.
Terms of reference	The role of the committee is to consider appeals under the Council's staffing policies and procedures in relation to grievance and discipline.
Delegated Powers	This Committee has delegated powers to act on behalf of the Council in relation to the defined terms of reference only; any recommendations outside the Committee's terms of reference shall be made to Full Council. Specifically, the Council delegates power to this Committee to consider a complaint or appeal by any employee of the Council in accordance with the Grievance Procedures and Disciplinary Policies on behalf of, in the name of and without further reference back to the Council.

Frequency	The Committee will meet when required.
Membership	4 Members of the Council who are not members of the Staffing Committee. (Should there be a situation where the quorum of three is not reached, reserve members may be drawn from any Members of the Staffing Committee who were not present to hear the matter in its first instance.)

MR G. E. HOPKINS JP

CLERK AND PROPER OFFICER

MAY 2022

LLANTRISANT COMMUNITY COUNCIL

REPRESENTATION ON OUTSIDE BODIES

OUTSIDE BODY (NO. OF MEMBERS)	REPRESENTATIVE
SCHOOLS Llantrisant Primary (1) Llwyncrwn Primary (1) YGG Castellau (1) Gwaunmeisgyn Primary (1) Penygawsi Primary (1) Tonysguboriau Primary (1)	
Beddau and Tynant Community Library (2)	
RCT CBC Community Liaison Committee (1)	
One Voice Wales (2)	
Llantrisant Town Trust (3)	
Llantrisant Guildhall CIO (1)	
CF72 RCT Neighbourhood Network (1)	
Llantrisant Business Forum	

To confirm the banking arrangements for the Council

The Council current account is with Unity Trust.

All Councillors can be registered signatories.

All Councillors have the option and are encouraged to register for internet banking.

Office staff may access the internet banking but cannot authorise payments and are not signatories.

Council reserves are held with CCLA Public Sector Deposit Account and Unity Trust Reserve account.

Both office staff have a Barclaycard Credit Card with a combined limit of £3,000.

£150 petty cash is held in the office safe.

The precept and VAT repayments are paid into the current account. The majority of hall hirers pay their invoices directly into the current account and this should be encouraged as there is a charge for each cheque deposited.

Council holds the following credit accounts, for use by outside staff. Statements received by the Parish Office monthly – credit limit £500:

- UK Fuels
- Leekes
- Screwfix
- Toolstation
- Braceys (new 2022)
- Country Timbers

Council holds the following credit accounts for use by office staff, invoices paid monthly:

- Trustmark
- Viking Direct
- Consortium Education

Contracts/subscriptions currently held:

	Company	Details	
RENT	P J Saunders	Unit 13 , The Beeches Lease	Standing Order
	RCTCBC	Lease - Penygawsi Allotments	Currently no charge
		Lease - Penycoedcae Allotments	Currently no charge
UTILITIES	SSE	Gas Caerlan	Direct Debit
		Gas Llys y Cwm	Direct Debit
		Electricity Caerlan	Direct Debit
		Electricity Llys y Cwm	Direct Debit
		Electricity Brynteg allotments	Direct Debit (reimbursed by allotments)
	EDF	Electricity Work Shop	paid monthly - set up direct debit 2022
	Plusnet	Phone line & Broad band Parish Office	Direct Debit
		Alarm Line and Broadband Llys y Cwm	Direct Debit
		Line and Broadband Workshop	Direct Debit
	Tesco Mobile	Office	Direct Debit
		General Maintenance Manager	Direct Debit
		General Maintenance Officer	Direct Debit
	Welsh Water	Caerlan Hall	Direct Debit
		Llys y Cwm Hall	Direct Debit
		Workshop	Direct Debit
		Brynteg Allotments	Direct Debit (reimbursed by allotments)
		Penygawsi Allotments	Direct Debit (reimbursed by allotments)
		Tynant Allotments	Direct Debit (reimbursed by allotments)
		Penycoedcae Allotments	Direct Debit (reimbursed by allotments)
	RCTCBC	Rates Caerlan	Direct Debit
		Rates Lys y Cwm	Direct Debit
		Waste Collection Caerlan	Annual Bill
MAINTENANCE	Chubb Fire and Security	Fire equipment inspection Caerlan	Annual Bill
		Fire equipment inspection Llys y Cwm	Annual Bill

		Fire equipment inspection workshop and van	Annual Bill
	Initial Washrooms	Mats, Nappy Bin and Personal Hygiene Units - Caerlan	Annual Bill
		Mats, Nappy Bin and Personal Hygiene Units - Llys y Cwm	Annual Bill
	Cathedral Hygiene	Water monitoring system - Caerlan	Annual Bill
ADMINISTRATION	Function28	Webhosting for website and 20 email addresses	Standing Order
	Itemit	Asset Tracking for 2 users	Annual Bill
	Adobe DC	PDF software for 2 users	Annual Bill
	Miscrosoft	Office software (family package)	Annual Bill
	Norton Antivirus	Antivirus 5 computers	Annual Bill
	Moneysoft	Payroll Software	Annual Bill
	RBS Omega Software	Accounting Software	Annual Bill
	Came & Co	General Insurance	Annual Bill
		Van Insurance	Annual Bill
		Breakdown Cover	Annual Bill
VAN	Vodafone	Tracker System	Annual Bill
	RCTCBC	Electric van lease	Monthly Bill - set up Direct Debit 2022
	UK Fuels	Fuel Card	Direct Debit
MEMBERSHIP	One Voice Wales	Membership for Council	Annual Bill
	Society of Local Council Clerks	Membership for Clerk & Deputy Clerk	Annual Bill

There are no recommendations to make any changes to the Council banking arrangements although the new lease with RCT and electric at the workshop need direct debit mandates set up.

AGREEMENTS WITH RCT

Long term lease:

Heol Johnson
Heather Garden
Codgers Corner

Footpath Agency Agreement: to maintain the Rights of Way in the four wards.

LLANTRISANT COMMUNITY COUNCIL - ASSET REGISTER 1st APRIL 2022

Name	Serial	Description	Location	Information	Information:	Information:	
				: Purchase Date	Insurance value (GBP)	Purchase Price (GBP)	Annual Return
Dog Dispenser	BD001		NEWPARK > Oak Close	06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD002		COWBRIDGE ROAD > Talbot Green Community Centre	06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD003			06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD004		HEOL JOHNSON	06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD005			06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD006			06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD007		TALBOT SQUARE (ROUNDAABOUT) > outside dentists	06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD008			06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD009		Heol y Gyfraith	06-Feb-20		£ 74.00	£ 74.00
Dog Dispenser	BD010		Talbot Close	06-Feb-20		£ 74.00	£ 74.00
BENCH	BE001	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£ -	£ 100.00	£ 100.00
BENCH	BE002	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£ -	£ 100.00	£ 100.00
BENCH	BE003	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£ -	£ 100.00	£ 100.00
BENCH	BE004	BRICK & WOOD	MOUNT PLEASANT GARDENS	01-Jan-97	£ -	£ 100.00	£ 100.00
BENCH	BE005	BRICK & WOOD BENCH	PARISH/TYNANT ROAD > Outside the Library	01-Jan-97	£ -	£ 100.00	£ 100.00
BENCH	BE006	DECORATIVE SEAT & ART WORK	MOUNT PLEASANT GARDENS	01-Jan-14	£ 5,500.00	£ 5,500.00	£ 5,500.00
BENCH	BE008	RECYCLED PLASTIC	BRYNTEG HILL > Opp Heol Seward	01-Jan-97		£ 260.00	£ 260.00
BENCH	BE009	RECYCLED PLASTIC	BURGESS CRESCENT	01-Jan-97		£ 260.00	£ 260.00
BENCH	BE010	RECYCLED PLASTIC		01-Jan-97		£ 260.00	£ 260.00
BENCH	BE011	SARA HEAD BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Dec-15	£ 870.00	£ 870.00	£ 870.00
BENCH	BE012	WOOD & STEEL	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-97		£ 265.00	£ 265.00
BENCH	BE013	WOOD & STEEL	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-97		£ 265.00	£ 265.00
BENCH	BE014	WW1 CENTENARY BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Oct-14	£ 535.00	£ 535.00	£ 535.00
BENCH	BE015	WWII Seat	PARISH/TYNANT ROAD > War Memorial Garden	01-Dec-15	£ 659.00	£ 659.00	£ 659.00
BENCH	BE017	GALVANISED BACKLESS	GRAIG > Middle path	01-Apr-09		£ 160.00	£ 160.00
BENCH	BE018	GALVANISED BACKLESS	GRAIG	01-Apr-09		£ 160.00	£ 160.00
BENCH	BE019	GALVANISED BACKLESS	GRAIG > Middle path	01-Apr-09		£ 160.00	£ 160.00
BENCH	BE020	GALVANISED STEEL	OLD CARDIFF ROAD (CEMETRY)	01-Jun-08		£ 265.00	£ 265.00
BENCH	BE021	GALVANISED BACKLESS	Llantrisant Common > Heol y Sarn RHS	01-Jan-97		£ 260.00	£ 260.00
BENCH	BE022	GALVANISED STEEL (NOT PAINTED)	Brynteg Allotments			£ 265.00	£ 265.00
BENCH	BE023	Close to rugby club common access route					£ -
BENCH	BE025	GALVANISED STEEL PAINTED BLACK	HIGH STREET > junction with Cross Inn Road	01-Jan-97		£ 265.00	£ 265.00
BENCH	BE026	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-12		£ 265.00	£ 265.00
BENCH	BE027	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-97		£ 265.00	£ 265.00
BENCH	BE029	OLDER STEEL PAINTED GREEN	Llantrisant Common > Bunny Walk	01-Jan-97		£ 265.00	£ 265.00
Bench	BE030	Very Old Steel Green	GRAIG > Top path				£ -
BENCH	BE031	OLDER STEEL PAINTED GREEN	CARDIFF ROAD > Half way down hill	01-Jan-97		£ 265.00	£ 265.00
BENCH	BE032	OLDER STEEL PAINTED GREEN	CARDIFF ROAD > Outside Huntersgate Estate	01-Jan-97		£ 265.00	£ 265.00

BENCH	BE033	OLDER STEEL PAINTED GREEN	GRAIG > Middle path	01-Jan-97		£	265.00	£	265.00	
BENCH	BE034	OLDER STEEL PAINTED GREEN	GRAIG > Top path	01-Jan-97		£	265.00	£	265.00	
Steel bench green	BE035		GRAIG > Top path					£	-	
BENCH	BE036	OLDER STEEL PAINTED GREEN	GRAIG > Middle path	01-Jan-97		£	265.00	£	265.00	
Bench steel green	BE037		GRAIG > Middle path	01-Jan-97		£	265.00	£	265.00	
BENCH	BE038	OLDER STEEL PAINTED GREEN	LAMB & FLAG	01-Jan-97		£	265.00	£	265.00	
BENCH	BE039	OLDER STEEL PAINTED GREEN	LAYBY A4119 BOTTOM HEOL LAS	01-Jan-97		£	265.00	£	265.00	
BENCH	BE040	OLDER STEEL PAINTED GREEN	THE ACRE (POSTMASTER MEMORIAL)	01-Jan-97		£	265.00	£	265.00	
BENCH	BE041	PLASTIC	Llantrisant Common > Heol y Sarn LHS	01-Jan-97		£	260.00	£	260.00	
BENCH	BE042	RECYCLED PLASTIC	CARDIFF ROAD > Outside Huntersgate Estate	01-Jan-97		£	265.00	£	265.00	
BENCH	BE043	RECYCLED PLASTIC	HEOL Y SARN	01-Jan-97		£	265.00	£	265.00	
BENCH	BE044	RECYCLED PLASTIC	CARDIFF ROAD > Outside Tan yr Allt	01-Jan-97		£	260.00	£	260.00	
BENCH	BE045	RECYCLED PLASTIC	CROSS INN > Main Road (nr Roundabout)	01-Jan-97		£	260.00	£	260.00	
BENCH	BE046	RECYCLED PLASTIC	Llantrisant Common > Heol y Sarn LHS	01-Jan-97		£	260.00	£	260.00	
BENCH	BE047	RECYCLED PLASTIC	RHIWSAESON LANE	01-Jan-97		£	260.00	£	260.00	
BENCH	BE048	RECYCLED PLASTIC	CARDIFF ROAD > Outside Shields Cottage	01-Jan-97		£	235.00	£	235.00	
BENCH	BE049	RH7 MK2 ROTHERHAM SEAT	HIGH STREET > Turnpike	01-May-07	£	784.00	£	784.00	£	784.00
BENCH	BE050	RYCYCLED PLASTIC	CROSS INN > Between two roundabouts	01-Jan-97		£	260.00	£	260.00	
BENCH	BE051	SMALL WOODEN & STEEL	CHILDRENS GARDEN CEMETRY	01-Jan-08		£	182.45	£	182.45	
BENCH	BE052	SMALL WOODEN & STEEL	CHILDRENS GARDEN CEMETRY	01-Jan-08		£	182.45	£	182.45	
BENCH	BE053	STEEL (PAINTED GREEN)	CROSS INN > Community Route	01-Jan-97		£	265.00	£	265.00	
BENCH	BE054	STEEL PAINTED BLACK	HEOL Y GRAIG	01-Jan-97		£	265.00	£	265.00	
BENCH	BE055	STEEL PAINTED GREEN	CARDIFF ROAD > Turn off to Cemetery	01-Jan-97		£	265.00	£	265.00	
BENCH	BE056	STEEL PAINTED GREEN	CASTLE GREEN	01-Jan-97		£	265.00	£	265.00	
BENCH	BE057	STEEL PAINTED GREEN	CASTLE GREEN	01-Jan-97		£	265.00	£	265.00	
BENCH	BE060	STEEL PAINTED GREEN	COED YR ESGOB	01-Jan-97		£	265.00	£	265.00	
BENCH	BE061	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£	265.00	£	265.00	
BENCH	BE062	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£	265.00	£	265.00	
BENCH	BE063	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£	265.00	£	265.00	
BENCH	BE064	STEEL PAINTED GREEN	HUNTERS GATE	01-Jan-97		£	265.00	£	265.00	
BENCH	BE065	STEEL PAINTED GREEN	NEWBRIDGE ROAD	01-Jan-97		£	265.00	£	265.00	
BENCH	BE066	STEEL PAINTED GREEN	PARK VIEW (NR LEISURE CENTRE)	01-Jan-97		£	265.00	£	265.00	
BENCH	BE067	STEEL PAINTED GREEN	PARK VIEW (NR LEISURE CENTRE)	01-Jan-97		£	265.00	£	265.00	
BENCH	BE068	STEEL PAINTED GREEN	HIGH STREET > junction with Cross Inn Road	01-Jan-97		£	265.00	£	265.00	
BENCH	BE069	VERY OLD STEEL PAINTED GREEN	Llantrisant Common > Heol y Sarn middle	01-Jan-97		£	265.00	£	265.00	
BENCH	BE070	WOOD AND STEEL	BULLRING	01-Jan-97	£	784.00	£	784.00	£	784.00
BENCH	BE071	WOOD AND STEEL	HIGH STREET > Cherry Cottage	01-Jan-97	£	784.00	£	784.00	£	784.00
BENCH	BE072	WOOD AND STEEL	HIGH STREET > Cherry Cottage	01-Jan-97	£	784.00	£	784.00	£	784.00
BENCH	BE073	WOOD AND STEEL	NEWBRIDGE ROAD	01-Jan-97	£	784.00	£	784.00	£	784.00
BENCH	BE074	WOOD AND STEEL MEMORIAL	NEWBRIDGE ROAD > Dan Caerlan	01-Oct-08	£	784.00	£	784.00	£	784.00
BENCH	BE075	WWI CENTENARY BENCH	HIGH STREET > junction with Cross Inn Road	01-Oct-14	£	535.00	£	535.00	£	535.00
BENCH	BE076	BUTTERFLY	TALBOT ROAD > By Weavers Garage	01-Dec-15	£	647.00	£	647.00	£	647.00
BENCH	BE076(2)	BUTTERFLY	TALBOT ROAD > By Weavers Garage	01-Dec-15	£	647.00	£	647.00	£	647.00
BENCH	BE077	GALVANISED STEEL Painted Green	FAN HEULOG	01-Jan-97		£	265.00	£	265.00	

BENCH	BE078	GALVANISED STEEL PAINTED	LANELAY ROAD > Opposite no 40	01-Jan-97		£	265.00	£	265.00		
BENCH	BE079	MINERS	TALBOT ROAD > By Weavers Garage	01-Dec-15	£	647.00	£	647.00	£	647.00	
BENCH	BE080	OLDER STEEL PAINTED GREEN	BRONHAUL	01-Jan-97		£	265.00	£	265.00		
BENCH	BE081	OLDER STEEL PAINTED GREEN	Talbot Green Shopping Park	01-Jan-97		£	265.00	£	265.00		
BENCH	BE082	OLDER STEELPAINTED GREEN	COWBRIDGE ROAD > Outside Leekes	01-Jan-97		£	265.00	£	265.00		
BENCH	BE083	OLDER STELL PAINTED GREEN	Y PANT PATH (RIVER WALK)	01-Jan-97		£	265.00	£	265.00		
BENCH	BE084	RECYCLED PLASTIC	HEOL JOHNSON	01-Jan-97		£	260.00	£	260.00		
BENCH	BE085	RECYCLED PLASTIC	NEWPARK > Ash Walk	01-Jan-97		£	260.00	£	260.00		
BENCH	BE086	SQUARE STEEL PAINTED GREEN	Talbot Green Shopping Park	01-Jan-97		£	265.00	£	265.00		
BENCH	BE087	STEEL PAINTED GREEN	FOREST HILLS > Pinecourt	01-Jan-97		£	265.00	£	265.00		
BENCH	BE088	STEEL PAINTED GREEN	TALBOT ROAD > By Leisure Centre	01-Jan-97		£	265.00	£	265.00		
BENCH	BE089	STEEL PAINTED GREEN	TALBOT ROAD > By Leisure Centre	01-Jan-97		£	265.00	£	265.00		
BENCH	BE090	STEEL PAINTED GREEN	COWBRIDGE ROAD > Talbot Green Community Centre	01-Jan-97		£	265.00	£	265.00		
BENCH	BE091	STEEL PAINTED GREEN	COWBRIDGE ROAD > Talbot Green Community Centre	01-Jan-97		£	265.00	£	265.00		
BENCH	BE092	STEEL PAINTED GREEN	TALBOT SQUARE (ROUNDAABOUT) > outside dentists	01-Jan-97		£	198.00	£	198.00		
BENCH	BE093	STEEL PAINTED GREEN	LANELAY ROAD > Football Pitch	01-Jan-97		£	197.66	£	197.66		
BENCH	BE094	VE DAY COMMEMORATIVE WOOD	TALBOT ROAD > Near Youth Shelter	01-Jan-97	£	784.00	£	784.00	£	784.00	
BENCH	BE095	WW1 CENTENARY BENCH	TALBOT ROAD > Near Youth Shelter	01-Oct-14	£	535.00	£	535.00	£	535.00	
BENCH	BE097	BRICK & WOOD	PARISH/TYNANT ROAD > Outside the Library	01-Jan-97		£	100.00	£	100.00		
BENCH	BE098	OLDER STEEL PAINTED GREEN	CODGERS CORNER	01-Jun-07	£	265.00	£	265.00	£	265.00	
BENCH	BE099	OLDER STEEL PAINTED GREEN		01-Jan-97		£	265.00	£	265.00		
BENCH	BE100	Ogilvie Flowers	GWAUNMISKIN ROAD > Llantwit Main junction	01-Feb-19	£	781.00	£	781.00	£	781.00	
BENCH	BE101	Ogilvie Flowers	GWAUNMISKIN ROAD > Llantwit Main junction	01-Feb-19	£	781.00	£	781.00	£	781.00	
BENCH	BE102	OLDER STEEL PAINTED GREEN	PARISH/TYNANT ROAD > Opposite Fairview (nr. Coop)	01-Jan-97		£	265.00	£	265.00		
BENCH	BE103	OLDER STEEL PAINTED	CODGERS CORNER	01-Jun-07	£	265.00	£	265.00	£	265.00	
BENCH	BE104	OLDER STEEL PAINTED	CODGERS CORNER	01-Jun-07	£	265.00	£	265.00	£	265.00	
BENCH	BE105	WW1 CENTENARY BENCH	PARISH/TYNANT ROAD > War Memorial Garden	01-Oct-14	£	535.00	£	535.00	£	535.00	
BENCH	BE106	Soldiers Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE107	Soldiers Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE108	Soldiers Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE109	WWII Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE110	WWII Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE111	WWII Seat	BULLRING	04-Oct-18	£	695.00	£	695.00	£	695.00	
BENCH	BE112	Recycled black bench				£	350.00	£	350.00	£	350.00
BENCH	BE113	Black recycled				£	350.00	£	350.00	£	350.00
BENCH	BE114	Black recycled				£	350.00	£	350.00	£	350.00
BENCH	be115	Black recycled				£	350.00	£	350.00	£	350.00
BENCH	be116	Black recycled				£	350.00	£	350.00	£	350.00
BUS SHELTER	BS001	ALL PERSPEX CANTILEVER	HEOL SEWARD > Heol ap Pryce	22-Dec-21	£	2,575.52	£	2,575.52	£	2,575.52	
BUS SHELTER	BS002	CANTILEVER	HEOL SEWARD > Maes Trane	01-Feb-10	£	3,330.00	£	3,330.00	£	3,330.00	
BUS SHELTER	BS003	CANTILEVER	GWAUNMISKIN ROAD > Outside Giggles Playgroup	01-Dec-13	£	2,709.00	£	2,709.00	£	2,709.00	
BUS SHELTER	BS004							£		£	-
BUS SHELTER	BS006	Side panels	BRYNTEG HILL > Opp Heol Seward	31-Dec-21	£	3,338.48	£	-	£	-	
BUS SHELTER	BS007	ENCLOSED	GWAUNMISKIN EST > Bus Terminus	01-Apr-17	£	3,875.30	£	3,875.30	£	3,875.30	

BUS SHELTER	BS008	ENCLOSED	GWAUNMISKIN ROAD > Heol Treferig	01-Nov-08	£	3,942.00	£	3,942.00	£	3,942.00
BUS SHELTER	BS009	CANTILEVER	NEWBRIDGE ROAD	31-Dec-21	£	4,031.14	£	-	£	-
BUS SHELTER	BS010	CANTILEVER	NEWBRIDGE ROAD	31-Dec-21	£	2,555.52	£	-	£	-
BUS SHELTER	BS011	CANTILEVER	HIGH STREET > junction with Cross Inn Road	01-Jan-16	£	1,908.02	£	1,908.02	£	1,908.02
BUS SHELTER	BS012	CANTILIVER	CARDIFF ROAD > Penny Farthing	01-Dec-13	£	2,980.00	£	2,980.00	£	2,980.00
BUS SHELTER	BS013	ENCLOSED	CROSS INN ROAD	01-Dec-13	£	3,950.00	£	3,950.00	£	3,950.00
BUS SHELTER	BS014	Side Panels	CROSS INN > Between two roundabouts	31-Dec-21	£	3,368.48	£	-	£	-
BUS SHELTER	BS015	CANTILEVER	CROSS INN > Between two roundabouts	31-Aug-13	£	2,980.00	£	2,980.00	£	2,980.00
BUS SHELTER	BS016	ENCLOSED	NEWBRIDGE ROAD > Dan Caerlan	31-Dec-21	£	3,942.00	£	-	£	-
BUS SHELTER	BS017							£		-
BUS SHELTER	BS018	ALL PERSPEX CANTILEVER	LANELAY ROAD > Near School	01-Jan-13	£	1,908.02	£	1,908.02	£	1,908.02
BUS SHELTER	BS019	ENCLOSED CANTILEVER	HOSPITAL ROUNDABOUT A4119	01-Jan-17	£	3,368.48	£	-	£	-
BUS SHELTER	BS020	ENCLOSED CANTILEVER	HOSPITAL ROUNDABOUT A4119	01-Jan-17	£	3,368.48	£	-	£	-
BUS SHELTER	BS021	CANTILEVER	COWBRIDGE ROAD > Outside Leekes	01-Jan-17	£	2,555.52	£	-	£	-
BUS SHELTER	BS022	ENCLOSED GREEN	LANELAY ROAD > Lanelay Park	01-Jan-17	£	3,942.00	£	-	£	-
BUS SHELTER	BS023	CANTILEVER	PARISH/TYNANT ROAD > Opposite Fairview (nr. Coop)	01-Mar-15	£	3,368.48	£	3,368.48	£	3,368.48
BUS SHELTER	BS024	CANTILEVER	PARISH/TYNANT ROAD > Outside the Welfare Hall	01-Jan-15	£	3,330.00	£	3,330.00	£	3,330.00
BUS SHELTER	BS027	CANTILEVER	COWBRIDGE ROAD > Outside Y Pant	01-Aug-17	£	3,942.00	£	-	£	-
BUS SHELTER	BS028	Queensbury enclosed 3m	PARISH/TYNANT ROAD > Outside the Library	20-Sep-18	£	4,760.58	£	4,760.58	£	4,760.58
BUS SHELTER	BS029	Queensbury cantilever 3m	HEOL SEWARD > Heol Ddeusant	19-Sep-18	£	3,587.68	£	3,587.68	£	3,587.68
BUS Shelter	BS031	CANTILEVER	LANELAY ROAD > Lanelay Park	01-Jan-20	£	2,835.52	£	-	£	-
Basket Tree	BT001	Galvanised, Steel Black	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£	175.00	£	175.00	£	175.00
BASKET TREE	BT002	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£	175.00	£	175.00	£	175.00
BASKET TREE	BT003	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£	175.00	£	175.00	£	175.00
BASKET TREE	BT004	GALVANISED STEEL BLACK	PARISH/TYNANT ROAD > Outside the Post Office	01-Apr-09	£	175.00	£	175.00	£	175.00
BASKET TREE	BT005	GALVANISED STEEL BLACK	MANOR CHASE > Gwaunmiskin Road	01-Jul-17	£	212.00	£	212.00	£	212.00
BASKET TREE	BT006	GALVANISED STEEL BLACK	GWAUNMISKIN EST > Bus Terminus	01-Jul-17	£	212.00	£	212.00	£	212.00
BASKET TREE	BT007	GALVANISED STEEL BLACK	GWAUNMISKIN EST > Colbourne Road	01-Jul-17	£	212.00	£	212.00	£	212.00
						£ 108,663.22	£	90,071.16	£	90,071.16
CLEANING EQUIPMENT	CH001		Caerlan Hall > Cleaners Cupboards		£	100.00	£	100.00	£	100.00
FLOOR BUFFER	CH002		Llys y Cwm Hall > Cleaners Cupboard	01-Aug-13	£	456.00	£	456.00	£	456.00
BABY CHANGING UNIT	CH003		Caerlan Hall > Toilets	01-Mar-15	£	162.00	£	162.00	£	162.00
HEARING LOOP	CH004		Caerlan Hall > Public Cupboards	01-Sep-14	£	1,984.00	£	1,984.00	£	1,984.00
Projector Screen	CH005		Caerlan Hall > Main Hall	01-Sep-14	£	555.00	£	555.00	£	555.00
Projector (Wall)	CH006		Caerlan Hall > Main Hall	01-Sep-14	£	1,000.00	£	1,000.00	£	1,000.00
FIRE EXT FOAM SPRAY	CH007		Caerlan Hall > Attic		£	50.00	£	50.00	£	50.00
GO PAK TABLES	CH008		Caerlan Hall > Public Cupboards		£	900.00	£	900.00	£	900.00
CD/HI-FI	CH009		Works Depot		£	30.00	£	30.00	£	30.00
CHINA CUPS	CH010		Caerlan Hall > Kitchen	01-Jan-01	£	42.50	£	42.50	£	42.50
MUGS	CH011		Caerlan Hall > Kitchen		£	36.75	£	36.75	£	36.75
CHINA SAUCERS	CH012		Caerlan Hall > Kitchen	01-Jan-01	£	75.00	£	75.00	£	75.00
CHINA SIDE PLATES	CH013		Caerlan Hall > Kitchen		£	110.00	£	110.00	£	110.00
CUTLERY	CH014		Caerlan Hall > Kitchen	01-Jan-01	£	43.00	£	43.00	£	43.00

WATER GLASSES	CH015		Caerlan Hall > Kitchen	£	21.93	£	21.93	£	21.93	
KETTLE 4L	CH016		Caerlan Hall > Kitchen	01-Jan-14	£	28.50	£	28.50	£	28.50
Air freshener	CH017		Caerlan Hall > Toilets					£	-	
Audio-Technica Portable	CH018		Caerlan Hall > Public Cupboards	01-Sep-14				£	-	
STOVE COOKER/OVEN/ICE	CH019		Caerlan Hall > Kitchen		£	1,200.00	£	1,200.00	£	1,200.00
CLOCK	CH020		Caerlan Hall > Main Hall	01-Jan-01	£	10.00		£	-	
WATER BOILER	CH021		Caerlan Hall > Kitchen		£	95.00	£	95.00	£	95.00
WINE GLASSES	CH022		Caerlan Hall > Kitchen		£	30.00	£	30.00	£	30.00
LENOVO LAPTOP	CH023		Caerlan Hall > Public Cupboards	01-Sep-14	£	253.00	£	253.00	£	253.00
FIRE EXT BLANKET	CH024		Caerlan Hall > Kitchen		£	10.00	£	10.00	£	10.00
FIRE EXT CO2	CH025		Caerlan Hall > Attic		£	50.00	£	50.00	£	50.00
FIRE EXT HYDRO SPRAY	CH026		Caerlan Hall > Attic		£	50.00	£	50.00	£	50.00
FIRE EXT HYDRO SPRAY	CH027		Caerlan Hall > Main Hall		£	35.00	£	35.00	£	35.00
FIRE EXT POWDER	CH028		Caerlan Hall > Kitchen		£	30.00	£	30.00	£	30.00
BROWN BOARD WITH L	CH029		Caerlan Hall > Main Hall	01-Jan-97	£	1,000.00	£	1,000.00	£	1,000.00
Kettle 3.5L	CH030	IG4350	Caerlan Hall > Kitchen	20-Mar-17	£	38.99	£	38.99	£	38.99
Coat Hooks	CH031		Caerlan Hall > Main Hall	01-Jan-01	£	18.00		£	-	
DEFIB CABINET	CH032		Caerlan Hall > Outside	15-Aug-17	£	359.20	£	359.20	£	359.20
DEFIB IPAD SP SERIES serial number dfs-1-0808	CH033	serial number dfs-1-0808	Caerlan Hall > Outside	10-Oct-17	£	850.00	£	850.00	£	850.00
Coat Hooks	CH034		Caerlan Hall > Toilets	01-Jan-01	£	6.00		£	-	
HENRY HOOVER 200-A2	CH035		Caerlan Hall > Cleaners Cupboards	01-Nov-17	£	115.17	£	115.17	£	115.17
2.3L TIVOLI JUG	CH036		Caerlan Hall > Kitchen	21-Jun-17	£	3.99	£	3.99	£	3.99
First Aid Box	CH037		Caerlan Hall > Kitchen	01-Mar-18	£	25.00	£	25.00	£	25.00
Leaflet Dispenser A4	CH038		Caerlan Hall > Main Hall	01-Apr-18	£	41.00	£	41.00	£	41.00
Leaflet Dispenser A5	CH039		Caerlan Hall > Main Hall	01-Apr-18	£	38.00	£	38.00	£	38.00
Leaflet Dispenser 1/3 A	CH040		Caerlan Hall > Main Hall	01-Apr-18	£	38.00	£	38.00	£	38.00
Painting From Crecy	CH041		Caerlan Hall > Main Hall	01-Jan-17	£	100.00		£	-	
Sonido Listening Device	CH042		Caerlan Hall > Public Cupboards	06-Sep-18	£	112.11	£	112.11	£	112.11
Incumbents Board	CH043		Caerlan Hall > Main Hall	26-Feb-20	£	910.39	£	910.39	£	910.39
Plastic Chair	CH044		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH045		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH046		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH047		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH048		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH049		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH050		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH051		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH052		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH053		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Plastic Chair	CH054		Llys y Cwm Hall > TV Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Air Freshener	CH055		Caerlan Hall > Toilets	31-Mar-21	£	-	£	4.99	£	4.99
Plastic Chair	CH055		Llys y Cwm Hall > Back (boiler) Room	01-Oct-15	£	13.20	£	13.20	£	13.20
Barrier Basket	CH057		Caerlan Hall > Outside	03-May-17	£	114.00	£	114.00	£	114.00
Barrier Basket	CH058		Caerlan Hall > Outside	03-May-17	£	114.00	£	114.00	£	114.00

Barrier Basket	CH059	Caerlan Hall > Outside	03-May-17	£	114.00	£	114.00	£	114.00
Barrier Basket	CH060	Caerlan Hall > Outside	03-May-17	£	114.00	£	114.00	£	114.00
CABLE MAT	CH061	Caerlan Hall > Public Cupboards	21-Sep-17	£	24.99	£	24.99	£	24.99
CABLE MAT	CH062	Caerlan Hall > Public Cupboards	21-Sep-17	£	24.99	£	24.99	£	24.99
CABLE MAT	CH063	Caerlan Hall > Public Cupboards	21-Sep-17	£	24.99	£	24.99	£	24.99
CABLE MAT	CH064	Caerlan Hall > Public Cupboards	21-Sep-17	£	24.99	£	24.99	£	24.99
Recycling Bin	CH065	Caerlan Hall > Main Hall	31-Jul-18	£	20.95	£	20.95	£	20.95
Air Freshener	CH066	Caerlan Hall > Toilets	31-Mar-21	£	-	£	4.99	£	4.99
Recycling Bin	CH066	Llys y Cwm Hall > Kitchen	31-Jul-18	£	20.95	£	20.95	£	20.95
HIBALL GLASSES	CH066	Caerlan Hall > Kitchen		£	21.93	£	21.93	£	21.93
Recycling Bin	CH067	Llys y Cwm Hall > Main Hall	31-Jul-18	£	20.95	£	20.95	£	20.95
Humphreys Blue Vinyl	CH068	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH069	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH070	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH071	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH072	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH073	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH074	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH075	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH076	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH077	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH078	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH079	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH080	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH081	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH082	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH083	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH084	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH085	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH086	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH087	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH088	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH089	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH090	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH091	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH092	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH093	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH094	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH095	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH096	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH097	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH098	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH099	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl	CH100	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64

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Humphreys Blue Vinyl (CH145	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH146	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH147	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH148	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH149	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH150	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH151	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH152	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH153	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH154	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH155	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Humphreys Blue Vinyl (CH156	Caerlan Hall > Main Hall	30-Oct-19	£	24.64	£	24.64	£	24.64
Bin CH157	Caerlan Hall > Main Hall						£	-
Blue Roll Holder CH158	Caerlan Hall > Toilets	01-Jan-97	£	19.99			£	-
Blue Roll Holder CH159	Caerlan Hall > Toilets	01-Jan-97	£	19.99			£	-
Blue Roll Holder CH160	Caerlan Hall > Toilets	01-Jan-97	£	19.99			£	-
Go Pak table CH161	Caerlan Hall > Public Cupboards	01-Jan-01	£	111.43	£	111.43	£	111.43
Go Pak table CH162	Caerlan Hall > Main Hall	22-Aug-21	£	111.43	£	111.43	£	111.43
Go Pak table CH163	Caerlan Hall > Main Hall	22-Aug-21	£	111.43	£	111.43	£	111.43
Cutlery tray CH164	Caerlan Hall > Kitchen	27-May-21	£	13.33	£	13.33	£	13.33
Hand Sanitiser CH165	Caerlan Hall > Main Hall	01-Mar-20	£	7.00	£	7.00	£	7.00
Jug CH167	Caerlan Hall > Kitchen	01-Jan-01	£	10.00			£	-
Large Plates CH168	Caerlan Hall > Kitchen	04-Aug-21	£	16.99	£	16.99	£	16.99
Pint Glasses CH169	Caerlan Hall > Kitchen		£	12.00			£	-
PLAQUE CH170	Caerlan Hall > Main Hall	01-Mar-15	£	15.00			£	-
CABLE MAT CH171	Caerlan Hall > Public Cupboards	16-Feb-22	£	29.00	£	29.00	£	29.00
CABLE MAT CH172	Caerlan Hall > Public Cupboards	16-Feb-22	£	29.00	£	29.00	£	29.00
CABLE MAT CH173	Caerlan Hall > Public Cupboards	16-Feb-22	£	29.00	£	29.00	£	29.00
CABLE MAT CH174	Caerlan Hall > Public Cupboards	16-Feb-22	£	29.00	£	29.00	£	29.00
Safe CH175	Caerlan Hall > Public Cupboards						£	-
Small Table CH177	Caerlan Hall > Public Cupboards						£	-
Soap Dispenser CH178	Caerlan Hall > Kitchen						£	-
Soap Dispenser CH179	Caerlan Hall > Toilets						£	-
Soap Dispenser CH180	Caerlan Hall > Toilets						£	-
Soap Dispenser CH181	Caerlan Hall > Toilets						£	-
Soap Dispenser CH182	Caerlan Hall > Toilets						£	-
Speaker Set CH183	Caerlan Hall > Public Cupboards						£	-
Swing-top Bin CH184	Caerlan Hall > Kitchen						£	-
Tea Pot CH185	Caerlan Hall > Kitchen	26-May-21	£	15.58	£	15.58	£	15.58
Table Trolley CH185	Caerlan Hall > Public Cupboards	01-Jan-01	£	357.72			£	357.72
Tea Pot CH187	Caerlan Hall > Kitchen	20-May-21	£	15.58	£	15.58	£	15.58
Undercounter fridge CH187	Caerlan Hall > Kitchen		£	124.00			£	124.00
Wet Floor Sign CH188	Caerlan Hall > Public Cupboards						£	-
Recycling Bin CH190			£	28.25			£	28.25

Recycling Bin	CH191			£	28.25		£	28.25
Recycling Bin	CH192			£	28.25		£	28.25
				£	15,187.84	£	14,400.38	£ 14,966.85
BOWSER	GA001		Brynteg Allotments	01-Jan-97	£ 2,000.00	£ 2,000.00	£ 2,000.00	
BOWSER LANCE	GA002		Works Depot	01-Jan-97	£ 15.00	£ 15.00	£ 15.00	
HANG. BASK. (L)	GA071	PLASTIC	Garage		£ 94.35	£ 94.35	£ 94.35	
HANG. BASK. (L)	GA072	PLASTIC	Garage		£ 94.35	£ 94.35	£ 94.35	
HANG. BASK. (L)	GA073	PLASTIC	Garage		£ 94.35	£ 94.35	£ 94.35	
HANG. BASK. (L)	GA074	PLASTIC	Garage		£ 94.35	£ 94.35	£ 94.35	
HANG. BASK. (S)	GA111	PLASTIC	Garage		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA114	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA115	PLASTIC	Garage		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA116	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA117	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA118	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA119	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA120	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
HANG. BASK. (S)	GA121	PLASTIC	PARISH/TYNANT ROAD > Outside the Post Office		£ 34.25	£ 34.25	£ 34.25	
					£ 2,700.65	£ 2,700.65	£ 2,700.65	
GRIT BIN	GB001	PLASTIC	MAES MAELWG	01-Jan-12		£ 225.00	£ 225.00	
GRIT BIN	GB002	PLASTIC	MANOR CHASE	01-Jan-12		£ 225.00	£ 225.00	
GRIT BIN	GB003	PLASTIC	PARKDALE VIEW	01-Apr-14		£ 264.00	£ 264.00	
GRIT BIN	GB004	PLASTIC	HUNTERS GATE	01-Jan-12		£ 225.00	£ 225.00	
GRIT BIN	GB005	PLASTIC	LARCH DRIVE-CROSS INN	01-Jan-12		£ 225.00	£ 225.00	
GRIT BIN	GB006		BRONHAUL > Outside no. 26	05-Aug-21		£ 127.65	£ 127.65	
GRIT BIN	GB007	PLASTIC	FOREST HILLS > Pinecourt			£ 212.00	£ 212.00	
GRIT BIN	GB008	PLASTIC	GWAUNMISKIN EST > Castleford Close	01-Jan-12		£ 225.00	£ 225.00	
						£ 1,728.65	£ 1,728.65	
ALLEY GATE	GF001	STEEL	HEOL SEWARD > Heol Ddeusant	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF002	STEEL	HEOL SEWARD > Heol y Coed	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF003	STEEL	HEOL SEWARD > Heol y Coed	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF004	STEEL	MANOR CHASE > Byron Avenue	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF005	STEEL	FAIRVIEW	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF006	STEEL	GWAUNMISKIN EST > Colbourne Road	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
ALLEY GATE	GF007	STEEL	GWAUNMISKIN EST > Colbourne Road	01-Feb-07	£ 460.00	£ 460.00	£ 460.00	
KISSING GATES	GF009	DISABLED GALVANISED	WINDSOR GARDENS		£ 400.00	£ 400.00	£ 400.00	
FENCE	GF010	STEEL	Brynteg Allotments	01-Feb-17	£ 10,500.00		£ -	
FENCING	GF011	WOODEN	HUNTERS GATE	01-Feb-16	£ 3,303.00	£ 3,303.00	£ 3,303.00	
FENCING	GF012	WOODEN	HUNTERS GATE		£ 1,000.00	£ 0.01	£ 0.01	
TREE GUARD	GF013	STEEL	BULLRING			£ 200.00	£ 200.00	
WALL	GF014	BRICK	MOUNT PLEASANT GARDENS		£ 0.01	£ 0.01	£ 0.01	

WALL	GF015	BRICK & WOOD	HEATHER GARDENS		£	0.01	£	0.01	£	0.01
FENCING	GF016	CHAIN LINK	Brynteg Allotments	28-Apr-17			£	215.46	£	215.46
FENCING	GF017	PALLISADE	Penycoedcae Allotments	23-Jun-17	£	2,551.90	£	2,551.90	£	2,551.90
					£	20,974.92	£	9,890.39	£	9,890.39
LLYS Y CWM HALL	LA001		GWAUNMISKIN ROAD	19-Jun-05	£	181,946.00	£	25.00	£	181,946.00
CAERLAN HALL	LA002		NEWBRIDGE ROAD	19-Jun-05	£	436,112.00	£	1.00	£	436,112.00
CONTAINER	LA003		Brynteg Allotments		£	2,728.00	£	2,728.00	£	2,728.00
CONTAINER	LA004		Brynteg Allotments		£	8,915.00	£	8,915.00	£	8,915.00
URINALS	LA005		HEOL Y STICIL BEDDAU		£	0.01	£	0.01	£	0.01
ALLOTMENTS	LA006		Penycoedcae Allotments		£	0.01	£	0.01	£	0.01
ALLOTMENTS	LA007		Brynteg Allotments		£	0.01	£	0.01	£	0.01
ALLOTMENTS	LA008		PENYGAWSI ALLOTMENTS		£	0.01	£	0.01	£	0.01
ALLOTMENTS	LA009		TYNANT ALLOTMENTS		£	0.01	£	0.01	£	0.01
MOUNT PLEASANT GAR	LA010		MOUNT PLEASANT GARDENS		£	0.01	£	0.01	£	0.01
LAND AT HIGH STREET	LA011	By Cherry Cottage	HIGH STREET > Cherry Cottage		£	0.01	£	1.00	£	1.00
BUS SHELTER BASE	LA012		HEOL TREFERIG		£	0.01	£	0.01	£	0.01
LAND AT FOREST HILLS	LA013				£	0.01	£	0.01	£	0.01
LAND AT HUNTERS GAT	LA014		HUNTERS GATE		£	0.01	£	0.01	£	0.01
Beddau Roundabout	LA015		BEDDAU SQUARE						£	-
Brynteg Lock Up	LA016	Outside fenced area	Brynteg Allotments						£	-
Codgers Corner	LA017		CODGERS CORNER						£	-
Diane Baker Memorial /	LA018		NEWBRIDGE ROAD > Dan Caerlan						£	-
Dr Price Heather Garde	LA019	Long term lease from RCT	HIGH STREET > Turnpike						£	-
Heol Johnson	LA021	Long term lease from RCT	HEOL JOHNSON						£	-
Parish Office	LA022		Parish Office > Office						£	-
Post Office Flower Bed	LA023	Long term lease from RCT	TALBOT SQUARE (ROUNDAABOUT) > outside post office						£	-
The Beeches Unit 13	LA024	Rented from PJ Saunders	Works Depot						£	-
					£	629,701.10	£	11,670.09	£	629,702.09
LITTER BIN	LB002	GREEN PLASTIC	Brynteg Allotments	01-Dec-14			£	167.00	£	167.00
LITTER BIN	LB003	GREEN PLASTIC	TALBOT ROAD > Near Youth Shelter	01-Jan-07			£	161.21	£	161.21
CCTV Camera	LCY059		MOUNT PLEASANT GARDENS	01-Jan-08	£	2,380.00			£	-
					£	2,380.00	£	328.21	£	328.21
Clock	LYC001		Llys y Cwm Hall > Kitchen	01-Jan-97	£	15.00			£	15.00
HOOVER - KARCHER (T1	LYC002		Llys y Cwm Hall > Cleaners Cupboard	01-Jan-10	£	100.00	£	100.00	£	100.00
BABY CHANGING UNIT	LYC003		Llys y Cwm Hall > Toilets	01-Mar-15	£	162.00	£	162.00	£	162.00
David Robert's Plaque	LYC004		Llys y Cwm Hall > Main Hall						£	-
FIRE EXT CO2	LYC005		Llys y Cwm Hall > Main Hall		£	50.00	£	50.00	£	50.00
FIRE EXT HYDRO SPRAY	LYC006		Llys y Cwm Hall > Main Hall		£	50.00	£	50.00	£	50.00
FIRE EXT HYDRO SPRAY	LYC007		Llys y Cwm Hall > Main Hall		£	35.00	£	35.00	£	35.00
COOKER	LYC008		Llys y Cwm Hall > Kitchen	01-Jun-16	£	365.00	£	365.00	£	365.00
TOY COOKING UTENSILS	LYC009		Llys y Cwm Hall > Back (boiler) Room	01-Jan-18	£	50.00	£	50.00	£	50.00
KIDDIE TABLE	LYC010		Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00

KIDDIE TABLE	LYC011	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC012	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC013	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC014	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC015	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC016	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC017	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC018	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
KIDDIE TABLE	LYC019	Llys y Cwm Hall > TV Room	01-Dec-15	£	42.00	£	42.00	£	42.00
MICROWAVE OVEN	LYC020	Llys y Cwm Hall > Kitchen		£	100.00	£	100.00	£	100.00
FIRE EXT BLANKET	LYC021	Llys y Cwm Hall > Kitchen		£	10.00	£	10.00	£	10.00
FIRE EXT POWDER	LYC022	Llys y Cwm Hall > Kitchen		£	30.00	£	30.00	£	30.00
Plastic Chair	LYC023	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC024	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC025	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC026	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC027	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC028	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC029	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC030	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC031	Llys y Cwm Hall > TV Room	01-Jan-97	£	20.00	£	20.00	£	20.00
Plastic Chair	LYC032	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC033	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC034	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC035	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC036	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC037	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC038	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC039	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC040	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC041	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC042	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
Plastic Chair	LYC043	Llys y Cwm Hall > TV Room		£	20.00	£	20.00	£	20.00
DVD player	LYC044	Llys y Cwm Hall > Back (boiler) Room	01-Jan-97	£	10.00			£	10.00
FILING CABINET	LYC045	Llys y Cwm Hall > Meithrin Cupboard	01-Jan-97	£	60.00	£	60.00	£	60.00
Toy Gardening equipme	LYC046	Llys y Cwm Hall > Back (boiler) Room		£	30.00			£	30.00
GAS BOILER	LYC047	Llys y Cwm Hall > Back (boiler) Room	01-Jan-97	£	700.00	£	700.00	£	700.00
PROJECTOR	LYC048	Llys y Cwm Hall > Back (boiler) Room	01-Sep-13	£	50.00	£	50.00	£	50.00
WII CONSOLE & HANDS	LYC049	Llys y Cwm Hall > Back (boiler) Room		£	260.00	£	260.00	£	260.00
XBOX 360 4G	LYC050	Llys y Cwm Hall > Back (boiler) Room	01-Oct-13	£	112.00	£	112.00	£	112.00
BBQ	LYC051	Llys y Cwm Hall > Back (boiler) Room	01-Aug-14	£	19.99	£	19.99	£	19.99
FILING CABINET	LYC052	Llys y Cwm Hall > Meithrin Cupboard	01-Jan-97	£	100.00	£	100.00	£	100.00
IRON	LYC053	Llys y Cwm Hall > Back (boiler) Room	01-Jun-15	£	13.00	£	13.00	£	13.00
LAMINATOR (A3 SWORI	LYC054	Works Depot	01-Sep-15	£	38.45	£	38.45	£	38.45

PLASTIC DRAWERS X 4	LYC055		Llys y Cwm Hall > Back (boiler) Room	£	16.00	£	16.00	£	16.00	
PLAYSTATION (@150)	LYC056		Llys y Cwm Hall > Back (boiler) Room	£	150.00	£	150.00	£	150.00	
SHELVING	LYC057		Llys y Cwm Hall > Meithrin Cupboard	£	18.00	£	18.00	£	18.00	
SHELVING	LYC058		Llys y Cwm Hall > Meithrin Cupboard	£	18.00	£	18.00	£	18.00	
SHELVING	LYC059			£	18.00	£	18.00	£	18.00	
TV - HD LED PANASONIK	LYC061		Llys y Cwm Hall > TV Room	01-Jan-15	£	269.00	£	269.00	£	269.00
BEAN BAGS	LYC070		Llys y Cwm Hall > TV Room	01-Aug-15	£	46.20	£	46.20	£	46.20
POSTER FRAME	LYC073		Llys y Cwm Hall > Kitchen	01-May-17	£	14.43	£	14.43	£	14.43
POSTER FRAME	LYC074		Llys y Cwm Hall > Kitchen	01-May-17	£	14.43	£	14.43	£	14.43
PRINTER - EPSON XP-24	LYC075		Llys y Cwm Hall > Back (boiler) Room	04-Sep-17	£	24.97	£	24.97	£	24.97
FOLDING TABLE	LYC076	Plastic for events	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£	44.99	£	44.99	£	44.99
FOLDING TABLE	LYC077	Plastic for events	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£	44.99	£	44.99	£	44.99
FOLDING TABLE	LYC078	Plastic for events	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£	44.99	£	44.99	£	44.99
FOLDING TABLE	LYC079	Plastic for events	Llys y Cwm Hall > Cleaners Cupboard	30-Nov-17	£	44.99	£	44.99	£	44.99
HAND DRIERS	LYC080		Llys y Cwm Hall > Toilets	01-Mar-16	£	110.00	£	110.00	£	110.00
HAND DRIERS	LYC081		Llys y Cwm Hall > Toilets	01-Mar-16	£	110.00	£	110.00	£	110.00
FIRST AID BOX	LYC082		Llys y Cwm Hall > Kitchen	01-Mar-17	£	25.00	£	25.00	£	25.00
Youngmans Step Ladde	LYC083			28-Feb-18	£	73.41	£	73.41	£	73.41
Egg Incubator - hatcher	LYC084		Caerlan Hall > Attic	14-May-18	£	47.90	£	47.90	£	47.90
Wheelie Bin Store	LYC085	Wooden	Llys y Cwm Hall > Otuside	15-Aug-18	£	199.99	£	199.99	£	199.99
Noticeboards	LYC086	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC087	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC088	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC089	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC090	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC091	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Noticeboards	LYC092	Felt & Aluminium	Llys y Cwm Hall > Main Hall	04-Sep-18	£	19.62	£	19.62	£	19.62
Water Butt 250L	LYC093		Llys y Cwm Hall > Otuside	31-Aug-18	£	46.92	£	46.92	£	46.92
Radiator Covers	LYC094		Llys y Cwm Hall > Main Hall	28-Sep-18	£	113.71	£	113.71	£	113.71
Radiator Covers	LYC095		Llys y Cwm Hall > Main Hall	28-Sep-18	£	113.71	£	113.71	£	113.71
Radiator Covers	LYC096		Llys y Cwm Hall > Main Hall	28-Sep-18	£	113.71	£	113.71	£	113.71
Radiator Covers	LYC097		Llys y Cwm Hall > Main Hall	28-Sep-18	£	113.71	£	113.71	£	113.71
Planter Benches Zest Is	LYC098	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£	191.65	£	191.65	£	191.65
Forest Raised Log Plant	LYC099	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£	43.35	£	43.35	£	43.35
Forest Raised Log Plant	LYC100	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£	43.35	£	43.35	£	43.35
Forest Raised Log Plant	LYC101	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£	43.35	£	43.35	£	43.35
Sand Pit	LYC102	Wooden	Llys y Cwm Hall > Otuside	16-Jan-19	£	262.50	£	262.50	£	262.50
Mud Kitchen	LYC103	Wooden	Llys y Cwm Hall > Otuside	16-Jan-19	£	212.50	£	212.50	£	212.50
Hose Reel	LYC104		Llys y Cwm Hall > Otuside	22-May-19	£	54.17	£	54.17	£	54.17
Play scooter	LYC106		Llys y Cwm Hall > Otuside	19-Mar-19	£	9.99	£	9.99	£	9.99
Play scooter	LYC107		Llys y Cwm Hall > Otuside	19-Mar-19	£	9.99	£	9.99	£	9.99
Play scooter	LYC108		Llys y Cwm Hall > Otuside	19-Mar-19	£	9.99	£	9.99	£	9.99
Play scooter	LYC109		Llys y Cwm Hall > Otuside	19-Mar-19	£	9.99	£	9.99	£	9.99
Safety Matting	LYC110		Llys y Cwm Hall > Back (boiler) Room	20-Mar-19	£	30.00	£	30.00	£	30.00

Planter Benche Zest Isa	LYC111	Wooden	Llys y Cwm Hall > Otuside	08-Oct-18	£	191.65	£	191.65	£	191.65
Ride on Bike	LYC112		Llys y Cwm Hall > Otuside	20-Mar-19	£	22.99	£	22.99	£	22.99
Ride on Car	LYC113		Llys y Cwm Hall > Otuside	20-Mar-19	£	19.99	£	19.99	£	19.99
Ride on Car	LYC114		Llys y Cwm Hall > Otuside	20-Mar-19	£	19.99	£	19.99	£	19.99
Winther Piggy Back Trik	LYC115		Llys y Cwm Hall > Otuside	20-Mar-19	£	69.99	£	69.99	£	69.99
Winther Piggy Back Trik	LYC116		Llys y Cwm Hall > Otuside	20-Mar-19	£	69.99	£	69.99	£	69.99
Winther Piggy Back Trik	LYC117		Llys y Cwm Hall > Otuside	20-Mar-19	£	69.99	£	69.99	£	69.99
Winther Piggy Back Trik	LYC118		Llys y Cwm Hall > Otuside	20-Mar-19	£	69.99	£	69.99	£	69.99
Contour 25 Folding Tab	LYC119	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	96.50	£	96.50	£	96.50
Contour 25 Folding Tab	LYC120	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	96.50	£	96.50	£	96.50
Contour 25 Folding Tab	LYC121	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	96.50	£	96.50	£	96.50
Contour 25 Folding Tab	LYC122	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	96.50	£	96.50	£	96.50
Contour 25 Folding Tab	LYC123	1220 x 760mm	Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	96.50	£	96.50	£	96.50
GoPak Table Trolley	LYC124		Llys y Cwm Hall > Cleaners Cupboard	20-Sep-19	£	203.14	£	203.14	£	203.14
Undercounter fridge	LYC125		Llys y Cwm Hall > Kitchen	08-Feb-18	£	124.00	£	124.00	£	124.00
Undercounter fridge	LYC126		Works Depot	08-Feb-18	£	124.00	£	124.00	£	124.00
ART SUPPLIES	LYC127		Llys y Cwm Hall > Back (boiler) Room	09-Apr-00	£	100.00	£	100.00	£	100.00
CLEANING EQUIPMENT	LYC128		Llys y Cwm Hall > Cleaners Cupboard	09-Apr-00	£	100.00	£	100.00	£	100.00
VARIOUS BOARDGAME!	LYC129		Llys y Cwm Hall > Back (boiler) Room					£		-
VARIOUS CONSOLE GAM	LYC130		Llys y Cwm Hall > Back (boiler) Room					£		-
LOGITECH SPEAKERS	LYC131			01-Sep-15	£	23.07	£	23.07	£	23.07
Chair trolley	LYC132		Llys y Cwm Hall > TV Room	01-Jan-97	£	80.00		£		80.00
COOKING UTENSILS	LYC133		Llys y Cwm Hall > Kitchen	01-Jan-97	£	250.00	£	250.00	£	250.00
GoPak Table	LYC134	White	Llys y Cwm Hall > Cleaners Cupboard		£	100.00		£		100.00
Iris William's plaque	LYC135		Llys y Cwm Hall > Main Hall	01-Jan-97				£		-
Jenga outdoor game	LYC136		Llys y Cwm Hall > Back (boiler) Room	01-Jan-97	£	40.00		£		40.00
Pedal bin	LYC137		Llys y Cwm Hall > Main Hall					£		-
Pedal bin	LYC138		Llys y Cwm Hall > Main Hall					£		-
Plaque hall opening	LYC139		Llys y Cwm Hall > Main Hall	01-Jan-97				£		-
Recycling Bin	LYC140		Llys y Cwm Hall > Main Hall	31-Jul-18	£	20.95	£	20.95	£	20.95
Recycling Bin	LYC141		Llys y Cwm Hall > Main Hall	31-Jul-18	£	20.95	£	20.95	£	20.95
Recycling Bin	LYC142		Llys y Cwm Hall > Main Hall	31-Jul-18	£	20.95	£	20.95	£	20.95
Soap Dispenser	LYC142		Llys y Cwm Hall > Toilets					£		-
Soap Dispenser	LYC143		Llys y Cwm Hall > Toilets					£		-
Table (old)	LYC144		Llys y Cwm Hall > Meithrin Cupboard					£		-
TOOL BAG	LYC145	Forge Steel	Llys y Cwm Hall > Cleaners Cupboard					£		-
Various outdoor activiti	LYC147		Llys y Cwm Hall > Back (boiler) Room					£		-
Wet Floor Sign	LYC147		Llys y Cwm Hall > Kitchen					£		-
Wet Floor Sign	LYC148		Llys y Cwm Hall > Kitchen					£		-
					£	8,319.80	£	8,044.80	£	8,319.80
NOTICE BOARD	NB001	RECYCLED PLASTIC	MANOR CHASE > Byron Avenue	01-Mar-15	£	595.00	£	595.00	£	595.00
NOTICE BOARD	NB002	RECYCLED PLASTIC	MOUNT PLEASANT GARDENS		£	440.00	£	440.00	£	440.00
NOTICE BOARD	NB004	RECYCLED PLASTIC	PARISH/TYNANT ROAD > Outside the Library	01-Mar-15	£	595.00	£	595.00	£	595.00

Noticeboard	NB005		Caerlan Hall > Outside	01-Apr-18	£	-	£	168.00	£	168.00
NOTICE BOARD	NB007	RECYCLED PLASTIC	CROSS INN > Main Road (nr Roundabout)	01-Mar-15	£	595.00	£	595.00	£	595.00
NOTICE BOARD	NB008	WOODEN	SOUTHGATE AVENUE(COOP)				£	168.00	£	168.00
NOTICE BOARD	NB009	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Centre	01-Mar-15	£	595.00	£	595.00	£	595.00
NOTICE BOARD	NB010	RECYCLED PLASTIC	TALBOT ROAD > Outside Arthur J Gallagher	01-Mar-15	£	595.00	£	595.00	£	595.00
NOTICE BOARD	NB011	RECYCLED PLASTIC	GWAUNMISKIN EST > Bus Terminus	01-Mar-15	£	595.00	£	595.00	£	595.00
Noticeboard	NB012	Dual Door Noticeboard Green	BRYNTEG GREEN	01-Jan-19	£	698.00	£	698.00	£	698.00
					£	4,708.00	£	5,044.00	£	5,044.00
Artificial Christmas Tree	OE001	Artificial trees and lights	Llys y Cwm Hall > Attic	09-Apr-19	£	4,070.00	£	4,070.00	£	4,070.00
Christmas Lights	OE002			01-Dec-21			£	6.67	£	6.67
Christmas tree lights	OE003			01-Dec-21			£	6.97	£	6.97
Christmas tree lights	OE004			01-Dec-21	£	6.97	£	6.97	£	6.97
Christmas Tree Lights	OE005	shop trees		01-Dec-21			£	6.97	£	6.97
Pop up Gazebo	OE006	Explorer 3m x 3m	Works Depot	26-Nov-18	£	215.00	£	215.00	£	215.00
Pop up Gazebo	OE007	Explorer 3m x 3m	Works Depot	15-Nov-19	£	223.32	£	223.32	£	223.32
					£	4,515.29	£	4,535.90	£	4,535.90
CLOCK	OO001	STEEL	BEDDAU SQUARE	01-Jan-97	£	18,000.00	£	18,000.00	£	18,000.00
CASTLE STONE	OO002	STONE	CASTLE GREEN	01-Jan-97	£	600.00	£	600.00	£	600.00
Coal Truck	OO003	STEEL	CODGERS CORNER	01-Jan-97	£	2,000.00	£	2,000.00	£	2,000.00
GOAL POSTS	OO004	Anti Vandal - 8 by 6	HUNTERS GATE	24-Jun-21	£	384.16	£	384.16	£	384.16
MENHIR STONE	OO005	STONE	BRYNTEG LANE		£	400.00	£	400.00	£	400.00
MENHIR STONE	OO006	STONE	Llantrisant Common > Back Road		£	400.00	£	400.00	£	400.00
MENHIR STONE	OO007	STONE	CROSS INN COMMUNITY ROUTE		£	400.00	£	400.00	£	400.00
MENHIR STONE	OO008	STONE	CROSS INN > Main Road (nr Roundabout)		£	400.00	£	400.00	£	400.00
MENHIR STONE	OO009	STONE	LAYBY A4119 BOTTOM HEOL LAS		£	400.00	£	400.00	£	400.00
MENHIR STONE	OO010	STONE	ROYAL MINT		£	400.00	£	400.00	£	400.00
MILL. STONE	OO011	STONE	HEOL Y SARN		£	200.00	£	200.00	£	200.00
MILL. STONE	OO012	STONE	HEOL Y SARN		£	200.00	£	200.00	£	200.00
MILL. STONE	OO013	STONE	HEOL Y SARN		£	200.00	£	200.00	£	200.00
PLAQUE	OO014	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-09	£	2,000.00	£	2,000.00	£	2,000.00
PLAQUE	OO015	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-09	£	2,000.00	£	2,000.00	£	2,000.00
PLAQUE	OO016	COMMEMORATIVE SLATE	PARISH/TYNANT ROAD > War Memorial Garden	01-Jan-05	£	575.00	£	575.00	£	575.00
PLAQUE	OO017	STONE	CASTLE GREEN	01-Jan-97	£	600.00	£	600.00	£	600.00
PLAQUE	OO018	STONE	TALBOT ROAD > Bus Station				£	200.00	£	200.00
ROAD SIGN	OO019	STEEL	BRYNTEG HILL > Opp Heol Seward	01-Jan-97	£	400.00	£	400.00	£	400.00
ROAD SIGN	OO020	STEEL	PENYCOEDCAE ROAD	01-Jan-97	£	400.00	£	400.00	£	400.00
ROAD SIGN	OO021	STEEL	NEWBRIDGE ROAD > Dan Caerlan	01-Jan-97	£	400.00	£	400.00	£	400.00
ROAD SIGN	OO022	STEEL	NEAR MATALAN		£	400.00	£	400.00	£	400.00
ROAD SIGN	OO023	STEEL	TYNANT GARAGE		£	400.00	£	400.00	£	400.00
SIGN	OO024	STEEL	MOUNT PLEASANT GARDENS		£	500.00	£	500.00	£	500.00
SIGN	OO025	STEEL	CODGERS CORNER		£	500.00	£	500.00	£	500.00
TOWN PUMP	OO026	STEEL	HEOL LAS		£	2,250.00	£	2,250.00	£	2,250.00

TOWN PUMP	OO027	STEEL	NEWBRIDGE ROAD	£	2,250.00	£	2,250.00	£	2,250.00	
TREES	OO028	WOODEN	DANYGRAIG			£	100.00	£	100.00	
BOLLARDS	OO029	WOODEN	HEOL JOHNSON			£	200.00	£	200.00	
Armed forces plaque	OO030			01-Jan-97	£	-	£	-	£	-
WELCOME TO Talbot Gr	OO031	STEEL	Talbot Green Ward		£	400.00	£	400.00	£	400.00
YOUTH SHELTER	OO032	STEEL	TALBOT ROAD > Near Youth Shelter		£	10,000.00	£	10,000.00	£	10,000.00
CCTV Camera	OO033	4G-V4IPMDS Speed Dome	PARISH/TYNANT ROAD	11-Jun-19	£	4,500.00	£	4,500.00	£	4,500.00
Cycle Racks	OO034	Steel decorative	TALBOT ROAD > By Weavers Garage	27-Nov-15	£	520.00	£	520.00	£	520.00
INFO BOARD	OO035	STEEL			£	1,200.00	£	1,200.00	£	1,200.00
INFO BOARD	OO036	STEEL		01-Apr-07	£	3,800.00	£	3,800.00	£	3,800.00
Bollards	OO037	Wooden bollards	DANYGRAIG						£	-
Bollards	OO038	Wooden bollards x11	HEOL Y SARN						£	-
Bollards	OO039	Wooden bollards	BRONHAUL > Outside no. 26						£	-
Defib Cabinet	OO041		TALBOT ROAD > Bus Station						£	-
Defib IPAD SP Series ser	OO042	20x17c901658		01-Jan-18	£	800.00			£	-
Information Board	OO043		Llantrisant Common > Back Road	18-Mar-21	£	1,950.00	£	1,950.00	£	1,950.00
Plaque	OO045		MOUNT PLEASANT GARDENS	01-Jan-14	£	95.00			£	95.00
Plaque	OO046		MOUNT PLEASANT GARDENS	01-Jan-14	£	95.00			£	95.00
Defibrillator	OO047	Bowls Club							£	-
DEFIB cabinet BOWLS C	OO048	Bowls Club			£	499.00	£	499.00	£	499.00
Information Board	OO44		RHIWSAESON LANE	18-Mar-21	£	1,950.00	£	1,950.00	£	1,950.00
					£	62,468.16	£	61,978.16	£	62,168.16
PLANTER	PL001	DECORATIVE	PARISH/TYNANT ROAD > Outside the Library		£	395.00	£	395.00	£	395.00
PLANTER	PL002	DECORATIVE	PARISH/TYNANT ROAD > Outside the Library		£	395.00	£	395.00	£	395.00
PLANTER	PL003	DECORATIVE	SOUTHGATE AVENUE(COOP)		£	395.00	£	395.00	£	395.00
PLANTER	PL004	DECORATIVE			£	395.00	£	395.00	£	395.00
PLANTER	PL005	DECORATIVE	DAN CAERLAN	01-Oct-08	£	742.00	£	742.00	£	742.00
PLANTER	PL006	DECORATIVE	DAN CAERLAN	01-Oct-08	£	742.00	£	742.00	£	742.00
PLANTER	PL007	DECORATIVE	HEOL LAS	01-Jun-12	£	395.00	£	395.00	£	395.00
PLANTER	PL008	DECORATIVE		01-Apr-07	£	395.00	£	395.00	£	395.00
PLANTER	PL009	DECORATIVE		01-Apr-07	£	395.00	£	395.00	£	395.00
PLANTER	PL010	WOODEN	CHERRY COTTAGE				£	75.00	£	75.00
PLANTER	PL012	WOODEN	CHERRY COTTAGE				£	75.00	£	75.00
PLANTER	PL013	WOODEN	CHERRY COTTAGE				£	75.00	£	75.00
PLANTER	PL014	WOODEN	CHERRY COTTAGE				£	75.00	£	75.00
PLANTER	PL015	DECORATIVE	DANYGRAIG		£	395.00	£	395.00	£	395.00
PLANTER	PL016	DECORATIVE	DANYGRAIG		£	395.00	£	395.00	£	395.00
PLANTER	PL017	DECORATIVE	FOREST HILLS		£	395.00	£	395.00	£	395.00
PLANTER	PL018	DECORATIVE	HEOL JOHNSON	01-Jun-12	£	395.00	£	395.00	£	395.00
PLANTER	PL019	DECORATIVE	LANELAY PARK		£	395.00	£	395.00	£	395.00
PLANTER	PL020	DECORATIVE	BRYNTEG GREEN		£	395.00	£	395.00	£	395.00
PLANTER	PL021	DECORATIVE	TALBOT SQUARE (ROUNDAABOUT) > outside dentists		£	395.00	£	395.00	£	395.00
PLANTER	PL022	DECORATIVE	TALBOT ROAD > By Weavers Garage		£	362.00	£	362.00	£	362.00

PLANTER	PL023	DECORATIVE	TALBOT ROAD > By Weavers Garage	£	362.00	£	362.00	£	362.00	
PLANTER	PL024	DECORATIVE	TALBOT ROAD > By Weavers Garage	£	362.00	£	362.00	£	362.00	
PLANTER	PL025	DECORATIVE	TALBOT ROAD > Near Trustmark printers	£	362.00	£	362.00	£	362.00	
PLANTER	PL026	DECORATIVE	TALBOT ROAD > Outside Arthur J Gallagher	£	362.00	£	362.00	£	362.00	
PLANTER	PL027	DECORATIVE	ELY VALLEY ROAD (outside HSBC)	£	362.00	£	362.00	£	362.00	
PLANTER	PL028	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Centre	01-Apr-13	£	395.00	£	395.00	£	395.00
PLANTER	PL029	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Centre	01-Apr-13	£	395.00	£	395.00	£	395.00
PLANTER	PL030	RECYCLED PLASTIC	COWBRIDGE ROAD > Talbot Green Community Centre	01-Apr-13	£	395.00	£	395.00	£	395.00
PLANTER	PL032	DECORATIVE	CODGERS CORNER	£	395.00	£	395.00	£	395.00	
PLANTER	PL033	DECORATIVE	CODGERS CORNER	£	395.00	£	395.00	£	395.00	
PLANTER	PL034	DECORATIVE	GWAUNMISKIN ROAD > Llantwit Main junction	£	395.00	£	395.00	£	395.00	
PLANTER	PL035	DECORATIVE	GWAUNMISKIN ROAD > Llantwit Main junction	£	395.00	£	395.00	£	395.00	
PLANTER	PL036	DECORATIVE	PARISH/TYNANT ROAD > Outside the Welfare Hall	£	395.00	£	395.00	£	395.00	
PLANTER	PL037	DECORATIVE	PARISH/TYNANT ROAD > Outside the Welfare Hall	£	395.00	£	395.00	£	395.00	
PLANTER	PL038	Amberol 860mm Barrel Planter	LANELAY PARK	01-Aug-18		£	180.00	£	180.00	
PLANTER	PL039							£	-	
PLANTER	PL040							£	-	
PLANTER	PL041							£	-	
					£	12,741.00	£	13,221.00	£	13,221.00
10-PART PLASTIC DRAW	PO001	Panasonic	Parish Office > Office	01-Jan-97	£	25.00	£	25.00	£	25.00
Telephone	PO002		Parish Office > Office		£	125.00	£	125.00	£	125.00
DESK TRAY DRAWS	PO003		Parish Office > Office	01-Jan-97	£	30.00	£	30.00	£	30.00
DIGITAL CAMERA	PO004		Parish Office > Office	01-Jan-97	£	80.00	£	80.00	£	80.00
DYMO MACHINE	PO005		Parish Office > Office	01-Jan-97	£	20.00	£	20.00	£	20.00
IBICO BINDER 250 (80G	PO006		Parish Office > Office		£	120.00	£	120.00	£	120.00
LARGE WHITEBOARD	PO007		Parish Office > Office		£	40.00	£	40.00	£	40.00
MICROWAVE OVEN	PO008		Caerlan Hall > Kitchen		£	100.00	£	100.00	£	100.00
OLYMPUS DICTAPHONE	PO009		Parish Office > Office		£	150.00	£	150.00	£	150.00
PLASTIC DESK TRAYS X 4	PO010		Parish Office > Office		£	40.00	£	40.00	£	40.00
PUBLIC DESK	PO011	Clerk			£	120.00	£	120.00	£	120.00
OFFICE CHAIR	PO012		Parish Office > Office	24-Oct-21	£	399.95	£	399.95	£	399.95
REFRIGERATOR	PO013		Parish Office > Kitchen		£	120.00	£	120.00	£	120.00
REXEL 250 AUTO SHRED	PO014		Parish Office > Office	01-Jan-97	£	150.00	£	150.00	£	150.00
SAFE	PO015		Parish Office > Storage Room		£	600.00	£	600.00	£	600.00
SAMSUNG PRINTER	PO016		Works Depot	01-Feb-12	£	195.74	£	195.74	£	195.74
STEEL FILING CABINETS	PO018		Parish Office > Office		£	120.00	£	120.00	£	120.00
SWORDFISH 403 GUILL	PO019		Parish Office > Office		£	50.00	£	50.00	£	50.00
SWORDFISH A3 330LR L	PO020		Parish Office > Office		£	50.00	£	50.00	£	50.00
TOSHIBA E STUDIO 251!	PO021		Parish Office > Office		£	0.01	£	2,500.00	£	2,500.00
VARIOUS STATIONERY I'	PO022		Parish Office > Office		£	500.00	£	500.00	£	500.00
WOOD/GLASS PICTURE	PO023		Parish Office > Office		£	90.00	£	90.00	£	90.00
WOODEN BOOKCASE	PO024		Parish Office > Office		£	70.00	£	70.00	£	70.00
WOODEN NOTICEBOAR	PO025		Parish Office > Office		£	60.00	£	60.00	£	60.00

WOODEN NOTICEBOAR	PO026		Parish Office > Office	£	60.00	£	60.00	£	60.00	
WOODEN NOTICEBOAR	PO027		Parish Office > Office	£	60.00	£	60.00	£	60.00	
Cabinet	PO028		Parish Office > Office	13-May-19	£	103.50	£	103.50	£	103.50
FIRE EXT CO2	PO029		Parish Office > Office		£	50.00	£	50.00	£	50.00
FIRE EXT HYDRO SPRAY	PO030		Parish Office > Entrance Way		£	35.00	£	35.00	£	35.00
CHAIRS CHAIN	PO031		Parish Office > Office	01-Jan-97	£	5,000.00	£	5,000.00	£	5,000.00
MOUSE	PO032	Logitech MX800 Wireless	Parish Office > Office	26-Jun-17	£	25.00	£	103.00	£	103.00
DISPLAY BOARDS	PO033	Busyfold 6 Panels	Caerlan Hall > Attic	11-Aug-17	£	155.00	£	155.00	£	155.00
COMPUTER	PO034	FUJITSU Esprimo D556/2 SFF	Parish Office > Office	04-Sep-17	£	411.00	£	411.00	£	411.00
COMPUTER	PO035	FUJITSU Esprimo D556/2 SFF	Parish Office > Office	04-Sep-17	£	411.00	£	411.00	£	411.00
MONITOR	PO036	B2483HS - B1/24LED	Parish Office > Office	04-Sep-17	£	103.32	£	103.32	£	103.32
MONITOR	PO037	B2483HS - B1/24LED	Parish Office > Office	04-Sep-17	£	103.32	£	103.32	£	103.32
KEYBOARD	PO038	Microsoft Natural Ergonomic	Parish Office > Office	04-Sep-17	£	32.07	£	32.07	£	32.07
MOUSE	PO039	Miscrosoft Sculpt Wireless	Parish Office > Office	04-Sep-17	£	17.07	£	17.07	£	17.07
DESK TIDY	PO040	Mesh	Parish Office > Office	22-Jul-17	£	12.99	£	12.99	£	12.99
LEAFLET HOLDER	PO041		Parish Office > Entrance Way	01-Jan-15	£	120.00		£		-
PLAQUE- HALL OPENING	PO042		Caerlan Hall > Kitchen	01-Jan-02				£		-
PHOTO GIFT FROM CRE	PO043		Parish Office > Office	01-Aug-17	£	50.00		£		-
First Aid Box	PO044		Parish Office > Kitchen	01-Mar-18	£	25.00	£	25.00	£	25.00
Youngmans 6 Tread Fib	PO045				£	49.98	£	49.98	£	49.98
CCTV System	PO046		Parish Office > Storage Room	03-May-18	£	1,196.15	£	1,196.15	£	1,196.15
TP Link AC1350 Wireles	PO047		Parish Office > Office	14-Jun-18	£	45.00	£	45.00	£	45.00
TP Link TLSG1005D Ethe	PO048		Parish Office > Office	14-Jun-18	£	10.00	£	10.00	£	10.00
Lenovo V130 Laptop	PO049		Parish Office > Office	02-Oct-18	£	332.48	£	332.48	£	332.48
Mobile Phone	PO050	Samsung J3	Clerk	02-Oct-18	£	141.66	£	141.66	£	141.66
Cabinet	PO052		Parish Office > Office	13-May-19	£	103.50	£	103.50	£	103.50
Cabinet	PO053		Parish Office > Office	13-May-19	£	103.50	£	103.50	£	103.50
Desk	PO054		Parish Office > Office	01-Jan-18	£	76.50	£	76.50	£	76.50
Book case	PO055		Parish Office > Office	01-Jan-18	£	76.50	£	76.50	£	76.50
Book case	PO056		Parish Office > Office	01-Jan-18	£	76.50	£	76.50	£	76.50
Portable PA system QT	PO057		Caerlan Hall > Attic	03-Jun-19	£	255.78	£	255.78	£	255.78
Mobile Phone	PO058	Huwaie Y6 2018 Black	Operative	15-Jul-19	£	71.00	£	71.00	£	71.00
Mobile Phone	PO059	Huwaie Y6 2018 Black	Asset Supervisor	15-Jul-19	£	71.00	£	71.00	£	71.00
BenQ GL2460BH LED fu	PO060		Parish Office > Office	14-Nov-19	£	74.68	£	74.68	£	74.68
BenQ GL2460BH LED fu	PO061		Parish Office > Office	14-Nov-19	£	74.68	£	74.68	£	74.68
Turaco Ergnomic Higl	PO062		Parish Office > Office	14-Jan-20	£	116.10	£	116.10	£	116.10
Beech corner desks	PO063		Parish Office > Office	01-May-19	£	170.00	£	-	£	-
Beech corner desks	PO064		Parish Office > Office	01-May-19	£	170.00	£	-	£	-
Beech desk drawers	PO065		Parish Office > Office	01-May-19	£	120.00	£	-	£	-
Beech desk drawers	PO066		Parish Office > Office	01-May-19	£	120.00	£	-	£	-
Red desktop screen	PO067		Parish Office > Office	01-May-19	£	66.00		£		-
Red desktop screen	PO068		Parish Office > Office	01-May-19	£	66.00		£		-
Blue Roll Holder	PO069		Parish Office > Kitchen	01-Jan-97	£	19.99		£		-
CMTECK MICROPHONE	PO070		Parish Office > Office	01-Jan-97	£	15.00		£		-

Document Holder	PO071		Parish Office > Office	14-Mar-20	£	62.18	£	62.18	£	62.18
Ergonomic Chair	PO072	Posturite	Parish Office > Office	13-Jul-20	£	788.90	£	788.90	£	788.90
External Hard Drive	PO073		Parish Office > Office					£	-	
Hand Sanitiser	PO074		Parish Office > Entrance Way	01-Mar-20	£	7.00	£	7.00	£	7.00
Heavy Duty Hole Punch	PO075		Parish Office > Office	01-Jan-97	£	20.00		£	-	
Heavy Duty Stapler	PO076		Parish Office > Office	30-Sep-20	£	59.49	£	59.49	£	59.49
Kettle	PO077		Parish Office > Kitchen	01-Jan-01	£	20.00		£	-	
London bridge barrier p	PO078		Caerlan Hall > Attic	19-May-21	£	228.31	£	228.31	£	228.31
Long-handle Stapler	PO079		Parish Office > Office	01-Jan-01	£	15.00		£	-	
Microwave	PO080		Parish Office > Kitchen	08-Dec-21	£	49.99	£	49.99	£	49.99
Plastic shelves	PO081		Parish Office > Storage Room	16-May-21	£	20.83	£	20.83	£	20.83
Plastic shelves	PO082		Parish Office > Storage Room	16-May-21	£	33.33	£	33.33	£	33.33
Protective Screen	PO083		Parish Office > Office	12-Aug-20	£	175.00	£	175.00	£	175.00
Computer Keyboard	PO084	Microsoft 600	Parish Office > Office	02-Feb-22	£	12.94	£	12.94	£	12.94
Large Monitor	PO085	Samsung S43AM700UU 43"" 4K Ultra HD Smart Monitc	Parish Office > Office	16-Feb-22	£	399.99	£	399.99	£	399.99
Webcam	PO086	Microsoft LifeCam Studio for Business	Parish Office > Office	16-Feb-22	£	57.88	£	57.88	£	57.88
Monitor Trolley	PO087	Mobile TV Stand for 40-70 TVs with Wheels Shelves He	Parish Office > Office	16-Feb-22	£	158.32	£	158.32	£	158.32
Computer Speakers	PO088	M-Audio BX3 - 120-W Powered Desktop Computer Spe	Parish Office > Office	16-Feb-22	£	70.82	£	70.82	£	70.82
Extension Lead	PO089	Masterplug MCT1010/4BL-MP Four Socket Cassette Re	Parish Office > Office	16-Feb-22	£	10.29	£	10.29	£	10.29
HDMI Cable	PO090	4K HDMI Cable 10m,[Upgraded] High Speed HDMI Leac	Parish Office > Office	16-Feb-22	£	16.95	£	16.95	£	16.95
Conference Microphone	PO091		Parish Office > Office	16-Feb-22	£	138.99	£	138.99	£	138.99
Notice Board	PO131		Parish Office > Storage Room	01-Jan-01	£	25.00		£	-	
Soap Dispenser	PO144							£	-	
Swing-top Bin	PO145		Parish Office > Kitchen					£	-	
Toaster	PO147		Parish Office > Kitchen					£	-	
Varta Universal Charger	PO148		Parish Office > Office					£	-	
Whiteboard	PO149		Parish Office > Office	01/04/2021	£	6.47	£	6.47	£	6.47
Whiteboard	PO150		Parish Office > Office	01/04/2021	£	6.47	£	6.47	£	6.47
Whiteboard	PO151		Parish Office > Office	01/01/2000	£	6.47	£	6.47	£	6.47
Whiteboard	PO152		Parish Office > Office	01/04/2021	£	6.47	£	6.47	£	6.47
computer tower	PO153			03/05/2022	£	200.00	£	200.00	£	200.00
recycling bin	PO154				£	28.25	£	28.25	£	28.25
					£	16,277.31	£	17,858.31	£	17,858.31
VAUXHALL VIVARO	VE001			01-Jan-14	£	16,239.00	£	16,239.00	£	16,239.00
FIRE EXT POWDER	VE002				£	25.00	£	25.00	£	25.00
FIRST AID BOX	VE003				£	25.00	£	25.00	£	25.00
LADDER Clamps 1	VE004		Works Depot	31-May-21	£	26.66	£	26.66	£	26.66
LADDER Clamps 2	VE005		Works Depot	31-May-21	£	26.66	£	26.66	£	26.66
LADDER Clamps 3	VE006		Works Depot	01-Feb-22	£	26.66	£	26.66	£	26.66
LADDER Clamps 4	VE007		Works Depot	01-Feb-22	£	26.66	£	26.66	£	26.66
					£	16,395.64	£	16,395.64	£	16,395.64
BENCH	WD001	GALVANISED BACKLESS	Works Depot	01-Jan-97	£	160.00	£	160.00	£	160.00

HARD HATS	WD002		Works Depot	£	10.00	£	10.00	£	10.00	
HOSEPIPE	WD003		Works Depot	£	30.00	£	30.00	£	30.00	
PETROL/FUEL CANS	WD004	5 litre (plastic)	Works Depot	£	15.00	£	15.00	£	15.00	
BOW GATE	WD005	GALVANISED	Brynteg Allotments	01-Jan-97	£	350.00	£	350.00	£	350.00
BOW GATE	WD006	GALVANISED	Brynteg Allotments	01-Jan-97	£	350.00	£	350.00	£	350.00
BOW GATE	WD007	GALVANISED	Brynteg Allotments	01-Jan-97	£	350.00	£	350.00	£	350.00
BOW GATE	WD008	GALVANISED	Brynteg Allotments	01-Jan-97	£	350.00	£	350.00	£	350.00
FIRE EXT POWDER	WD009		Works Depot	£	25.00	£	25.00	£	25.00	
FIRE EXT POWDER	WD010		Works Depot	£	25.00	£	25.00	£	25.00	
SKIP	WD011	8 YARD ENCLOSED	Brynteg Allotments	01-Jul-15	£	1,296.00	£	1,296.00	£	1,296.00
110V TRANSFORMER	WD012		Works Depot	06-Jul-05	£	75.00	£	75.00	£	75.00
240V EXTENSION FLY LE	WD013		Works Depot	06-Jul-05	£	30.00	£	30.00	£	30.00
6ft STEP LADDER	WD014	Youngman 7596	Works Depot	01-Jan-97	£	90.00	£	90.00	£	90.00
8ft STEP LADDER (12 TR	WD015	Youngman	Works Depot	01-Jan-97	£	110.00	£	110.00	£	110.00
ADJ SPANNER SET 3 IN :	WD016		Works Depot	03-Jul-05	£	21.76	£	21.76	£	21.76
AXE	WD017		Works Depot	01-Jan-97	£	30.00	£	30.00	£	30.00
STAFF ROOM TABLE/CH	WD017			£	150.00	£	150.00	£	150.00	
BANDING MACHINE	WD018	Bandfix	Works Depot	07-Jul-05	£	88.79	£	88.79	£	88.79
BILL HOOK	WD019		Works Depot	06-Jul-05	£	20.00	£	20.00	£	20.00
BOTTLE BURNER (GAS)	WD020		Brynteg Allotments	01-Jan-97	£	30.00	£	30.00	£	30.00
BRUSH - 9 HAND SCRUB	WD021		Works Depot	01-May-16	£	1.79	£	1.79	£	1.79
BRUSHES	WD022		Works Depot	01-Jan-97	£	20.00	£	20.00	£	20.00
CHAIN SAW	WD023	STIHL MS171 12 281473836	Works Depot	01-Nov-10	£	153.00	£	153.00	£	153.00
CHAIN SAW FILE	WD024	PFERD	Works Depot	30-Jun-05	£	15.00	£	15.00	£	15.00
CHAINSAW TROUSERS	WD025		Works Depot	01-Apr-14	£	236.00	£	236.00	£	236.00
CLIPPERS (SHEARS)	WD026	CORONA AH4210	Works Depot	01-Jul-05	£	15.00	£	15.00	£	15.00
COMPRESSOR (AIRLINE	WD027		Works Depot	01-Jul-05	£	10.00	£	10.00	£	10.00
COMPRESSOR 100LITRE	WD028	SEALEY 32810PG2208	Works Depot	30-Jun-05	£	1,500.00	£	1,500.00	£	1,500.00
COMPRESSOR SPRAY GI	WD029		Works Depot	03-Jul-05	£	29.16	£	29.16	£	29.16
MINI CROWBAR	WD030		Works Depot	06-Jul-05	£	20.00	£	20.00	£	20.00
DISC CUTTER	WD031	Bosch pro 230mm	Works Depot	01-Oct-10	£	79.00	£	79.00	£	79.00
PETROL/FUEL CANS	WD032	10 litre (metal)	Works Depot	07-Jul-05	£	11.00	£	11.00	£	11.00
DRAINRODS (14 RODS)	WD033		Brynteg Allotments	01-Jan-97	£	40.00	£	40.00	£	40.00
SAFETY HARNESS	WD034	Stihl	Works Depot	£	46.00	£	46.00	£	46.00	
SAFETY HARNESS	WD035	Stihl	Works Depot	£	46.00	£	46.00	£	46.00	
SPADE	WD036	BULLDOG	Works Depot	£	45.00	£	45.00	£	45.00	
SILICONE GUN	WD037		Works Depot	£	10.00	£	10.00	£	10.00	
EXTENSION LEAD	WD038	110v	Works Depot	03-Jul-05	£	16.16	£	16.16	£	16.16
FENCING PLIERS	WD039		Works Depot	28-Jun-05	£	20.00	£	20.00	£	20.00
FILE SET (SET OF 4)	WD040		Works Depot	01-Jan-97	£	10.00	£	10.00	£	10.00
FIRST AID BOX	WD041		Works Depot	£	20.00	£	20.00	£	20.00	
FLASHING BEACON	WD042		Works Depot	£	30.00	£	30.00	£	30.00	
FORK (GARDEN)	WD043	BULLDOG	Works Depot	01-Jan-97	£	25.00	£	25.00	£	25.00
Shovel Snow	WD044		Works Depot	01-Nov-10	£	20.00	£	20.00	£	20.00

GENERATOR (small)	WD045	Pramac E3200 PWF 0265578	Works Depot	01-Oct-10	£	360.00	£	360.00	£	360.00
GRINDER 4 1/2	WD046	Bosch	Works Depot	01-Nov-10	£	35.00	£	35.00	£	35.00
VISORS	WD047		Works Depot		£	25.00	£	25.00	£	25.00
HAMMERS x 2	WD048		Works Depot	03-Jul-05	£	8.46	£	8.46	£	8.46
HAND BLOWER (COMP)	WD049	88390	Works Depot	03-Jul-05	£	8.33	£	8.33	£	8.33
HAND SAW	WD050	IRWIN	Works Depot	01-Jan-97	£	8.00	£	8.00	£	8.00
HARD HATS	WD051		Works Depot		£	10.00	£	10.00	£	10.00
HEDGE CUTTER	WD052	STIHL HS82RC 181999377	Works Depot	01-Oct-16	£	434.00	£	434.00	£	434.00
HEX KEY SET (10 PIECE)	WD053	SIEGEN TOOLS 50466	Works Depot	02-Jul-05	£	15.00	£	15.00	£	15.00
POWERDRI 18L Humidif	WD054	DE84YE-GBSF	Works Depot	05-Dec-18	£	191.66	£	191.66	£	191.66
HOLE SHOVELS	WD055	BULLDOG	Works Depot	01-Jan-97	£	65.00	£	65.00	£	65.00
HOOKS (LONG-HANDLE	WD056		Works Depot	01-Jan-97	£	15.00	£	15.00	£	15.00
HOSEPIPE	WD057		Works Depot		£	30.00	£	30.00	£	30.00
JETWASH	WD058	Honda GX Series	Works Depot	28-Jun-05	£	600.00	£	600.00	£	600.00
BRUSH	WD059		Works Depot	01-Jan-97	£	10.00	£	10.00	£	10.00
LEAF BLOWER (PETROL)	WD060	STIHLBC86C	Works Depot	06-Jul-05	£	187.00	£	187.00	£	187.00
LOPPERS	WD061	SPEAR & JACKSON	Works Depot		£	40.00	£	40.00	£	40.00
LONG BAR (STEEL)	WD062		Works Depot	01-Jan-97	£	20.00	£	20.00	£	20.00
SHEARS	WD063	SPEAR & JACKSON	Works Depot		£	40.00	£	40.00	£	40.00
LOPPERS BULLDOG	WD064		Works Depot	06-Jul-05	£	27.00	£	27.00	£	27.00
Husqvarna Helmet	WD065								£	-
MONKEY WRENCH SET	WD066		Works Depot	03-Jul-05	£	22.11	£	22.11	£	22.11
MOWER	WD067	Wright Sentar SPORT 4KAXS5852CB	Works Depot	01-Jan-97	£	5,000.00	£	5,000.00	£	5,000.00
MOWER 53cm	WD068	Husqvarna 2017 LC353V	Works Depot	03-Apr-17	£	312.71	£	312.71	£	312.71
PETROL STORE	WD069		Works Depot		£	100.00	£	20.00	£	20.00
PETROL/FUEL CANS	WD070	10 litre (metal)	Works Depot	07-Jul-05	£	11.00	£	11.00	£	11.00
PETROL/FUEL CANS	WD071	5 litre (plastic)	Works Depot		£	15.00	£	15.00	£	15.00
PETROL/FUEL CANS	WD072	10 litre (metal)	Works Depot	07-Jul-05	£	11.00	£	11.00	£	11.00
PICK	WD073		Works Depot		£	50.00	£	50.00	£	50.00
PLIERS SET	WD074		Works Depot	03-Jul-05	£	21.68	£	21.68	£	21.68
PLUMBERS TORCH	WD075	CAMPING GAS 63840	Works Depot	01-Jul-05	£	15.00	£	15.00	£	15.00
PETROL/FUEL CANS	WD076	10 litre (metal)	Works Depot	07-Jul-05	£	11.00	£	11.00	£	11.00
POP RIVITOR	WD077	Draper	Works Depot	02-Jul-05	£	23.00	£	23.00	£	23.00
Easy Dryer	WD078		Works Depot	12-Oct-20	£	835.00	£	835.00	£	835.00
Hacksaw	WD079		Works Depot	01-Jan-97	£	15.00			£	-
RACHET STRAP	WD080		Works Depot		£	10.00	£	10.00	£	10.00
RAKE (HAY RAKE) X 1	WD081		Works Depot		£	40.00	£	40.00	£	40.00
RAMPS (STEEL)	WD082		Works Depot	01-Jan-97	£	10.00	£	10.00	£	10.00
RAMPS (STEEL)small	WD082a		Works Depot		£	150.00	£	150.00	£	150.00
RAMPS X 2 (750LBS PLA	WD083	HIGHLAN RAMPART	Works Depot		£	80.00	£	80.00	£	80.00
RUBBER Mallet	WD084	DRAPER	Works Depot		£	15.00	£	15.00	£	15.00
SAFETY HARNESS	WD085	Chainsaw	Works Depot		£	46.00	£	46.00	£	46.00
SANDER	WD086	Hitachi	Works Depot	03-Jul-05	£	116.66	£	116.66	£	116.66
SCREWDRIVER SET	WD087	Sealey 7pc powermax AK5041	Works Depot		£	18.00	£	18.00	£	18.00

SECATEURS	WD088	SPEAR & JACKSON	Works Depot	£	15.00	£	15.00	£	15.00	
SHOVEL	WD089	BULLDOG	Works Depot	£	45.00	£	45.00	£	45.00	
SIGNS x3 (£10 each)	WD090	Men at Work	Works Depot	£	30.00	£	30.00	£	30.00	
SILICONE GUN	WD091		Works Depot	£	10.00	£	10.00	£	10.00	
Shovel Snow	WD092		Works Depot	01-Nov-10	£	20.00	£	20.00	£	20.00
SOCKET SET 33PC 1/2 IN	WD093	33PC 1/2INCH SQUARE DRIVE AK693	Works Depot	01-Oct-10	£	52.00	£	52.00	£	52.00
SPADE	WD094	BULLDOG	Works Depot	£	20.00	£	20.00	£	20.00	
SPANNER SET (RACHET)	WD095	Halfords advanced O517375	Works Depot	01-Oct-10	£	39.99	£	39.99	£	39.99
SPIRIT LEVEL	WD096	Stanley	Works Depot	£	30.00	£	30.00	£	30.00	
Hacksaw	WD097		Works Depot	01-Jan-97	£	15.00		£	-	
STANLEY KNIFE x2	WD098		Works Depot	03-Jul-05	£	7.66	£	7.66	£	7.66
STAPLE GUN	WD099		Works Depot	£	15.00	£	15.00	£	15.00	
STEP LADDER 3.20M	WD100		Works Depot	06-Jul-05	£	50.00	£	50.00	£	50.00
Gel seat cushion	WD101		Works Depot					£	-	
Computer Keyboard	WD102		Works Depot	03-May-21	£	50.00	£	50.00	£	50.00
Henchman Ladder	WD103		Works Depot	05-May-21	£	340.83	£	340.83	£	340.83
TAPE MEASURE x 2 (£3	WD104		Works Depot	£	6.00	£	6.00	£	6.00	
TOOL BAG	WD106		Works Depot	02-Jul-05	£	8.90	£	8.90	£	8.90
TOOL BOX	WD107	STANLEY 19	Works Depot	02-Jul-05	£	15.00	£	15.00	£	15.00
TROWEL FLOAT SET	WD108		Works Depot	£	20.00	£	20.00	£	20.00	
VICE	WD109		Works Depot	06-Jul-05	£	140.00	£	140.00	£	140.00
VICE	WD110		Works Depot	06-Jul-05	£	140.00	£	140.00	£	140.00
VISORS	WD111		Works Depot	£	25.00	£	25.00	£	25.00	
WATER BROOM (4 WAY	WD112	400mm	Works Depot	£	50.00	£	50.00	£	50.00	
WORK BENCH	WD113		Works Depot	06-Jul-05	£	400.00	£	400.00	£	400.00
WORK BENCH	WD114		Works Depot	06-Jul-05	£	400.00	£	400.00	£	400.00
SLEDGEHAMMER	WD115	Bulldog 10lb	Works Depot	18-May-17	£	20.90	£	20.90	£	20.90
COLD CHISEL KIT	WD116	3 PIECE	Works Depot	02-Aug-17	£	6.39	£	6.39	£	6.39
SECURITY BIT SET	WD117	25mm 33 Piece	Works Depot	30-May-17	£	3.54	£	3.54	£	3.54
Wheelbarrow	WD118		Works Depot	22-Mar-18	£	39.16	£	39.16	£	39.16
Litterpicker	WD119	Street Master Pro	Works Depot	19-Jul-18	£	29.56	£	29.56	£	29.56
Drill	WD120	Dewalt 18v Brushless combi	Works Depot	11-Oct-18	£	125.00	£	125.00	£	125.00
Stihl 2019 FS460 Clearir	WD121		186559980 Works Depot	11-Jun-19	£	549.00	£	549.00	£	549.00
Stihl 2019 FS460 Clearir	WD122		186960034 Works Depot	11-Jun-19	£	549.00	£	549.00	£	549.00
IBC Container Stand	WD123	Galvanised	Brynteg Allotments	18-Jun-19	£	810.00	£	810.00	£	810.00
Limpet Kit x 2	WD124		Works Depot	11-Jul-19	£	179.90	£	179.90	£	179.90
Black IBC Container	WD125		Brynteg Allotments	29-Jul-19	£	110.08	£	110.08	£	110.08
Extension Ladder	WD126	Youngman Box Section	Works Depot	01-Jan-97	£	112.48	£	112.48	£	112.48
Husqvarna Helmet	WD127							£	-	
Kettle	WD128		Works Depot	09-May-21	£	12.00	£	12.00	£	12.00
Large Garden Trolley	WD129		Works Depot	12-Aug-20	£	145.35	£	145.35	£	145.35
MICROWAVE OVEN	WD130		Works Depot	09-May-21	£	36.00	£	36.00	£	36.00
Pole Pruner	WD132		Works Depot					£	-	
Water genie	WD133		Works Depot	03-Sep-20	£	99.00	£	99.00	£	99.00

Safety Barrier	WD134		Works Depot	17-May-20	£	79.99	£	79.99	£	79.99
Safety Barrier	WD135		Works Depot	17-May-20	£	79.99	£	79.99	£	79.99
Toaster	WD136		Works Depot	09-May-21	£	6.00	£	6.00	£	6.00
Trolley (old truck shop)	WD137		Works Depot						£	-
Water Tank	WD137		Brynteg Allotments						£	-
Barrier posts stripped	WD138		Works Depot	19-May-21	£	228.31	£	228.31	£	228.31
Chair	WD139		Works Depot	01-Oct-15	£	45.00	£	-	£	-
computer tower	WD140			03/05/2022	£	200.00	£	200.00	£	200.00
Monitor	WD141			03/05/2022	£	150.00	£	150.00	£	150.00
Cordless Grinder	WD142	Dewalt XR 5"		14/06/2021	£	99.99	£	99.99	£	99.99
Rechargeable lights	WD143	4 units		17/11/2021	£	98.30	£	98.30	£	98.30
					£	20,842.59	£	20,687.59	£	20,687.59
						£ 923,495.52		£ 276,498.07		£ 895,561.54

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2022

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Accounting statements 2021-22 for:

Name of body: **LLANTRISANT COMMUNITY COUNCIL**

	Year ending		Notes and guidance for compilers												
	31 March 2021 (£)	31 March 2022 (£)													
Statement of income and expenditure/receipts and payments															
1. Balances brought forward	96,729	128,189	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.												
2. (+) Income from local taxation/levy	230,410	230,841	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.												
3. (+) Total other receipts	12,293	19,479	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.												
4. (-) Staff costs	105,725	129,760	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.												
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).												
6. (-) Total other payments	105,518	121,824	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).												
7. (=) Balances carried forward	128,189	126,925	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).												
Statement of balances															
8. (+) Debtors	7,758	6,077	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.												
9. (+) Total cash and investments	141,537	129,033	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.												
10. (-) Creditors	21,106	8,185	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.												
11. (=) Balances carried forward	128,189	126,925	Total balances should equal line 7 above: Enter the total of (8+9-10).												
12. Total fixed assets and long-term assets	925,074	895,562	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.												
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).												
14. Trust funds disclosure note	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr style="background-color: #c00000; color: white;"> <th>Yes</th> <th>No</th> <th>N/A</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </table>	Yes	No	N/A			X	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr style="background-color: #c00000; color: white;"> <th>Yes</th> <th>No</th> <th>N/A</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </table>	Yes	No	N/A			X	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
Yes	No	N/A													
		X													
Yes	No	N/A													
		X													

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: • effective financial management during the year; and • the preparation and approval of the accounting statements.			Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.			Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.			Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.			Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.			Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.			Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.			Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: • discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £_____0.00_____ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.

RFO signature:

Name:

Date:

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref:

Chair signature:

Name:

Date:

Annual internal audit report to:

Name of body: **LLANTRISANT COMMUNITY COUNCIL**

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				<i>Please see Internal Audit report dated 7th April 2022</i>
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				✓
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				✓
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				✓
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				✓
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	✓				✓
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				✓
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				✓

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				11
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				11
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			✓		<i>Hantrawsant Community Council is not responsible for any trust or charitable fund.</i>

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

Is body/adequate controls checked?					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.	No additional risks identified for action or investigation. The Council's Risk Registers are reasonable, proportionate and Comprehensive.				
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 7th April 2022] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:

Signature of person who carried out the internal audit:

Date:

7th April 2022

Clare Jurgens

CV Lingard for and on behalf of
Auditing Solutions Ltd



Llantrisant Community Council

Cyngor Cymuned Llantrisant

Internal Audit Report (Final update) 2021-22

Claire Lingard
Consultant Auditor

For and on behalf of
Auditing Solutions Ltd

Background

Statute requires all town and parish councils to arrange for an independent internal audit examination of their accounting records and system of internal control and for the conclusions to be reported each year in the Annual Return.

This report sets out the work undertaken in relation to the interim Internal Audit reviews for the 2021-22 financial year. The Interim review which took place remotely, on the 17th November 2021, supplemented by the Final-update review which took place on-site, on the 7th April 2022.

Internal Audit Approach

In commencing our review for the year, we have again had regard to the materiality of transactions and their susceptibility to potential misrecording or misrepresentation in the year-end Statement of Accounts / Annual Return. Our programme of cover, which has been modified in light of the Covid-19 directives under which Councils are required to operate, is designed to afford appropriate assurance that the Council has appropriate and robust financial systems in place that operate in a manner to ensure effective probity of transactions and to afford a reasonable probability of identifying any material errors or possible abuse of the Council's own and the national statutory regulatory framework. The programme is also designed to facilitate our completion of the 'Internal Audit Report' as part of the Council's Annual Return process, which requires independent assurance over a number of internal control objectives.

Overall Conclusions

We have followed up on the single recommendation made as a result of the 2020-21 internal audit reports and note that this has not been implemented. Minute Reference 297 and 298 of the 12th October 2021 meeting of the Full Community Council, which record the Award of Grant Aid to various entities, contains no record of the Power under which these Awards were made. Therefore, the recommendation has been made again in this report. We have also reviewed the Council's modified practices implemented to comply with the Welsh Assembly's public health directives, and report that, on the basis of the work undertaken to date in the current year, the Council continues to operate generally adequate and effective internal controls in all areas examined to date. Resultantly, we made only six recommendations for improvement, detailed in the main body of this report, and recorded in the appendix to this report during the Interim Review. All have been implemented or are in the process of being implemented.

We thank the Clerk, RFO/Deputy Clerk, Council Members and Staff who have worked tirelessly to maintain services for their constituents for their hospitality and assistance during the Final-update audit. Once again, the manner in which the requested documents were presented for audit was exemplary and has made the Internal Audit process for the financial year straightforward.

We ask that Members consider the content of this report and acknowledge that the report has been formally reviewed and adopted by Council.

Review of Accounting Records & Bank Reconciliations

Our objective here is to ensure that the accounting records are being maintained accurately and currently and that no anomalous entries appear in cashbooks or financial ledgers. We note that the Council continues to use the Rialtas Omega accounting software platform to maintain its financial records, also noting the existence of two bank accounts with Unity Trust Bank (Current and Reserve). The Council invests its surplus funds in the CCLA Public Sector Deposit Fund and both the Clerk & RFO/Deputy Clerk have access to Barclays Bank Credit Cards with a combined limit of £3,000. We have: -

- Noted that the Council has received an unqualified External Auditor's Report for the 2020-21 financial year.;
- Noted that the Clerk, RFO and Members continue to take all reasonable steps to ensure the Council's continued compliance with the General Data Protection Regulation;
- Ensured that the opening trial balance detail for 2021-22 agrees with that in the 2020-21 Statement of Accounts and certified Annual Return;
- Verified that the financial ledger remains "in balance" as at the 31st March 2022;
- Ensured that the cost and expenditure coding structure is appropriate for purpose;
- Checked detail of the transactions in the current and other account cashbooks to the supporting bank statements for the period of the 1st April 2021 to the 31st March 2022, together with all inter-account transactions between accounts;
- Checked and agreed detail on the bank reconciliations as at the 30th April and 30th September 2021 and the 31st March 2022 on all accounts;
- Reviewed the procedures in place for security of electronic data noting that it is backed-up both on-site to an external hard drive and a Cloud drive facility; and,
- Considered the controls over the raising and validation of journals, noting that they are raised by the RFO.

Conclusion

There are no issues arising in this area of our review warranting formal comment or recommendation.

Review of Corporate Governance

Our objective is to ensure that the Council has a robust regulatory framework in place, that Council and Committee meetings are conducted in accordance with the adopted Standing Orders and that, as far as we are able to reasonably ascertain, no actions of a potentially unlawful nature have been or are being considered for implementation. Consequently, we have: -

- Noted that the Council maintains twelve Standing Committees;
- Noted that the Council's Standing Orders and Financial Regulations are subject to periodic review and update and are based on the one Voice Wales model documents. The Financial Regulations were readopted without amendment at the meeting of the Full Community Council on the 11th May 2021 under Minute reference 170. Minutes

confirm that the Standing Orders are under review and due to be presented to Council for review and readoption during the financial year;

- Noted that the Deputy Clerk / RFO continues to maintain a well-developed portfolio of Financial Procedures;
- Noted that the Council continues to take all reasonable steps to remain compliant with the General Data Protection Regulation (GDPR);
- Noted that the Council continues to host a bespoke website which, as far as can be ascertained is compliant with the current Accessibility Regulations, and provides a wealth of easily accessible information, including statutory documentation and a variety of updates to the community; and,
- Concluded our review of Council and Standing Committee minutes for the year to determine whether any issues exist that may have an adverse effect, through litigation or other causes, on the Council's future financial stability.

Conclusion

FINAL-UPDATE REVIEW

There were no further issues arising in this area of our review warranting formal comment or recommendation. We compliment the Clerk for the new Minute Referencing system which he has introduced and for the precision and erudition of the Council's Minutes and Agenda Packs which have been significantly improved.

INTERIM REVIEW

There are a number of minor issues pertaining to Minute referencing which should be addressed:

Minute referencing method

Llantrisant Community Council is utilising a unique method of minute referencing that is not considered to be best practice. Now that a new Responsible Officer has been appointed, we strongly recommend that a best practice approach to Minute referencing is now implemented.

The Council and each of its Standing Committees is deemed to be a separate legal entity: The Council is governed by its Standing Orders and Financial Regulations and each committee is governed, in addition, by its own terms of reference and delegated authority. As such, each separate entity should maintain its own set of uniquely identified Minutes with consecutive Minute referencing. These Minutes form the permanent published and Legal Record of the Council's business.

The current method of Minute referencing employed is to ascribe minute references across the Full Council and all its committees which is not considered to be Best Practice.

BEST PRACTICE

1) Minute referencing should commence each year for the Full Council and its Committees with the Election of the Chair being the first Minute during the year. The standard format used by Councils and unitary authorities is as follows:

<i>Name of entity</i>		<i>Short reference</i>	<i>Minute reference</i>	<i>Municipal year</i>
Full Council		LCC	001	21-22
Allotments		AC	001	21-22
Events		EC	001	21-22
Staffing		SC	001	21-22

Full Council: LCC/001/21-22

Allotments: AC/001/21-22

Events: EC/001/21-22

Staffing: SC/001/21-22

The Minute referencing continues to the last minute of the Municipal Year and restart upon the election of the new Chair of the Council and each of the Standing Committees.

R1. The new Responsible Officer is strongly encouraged to introduce a Best Practice Minute referencing system, for the Minutes of the Community Council and its Standing Committees as soon as possible.

RESPONSE: The new Clerk in post has implemented a new Minute Referencing system as recommended.

Minute referencing errors

The Minutes of the Staffing committee of the 27th August 2021 contain the following errors:

- MR 241 incorrectly recorded as 240
- MR 243 incorrectly recorded as 242
- MR 244 incorrectly recorded as 243

R2. Proper attention to Minute referencing must be kept in view at all times, as the Minutes of the Council and its Standing Committees form the published, permanent legal record of the Council's business.

RESPONSE: Noted and Implemented.

Sensitive information published with Standing Committee Minutes

The Minutes of the Staffing committee of the 24th September 2021 were appended by the notes of associated meetings which detailed sensitive information concerning the recruitment process for the new Responsible Officer / Clerk and their terms and conditions of employment and paygrade. This is privileged information and should not have been placed in the public domain. This matter has already been discussed with the Clerk who has advised me that the Minutes of the Staffing Committee will be expeditiously republished to the Council's website without the appended notes.

R3. The Responsible Officer must ensure that confidential & sensitive information, especially that pertaining to employees of the Council, their recruitment, and the terms and conditions of their employment are not placed in the public domain as this could be construed as a direct breach of the General Data Protection Legislation.

All confidential reports, irrespective of subject, should be given a unique reference number. Placed on an Agenda as an item of business, and then Resolved to Approve, or Not at the Council's pleasure. That report then remains linked to the Minutes, but not published, as its contents are confidential and privileged.

RESPONSE: Noted and Implemented.

Recommendation not implemented from prior year Internal Audit report

As in the prior financial year, the Council has made Awards of Grant Aid to various organisations. The Awards of Grant Aid are correctly itemised and recorded in the 12th October 2021 Minutes of the Full Community Council under Minute references 297 and 298 with a total value of £20,365. However, as we noted in the prior year Internal Audit Report, the Council has failed to record the statutory power under which each Award of Grant Aid has been made.

R4. When making the Award of Grant Aid to organisations, the statutory Power under which each Award is made must be recorded in addition to the amount of the Award in the Council's formal Minutes.

RESPONSE: Noted and Implemented. However, we take this opportunity to remind the Clerk that the exact Power must be quoted for each Award of Grant Aid with the s.137 Power only being used as the 'Power of last resort' which may not be employed when another Power exists.

Review of Expenditure and VAT

Our aim here is to ensure that: -

- Council resources are released in accordance with the Council's approved procedures and approved budgets;
- Payments are supported by appropriate documentation, either in the form of an original trade invoice or other appropriate form of document confirming the payment as due and/or an acknowledgement of receipt, where no other form of invoice is available;
- The correct expense codes have been applied to invoices when processed, with one exception as mentioned below; and
- VAT has otherwise been appropriately identified and coded to the control account for periodic recovery.

We have examined the processes for incurring expenditure; reviewing resultant trader invoices, payment documents and receipts, and their subsequent approval for payment and consider them appropriate for the Council's requirements. We note that the RFO and members are now evidencing their review of payment documentation in the space designated by the certification stamp affixed to each.

NB: Initialling of invoices continues to take place on an intermittent basis, due to the remote nature of the Council's meetings and requirement of for a number of the Members having to 'shelter in place' and therefore access to them being somewhat restricted. We deem this

acceptable due to the Central and Devolved government public-health directives that have necessitated this irregular working practice.

To ensure compliance with the above criteria, we have examined a sample of non-pay related payments in the financial year to date including all those individually in excess of £750 plus every 15th other payment, as recorded in the current account cashbook. Our test sample includes 55 individual payments, totalling, £82,383.36 and equating to approximately 35% of all non-pay related payments made in the Financial Year to the above date.

We have also examined a sample of four months' credit card transactions, on the Barclays Bank Credit Card account, ensuring that each also complied with the above criteria and that items using the credit card were of the type we would expect to see procured by the Council.

We note that quarterly VAT reclaims are prepared and now submitted electronically, directly from the Rialtas Software. We have reviewed all four quarterly returns for the 2021-22 financial year to 31st March 2022, three of which have been settled accordingly with the fourth repayment pending, and we have verified the value of each to the underlying Omega control account detail.

Conclusion

There are no issues arising in this area of our review warranting formal comment or recommendation.

Review of Assessment and Management of Risk

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risk of both a financial and health and safety nature, whilst also ensuring that appropriate arrangements exist to monitor and manage those risks to minimise the opportunity for their coming to fruition.

We are pleased to note that Members continue to take a robust approach to Risk Management, conducting individual risk assessments for new projects, events, building and facilities use for example. We note that the Council has once again reviewed its Risk Registers, which were Readopted during the Annual Meeting of the Full Community Council on the 11th May 2021 under Minute Reference 177 subsequent to the Recommendation for Approval made by the Health and Safety Committee. The Council continues to utilise the Local Council Risk System to record its Risk Management profile whilst the Risk Analysis Tables in MS Word are used for specific of the Council's activities.

We have also examined the Council's insurance policy schedule, which continues to be placed with Hiscox due to the cost savings achieved, under policy number: 1891****/2931*** with the period of cover of the 1st August 2021 to the 30th September 2022, noting that Employers', Products and Public Liability cover all stand at £10 million, together with Officers Liability at £500,000, Fidelity Guarantee at £180,000, Commercial & Legal Protection at £100K, Internet & Email at £50,000 and Business Insurance – "Loss of Revenue" cover in place at £10,000. We consider these levels appropriate for the Council's present requirements.

We note that the Council is not responsible for the management of any playground, recreation area or facility.

Conclusion

There are no issues arising in this area of our review warranting formal comment or recommendation.

Review of Precept Determination and Budgetary Control

Our aim here is to ensure that: -

- The Council has undertaken a budget determination exercise, which forms the basis of the annual precept request from the parent Council;
- The Council has received regular reports identifying the budget position throughout the year;
- The Council has formally approved the establishment of specific reserves;
- The utilisation of reserves and the return of unused balances to the General Fund are reported to the Council at regular intervals; and,
- Year-end reserves and General Fund balances are reviewed to ensure that they are both appropriate and are likely to be utilised.

We are pleased to note that the Council has once again undertaken a robust Budget setting and Precept determination process, resulting in the formal approval of the FY2022-23 Budget and Precept at the 14th December 2021 meeting of the Full Council as follows:

- Members Resolved to Approve the final budget for the 2022-23 financial year as recorded in the Council's minutes at £283,657, the Precept being established at £278,278 leaving an annual shortfall of £5,379 to be met from the Council's existing reserves (Minute reference FC/21-22/07 c).
- Members Resolved to Approve, in accordance with the LGFA 1972: s.41; the 2022-23 financial year Band D Charge be set at £52.00, producing a precept income of £278,278.

We note that the Council's reserves, as at the 31st March 2022 stood at £126,925 (Prior year £141,537) including EMRs of £71,013 (Prior year £55,572) leaving a General Reserve fund of £57,176 (Prior year £85,965) which equates to approximately 2.73 months net revenue expenditure based on current levels, sitting just below the generally recognised CiPFA guidelines to maintain between three and six months' revenue spending.

We note that the Council's lower level of Reserves is due in part to projects delayed during the prior two years being completed. We also note that the level of Earmarked reserves has been increased. We deem this an appropriate level of Reserve for the Council's size and the budget established reasonable and proportionate, leaving the Council in a robust financial position as it moves into the 2021-22 financial year.

Finally, in this area of our review, we note that members are provided with regular monthly budget performance reports generated by the Rialtas accounting software during the year. We have reviewed the latest report, and the year-end Annual Return Variance Report, noting that there are no significant or unanticipated variances existing requiring further examination.

Conclusions

There are no issues arising in this area of our review warranting formal comment or recommendation. However, we take this opportunity to remind the RFO and Members that when setting the level of earmarked reserves, the General Reserve fund should ideally be maintained at a minimum of three months expenditure based on the average prior year levels.

Review of Income

In this review area, we aim to ensure that income due to the Council is identified, invoiced (where applicable) and recovered at the appropriate rate and within a reasonable time scale, also that it is banked promptly in accordance with the Council's Financial Regulations.

With the exception of the Precept, Llantrisant Community Council derives income from the following sources:

- Hall hire
- Photocopying
- Allotment Rent
- Footpath Agency agreement with Rhondda Cynon Taff
- Quarterly VAT reclaims

We note that Fees and Charges are subjected to periodic review and approval during the Council's Annual Budget setting and Precept determination process.

We have noted that as with all Community and Parish Councils in Wales & England, Llantrisant Community Council has suffered a significant loss of revenue which is directly attributable to the public health mandates imposed by Central and Devolved Government which have been amended from time to time. Our review of the first six months of the 2021-22 financial year has show a slow recovery which has been assisted by the Council maintaining is fees at prior year levels.

During this interim review we have examined the Council's Hall Hire bookings, via electronic copies of the Bookings diary supplied by the RFO, for the month of September 2021 noting that Bookings continue to be taken on a manual basis, and maintained in a shared Microsoft Outlook diary. Invoices are raised manually, in Microsoft word, and issued to the client for payment.

Additionally, we have reviewed the Council's sales invoices for the financial year from the 1st April to the 30th September 2021, with reference to the Council's Cashbook 1 and the corresponding bank statements with no issues arising.

Finally, in this area, we have examined the detailed nominal ledger income reports for the year to date ensuring that, as far as we are able to reasonably ascertain, all income due to the Council has been received and recorded appropriately.

Conclusion

There are no issues arising in this area of our review warranting formal comment, however, we take the opportunity to make a recommendation that the Council considers upgrading its Rialtas Omega accounting system to include the Facilities Booking Management module (which is supplied with Omega Sales Ledger). This will have the effect of saving the RFO time and effort by dint of not having to undertake three separate

processes to complete a booking using three disparate systems, thereby reducing the risk of data entry error, improving reporting, and even providing real-time on-line bookings and events information via the Council's website, giving the widest access possible to Council facilities and events. Given the upgrade costs of approximately £1,300 including training and the first years support package and low annual support and maintenance fees, I believe that this module would be extremely beneficial both to the RFO and to Council operations as a whole.

R5. *The Responsible Officer, RFO and Members should consider the benefits of upgrading its existing Omega Accounting software to include the Facilities Booking Management module, which includes the Sales Ledger module. This will provide a significant business process improvement; saving the RFO time and effort, reducing the possibility of data entry errors due to the current requirement to work between multiple discrete IT systems, producing more accurate budgetary and fiscal reporting whilst providing open access to Council events and facilities via its own website using the Google Calendar Integration facility.*

RESPONSE: Noted and Implemented. The Clerk has informed us that the Facilities Booking Management module has now been installed and is operational, and that the RBS training has been completed.

Review of Petty Cash Account

Whilst the amount of petty cash expenditure annually is very limited, we are required, as part of the annual Internal Audit Report process on the Annual Return, to indicate the soundness of controls in this area of the Council's financial activities. Consequently, we aim to ensure that petty cash payments are appropriately supported by a trade invoice or relevant till receipt and that, where applicable, VAT has been identified for recovery.

To provide us with assurance as to the soundness of the Council's controls, we have:

- Noted that the Petty Cash Account, due to the extremely low usage, is now run on an informal rather than an imprest basis;
- Reviewed payments made from the 1st April 2021 to the 31st March 2022 checking and verifying the Rialtas Omega reconciliations to the Petty Cash control spreadsheet managed by the RFO, to the electronic copies of payment documents supporting Petty Cash transactions with no issues arising;
- Checked and verified that reimbursements from the current bank account were correctly posted to the petty cash account for the same period bringing the account back to the £150 level;
- Checked and verified that VAT on relevant purchases is being identified appropriately for recovery with the quarterly reclaims submitted to HMRC; and,
- Checked and verified the physical cash holding on the 7th April 2022, against the Rialtas Omega monthly reconciliations and the Petty Cash control spreadsheet.

Conclusion

There are no issues arising in this area of our review warranting formal comment or recommendation.

Review of Salaries

In examining the Council's payroll function, we aim to confirm that extant legislation is being appropriately observed as regards adherence to the Employee Rights Act 1998 and the requirements of HM Revenues and Customs (HMRC) legislation as regards the deduction and payment over of income tax and NI contributions, together with meeting the requirements of the local government pension scheme, as last amended with effect from 1st April 2018 in terms of employee contribution percentages. To meet that objective, we have:

- Noted the staff changes during the 2021-22 financial year to the 30th September 2021, including the appointment of a new Responsible Officer;
- Agreed the amounts paid to the Council's six employees in September 2020 by reference to the Council's approved pay scale on the NJC annual schedule of rates payable and to the hourly rate for two of the six employees;
- Noted the new requirements for the maintenance of Timesheets, from the 1st October 2021, to allow the formal analysis of hours worked and Time Off In Lieu (TOIL);
- Examined the employment contracts for the Clerk, RFO/Deputy Clerk, Outdoor Assets Maintenance person and the Assets Supervisor, based on SLCC/NALC model documents and which are appropriate for purpose;
- Ensured that tax and NI deductions have been made applying the appropriate tax code and NI Table using MoneySoft Software's Payroll package;
- Ensured that the appropriate employee contributions to the Local Government Pension Scheme, administered by Rhondda Cynon Taff Borough Council have been determined and paid over to the Pension Fund Administrators in accordance with the latest percentage rates applicable;
- Ensured that, where additional hours are worked, appropriate documentation supporting the hours claimed, is in existence and certified accordingly;
- Noted that the remuneration in respect of Members Allowances continues to be properly transacted via the Council's payroll (June 2021) and recorded in corresponding RTI reports; and,
- Ensured that individual staff net pay and payments to the relevant agencies (HMRC, pension fund and unions) have been processed accurately and in a timely manner.

Conclusion

There are no issues arising in this area of our review warranting formal comment or recommendation.

Review of the Fixed Asset Registers

The Governance and Accountability Manual requires all councils to maintain a record of all assets owned.

During the 2021-22 financial year, the Council has implemented a new, Fixed Asset Management software package called 'Itemit'. The package is essentially a complex data base which employs GPS and photographic data with textual information allowing multiuser access to update and amend records for maintenance, repair and insurance purposes, as well as for financial management. Itemit is currently in the process of being integrated with the council's existing Fixed Asset Register.

Itemit was only 95% populated by the financial year-end, and although items that have been “archived” i.e. disposals made during the year can be viewed, they cannot yet be reported on automatically.

There has been a major change in the recorded Fixed Asset Register value during the 2021-22 financial year. This is due to the replacement of several of the council’s bus shelters by Rhondda Cynon Taff. As Llantrisant Community Council did not purchase these, they are new bush shelters are not included on the asset register for Annual Return purposes.

Additionally, Llantrisant Community Council also completed a move from the work containers at the allotments to a large, leased unit. Resultantly, there was a major clear out of the old storage facility with old/damaged and outdated Assets being disposed of, and the identification of some previously unrecorded Assets.

Once again we have conducted an extensive review of the new Fixed Asset Register, with the RFO, checking and verifying the total asset value recorded in the 2021-22 Annual Return against the value of all assets recorded in the new register, less disposals, plus additions and have agreed the declared Fixed Asset Register value of £895,562 as at the 31st March 2021 accordingly (£925,074 in the prior year).

Conclusions

There are no matters arising in this area of our review warranting formal comment or recommendation. We commend the council for its implementation of the new Itemit Fixed Asset Management system and the RFO for her diligent work in transferring the Council’s asset data into it.

Review of Investments and Loans

The Council has no funds invested, other than by way of the Unity Trust Reserve Account and the CCLA Public Sector Deposit Fund, on which monthly interest is received: as indicated earlier in this report, we have verified the appropriate receipt of that interest and its recording in the relevant cashbook. We have noted that the Community Council does not yet maintain a detailed Investment Strategy policy document.

As at the 30th September, the Community Council held funds, totalling circa £93,261.43 in its Unity Trust accounts, and £81,139.91 in its CCLA Public Sector Deposit Fund (PSDF), as follows:

Account	Cashbook Number	Reconciled Value as at 30-09-21
Unity Trust Current Account	CB1	£23,261.43
Unity Trust Current Reserve	CB2	£70,000.00
Petty Cash Account	CB3	£145.00
CCLA PSDF	CB5	£81,138.91
		Total £175,545.34

The detail of each account has been checked and verified against the prime documentation, i.e. bank statements as at the 30th September 2020, cashbook entries and corresponding bank reconciliations.

We take this opportunity to remind the Community Council that it is obliged to protect, as far as is reasonably possible, the public funds under its management. Currently the Government's Financial Services Compensation Scheme (FSCS)

<https://www.bankofengland.co.uk/prudential-regulation/authorisations/financial-services-compensation-scheme>

provides protection for to £85,000 invested in one institution. Resultantly, as of the 30th September 2021, approximately £8,161 of funds under the Council's management were unprotected by the FSCS.

We note that the CCLA PSDF is a highly efficient investment solution, used by many councils in Wales & England, which spreads the risk of the council's investment amongst 'A' rated financial institutions.

The Community Council has no loans repayable by or to it currently.

Conclusion and recommendation

Given the volatility in the market and future uncertainty due to the ongoing global public health situation, we strongly recommend that the Community Council take steps to ensure that the public funds under its management are protected to the extent that it is possible to do so, with the objective of ensuring that each of the Community Council's deposits is covered by the Government's FSCS. To this end, we strongly recommend that the Council develop an Investment Strategy / Policy document.

R.6 The Community Council should expediently develop an Investment Strategy with the objective of protecting the public funds under its management from loss whilst obtaining a reasonable and proportionate return upon investment.

RESPONSE: Noted and Implemented – We reviewed the draft Investment Strategy, prepared by the RFO, with the Clerk during the Final-update review and have noted that this is due to be presented to Members, for their scrutiny in due course.

Statement of Accounts and Annual Return

The Council's Rialtas accounting system automatically generates the Management Accounts, Balance Sheet, Trial Balance, Income & Expenditure Accounts and Reserves reports as part of the software's year-end closed down procedure.

We have checked and verified these reports, against prime documentation, and consider that the Council's Accounting reports accurately records the 2021-22 financial year's transactions. The software also generates the detail for inclusion in the year's Annual Return, which we have also verified as being consistent with the accounting and other relevant supporting records.

We have also reviewed the procedures in place for identifying year-end debtors, creditors and accruals and agreed the detailed values recorded in the year-end Balance Sheet to the underlying records with no long-standing unpaid accounts or other issues arising.

Conclusion

We are pleased to record that there are no matters arising in this area of our review warranting formal comment or recommendation and, on the basis of the work undertaken during the course of our review for the year, we have “signed off” the Internal Audit Certificate in the Annual Return assigning positive assurances in all areas.

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NOTE TO REPORT

We confirm that all confidential & sensitive information, supplied for the purposes of this audit including, Personnel Minutes, Payroll and Employment data have been permanently deleted from Auditing Solutions Ltd.’s servers and any printouts made for the purposes of this audit have been destroyed in accordance with the Company’s data and document retention policies and with the prevailing General Data Protection Legislation.

Rec. No.	Recommendations	Response
Review of Corporate Governance		
R1	The new Responsible Officer is strongly encouraged to introduce a Best Practice Minute referencing system, for the Minutes of the Community Council and its Standing Committees as soon as possible.	<i>Implemented</i>
R2	Proper attention to Minute referencing must be kept in view at all times, as the Minutes of the Council and its Standing Committees form the published, permanent legal record of the Council's business.	<i>Implemented</i>
R3	The Responsible Officer must ensure that confidential & sensitive information, especially that pertaining to employees of the Council, their recruitment, and the terms and conditions of their employment are not placed in the public domain as this could be construed as a direct breach of the General Data Protection Legislation. All confidential reports, irrespective of subject, should be given a unique reference number. Placed on an Agenda as an item of business, and then Resolved to Approve, or Not at the Council's pleasure. That report then remains linked to the Minutes, but not published, as its contents are confidential and privileged.	<i>Implemented</i>
R4	When making the Award of Grant Aid to organisations, the statutory Power under which each Award is made must be recorded in addition to the amount of the Award in the Council's formal Minutes.	<i>Noted</i>
Review of Income		
R5	The Responsible Officer, RFO and Members should consider the benefits of upgrading its existing Omega Accounting software to include the Facilities Booking Management module, which includes the Sales Ledger module. This will provide a significant business process improvement; saving the RFO time and effort, reducing the possibility of data entry errors due to the current requirement to work between multiple discrete IT systems, producing more accurate budgetary and fiscal reporting whilst providing open access to Council events and facilities via its own website using the Google Calendar Integration facility.	<i>Implemented</i>
Review of Investments & Loans		
R6	The Community Council should expediently develop an Investment Strategy with the objective of protecting the public funds under its management from loss whilst obtaining a reasonable and proportionate return upon investment.	<i>Investment Strategy in the process of being drafted.</i>

APPOINTMENT OF INTERNAL AUDITOR

Officers Note: Llantrisant Community Council has an ongoing agreement (since 2015) with Auditing Solutions, however members need to confirm that they wish to appoint auditing solutions for the 2022/2023 financial year. The interim and final audit both will cost £480 a total of £960 for the year. This is an increase of £30 per audit. The Clerk and RFO have a good working relationship with the internal auditor and have found her to be thorough in her work, however also supportive if they need advice on correct financial procedure.

Officers Recommendation: To appoint Auditing Solutions as Internal Auditor for 2022/2023.

Dear Sirs

The purpose of this letter is to set out the basis on which we (are to) act as internal auditors of the Council and the respective areas of responsibility of the Council and of ourselves.

As Councillors of the above Council you are responsible for maintaining proper accounting records and preparing financial statements, which give a true and fair view and comply with the Local Government Act Accounts and Audit Regulations 1996, as amended periodically. You are also responsible for making available to us, as and when required, the Council's accounting records and all other necessary records and related information for us to undertake our review in accordance with the requirements of the Governance and Accountability Manual, including minutes of all Council and Committee meetings.

We have a responsibility to report to the members whether, in our view, the financial statements, as summarised at Section 2 of the statutory Annual Return, are in accordance with the Council's accounting records, whether they are supported by appropriate systems of internal financial control in the areas specified in the Internal Audit Report embodied in the Annual Governance and Accountability Return and whether they comply with the relevant legislation. In arriving at our view, we are required to consider the following matters, and to report on any in respect of which we are not satisfied:

- a. whether proper accounting records have been kept by the Council;
- b. whether the Council's Balance Sheet and Income and Expenditure Account or Receipts and Payments Account and supporting statements are in agreement with the accounting records and returns;
- c. whether we have obtained all the information and explanations which we think necessary for the purpose of our audit.

In addition, there are certain other matters, which, according to the circumstances, may need to be dealt with in our report.

We have a professional responsibility to report if the financial statements do not comply in any material respect with Statements of Standard Accounting Practice and Financial Reporting Standards, as applicable to local Councils, unless in our opinion the non-compliance is justified in the circumstances.

Our audit will be conducted in accordance with Part 2, Regulation 5 of the Accounts and Audit Regulations as set out in the Local Audit and Accountability Act 2014 (amended) and the Auditing Standards issued by the accountancy bodies and will have regard to relevant Auditing Guidelines. Furthermore, it will be conducted in such a manner as we consider necessary to fulfil our responsibilities and will include such tests of transactions and of ownership and valuation of assets and liabilities as we consider necessary.

We shall obtain an understanding of the accounting systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether proper accounting records have been maintained.

We shall expect to obtain such relevant and reliable evidence as we consider sufficient to enable us to draw reasonable conclusions therefrom. The nature and extent of our tests will vary according to our assessment of the Council's accounting systems, and where we may wish to place reliance on the systems of internal control and may cover any aspect of the Council's business operations. We shall report to you any significant weaknesses in or observations on, the Council's systems which come to our notice and which we consider should be brought to your attention. We will also examine annually the Council's approach to the assessment and formal adoption of the risks associated with the various financial and related systems in the Council.

All evidence obtained, whether in electronic or hard copy format, will be retained in accordance with the General Data Protection Legislation, Auditing Solution's GDPR, and Document & Data retention policies, and the General Data Protection Regulation Non-Disclosure Agreement issued in concert with this Agreement.

As part of our normal audit procedures, we may request you to provide written confirmation of oral representations, which we have received from you during the course of the audit.

In order to assist us with the examination of your financial statements, as summarised in the Annual Return, we shall request sight of all relevant supporting documents, including those relating to the chairman's certification of the Annual Return, which are due to be issued with the financial statements. We reserve the right to attend relevant meetings of the Council and to receive notice of all meetings.

We may ask, additionally, for confirmation in writing that all the transactions undertaken by the Council have been properly reflected and recorded in the accounting records, and our audit report on your Council's financial statements may refer to this confirmation.

The responsibility for the prevention and detection of irregularities and fraud rests with the Council. Notwithstanding this, we shall endeavour to plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records resulting from irregularities or fraud, but our examination should not be relied upon to disclose irregularities and frauds that may exist. We also require that, in the event of any suspected irregularity being identified by members or the Council's Clerk, we are advised immediately and, if appropriate, consulted on the appropriate courses of action that should be applied to examine the position further.

We shall not be treated as having notice, for the purposes of our audit responsibilities, of information provided to members of our firm other than those engaged on the audit (e.g. information provided in connection with accounting and other services).

Agreement of terms

Once it has been agreed, this letter and contract will remain effective for future years, until it is either cancelled by the Council or ourselves. We respectively ask that, should the Council wish to cancel the contract, due notice is given by 30th September latest in the financial year under review, as work on the year's review will have either commenced prior to or shortly after that date. We shall be grateful if you could confirm in writing your agreement of the terms of this letter or let us know if they are not in accordance with your understanding of our terms of appointment.

Please indicate your agreement by signing this letter and returning to this office.

On behalf of Auditing Solutions Ltd	Signature	Llantrisant Community Council	Signature
Stuart J Pollard Director	<i>Stuart Pollard</i>	Dated:	

CONTROL AREA	CONTROL OBJECTIVE	CAUSE	SIGNIFICANCE OR IMPACT	LIKELIHOOD	CONTROLS
HIGH LEVEL CONTROLS					
Segregation of duties	A key feature of an effective control framework is to ensure that where possible, no single individual has sole responsibility for any transaction from authorisation to completion and review. For smaller councils there may be particular resource constraints that make proper segregation of duties difficult to achieve. However, members can take action to compensate for these difficulties. For example, members reviewing reports of transactions independently of the RFO.	Council unaware of financial position of Council funds.	Medium	Medium	*Regular reports provided for monthly meeting. *Two signatures required for all cheques. *Dual authorisation for all online transactions *Spot check of bank statement to reconciliations. *All invoices over £500 to be initialled by 2 councillors
Budgetary control	One of the most important financial monitoring activities is budgetary control. This is monitoring the council's performance against its budget. The council should have procedures for regular budget reporting in place.	Inadequate monitoring of performance	Medium	Low	*Income and Expenditure report provided to full Council monthly *Quarterly review of nominal ledger by RFO. *Six monthly review of spending by Finance and General Purposes Committee.
		Annual Precept not the result of proper detailed consideration	Medium	Low	Full reiew of spending for the year to date and past year expenditure levels before budget is prepared and precept set by full Council.
Internal Audit	The role of internal audit is to look at the effectiveness of the council's financial controls. The members should consider reports prepared by the internal auditor that identify weaknesses in internal control.	Non compliance with statutory requirements.	Medium	Low	Appoint internal auditor for interim and end of year audits.
		Non-compliance with statutory deadlines for the completion / approval / submission of accounts and other financial returns.	Medium to High	Low	Ensure that all accounts and returns are completed and submitted by the deadlines.
Payments	The use of cheque payments is diminishing with the use of electronic payment methods. It is essential that the council has robust controls in place over payments made. These should be set out in the council's financial regulations/procedures	Incorrect payments made	Medium	Medium	* The majority of Council payments are now made by dual authorisation of online transactions. * Cheques are only used in limited circumstances. * Office staff have Council credit cards with limited expenditure, reducing the need for petty cash.

INTERNAL CONTROLS					
Standing Orders and Financial Regulations	These establish the general rules applicable to council meetings and in carrying out the council's business.	Decisions made against Council policy or outside legal powers.	High	Low	OVW Model Standing Orders and Model Financial Regulations reviewed May 2022.
Income Received	The controls in place should provide assurance that the income received is secure, accurately recorded and banked as quickly as possible	Loss of cash through theft or dishonesty	Medium	Low	*All cash/cheques banked on day of receipt or locked in safe until it is possible to bank it. *insurance policy in place
Trading Income and Fees	Trading includes all goods and services provided for a fee. Controls should ensure that all income due to the council is received and recorded.	Incorrect hall hire charges being made or charges not collected.	Low	Low	*Hall Hire Income reviewed November 2021. Regular review to take place each October at the start of the budget setting process. *New booking system and invoicing software now in use to reduce likelihood of errors. *Outstanding invoices to be reviewed every 6 months by Council minimum (Oct and March).
Income Records	Internal controls should ensure the council accurately maintains accounting records of income.	Non compliant records kept.	Medium	Low	*Accounts reconciled monthly. * A member of the Finance & General Purpose Committee to check the reconciliations against the statements minimum twice per financial year.
Authorisation of Expenditure	Expenditure controls ensure that only necessary and authorised purchases are made. Controls also ensure that the council makes payments only for goods and services actually received and at agreed prices.	Illegal Expenditure	Low	Low	RFO to ensure that all Council agreed expenditure is within legal powers.
		Incorrect payments made	Medium	Low	*All accounts for payment reported monthly to full Council before payment. *Financial Regulations specify expenditure limits. *All transactions authorised by 2 Councillors.
		Non compliance with VAT regulations	Low	Low	All VAT payments recorded on accounting software and VAT return filed electronically quarterly.
		Misuse of Council CreditCard	Medium	Medium	*All card transactions to be authorised by the Clerk prior to placing an order. *Where possible other payment methods are used. *Only named card holders to use the card. *Card paid off in full each month *credit card transactions included in accounts for payment sheet

Wages and Salaries	The purpose of payroll controls is to make sure that the council pays the correct amounts to genuine employees and HMRC.	Incorrect amounts being paid to individuals or HMRC.		Low	* Moneysoft payroll package utilised, which is kept updated automatically with changes to HMRC regulations. *NALC guidelines used for setting salary levels.
		Pension payments being recorded incorrectly	Low	Low	* Reported monthly via i-connect system directly to RCT Pensions
Assets	Internal controls should be in place to safeguard the assets and investments held by the council from loss or damage and to ensure their proper use within the community.	Damage to Physical Assets	Low	low to medium	*Asset Register fully reviewed annually. *ItemIT system to keep an accurate record of assets and any changes. *Insurance policy in place and reviewed annually *Alarms installed at both halls.
		Damage to third party property or individuals.	High	Low	Insurance policy in place and reviewed annually
		Vehicle accident	High	Low	*Vehicle insurance policy in place and reviewed annually. *Only authorised people allowed to drive Council vehicles.
		Consequential loss of income or ability to deliver services	Medium to High	Low	Insurance policy in place and reviewed annually
Investments	Internal controls should ensure that the council's investments are safeguarded	Inappropriate investment	Medium to High	Low	*With the current and reserve account both held at Unity, on occasion after a precept payment the £85,000 limit is reached. Members may wish to consider opening an additional account with an alternative organisation.
Bank Accounts	Controls over bank accounts ensure that the amount of money held at any given point in time can be identified and that this money is secure	Incorrect information held on bank accounts	Medium to High	Low	*All transaction including transfers require dual authorisation. *All computers have internet security installed enabling staff members to view accounts safely on line.
Employees	Employees must ensure that they adhere to the council's control arrangements	Employees not following Council procedure	medium to high	low to medium	All staff have contracts and have agreed to the Council Health and Safety Policy. Appraisals to be completed annually
		Absence of the Clerk through illness or termination of employment	medium	medium	The Deputy Clerk is fully trained to run the Council in the Clerk's absence.
		Loss of services of an employee	Medium	Low	If a permanent loss immediately advertise the vacancy and request help from remaining employees to cover work load during temporary loss.

		Employee accident	Medium	Low	*Insurance policy in place and reviewed annually *Health and Safety training and assessments in place.
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Covid-19

LLANTRISANT COMMUNITY COUNCIL

CALENDAR OF MEETINGS 2022/2023

The Community Council ordinarily meets **on the second Tuesday of the month**, except for August. Every May is the Annual Meeting when the Chair, Vice Chair, representatives for committees and representatives for external bodies are elected.

2022	Date	Type of Meeting
MAY	Tuesday 17 th Tuesday 24 th May	Annual Meeting Assets and Operations Committee
JUNE	Tuesday 7 th Tuesday 14 th Tuesday 21 st	Staffing Committee Monthly Meeting Events and Public Engagement Committee
JULY	Tuesday 12 th	Monthly Meeting
AUGUST		No Monthly Meeting in August
SEPTEMBER	Tuesday 13 th Tuesday 20 th	Monthly Meeting Events and Public Engagement Committee
OCTOBER	Tuesday 11 th Tuesday 18 th Tuesday 25 th	Monthly Meeting Finance and General Purposes Committee Assets and Operations Committee
NOVEMBER	Tuesday 1 st Tuesday 8 th Tuesday 15 th	Staffing Committee Monthly Meeting Events and Public Engagement Committee
DECEMBER	Tuesday 6 th Tuesday 13 th	Finance and General Purposes Committee Monthly Meeting and Christmas Buffet
2023		
JANUARY	Tuesday 10 th	Monthly Meeting
FEBRUARY	Tuesday 14 th Tuesday 28 th	Monthly Meeting Events and Public Engagement Committee
MARCH	Tuesday 14 th	Monthly Meeting
APRIL	Tuesday 11 th Tuesday 18 th	Monthly Meeting Finance and General Purposes Committee

LLANTRISANT COMMUNITY COUNCIL

MINUTES

OF THE MEETING OF LLANTRISANT COMMUNITY COUNCIL HELD ON TUESDAY 12TH APRIL 2022 AT 6.30PM AT CAERLAN HALL

Present

Cllr Julie Barton (Chair)

Cllr Glynne Holmes

Cllr Ron Hunt

Cllr Allan Matheson (Vice Chair)

Cllr David Nicholas

Cllr Veronica Nicholas

Cllr Adam Robinson

Cllr Carys Romney

Cllr Sam Trask JP

Cllr Jeff Woodington

In Attendance

Mr Geraint Hopkins JP, Clerk to the Council

Mrs Alison Jenkins, Responsible Finance Officer and Deputy Clerk (Remote attendance)

Ms Ellie Townsend-Jones, resident of Llantrisant

Ms Karyl May, Clerk to Llantwit Fardre Community Council

FC/21-22/51 Apologies for Absence

Apologies for absence were received from Cllrs Tony Crutcher, Mal Davies and Brian Farr.

FC.21-22/52 Declarations of Interest

The following declarations of interest were made and duly recorded in the register:

Member	Relevant Minute(s)	Nature of Interest
J. Barton	FC/21-22/57	"I am a member of the Rhondda Cynon Taf Planning Committee and therefore will not Chair or take part in discussion on planning matters due to come before the principal planning authority."

FC/21-22/53 Public Representations to the Council

There were no requests from the public to make representations to the Council.

FC/21-22/54 Minutes of the Previous Meeting

The Minutes of the Meeting of Llantrisant Community Council held on Tuesday 8th March 2022 were approved as a correct record.

FC/21-22/55 Financial Matters

(i) It was **agreed to approve** the following Accounts for Payment for April 2022, and for Cllrs S. Powell and A. Matheson to authorise the payments online:

Plusnet	Broadband/Landline	£	37.14	s
Function28	Web and email Provision	£	54.00	z
Barclaycard	flags, pump, dog bags	£	759.24	-
Tesco Mobile	Mobile Contracts x 3	£	23.50	z
Unity Trust	Quarterly Charges	£	37.65	z
Rialtis	Facility Booking Software	£	1,615.20	s
One Voice Wales	Membership	£	2,335.00	z
The Tie Store	Lapel Pins	£	445.00	s
HMRC	NI and Tax (March)	£	2,359.87	z
Wages	Pay (March)	£	7,130.14	z
Pensions	Pensions (March)	£	2,096.22	z
J Akers	Mileage (March)	£	25.83	z
Plusnet	Broadband/Phoneline - Llys y Cwm	£	24.99	s
Initial	Sanitary Disposal & mats Caerlan	£	774.50	s
Initial	Sanitary Disposal & mats Llys y Cwm	£	790.20	s
Cardea Solution	Radiator Covers - Llys y Cwm	£	899.14	s
RCTCBC	Rates - Llys y Cwm	£	172.50	-
RCTCBC	Rates - Caerlan	£	477.00	-
SSE	Electricity credit - Llys y Cwm	£	73.75	f
SSE	Electricity Caerlan	£	54.92	f
Cathedral Leasing	Water Management system	£	218.30	s
PJ Saunders	Rent- Beeches	£	633.00	s
Plusnet	Broadband - beeches	£	32.40	s
EDF	Electricity	£	38.33	f
Country Timbers	Repairs and installation benches	£	93.90	s
Braceys	Slabs for benches	£	16.19	s
Trade UK	Screwfix Account	£	28.80	s
Leekes	Outside Work	£	78.02	s
Initial	Sharps disposal	£	162.00	
Welsh Water	Water Bill Brynteg	£	40.86	z
UK Fuels	Diesel	£	72.82	s
Auditing Solutions	Internal Audit	£	414.00	s
SSE	Gas Llys y Cwm	£	126.40	f
Welsh Water	Water Workshop	£	52.44	z
Land of the Blacksmith	Deposit Beacon	£	625.00	z
Cambrian Group	Bowser repairs	£	753.60	s
RCTCBC	Trade Waste	£	514.80	z
	TOTAL	£	23,939.15	

(ii) It was further **agreed** to note the income and expenditure accounts for March 2022.

FC/21-22/56 Requests for Financial Assistance

Further to a letter received in application for funds, **it was agreed** to supply a grant of £200 to the Monday Club as a contribution to their plans to celebrate the Queen's Platinum Jubilee weekend. *(Pursuant to the Local Government Act 2000 ss 1-5)*

[Cllr Barton vacated the Chair.]

[Cllr Matheson in the Chair]

FC/21-22/57 Planning and Development Control

(i) The following planning applications received by Rhondda Cynon Taf County Borough Council since the previous meeting were considered and the respective actions listed **agreed to**:

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>	<u>ACTION</u>
22/0357/10	Change of use of vacant land to the north of Earthmovers House for the creation of hardstanding for vehicle parking, storage, and diversion of public footpath (LLANTRISANT 223) and associated works.	UNIT 16, Earthmovers House, Llantrisant Business Park, CF72 8LF	
22/0403/10	Construction of 28 space car park and extension of existing car park.	Centre for Reproduction and Gynaecology Wales, Rhodfa Marics, CF72 8XL	
22/0410/10	Reprofiling of existing embankment to the west and north of the previously approved housing site to reduce the gradient of the	Land immediately west and north of the former Gelynog Yard Bus Depot, Castellau Road, Beddau.	Clerk to respond to query the nature of the "reprofiling".

bank and regarding/reprofiling of the land beyond. Replacement boundary and mitigation planting to restoring appearance.

22/0452/10 Convert flat roof over garage to pitched roof. 5 Forest Hills Drive, Talbot Green CF72 8JB

(ii) The following consultation pursuant to the Town and County Planning (Development Management Procedure) (Wales) Order 2012 was noted:

<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
Pre-planning	Proposed extension and enlargement of the existing Sigma 3 Kitchens Ltd, premises and associated works.	Llantrisant Business Park

[Cllr Barton resumed the Chair.]

FC/21-22/57 The Late Suzanne Goodall MBE

Further to previous consideration of this item, it was agreed that the late Ms Goodall could be remembered with a plaque installed in the Memorial Garden, Beddau, and the Clerk would meet on site with local Members to consider the matter further.

FC/21-22/58 Correspondence

Two items of correspondence were received in relation to commemorating the life of the late PC Mike Perry.

Following a discussion, it was **agreed** to make a donation of £150 from the Chair's allowance to the British Heart Foundation in Mr Perry's name. It was further **agreed** to have discussions with the Scouts – of whom Mr Perry was a long-standing leader – about a project they could support in the community in his name.

FC/21-22/58 Staffing Matters

The Clerk reported that a new General Maintenance Officer had been appointed, and a new cleaner of Llys y Cwm had been appointed.

The Council **noted** that the Clerk's probation period was now complete, and unanimously **agreed** to appoint Mr Geraint Hopkins JP as Clerk to the Council on a permanent basis. The Council further **agreed** that the one-point increase on the Clerk's salary scale agreed in the contract of employment upon successful completion of the probationary period, be applied.

FC/21-22/58

The Chair, noting that this Meeting was the final plenary meeting of the Council before the local government elections on 5th May 2022, thanked all members for their service to the Council and to the community.

The Chair paid particular tribute to Members who would not be returning

CLLR JULIE BARTON

CHAIR

						Office Use			
						VAT	d/d / bacs/ s/o / chg	account codes	
OFFICE									
Plusnet	02.05.22	Broadband/Landline	£	23.67		s	d/d	4205	101
Function28	31.05.22	Web and email Provision	£	54.00		z	s/o	4202	101
Barclaycard	10.05.22	uniform, camera, hose, stickers	£	1,784.89		-	bacs	split	
Tesco Mobile	23.05.22	Mobile Contracts x 3	£	25.70		z	d/d	4205	101
Auditing Solutions	10.05.22	internal audit (correction to invoices	£	252.00		s	bacs	4215	101
Viking Direct	10.05.22	copier paper, tabs	£	67.06		s	bacs	4206	101
STAFFING									
HMRC	10.05.22	NI and Tax (April)	£	1,645.11		z	bacs	4002	102
Wages	15.04.22	Pay (April)	£	4,876.22		z	bacs	4001	102
Pensions	10.05.22	Pensions (April)	£	1,371.72		z	bacs	4003	102
HALLS									
Plusnet	19.04.22	Broadband/Phoneline - Llys y Cwm	£	28.73		s	d/d	4062	205
RCTCBC	15.04.22	Rates - Llys y Cwm	£	177.00		-	d/d	4050	205
RCTCBC	15.04.22	Rates - Caerlan	£	482.00		-	d/d	4050	201
SSE	13.05.22	Gas - Caerlan Qtr 1	£	130.26		f	d/d	4061	201
SSE	23.05.22	Gas- Llys y Cwm April	£	88.60		f	d/d	4061	205
SSE	06.05.22	Electric Llys y Cwm	£	235.17		f	d/d	4060	205
SSE	06.05.22	Electric Caerlan	£	59.75		f	d/d	4060	201
ALLOTMENTS									
Egan Waste	10.05.22	Skips:Brynteg, Penycoedcae, Tyna	£	846.00		s	bacs	split	305
SSE	06.05.22	Electric Brynteg	£	45.49		f	d/d	4161	305
WORKS DEPOT									
PJ Saunders	27.05.22	Rent- Beeches	£	633.00		s	s/o	4073	308
Plusnet	26.04.22	Broadband - beeches	£	38.32		s	d/d	4062	308
EDF		Electricity				f	bacs	4060	308
OUTSIDE WORK									
Country Timbers	10.05.22	Bollards	£	218.40		s	bacs	4105	310
Trade UK	10.05.22	Screwfix Account	£	38.54		s	bacs	split	310
Leekes	10.05.22	water connectors	£	8.47		s	bacs	4103	310
PROJECTS									
Land of the Blacksm	10.05.22	Beacon final	£	625.00		z	bacs	4105	305
APW	10.05.22	Wood for Beacon	£	252.00		s	bacs	4153	106
TRANSPORT									
UK Fuels	4.05.22	Diesel	£	100.62		s	d/d	4070	301
TOTAL									

ADDITIONAL PAYMENTS

TOTAL £ 14,107.72

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1011 Photocopying	(35)	100	135			(35.4%)
1051 Grants Received	0	100	100			0.0%
1110 Interest	33	30	(3)			108.6%
Subtotal	(3)	230	233	0	0	(1.2%)
103 Precept						
1101 Precept	92,759	278,278	185,519			33.3%
Subtotal	92,759	278,278	185,519	0	0	33.3%
201 Caerlan						
1000 Hall Hire	648	5,000	4,352			13.0%
Subtotal	648	5,000	4,352	0	0	13.0%
205 Llys y Cwm						
1000 Hall Hire	31	4,000	3,969			0.8%
Subtotal	31	4,000	3,969	0	0	0.8%
305 Allotments						
1007 Penygawsi Allotments	0	44	44			0.0%
1008 Brynteg Allotments	0	70	70			0.0%
1009 Tynant Allotments	0	66	66			0.0%
1010 Pencoedcae Allotment	(52)	80	132			(65.3%)
Subtotal	(52)	260	312	0	0	(20.1%)
310 Outside Work						
1012 Footpath Agency Agreement	0	835	835			0.0%
Subtotal	0	835	835	0	0	0.0%
TOTAL INCOME	93,383	288,603	195,220	0	0	32.4%

EXPENDITURE

101 Administration						
4200 Photocopying	0	1,700	1,700		1,700	0.0%
4202 Computer Costs	57	2,500	2,443		2,443	2.3%
4204 Postage	0	120	120		120	0.0%
4205 Telephones	54	700	646		646	7.8%
4206 Stationery	31	250	219		219	12.5%
4210 Sundries	12	100	88		88	11.6%
4215 Audit Fees & Bank charges	105	1,250	1,145		1,145	8.4%
4220 General Insurance	0	4,000	4,000		4,000	0.0%
4240 Elections	0	16,000	16,000		16,000	0.0%
4250 Contingency Fund	0	6,000	6,000		6,000	0.0%
4255 Office Equipment	0	1,848	1,848		1,848	0.0%
4261 Grant Money Spent	99	0	(99)		(99)	0.0%
Subtotal	358	34,468	34,110	0	34,110	1.0%
102 Staffing						

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4001 Salaries	4,876	95,000	90,124		90,124	5.1%
4002 PAYE & NI Contributions	0	25,000	25,000		25,000	0.0%
4003 Pension contributions	0	25,000	25,000		25,000	0.0%
4010 Occupational Health	0	500	500		500	0.0%
4015 Training	0	3,000	3,000		3,000	0.0%
4020 Work wear	787	1,800	1,013		1,013	43.7%
4025 Staff Expenses	0	400	400		400	0.0%
Subtotal	5,663	150,700	145,037	0	145,037	3.8%
104 Community Infrastructure Levy						
4120 CIL Expenditure	0	7,617	7,617		7,617	0.0%
Subtotal	0	7,617	7,617	0	7,617	0.0%
105 Grants						
4152 Beddau & Tynant Wards	0	10,000	10,000		10,000	0.0%
4154 General Grants	0	2,000	2,000		2,000	0.0%
4156 Talbot Green & Llantrisant	0	12,000	12,000		12,000	0.0%
Subtotal	0	24,000	24,000	0	24,000	0.0%
106 Projects						
4150 Llantrisant Ward	0	3,000	3,000		3,000	0.0%
4151 Talbot Green Ward	0	3,000	3,000		3,000	0.0%
4152 Beddau & Tynant Wards	0	6,000	6,000		6,000	0.0%
4153 Events/Public Relations	66	6,000	5,934		5,934	1.1%
4155 Community Library	0	5,500	5,500		5,500	0.0%
4157 Christmas	0	10,000	10,000		10,000	0.0%
4158 Floral Displays	0	10,000	10,000		10,000	0.0%
4159 Charter of Friendship	0	3,989	3,989		3,989	0.0%
4166 Community Plan	0	5,000	5,000		5,000	0.0%
Subtotal	66	52,489	52,423	0	52,423	0.1%
107 Councillors						
4225 Chairs Allowances	556	3,126	2,570		2,570	17.8%
4226 Councillor Allowances	0	2,500	2,500		2,500	0.0%
4230 OVW Membership	2,335	2,300	(35)		(35)	101.5%
4231 Councillor Training	200	1,000	800		800	20.0%
Subtotal	3,091	8,926	5,835	0	5,835	34.6%
201 Caerlan						
4050 Rates	477	5,100	4,623		4,623	9.4%
4055 Water Charges	0	500	500		500	0.0%
4060 Electricity	0	1,200	1,200		1,200	0.0%
4061 Gas	0	2,000	2,000		2,000	0.0%
4063 Cleaning Materials	0	350	350		350	0.0%
4065 Maintenance Contracts	1,160	1,800	640		640	64.5%
4066 Repairs & maintenance	0	9,118	9,118		9,118	0.0%
4067 Depreciation Fund	0	1,000	1,000		1,000	0.0%
Subtotal	1,637	21,068	19,431	0	19,431	7.8%
205 Llys y Cwm						

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4050 Rates	173	1,950	1,778		1,778	8.8%
4055 Water Charges	0	500	500		500	0.0%
4060 Electricity	0	900	900		900	0.0%
4061 Gas	120	1,500	1,380		1,380	8.0%
4062 Broadband	24	250	226		226	9.6%
4063 Cleaning Materials	0	300	300		300	0.0%
4065 Maintenance Contracts	659	1,800	1,141		1,141	36.6%
4066 Repairs & maintenance	0	3,616	3,616		3,616	0.0%
4067 Depreciation Fund	0	1,000	1,000		1,000	0.0%
Subtotal	975	11,816	10,841	0	10,841	8.3%
301 Transport						
4070 Fuel	0	1,500	1,500		1,500	0.0%
4071 Repairs, Service, MOT	10	1,000	990		990	1.0%
4072 Road Tax	0	550	550		550	0.0%
4074 Van insurance	0	2,500	2,500		2,500	0.0%
4090 New Van Fund	0	24,046	24,046		24,046	0.0%
Subtotal	10	29,596	29,586	0	29,586	0.0%
305 Allotments						
4160 Penygawsi Allotments	0	480	480		480	0.0%
4161 Brynteg Allotments	0	480	480		480	0.0%
4162 Tynant Allotments	0	480	480		480	0.0%
4163 Pencoedcae Allotments	96	480	384		384	20.0%
Subtotal	96	1,920	1,824	0	1,824	5.0%
308 Workshop						
4055 Water Charges	52	200	148		148	26.2%
4060 Electricity	37	600	564		564	6.1%
4062 Broadband	32	350	318		318	9.1%
4073 Rent	928	6,750	5,822		5,822	13.8%
4210 Sundries	0	120	120		120	0.0%
Subtotal	1,049	8,020	6,971	0	6,971	13.1%
310 Outside Work						
4101 Small Tools	0	100	100		100	0.0%
4102 Machine Repairs & Spares	765	6,245	5,480		5,480	12.3%
4103 Outside Work	135	3,000	2,865		2,865	4.5%
4105 Street Furniture	625	9,282	8,657		8,657	6.7%
Subtotal	1,525	18,627	17,102	0	17,102	8.2%
TOTAL EXPENDITURE	14,470	369,247	354,777	0	354,777	3.9%
Total Income	93,383	288,603	195,220			32.4%
Total Expenditure	14,470	369,247	354,777	0	354,777	3.9%
Net Income over Expenditure	78,912	(80,644)	(159,556)			
plus Transfer from EMR	0					
Movement to/(from) Gen Reserve	78,912	(80,644)	(159,556)			

**LLANTRISANT COMMUNITY COUNCIL
COUNCIL MEETING
17TH MAY 2022**

**PLANNING AND
DEVELOPMENT CONTROL**

The following planning applications have been received by Rhondda Cynon Taf CBC since the last meeting:

<u>WARD</u>	<u>REF</u>	<u>PROPOSAL</u>	<u>LOCATION</u>
LLANTRISANT	22/0476/10	Loft conversion with rear flat roof dormer	Gwynt y Felin, 3 Heol Las CF72 8EG
	22/0504/10	Proposed rear raised patio area.	32 Parkdale View, Llantrisant CF72 8DT
BEDDAU	22/0437/10	Rear single storey extension and internal alterations	29 Heol Ddeusant, Beddau CF38 2LA
	22/0444/10	Single storey extension	4 Heol Mwyrdd, Beddau CF38 2HU
TALBOT GREEN	22/0506/10	Rear single storey extension	26 Lanelay Road, Talbot Green CF72 8HZ
	22/0471/10	Single storey first floor extension to provide additional office space and meeting rooms	Highadmit Projects Ltd., Heol y Gyfraith, Talbot Green CF72 8AJ
	22/0532/10	Extension to the new car park previously granted.	Unit D and C, Purolite International Ltd., Llantrisant Business Park CF72 8LF

From: [REDACTED]
To: office@llantrisant-cc.gov.wales; clerk@pontyclun-cc.gov.wales
Subject: Ukrainian refugees - allotments
Date: 03 May 2022 22:55:40

Dear Clerk of the Council

I am writing in regard to the Ukrainian guests being hosted in this area by volunteer families. As a host myself, I took my Ukrainian guest to my allotment recently where she not only enjoyed helping out but was keen to grow some vegetables to feed her family and share with me, her host. I then started thinking that other Ukrainian visitors may enjoy doing the same. I put up a post on Pontyclun Hub asking if allotment holders would be prepared to share their plots and the response was very positive. One allotment holder keen to share her plot contacted their club secretary to ask permission – it seems there is a process to go through, involving the committee making a decision on whether to allow this.

As we are living in extraordinary times, where normal processes are often too slow to respond to rapid change, I'm wondering if it might be possible for the Community Council to support allotments to enable a rapid response and to perhaps help with some of the potential stumbling blocks – costs such as key cutting and possibly extra insurance as well as the issue of waiting lists? In the same spirit of 'making it possible' as has been employed to bring the Ukrainian families here in the first place. There are people in this area wanting to share their allotments and there are Ukrainians wanting to garden.

Is this something the Community Council could help with? The benefits of gardening are well documented – both the physical and mental health aspects and giving access in this way to the Ukrainians who have come through so much seems a simple and effective way of offering a therapeutic activity as well as a chance to build community links which will enrich the allotments which take part.

Please could you let me know if you are able to help in this matter?

Many Thanks

Linda Wardlaw

[REDACTED]

Sent from my iPhone